

MINUTES  
Board of Regents  
May 7, 2021

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 9:00 a.m. on Friday, May 7, 2021, at WSU Health Sciences Spokane, in Spokane, Washington.

Present: Brett Blankenship, Chair; Regents Arliegh Cayan, Marty Dickinson, Lura Powell, Jenette Ramos, and Heather Redman; Faculty Representative Greg Crouch and President Kirk H. Schulz. Participating electronically: Regents Enrique Cerna, Lisa Schauer, John Schoettler, and Ron Sims

**I. OPENING**

**A. Report from the Chair of the Board of Regents.** Chair Blankenship welcomed everyone to the meeting. He reported several Board members, as well as presenters, were participating in the meeting via Zoom and reminded the audience that members of the public were invited to view the meeting via YouTube Livestream. A link to the Livestream was available on the Board of Regents website. Chair Blankenship further reported that all present Board members and staff were fully compliant with CDC and Department of Health guidelines and holding this meeting safely.

Chair Blankenship reminded the audience there would be a public comment period during the meeting. He said the public comment period would be after the regular agenda items and would be for up to ten minutes.

**B. Report from the Chancellor WSU Health Sciences Spokane.** Chancellor Daryll DeWald welcomed the Board of Regents and audience to the Spokane campus and introduced Dean John Tomkowiak, who presented the Board with an update on the Elson S. Floyd College of Medicine. At the conclusion of Dr. Tomkowiak's presentation, Chancellor DeWald provided updates on leadership changes and WSU Health Sciences Spokane's planning for sustainable growth within a new budget model.

**C. Report from the President of the University.** President Schulz welcomed the audience and the Regents to WSU Health Sciences Spokane campus. He acknowledged and thanked campus leadership, faculty and staff and said that the campus trajectory is very bright. President Schulz further recognized the faculty, staff, and students systemwide. He said it has been a very challenging time for everyone but as we move through COVID-19 and vaccines becoming readily available, there is the proverbial "light at the end of the tunnel" and we will be able to hold more in-person events. Staff on all of WSU's campuses have worked hard, and President Schulz acknowledged their efforts and said they had done a fantastic job. President Schulz further provided the following updates:

- **Marketing and Communications Efforts:** In conjunction with the Paul G. Allen School of Global Health, WSU's Marketing and Communications division produced a set of videos with Regents Professor of Pathology and Infectious Diseases Dr. Guy Palmer answering common questions and concerns about COVID-19 vaccines. Analytics show that these videos reached nearly 850,000 individuals across the



state of Washington and were directly responsible for over 1700 Washington residents going and getting vaccinated.

- **University Budget:** President Schulz thanked Vice President for Finance and Administration Stacy Pearson for her continued efforts to reverse the University's annual budget deficit. He said thanks to Vice President Pearson, her staff, and the faculty and staff systemwide, in just a few short years, we have gone from a \$30 million deficit to a \$28 million surplus and, compared to peer institutions of similar size, WSU's metrics on finance and fiscal health are again approaching appropriate levels.
- **Elson S. Floyd College of Medicine:** President Schulz reported that the Elson S. Floyd College of Medicine was now fully accredited and celebrated its inaugural commencement ceremony yesterday. President Schulz reminded the audience that former President Elson S. Floyd was a catalyst and leader for establishing the College of Medicine and making the WSU Health Sciences campus a reality. President Schulz said if we go back and think about the difficult move of Pharmacy and Pharmaceutical Sciences from Pullman to Spokane, the build-out of the Health Sciences campus, the investment by the state, and building of the Medical School, it is truly an amazing story. He acknowledged the state of Washington and its leadership for its investment, the faculty, and Faculty Senate, who expedited curricular items through the process quickly, and staff that worked diligently to implement changes. President Schulz said it is really a collective whole that deserves credit for our students graduating in Spokane this week.
- **Commencement Celebrations:** President Schulz reported that each campus across the system had found creative ways to celebrate commencement. In addition to several drive-thru ceremonies, he said WSU will also hold a systemwide virtual celebration for graduates and congratulated all graduates across the system.

In conclusion, President Schulz thanked the Regents for their continued support and leadership.

#### **D. Commendation for Arliegh Cayan.**

Chair Blankenship read Board of Regents resolution #210507-636 commending Student Regent Arliegh Cayan for his service to WSU.

It was moved and seconded that the Board of Regents adopt resolution #210507-363. Carried.  
*(A copy may be requested from the President's Office.)*

## **II. CONSENT AGENDA.**

Chair Blankenship reported there were eight items on the Consent Agenda.

### **A) Approval of Minutes – March 12, 2021 Board of Regents Meeting**



- B) Establish a Master of Applied Economics Degree
- C) Establish a Master of Engineering in Civil Engineering Degree
- D) Establish a Master of Science in Business Administration Degree
- E) Commendation for Former Regent Mike Worthy
- F) Commendation for Former Regent Scott Carson
- G) Commendation for Former Regent Ted Baseler
- H) Commendation for Former Regent Johanna Pantig

Chair Blankenship asked if any Regent wished to remove an item on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. Carried.

**III. REPORTS FROM SHARED GOVERNANCE GROUPS.** Representatives from each of the University groups—Foundation Board of Directors, Faculty Senate, Associated Students of Washington State University Health Sciences Spokane, the Graduate and Professional Student Association, Administrative, and Professional Advisory Council, and the Alumni Association—reviewed their reports as submitted. (*Exhibit A*)

**VI. RESEARCH AND ACADEMIC AFFAIRS COMMITTEE REPORT.** Regent Schauer reported the Committee reviewed three Future Action Items: Establish a Master of Applied Economics Degree, Establish a Master of Engineering in Civil Engineering Degree, and Establish a Master of Science in Business Administration Degree, that were presented by Executive Vice President and Provost Elizabeth Chilton. Regent Schauer noted for the record that the Committee had decided to advance the three Future Action Items to the Consent Agenda for the Board's immediate consideration. Regent Schauer further reported Provost Chilton provided the Committee with an update on items approved by the President under delegated authority; Faculty Manual Changes, Establish a Center for Cannabis Policy, Research, and Outreach, Establish a Center for Professional Sales, and Rename the Department of Biomedical Sciences to the Department of Translational Medicine and Physiology. Regent Schauer reported the Committee was also presented with an Office of Research Update by Vice President for Research Chris Keane and a COVID Research Update presented by WSU Health Sciences Spokane Chancellor Daryll Dewald, WSU Health Sciences Spokane Vice Chancellor for Research Celestina Barbosa-Leiker, and Elson S. Floyd College of Medicine Professor and Vice Dean for Research John Roll.

**V. STUDENT AFFAIRS AND STUDENT LIFE COMMITTEE REPORT.** Regent Sims reported the Committee heard one presentation, COVID Update – Challenges and Opportunities Ahead presented by Vice President for Student Affairs Mary Jo Gonzales.

**VII. INSTITUTIONAL INFRASTRUCTURE COMMITTEE REPORT.** Regent Redman reported the Committee reviewed and discussed three Information Items: WSU Pullman, Agricultural Research Service/Washington State University Plant Biosciences Building – V. Lane Rawlins Research Education Complex Building 5, Real Estate Update, Adams Mall Property, and WSU Pullman, Off-Campus Cultural and Heritage Houses presented by Vice President for Finance and Administration Stacy Pearson, Associate Vice President for Facilities Olivia Yang, Assistant Vice President for Real Estate and Business Operations and Vice President for Student Affairs Mary Jo Gonzales. Regent Redman further reported the Committee heard a presentation on one Action Item and submitted the following for the Board's consideration:



**WSU Vancouver, Life Sciences Building Schematic Design Approval**

It was moved and seconded that the Board of Regents approve the schematic design for the WSU Vancouver, Life Sciences Building project as proposed. Carried. *(Exhibit B)*

**IX. STRATEGIC AND OPERATIONAL EXCELLENCE COMMITTEE REPORT.** Regent Powell reported the Committee reviewed one Future Action Item: WSU Health Sciences Spokane, SP3NW 501c3 Under the WSU Foundation presented by Chancellor Daryll DeWald. She further reported the Committee heard a legislative update provided by Vice President for External Affairs and Government Relations & Chief Legislative Officer Colleen Kerr. Regent Powell said the Committee reviewed and discussed two Action Items and submitted the following for the Board's consideration:

**Rename the Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health and Rename the Paul G. Allen School for Global Animal Health to the Paul G. Allen Center for Global Health**

It was moved and seconded that the Board of Regents rename the Paul G. Allen School for Global Animal Health the Paul G. Allen School for Global Health and rename the Paul G. Allen School for Global Animal Health building the Paul G. Allen Center for Global Health as proposed. Carried. *(Exhibit C)*

**Election of Officers**

It was moved and seconded that Regent Lisa Schauer be elected to serve as Vice-Chair of the WSU Board of Regents for the year beginning July 1, 2021, with the understanding that she shall act as Chair pro tempore in the absence of the Chair, with the power to preside at the meetings and to sign all instruments required to be executed by the WSU Board of Regents. Carried. *(Exhibit D)*

**VIII. FINANCE AND COMPLIANCE COMMITTEE REPORT.** Regent Dickinson reported that the Committee heard and discussed two Information Items: Athletics Budget Update and Plan for Fiscal Recovery presented by Athletic Director Pat Chun and Vice President for Finance and Administration Stacy Pearson, and an Update of Tax Issues presented by Vice President Pearson. She further reported the Committee reviewed and discussed at length eleven Action Items and submitted the following for the Board's consideration:

**Academic Year 2021-2022 Tuition Rates**

It was moved and seconded that the Board of Regents set tuition rates for the academic year 2021-2022 as proposed. Carried. *(Exhibit E)*

**Services and Activities Fees Rate Change for Academic Year 2021-2022**

It was moved and seconded that the Board of Regents authorize rate changes in campus Services and Activities Fees for the academic year 2021-2022 as proposed. Carried. *(Exhibit F)*



**Services and Activities Fees Committee Allocations for Summer 2021 and Academic Year 2021-2022**

It was moved and seconded that the Board of Regents approve the allocation of Services and Activities Fees for Summer 2021 and Academic Year 2021-2022, as recommended by the Services and Activities Fee Committees representing each campus of Washington State University as proposed. Carried. *(Exhibit G)*

**WSU Pullman, Cougs Against Hunger Student Food Pantry Fee**

Chair Blankenship noted for the record that this action item was being presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve a new mandatory fee of \$5.00 per semester (fall and spring) for full-time Pullman undergraduate students beginning the fall of 2021 as proposed. Carried. *(Exhibit H)*

**WSU Pullman, Undergraduate Technology Fee Committee Allocations for Academic Year 2021-2022**

It was moved and seconded that the Board of Regents approve the Academic Year 2021-2022 allocations from the Pullman Undergraduate Student Technology Fee Committee as proposed. Carried. *(Exhibit I)*

**WSU Vancouver, Technology Fee Committee Allocations for Academic Year 2021-2022**

It was moved and seconded that the Board of Regents approve the Academic Year 2021-2022 allocations from the Vancouver Student Technology Fee Committee as proposed. Carried. *(Exhibit J)*

**WSU Pullman, Proposed Changes to Parking System Rates and Fines**

It was moved and seconded that the Board of Regents authorize proposed changes to the WSU Pullman parking rates and fines effective July 1, 2021, as proposed. Carried. *(Exhibit K)*

**Northwest Public Broadcasting – Payroll Protection Program**

Chair Blankenship noted for the record that this action item was being presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that in association with WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program, the Board of Regents approve the issuance of a short-term financing contract to be repaid with general university revenues generated by WSU Northwest Public Broadcasting, with net proceeds



not to exceed \$575,000, in a final maturity not to exceed five years, and a maximum interest rate not to exceed 3.0%; and further that the Regents delegate authority to the President or his designee to execute the financing contract in support of the application, which will be contingent upon acceptance into the Paycheck Protection Program as proposed. Carried. *(Exhibit L)*

#### **FY2021 Revised Athletics Budget Approval**

It was moved and seconded that the Board of Regents approve the revised FY2021 Athletics budget as proposed. Carried. *(Exhibit M)*

#### **FY2022 Athletics Budget Approval**

Chair Blankenship noted for the record that this action item was being presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve the FY2022 Athletics budget as proposed. Carried. *(Exhibit N)*

#### **Financing Plan – COVID Related Losses in Athletics**

Chair Blankenship noted for the record that this action item was being presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve a General Revenue Obligation Resolution to authorize the issuance and sale of bonds or other obligations, in one or more series to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID-19 pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale as proposed. Carried. *(Exhibit O)*

**X. OTHER BUSINESS.** Chair Blankenship reported the Regents meet in Executive Session on May 6 with legal counsel to discuss pending or potential litigation involving the University. Related to that discussion, Chair Blankenship submitted the following for the Board's consideration:

#### **Request for Defense**

It was moved and seconded that the Board of Regents adopt resolution #210507-640, approving the request for defense of a University employee. Carried. *(Exhibit P)*



**XI. PUBLIC COMMENT PERIOD.** Alex Hammond, Treasurer of The College Hill Association addressed the Board regarding the potential sale of the WSU Heritage Houses. Nolan Tomaswick addressed the Board regarding the WSU tuition increase

**XII. ADJOURNMENT.** The meeting adjourned at 11:45 a.m.

Approved by the Board of Regents at its meeting held September 17, 2021, in Pullman, Washington.

SIGNED COPIES AVAILABLE IN THE PRESIDENT'S OFFICE



# WASHINGTON STATE UNIVERSITY FOUNDATION

May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Mike Connell, Acting Vice President for Advancement & CEO, Washington State University Foundation

The Washington State University Foundation is pleased to report the following:

- As of March 31, 2021, the WSU Foundation received \$83,725,890 in total philanthropic commitments to date during Fiscal Year 2021 (July 1, 2020–June 30, 2021). Given the extraordinary circumstances of the ongoing pandemic, we are heartened by the dedication and generosity of WSU alumni and friends who continue to invest in WSU's land-grant mission.
- The WSU Foundation's endowment posted a high-water mark of \$620,346,890 million as of March 31, 2021, representing a 12-month investment return of 31.3 percent.
- Every WSU campus and college statewide benefitted from 1,296 gifts totaling \$704,962 during WSU's #CougsGive annual day of giving on April 14, 2021. The total raised is a record for #CougsGive, which has raised more than \$2.5 million to support scholarships and student engagement, research, and outreach initiatives since the University's inaugural day of giving in 2015. Support for the College of Veterinary Medicine led the way, with 259 gifts totaling \$337,307.
- Established this spring, a 9-member Campaign Organizing Committee held their inaugural meeting on April 21, 2021, to begin charting a course for volunteer engagement and leadership throughout the campaign. The committee will assess campaign feasibility, evaluate institutional support, volunteer resources and structure, and assist in developing a timeline for campaign success, including the recruitment of a campaign steering committee. Members will also help shape the purpose and focus of the campaign.
- The WSU Foundation Trustees reviewed a set of recommendations presented by the volunteer-led Trustee Engagement Task Force during a virtual Spring Meeting, April 27-28, 2021. In addition to the Trustees being renamed the WSU Foundation Advocates, volunteers also engaged in the formation of several Advocates task force groups to help develop and deploy strategies for a variety of broad topics, including leadership, diversity, communication, and opportunities for engagement University-wide.
- The WSU Foundation hosted its 41st Annual Recognition Gala virtually on April 28, 2021, celebrating the impact of 16 individuals and organizations who achieved cumulative giving milestones as Crimson Benefactors (\$500,000+) and Laureates (\$1 million+).
- The WSU Foundation's Annual Meeting will be held, October 21-22, 2021, with the next meeting of the Board of Directors scheduled for October 21, 2021.



April 23<sup>rd</sup>, 2021

TO: All Members of the Board of Regents  
SUBJECT: Faculty Senate Report  
SUBMITTED BY: David Turnbull, Chair

- First, I am happy to announce that Christine Horne won our election and will serve as the Faculty Senate Chair Elect this next academic year. Professor Horne comes to us from the Department of Sociology. We've already started onboarding her. She has attended several meetings with the President and the Provost and provided terrific input.
- Second, I want to take this opportunity to thank the members of all our senate committees. These people worked tirelessly, and we simply could not function without them.
  - Academic Affairs Committee
  - Admissions Subcommittee
  - Budget Committee
  - Catalog Subcommittee
  - Committee on Committees
  - Distinguished Faculty Address Committee
  - Faculty Affairs Committee
  - Graduate Studies Committee
  - Library Committee
  - Professional Health Sciences Committee
  - Research and Arts Committee
  - Steering Committee
  - Syllabus Committee
- Third, you should know that the Executive Committee continues to work with the President and Provost's offices on OneWSU—specifically regarding Promotion & Tenure issues and Academic Structure. We also have two faculty members serving on the System Council. Overall, we've experienced a terrific collaboration, and we look forward to working with the administration as we move forward.
- Finally, I want to express my personal gratitude to Greg Crouch who will step off of the Faculty Senate Executive Committee in August. He worked rigorously for three years to improve how the Senate functions. He rebuilt our website and set up the Senate Blog, which has been a tremendous help for the past several years. We will miss him!



May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: ASWSUHS Report

SUBMITTED BY: Nidhi Patel, President, and Keelin Hovurd, Vice President

On behalf of the Associated Students of Washington State University Health Sciences, I would like to thank you for your support and report the following:

**Goal #1: To complete and open the brand new Student Fitness Center, U-Fit, on the Spokane campus**

Over the past couple years, we have been actively building the new student fitness center. This was highly requested by the students from multiple surveys. We had originally intended on opening the gym Summer 2020, however, unfortunately due to COVID-19 and other infrastructure complications we did not finish until March 2021. We were able to fully stock the gym with all of the equipment that students highly requested. Additionally, we recently approved funds to build a third restroom/locker room that will be gender inclusive. U-Fit is now open and available for students to use following COVID regulations. It has limited hours currently, but our hope is to transition to 24 hours once it is safe and we are permitted to do so.

**Goal #2: To build relationships, maintain a virtual presence, and advocate for student needs on both Health Sciences campuses**

**Virtual Presence and Mental Health Advocacy:** This year our main focus for students was to still be present with students in a virtual setting, advocate for mental health, and health fee (TB) reimbursements. We created many only events to interact with our students, including holding virtual office hours weekly. Social media and surveys played an even larger role this year with our interactions and how we learned about the needs of our students. We constantly met with administration to speak about mental health and to create solutions to help alleviate additional stress and anxiety poured onto the students.

**TB Reimbursements:** Creating a Tuberculosis reimbursement was extremely important to us because this is a service that is covered through the health fee for students; however, due to a large amount of our students being remote with the virtual learning, some were having to pay up to \$350 out of pocket for this service. To help with the financial burden, we matched the students with what our health fee would cover, \$50 per student. The student was only reimbursed for what they paid for, with the maximum being \$50.

**Goal #3: To create a more student friendly and oriented space on both of the Health Sciences campuses**

**Spokane:** The HERB building on the Spokane campus has a student lounge area that has not been updated in many years and has uncomfortable seating, inadequate charging stations, and is lower quality in general than the other lounge areas on the Spokane campus. To ensure that the students who primarily use this space have access to a lounge that matches the quality of the rest of the campus, ASWSUHS Senate voted to allocate funds to update the space. The update was



based on student feedback and will include more charging stations, new furniture and higher quality seating areas, new whiteboards and tackboards, a fresh coat of paint, and new carpeting.

**Yakima:** Over Summer 2020, our Nursing cohorts were transitioned into the PNWU building where the Pharmacy program currently already resides. Students expressed that they did not have supplies for their organizations to host events or the space to store these supplies once purchased. Grayson Aames, our Director of Yakima Relations, worked closely with the administration and RSOs to create a list of supplies necessary and search for space that would be dedicated to the new equipment. We are hopefully to add a new storage shed to the PNWU building with our equipment. This equipment will include basketball hoops, lawn games, tablets, canopies, and more.

#### **Goal #4: Personal Hygiene/Menstruation products**

**Senate Resolution:** College of Medicine Senators brought forward a resolution to the ASWSUHS Senate in support of providing free menstrual hygiene products in on campus restrooms. This resolution was approved by senators unanimously. The goal of this resolution was to improve student quality of life by providing necessary hygiene products, ensure access to these products for students struggling financially, and to provide these products in all restrooms in recognition of the fact that not every person who experiences menstruation identifies as female. The Senate was able to almost fully fund the purchase of menstrual hygiene product dispensers for women's, men's, and gender neutral restrooms on the Spokane campus. The Yakima campus already has dispensers and the school will be providing and paying for the products that will go in the dispensers.



May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: GPSA Report

SUBMITTED BY: Jennifer E. Johnson, GPSA President

On behalf of GPSA, I would like to thank the Board of Regents for your continued support of WSU graduate and professional students. It is with great pleasure that I report the following:

This year has been a little different for everyone. The GPSA has worked hard over the year to transform its structure and funding allocations in order to support our students in new and beneficial ways. Another key focus over the year was expanding our presence on both community and university advisory groups. This is especially important right now as these groups are making many changes that affect all students, and GPSA wants to ensure that graduate and professional student voices are being heard and our concerns are being addressed.

New, virtual and remote-based funding opportunities:

- **Programming:** We are finding that now, more than ever, students are in need of social connections. GPSA focused this year on transforming our previous in-person social programming events to new, virtual events. The GPSA Programming Committee hosted 20 events with over 800 students participating, including events such as a new virtual paint night, as well as Chat 'N Chew events with President Schulz, Provost Chilton, and VP Mary Jo Gonzales.
- **Professional Development Initiative (PDI):** The PDI had another outstanding year even in the new virtual world. This program put on 38 total events for the year with over 1300 people attending the events this year. Some key workshops included: The Post-Pandemic Job Search Blueprint For PhDs & MScs; the #MeToo Fieldwork Training; a teaching workshop titled – "I am a TA: How can I support students from underrepresented communities in my class?"; as well as a recent workshop "Going Post-ac in a Pandemic: Preparing for the Non-Academic Career".
- **RSO Funding:** All students are currently struggling to find engagement opportunities during this isolation experience. GPSA has provided nearly \$43,000 this year to helping fund 35 graduate student organizations which aim to improve the student experience through novel engagement and socially-distanced experiences for our students.
- **Dissertation Grants:** Our Dissertations grants have continued to grow over the past few months. Although this is a new source of funding from GPSA, since it's initiation last January, we have received 18 applications and funded nearly \$7,000 to help graduate students in their final year finish up their research.
- **Virtual-based Travel Grants:** A key part of the graduate student experience is attending conferences in order to present research, network, and receive feedback. Many professional conferences were cancelled this year due to the pandemic. We expanded our program to help fund 26 grants to graduate students who may no longer be able to travel but have opportunities for professional and academic development in other areas. This includes virtual conference registration, online certification programs, second-language programs, and many more.

**Graduate Student Bill of Rights:** GPSA is committed to advocating for our Graduate and Professional Students in Pullman and our research and extension sites across the state. To that end, we completed a Graduate Student Bill of Rights to outline the rights and expectations our students can expect as part of the WSU community. It can be broken up into 5 areas of concern: Professional Development; Information, Privacy and Data Protection; Academics; Assistantships and Funding; and Discrimination. President Schulz, Dean Lisa Gloss and myself will all sign this document and distribute it in the fall.



April 23, 2021

**TO:** All members of the Board of Regents  
**SUBJECT:** Administrative Professional Advisory Council Report  
**SUBMITTED BY:** Anna McLeod, APAC Chair  
**PRESENTED BY:** Anna McLeod, APAC Chair

The Administrative Professional Advisory Council is pleased to report the following:

1. APAC has completed a framework consistent with the strategic plan. APAC is focusing on contributions to OneWSU while ensuring the voices of APs across the system are heard.
2. A mutually beneficial relationship building effort between APAC and the WSU System is underway. HRS serves as a strategic partnership that APAC has already begun to coordinate for increased capacity.
3. APAC has started collaboration with UWs equivalent group to keep up to date with state level initiatives that impact staff.
4. The AP Contribution Award received a significant turnout for nominations. More than 55 nomination letters were received for this year's 28 system-wide nominees. Many nominees received several impactful letters of support. With generous expansion of the award this year by the President's Office, APAC will be able to recognize 10 outstanding staff members.
5. The Council has elected new members for 21-23 and look forward to continued efforts of increased advocacy of staff with a focus on Diversity, Equity and Inclusion in the next year.



May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Progress Report

SUBMITTED BY: Doug Willcox, WSUAA President 2020-2021  
Tim Pavish, WSUAA Executive Director

## 2021 Top Ten Seniors

The Top Ten Seniors Awards date back to the early 1900s. WSUAA's Student Alumni Ambassadors, caretakers of the program, recognize the top ten students in five categories across the WSU system for exemplary achievements. This year's recipients include:

### ACADEMICS

**Samantha King-Shaw** holds a 3.91 GPA as an Honors College student majoring in Women's, Gender, and Sexuality Studies with minors in Queer Studies and Economic Sciences. She is an officer for the Queer Intersections Association at WSU, working to create inclusive and affirming spaces for LGBTQI+ individuals, which earned her the 2020 WGSS Celia Forrest Award. Samantha presented her original scholarship in her paper "LGBTQI+ Life Chances and a Queer Approach to Prison Abolition" at WGSS's InQueery Symposium. Samantha organized a research group with students at WSU and San Diego State University to create the Black Lives Matter Collective, resulting in a photovoice exhibit and event called "Black Lives Matter All The Time." One instructor praises Samantha for producing "extremely original and graduate-level research" and her ability to "grapple with dense theoretical materials."

**Patrick Robichaud** holds a 3.82 GPA as an Honors College student majoring in Civil Engineering with minors in Spanish and Sustainable Development. As a four-year member of Engineers Without Borders, Patrick led a Panama team to construct a solar pump to provide clean drinking water to a local community. Patrick worked as a policy intern for ASTM International, the largest and most widely regarded standards organization globally, researching how water utilities could help mitigate wildfires. Patrick was selected as a delegate to the Conference of the Parties, the largest meeting in the world on climate change in Madrid, Spain. Patrick was awarded the outstanding junior and senior in the Civil Engineering Department and the outstanding junior in the Voiland College of Engineering and Architecture. Patrick chaired the ASWSU Environmental Sustainability Alliance. He was named a finalist for the Harry S. Truman Scholarship, just the fourth WSU student to receive recognition since the Truman Foundation started awarding scholarships during the 1977-78 academic year.

### ATHLETICS

**Dallas Hobbs** is a three-year letter-winner on the defensive line for the WSU Football team. In 2020, Dallas started all four games at defensive tackle and recorded eight tackles, including one for loss. Dallas is the Pac-12 Student-Athlete Leadership Team representative and is also a graphic designer for the Cougar Athletic Fund. He also serves on the Student-Athlete Advisory Committee and leads the Black Student-Athlete Association as an executive board member. As a sophomore, Dallas was named to the College Sports Information Directors of America Academic All-District 8 First Team, and in 2019 was named to the Pac-12 Conference Fall Academic Honor Roll. He is hailed as a natural leader and raises the effort and performance of those he is around. On the field, Dallas is the leader of his position group and is viewed as a mentor to younger athletes. Dallas is a first-generation college student pursuing a degree in Digital Culture & Technology and Fine Arts.



**Charisma Taylor** is a member of the WSU Track & Field Team. As a student-athlete, she has garnered much recognition for her athletic abilities, including being named to the 2020 NCAA Indoor All-American Second Team, the 2021 NCAA Indoor All-American First Team, and the 2020 Mountain Pacific Sports Federation Triple Jump Champion. Charisma currently holds the WSU Track & Field Indoor record for 60-meter hurdles and triple jump. She holds the WSU Track & Field Freshman Record for both 60-meter hurdles and triple jump and the WSU Track & Field Outdoor Record for triple jump. In 2021 Charisma set the Bahamian National record in triple jump, which was also the 37<sup>th</sup> best mark in the entire world. She earned 5<sup>th</sup> place at the 2021 NCAA Indoor Championship in triple jump. Charisma serves as a team representative on the Student-Athlete Advisory Committee and holds a leadership role in the Black Student-Athlete Association. Charisma is “on track” to qualify for the 2021 Olympic Games and has amazing plans outside of athletics. She has been accepted into a master’s program in entrepreneurship and plans to open and run a chain of bakeries once she completes her degree and athletic career.

## **CAMPUS INVOLVEMENT**

**Mikayla Beckley** has been described as a strong and empathetic leader at WSU dedicated to promoting inclusivity and advocating for the rights of students with disabilities on campus. She is currently the Vice President of the Disabled Students and Allies Club, a Top Scholars Mentor in Genetics and Cellular Biology, a Student Learning Liaison in General Microbiology, and the Access Center Representative for the Transit Advisory Group. As an aspiring pediatric cardiologist, Mikayla strives to use her disability advocacy to help reduce health disparities for people with disabilities by collaborating with other leaders and student groups to achieve common goals. Mikayla has worked with more than ten WSU offices and organizations to improve disability programming and awareness events and helped to launch the Disability Experience Podcast, a collaboration with KUGR radio. Mikayla formed and led discussions for the newly established fall and spring semester Virtual Book Club meetings focused on disability issues. She established a time management series for students with disabilities. Mikayla has been involved with the Shark Conversation Club that won the 2020 President’s Award. In addition to earning a degree in Genetics and Cell Biology, she earned a certificate in Human Subjects Biomedical Research from WSU and one as a COVID-19 Contact Tracer from John’s Hopkins University.

**Alicia Campos Macias** is an Electrical Engineering major at WSU Everett. Alicia is a member of the Society of Women Engineers and is the Secretary of the Institute of Electrical and Electronic Engineering. Alicia served as a WSU Everett Student Ambassador and was elected as a Student Senator for ASWSU Everett. Later, she was voted to be the Secretary of ASWSUE. One of Alicia’s most significant impacts on campus life is her work as the WSUE Student Civic Leader Fellow through the Washington Campus Compact. Alicia is currently the only Student Civic Leader Fellow on the WSUE campus and was hand-selected for this position based on past student involvement. As a fellow, she is responsible for addressing food insecurity on campus. Throughout the academic year, she participated in a statewide learning community, engaging in online networking and training opportunities to serve her campus community better. As a student senator, Alicia provided a more inclusive environment for Hispanic students. As Vice Chair of the Events and Planning Committee, she coordinated and executed events to engage students in the virtual environment. She is conscious of ensuring all students have access to events.

## **COMMUNITY SERVICE**

**Crystal Campbell** is a WSU Vancouver student majoring in Business Administration and Accounting. From 2008 through 2013, Crystal worked in small arms and artillery repair for the United States Army, receiving certificates of appreciation for exceptional service, superior performance, and teamwork. While stationed in Afghanistan, she achieved a 96% readiness status with her battalion and maintained over 1,100 weapons systems. While a student, Crystal established the Volunteer Income Tax Club, which aids low-income individuals and the elderly with their taxes. Crystal volunteered with Share Vancouver to prepare and serve hot meals to low-income and homeless families in the Vancouver area. One of Crystal’s highest praised efforts was her effort in spearheading a holiday card-writing campaign. She set up and organized a holiday card campaign for people to send Thanksgiving and winter holiday cards to a retirement community of 76 residents. Because of her efforts, the retirement community mailman was inundated with card deliveries. Residents were delighted with the unexpected mail.



**Ariel Medeiros** is a student staff member at the Center for Civic Engagement and oversees the Palouse Fresh Food Project. This program focuses on addressing local and regional food insecurity by connecting organizations, community members, and students. Ariel has diverted over 15,768 pounds of food from the landfill to be repurposed into meals for local families. Under her guidance, this program has provided 9,784 meals to families at local food banks. She led weekly service projects for WSU students at many local food banks. For the past three years, she has organized the WSU All Campus Food Drive. Ariel has facilitated service projects for over 1,200 WSU students, totaling 525 hours. Ariel interned with the Palouse Conservation District, and in 2018 was named the Volunteer of the Year for the local non-profit Friends of the Clearwater. In 2019 Ariel was awarded the President's Civic Leadership Award from Washington Campus Compact for reducing food insecurity in Whitman County. Ariel is the Secretary for the Washington Food Coalition and serves on the Food Assistance Advisory Committee. Ariel is majoring in Earth and Ecosystem Sciences and Psychology and minoring in Forestry, Biology, and Criminal Justice. She plans to attend graduate school to study food systems, and through her graduate work, Ariel hopes to work with food pantries in rural settings to improve access to nutritious food.

### **VISUAL AND PERFORMING ARTS**

**Brandt Fisher** is a regionally recognized saxophonist and composer and is pursuing a degree in Saxophone Performance with an emphasis in Jazz Studies. He is a member of the award-winning WSU Jazz Big Band and is regularly featured as a soloist. For three years, he was named the top university saxophone soloist at the Lionel Hampton Jazz Festival. He is featured on several compact releases with the group Jazz Wires. Brandt has performed across the WSU School of Music as a valued member of many other ensembles, including the Symphonic Wind Ensemble, SaxBand, and Saxophone Quartet. Brandt was selected as the 2020 recipient of the Presser Scholar Award, the top undergraduate honor in the School of Music. His nominator states he is one of the finest musicians ever to attend WSU. Brandt serves as the Vice President of the Jazz Society at WSU, which supports jazz events on campus, assists with the production of the annual WSU Jazz Festival, and raises funds to bring national-level jazz artists to WSU for performances and workshops. Brandt will continue to compose and release music after graduating from WSU. He plans to travel the world and explore links between music and philosophy, literature, and film.

**Kyle Kopta** is a WSU Tri-Cities student majoring in Digital Technology and Culture. Kyle is a first-generation college student described as "a quiet leader dedicated to making WSU Tri-Cities, his community, and the world a better place." Kyle was a graphic designer through the Associated Students of WSU Tri-Cities and a teacher's assistant and tutor through the Digital Technology and Culture program. He is currently an intern with the Marketing and Communication Office. Kyle serves as an art committee member for the Washington State Art Commission, helping oversee the Washington State Art Collection and helps the organization allocate grant opportunities to expand public art. He collaborates with local artists on WSU installation work. Kyle holds an impressive 4.0 GPA and has been named to the President's Honor List every year. He was the first recipient of the Douglas P. Gast Fine Arts Scholarship. He is a member of the WSU Tri-Cities chapter of the Phi Kappa Phi National Honor Society. Kyle regularly uses his passion for art and design to advocate for social justice and positive change on campus and in the community. He shares his work on social media to help inspire positive change in the community through public arts forums. Kyle earned the ASWSUTC's Perseverance Award for Excellent Work, going above and beyond to plan, deliver, market, and advocate for a range of university events. He was central to creating the graphics and visual materials to market those events, and he used his skill in photography and video production to showcase each of them.

### **Introducing WSUAA Officers for 2021-22**

Following Virtual Commencement on May 8, the following WSUAA officers will transition to their new leadership roles:





President Shelly Spangler '07 of Denver, Manager of Finance, SCL Health Saint Joseph Hospital



President-Elect Mark Schuster '95 of Richland, VP Supply Chain, Lamb Weston



Vice President Lester Barbero '10 of Honolulu, Mechanical Engineer, Pearl Harbor Naval Shipyard & IMF



Immediate Past President Doug Willcox '65 of Palouse, Retired Engineer and Farmer



Chapter and Club Presidents Representative Tracey Powell '02 of Vancouver, Carrier Sales Representative, Werner Enterprises

WSUAA—Recognizing the Best of the Best.



## **ACTION ITEM #1**

### **WSU Vancouver, Life Sciences Building Schematic Design Approval (Stacy Pearson/Olivia Yang)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** WSU Vancouver, Life Sciences Building, Schematic Design Approval

**PROPOSED:** That the WSU Board of Regents approve the schematic design for the WSU Vancouver, Life Sciences Building project.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING  
INFORMATION:**

The new Life Sciences Building will bring components of Vancouver's basic translational, applied, and clinical health programs together in one location on campus, including Biology, Molecular Biology, Environmental Science, Neuroscience, Nursing, and Chemistry. This building will fill the critical need for instructional laboratories for undergraduate and graduate science courses. It will also include purpose built vivarium space that meets regulatory requirements and supports instruction as well as research programs.

The proposed location of this new building is consistent with the WSU Vancouver Master Plan and has been prioritized in Vancouver's Ten-Year Major Capital Plan since 2003.

The University received \$500,000 for pre-design in 2019-21 state capital budget, and \$4,000,000 for the design and pre-construction in the 2020 supplemental capital budget. The University requested construction funding in the amount of \$52,600,000 in the 2021-23 state capital request. The project will not move into the construction phase until the requested funds are appropriated by the Legislature.



**Project Schedule:**

Preliminary Design	Nov 2020 – March 2021
Regents Schematic Design Presentation	March 2021
Regents Approval of Schematic Design	May 2021
Full Design	March 2021 – Dec 2021
Construction	Dec 2021 – Oct 2023

ATTACHMENTS:    Attachment A - Aerial Site  
                         Attachment B - Design Presentation



Attachment A

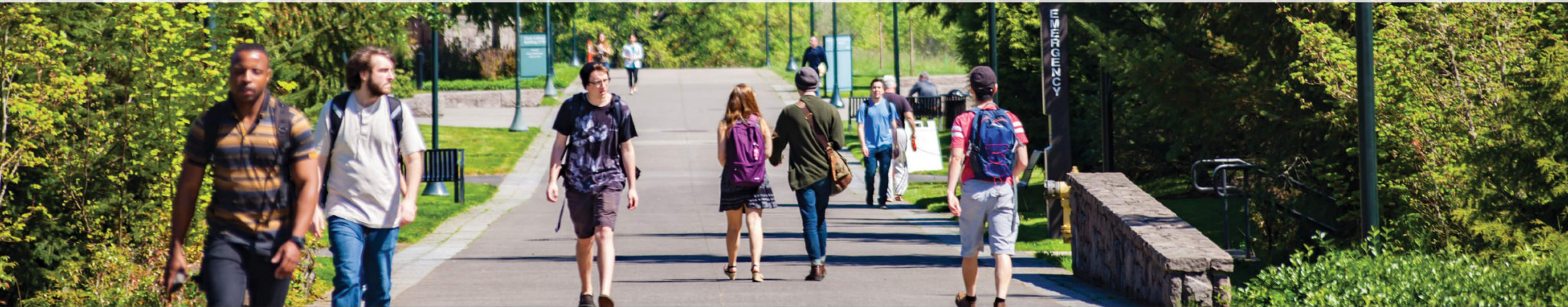




March 11, 2021

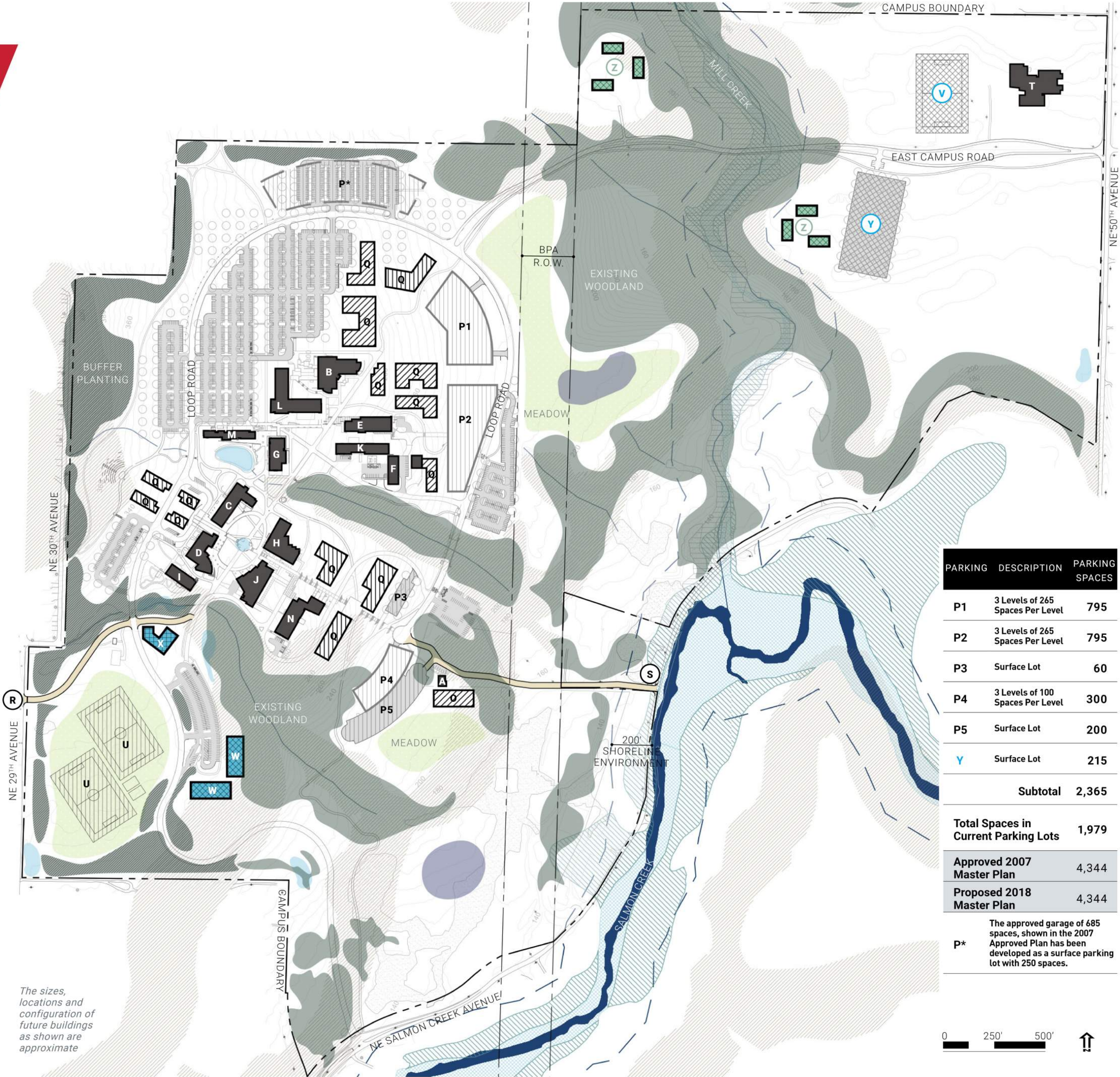
# WSU Vancouver Life Sciences Building

## Board of Regents Meeting





WSU-V Master Plan



The sizes, locations and configuration of future buildings as shown are approximate

2018 Proposed Master Plan

EXISTING & PREVIOUSLY APPROVED FACILITIES

- Existing Building
- Approved Building
- Existing Parking Lot
- Approved Parking Lot
- Approved Parking Garage
- Existing Roadway & Walkway
- Approved Roadway & Walkway
- Approved Playing Field
- Existing Drainage Ponds
- Approved Regional Stormwater Facility

PROPOSED IN 2018 MASTER PLAN UPDATE

- Proposed Building
- Proposed Parking Lot
- Proposed Playing Field

CONCEPTUAL FUTURE DEVELOPMENT

- Conceptual Development (not proposed under 2018 update)

ENVIRONMENTAL CONSTRAINTS

- 100-Year Floodplain
- Geohazard Area & Steep Slopes
- 200' Shoreline Environment

CAMPUS FACILITY INDEX

- A Annex
- B Clark College Building (VCCW)
- C Classroom Building (VCLS)
- D Dengerink Administration Building (VDEN) Cafeteria
- E Engineering & Computer Science Building (VECS)
- F Facilities Operations Building (VFO)
- G Firstenburg Student Commons (VFSC)
- H Library Building (VLIB)
- I McClaskey Building (VMCB) Child Development Program
- J Multimedia Classroom Building (VMC)
- K Physical Plant Building (VPP) Parking Services
- L Science & Engineering Building (VSCI)
- M Student Services Center (VSSC) Admissions, Bookstore, Financial Aid, Visitor's Center
- N Undergraduate Building (VUB)
- O Graduate Student & Faculty Housing<sup>1</sup> As Approved In 2007 Master Plan
- P Parking As Approved In 2007 Master Plan
- Q Future Campus Development As Approved In 2007 Master Plan
- R Bus Only Access As Approved In 2007 Master Plan
- S Future Entrance As Approved In 2007 Master Plan
- T iTech Prep. School (Vancouver Public Schools)
- U Playing Field As Approved In 2007 Master Plan
- V Playing Field
- W Residence Hall
- X Student Union Building
- Y Parking
- Z Future Conceptual Campus Development Space Beyond The 2018 Campus Master Plan

COLOR Existing and Previously Approved Master Plan Elements  
COLOR Proposed Under 2018 Master Plan Update  
COLOR Conceptual, Beyond 2018 Update

<sup>1</sup> Location of housing is intended to be interchangeable between graduate, undergraduate and faculty based on need.

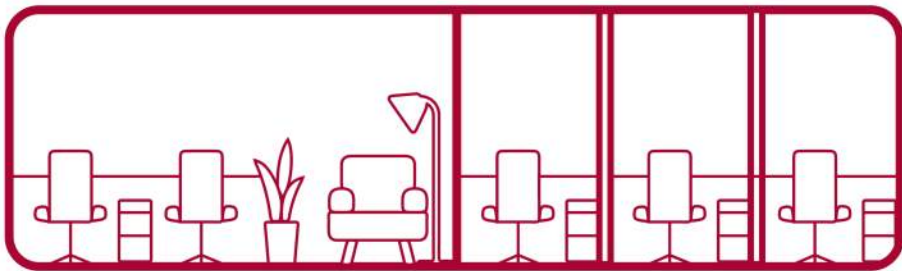


# Guiding Principles



## Connect and learn.

The Life Sciences Building will offer a diversity of space types including quiet spaces for introspection and study and public gathering areas for social engagement and group work. We will provide access to comfortable seating and adequate power in all spaces.



## Adapt.

Flexible storage, varied work environments, accessible technology and movable furniture will provide for “hackable” spaces that students and faculty can shape to their needs. We will provide infrastructure for labs and teaching spaces that can be easily modified for the continued evolution of technology and study.



## Foster connection.

The Life Sciences Building will be a place that connects faculty, graduate and undergraduate students to cultivate synergy and build community. We will provide a place to tell our stories and celebrate diversity in all its forms.



## Celebrate the beauty of this place.

The location and organization of WSU Vancouver offers incredible views and access to nature. We will reinforce and celebrate the opportunities offered by this unique setting.



## Forge an engine of opportunity.

WSU Vancouver celebrates the diversity of its faculty, staff and student body. The Life Sciences Building will foster the continued recruitment and retention of faculty, staff and students of color as well as people from low-income backgrounds, with disabilities, veterans and first-generation students and will promote a community of equity for all populations. Through art and building expression, we will honor the history of the land and create an inclusive space where individuals from all social identities will feel a sense of belonging and opportunity to thrive.



## Work for everyone.

We will create universally accessible campus and building spaces that are welcoming, safe and gender inclusive. We will prioritize health and wellness by using non-toxic building materials and create vibrant spaces with immediate access to daylight and views.



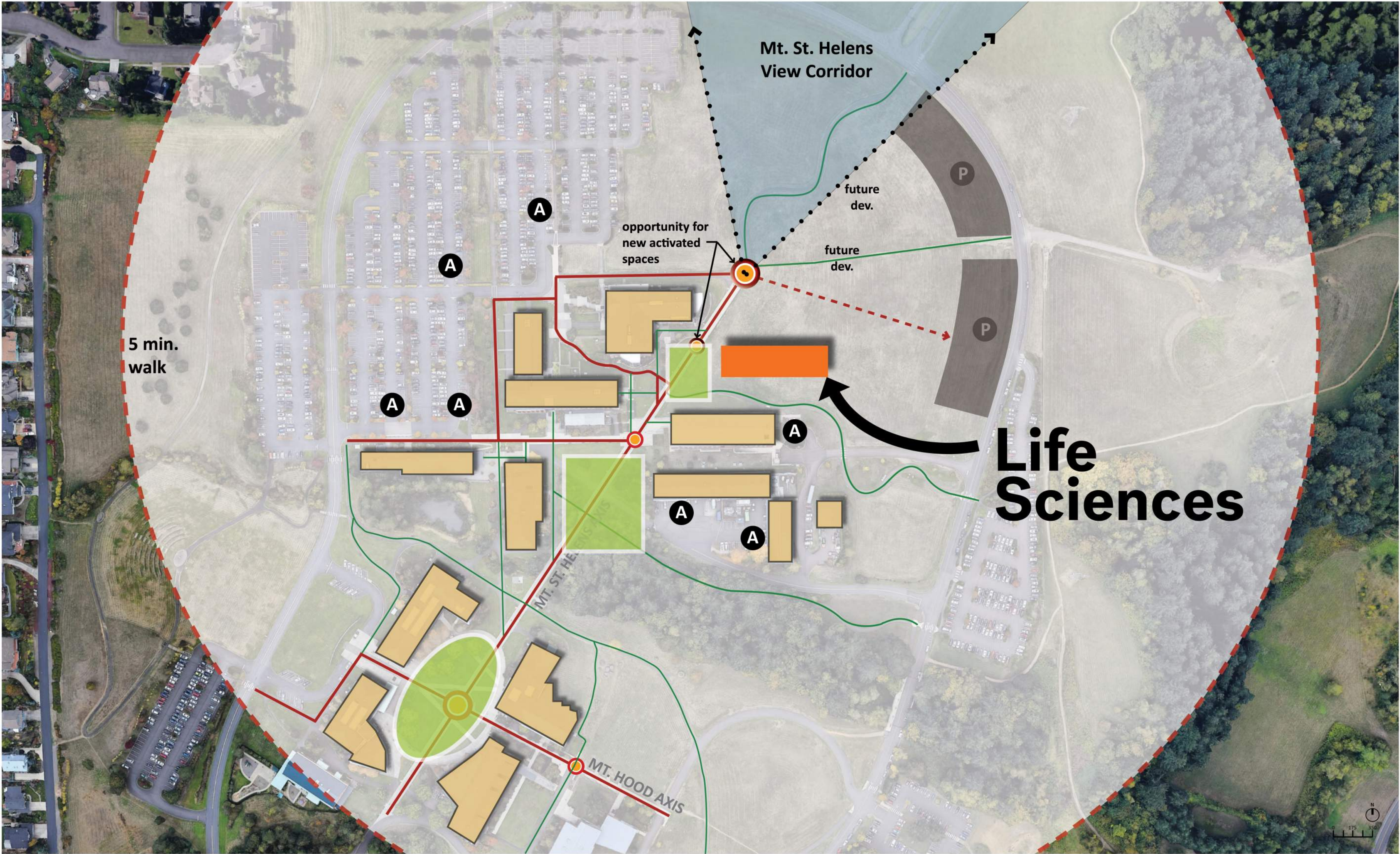
Project Location

Life Sciences





Campus Connections



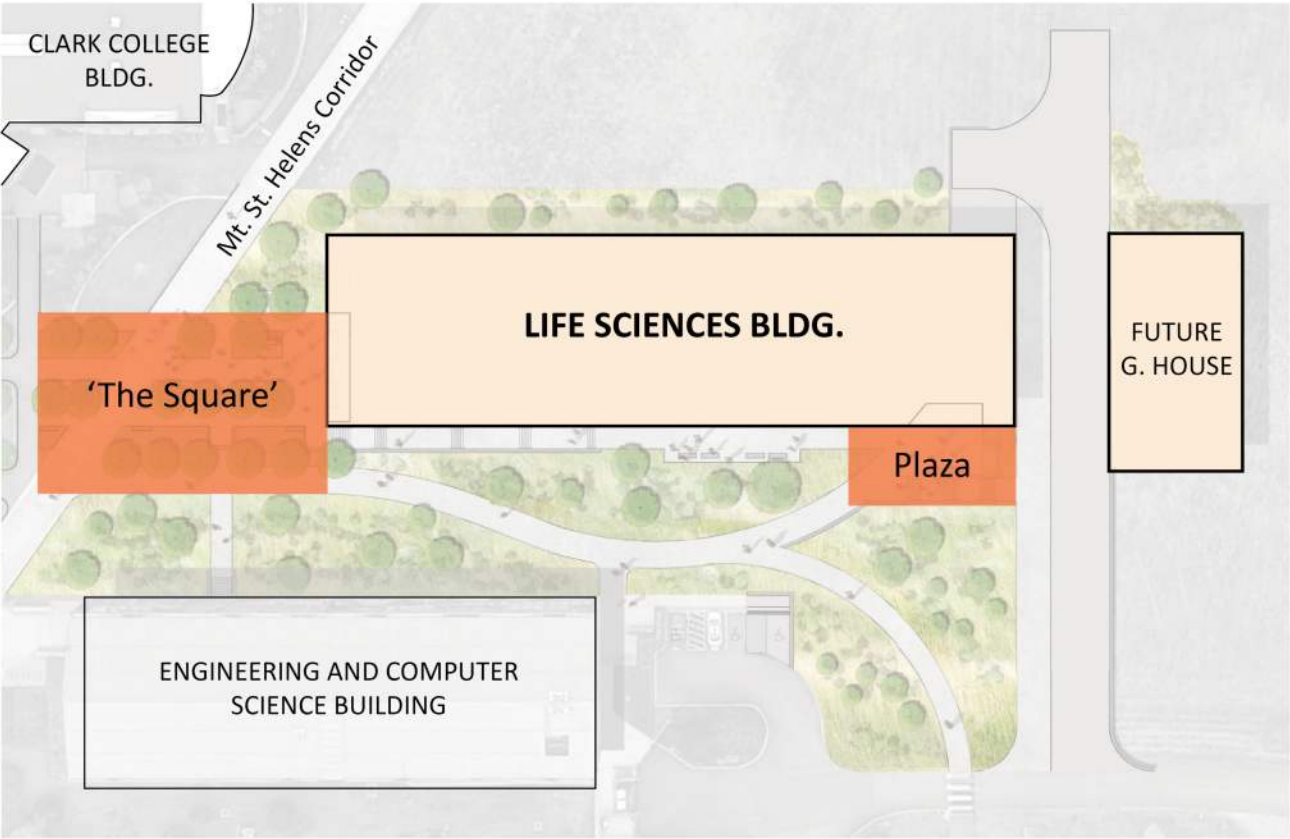
LEGEND

<b>A</b>	Accessible Parking	-----	Walking Radii from Life Sciences	—————	Corridors Pedestrian Route	—————	Cougar Trails Pedestrian Route
<b>P</b>	Future Parking	-----	Future Connections		Primary Campus Node		Secondary Campus Node
							Primary Open Space



Site Concept

GATHER

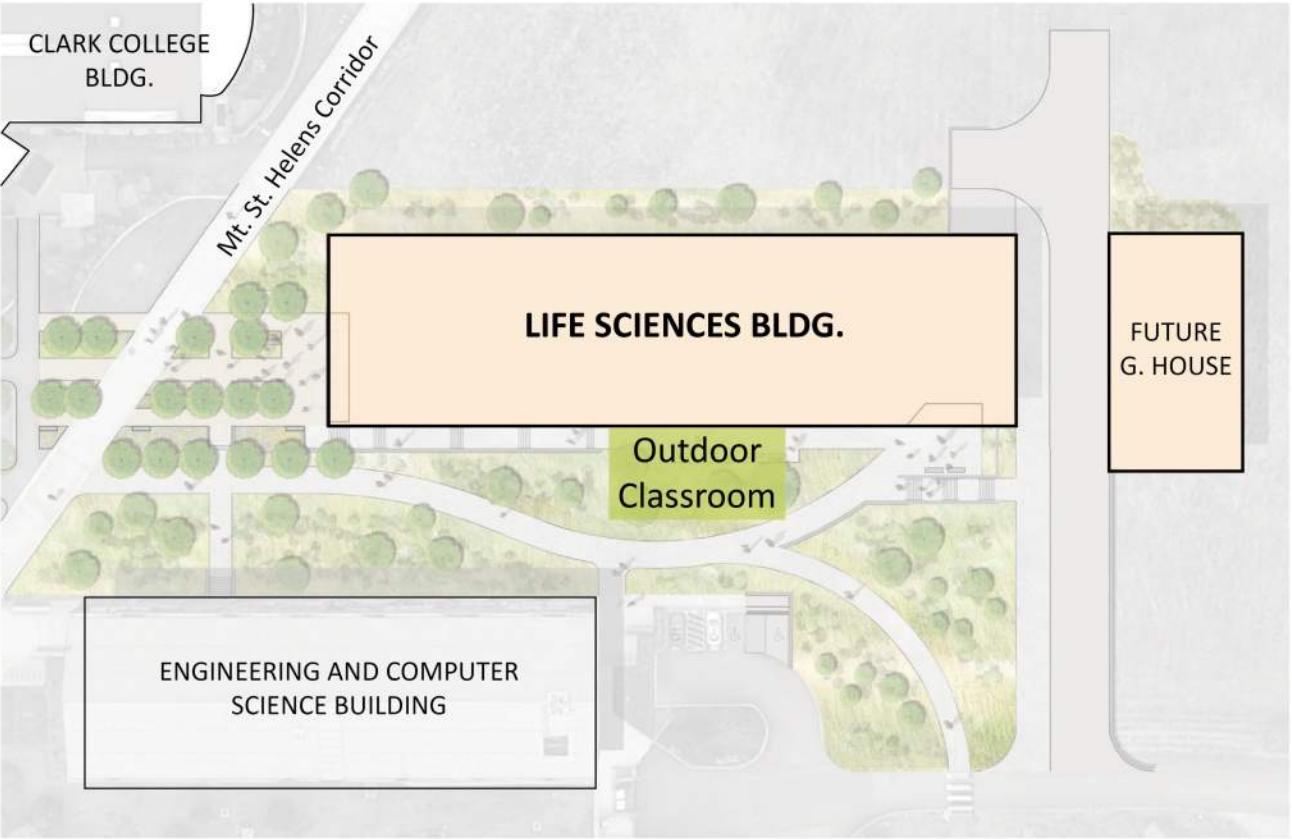


Basalt Benches



'The Square' - Gathering and Social Spaces

EDUCATE

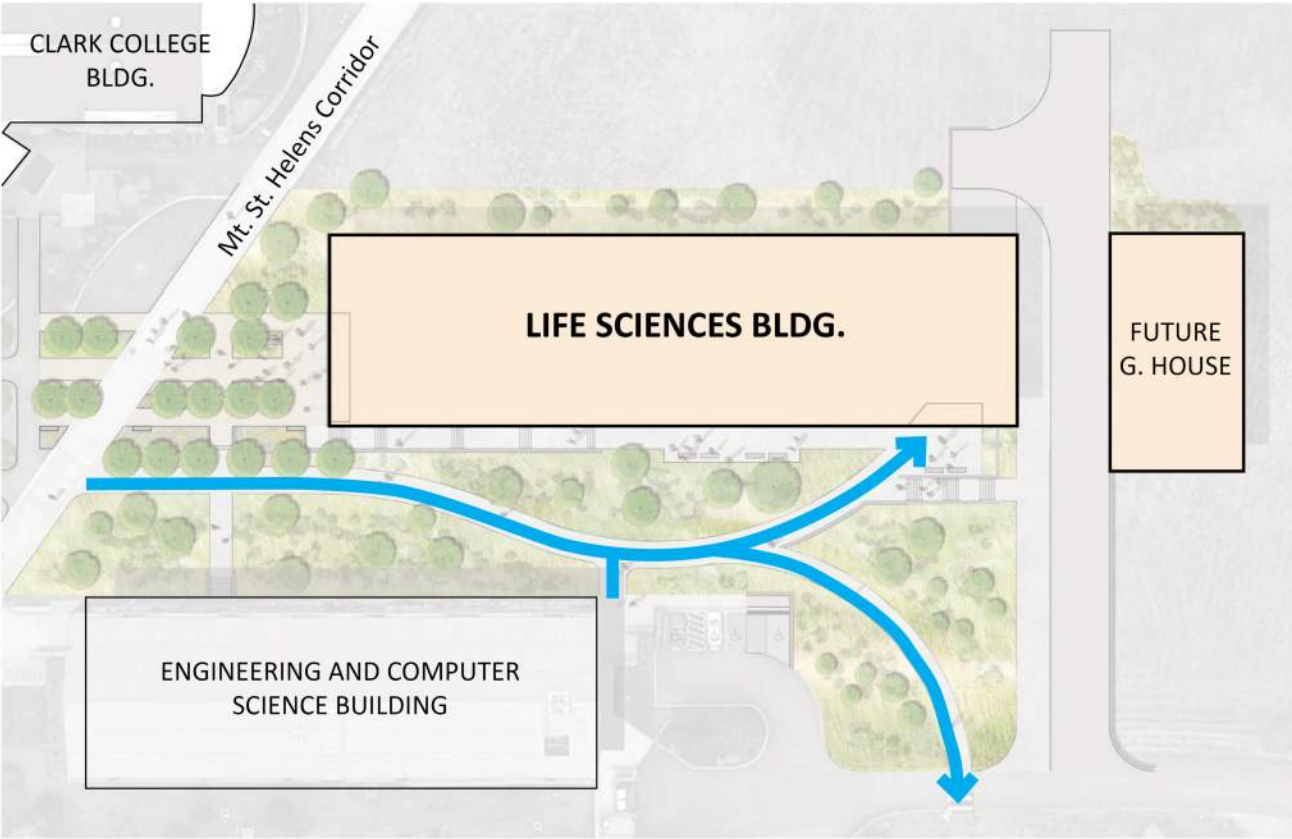


Pollinator Garden



Salmon Safe

CONNECT



Meadow



Pollinator Plants

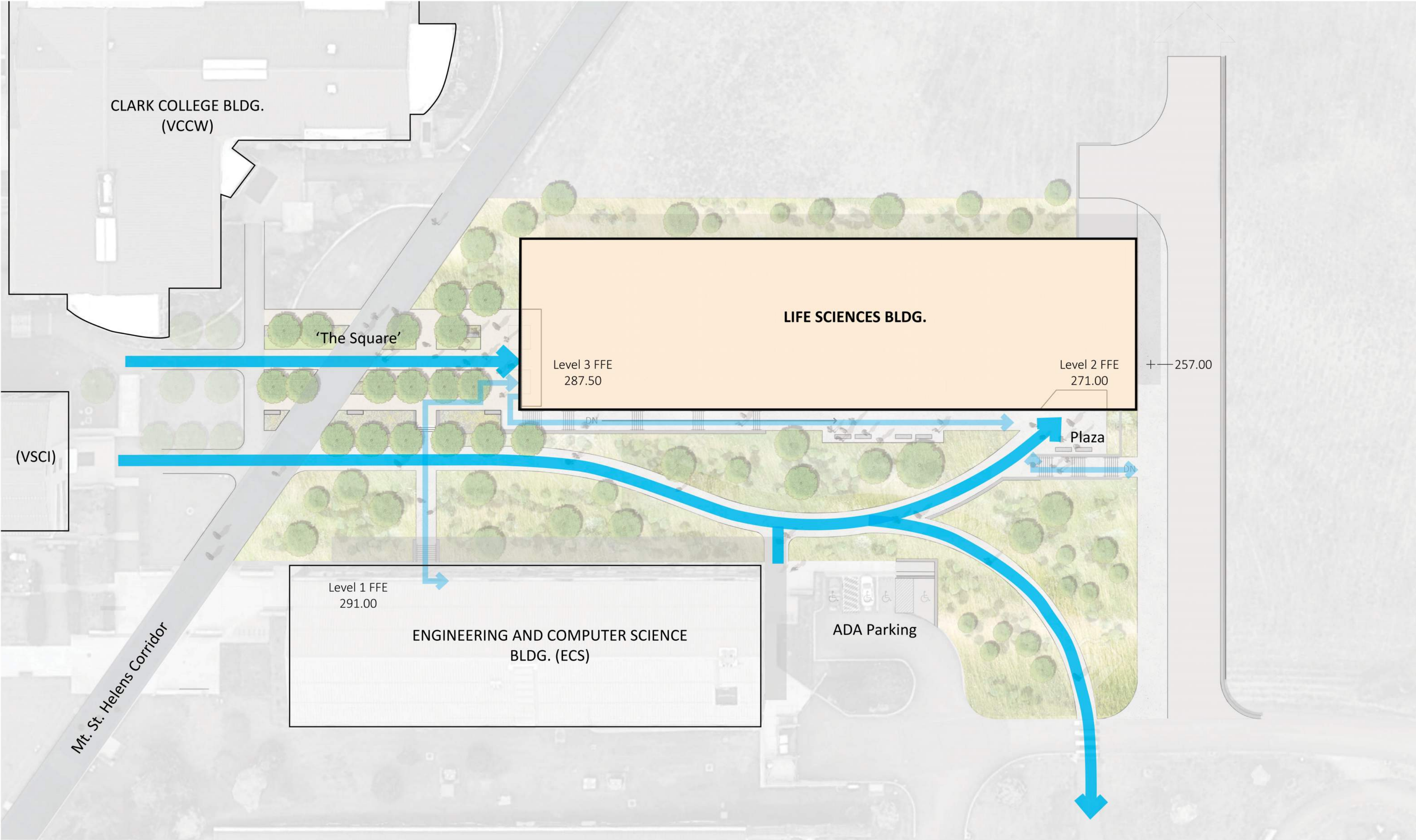


Site Plan

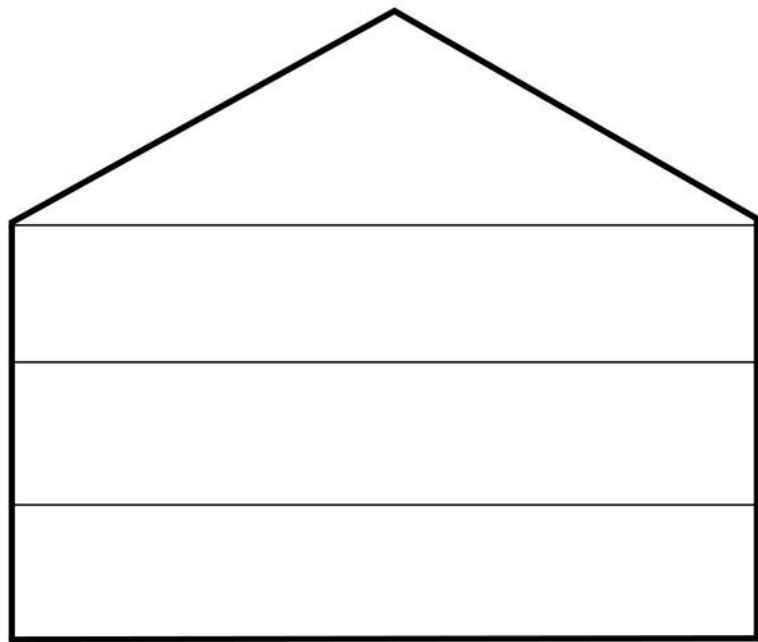




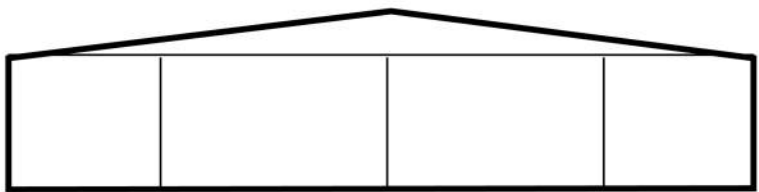
Site Circulation







THE GABLE

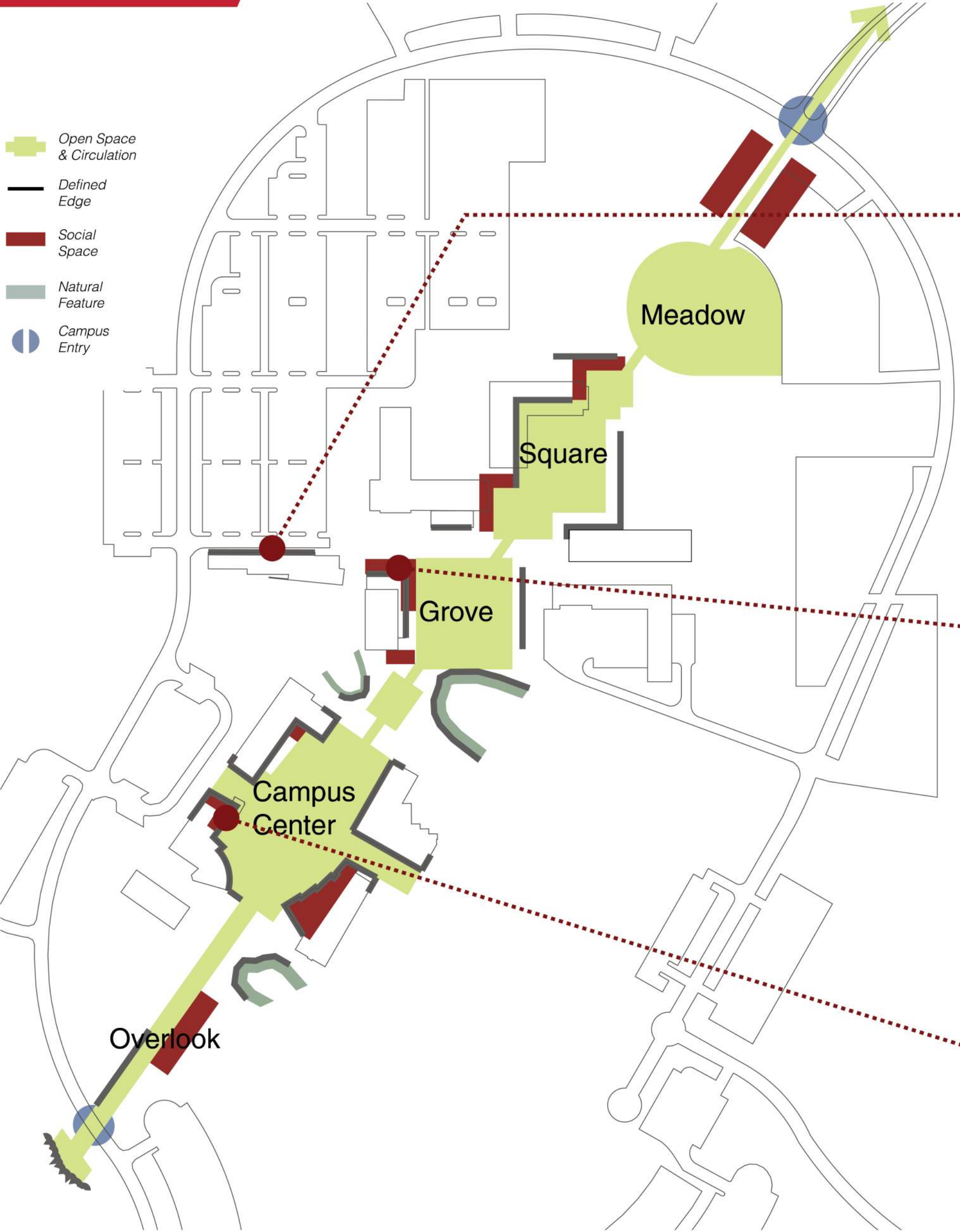


THE PAVILION





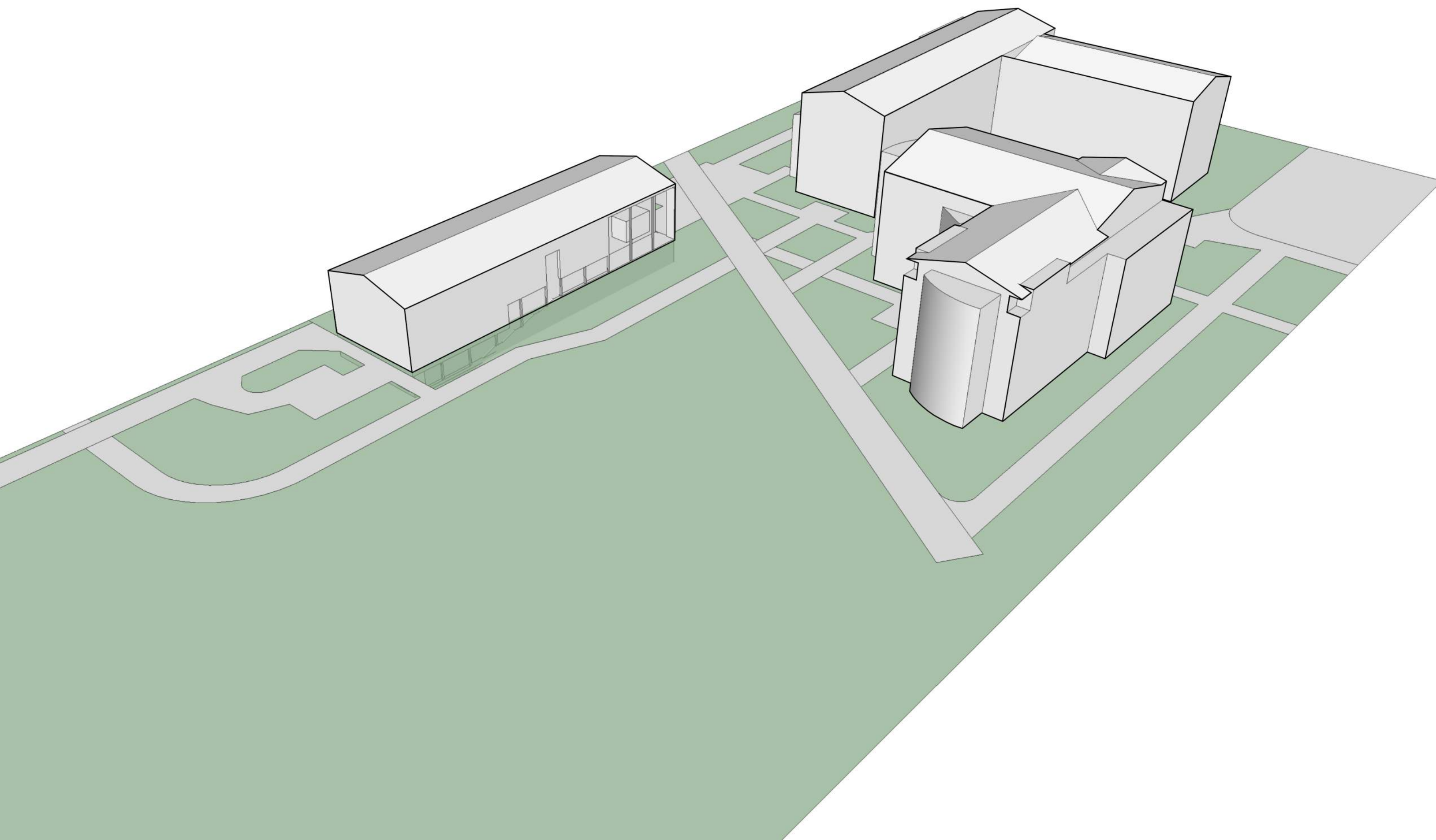
Active Edges





## Building Concept

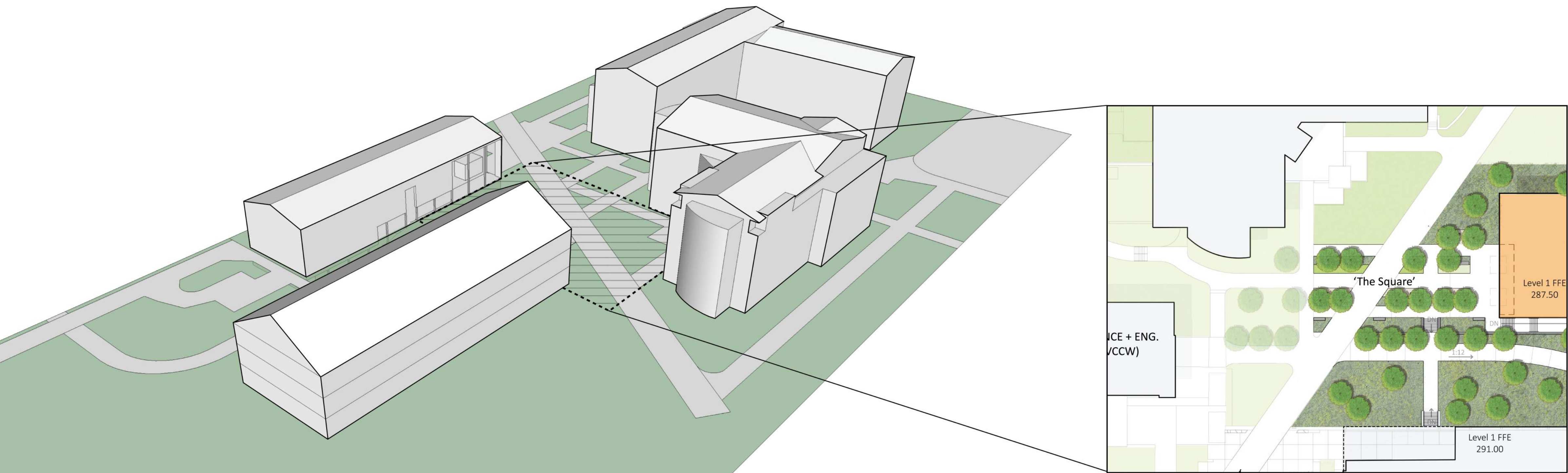
-REINFORCE THE MASTERPLAN





Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE

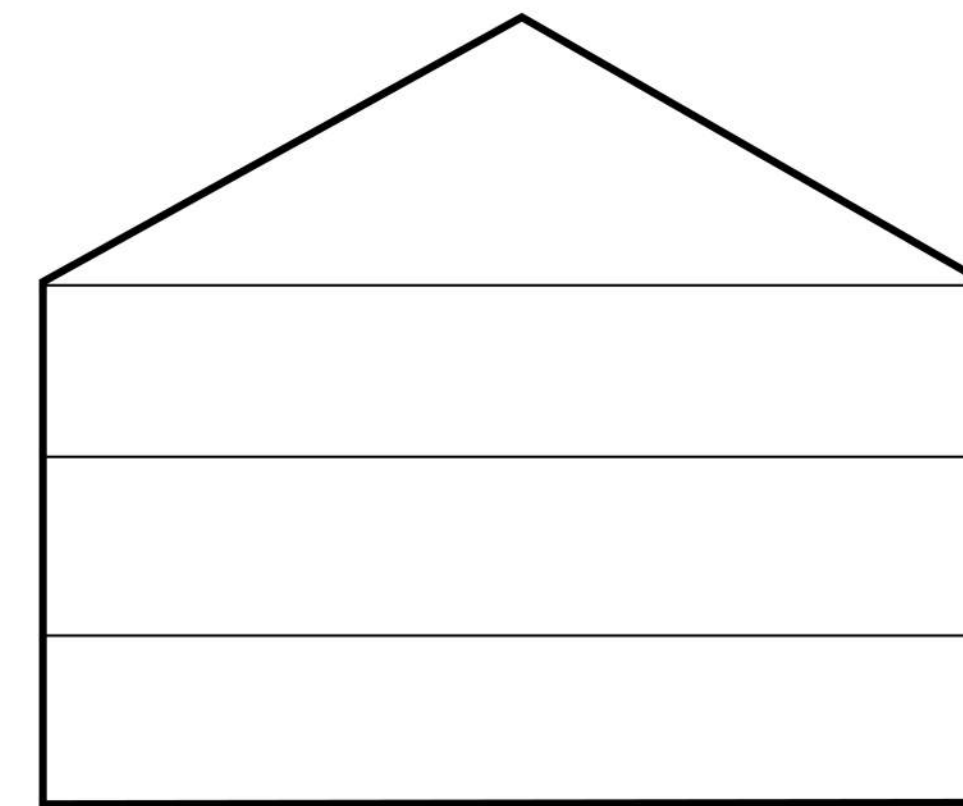
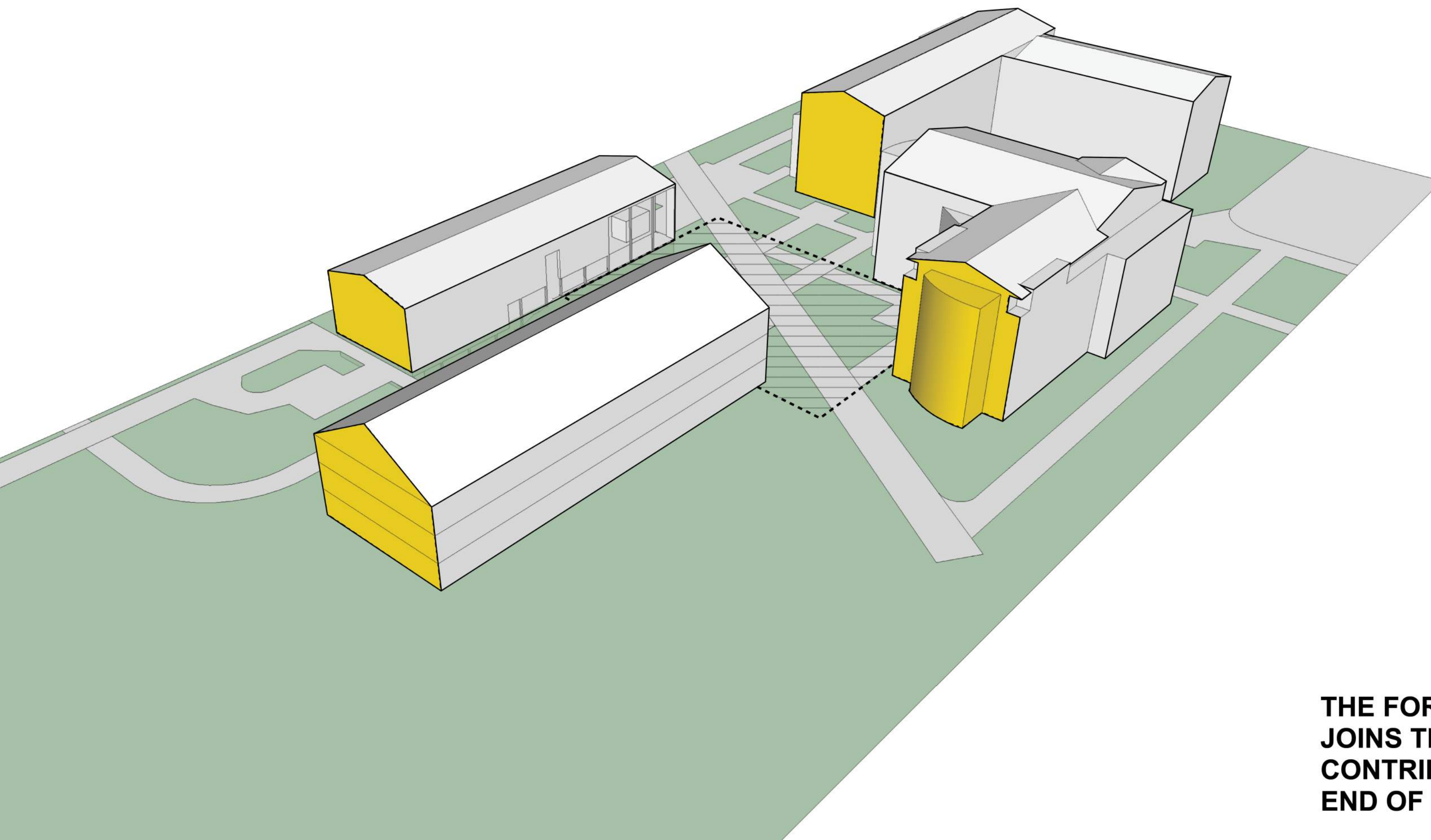


THE WEST SIDE OF THE BUILDING SETS UP AN 'ACTIVE EDGE', DIRECTLY CONNECTING TO A NEW PLAZA THAT WILL BE OPTIMIZED AROUND ACTIVITY AND SOLAR ORIENTATION



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER

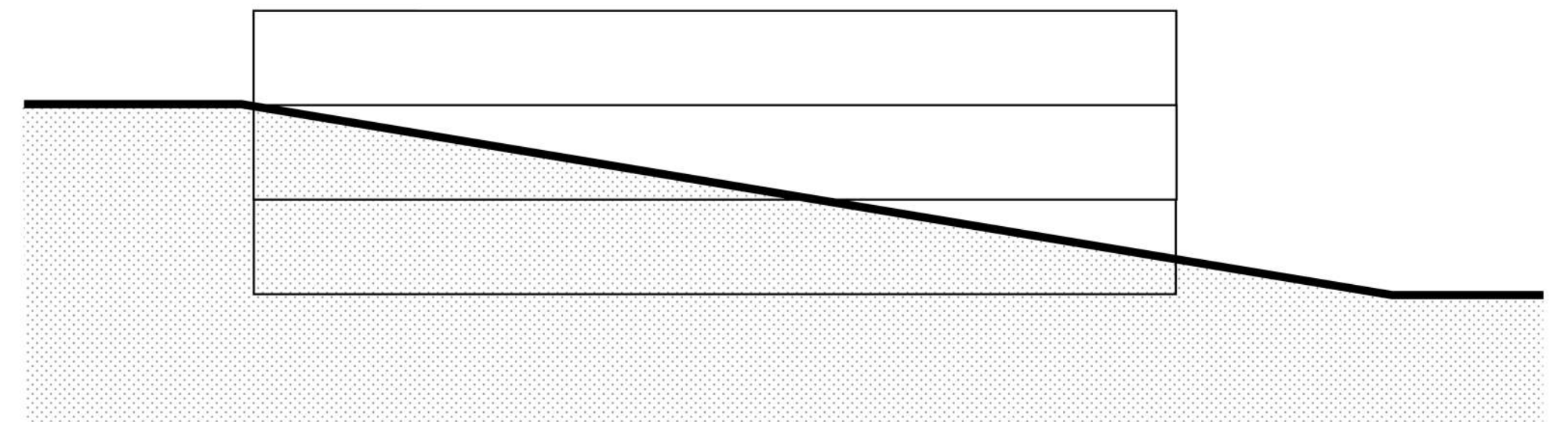
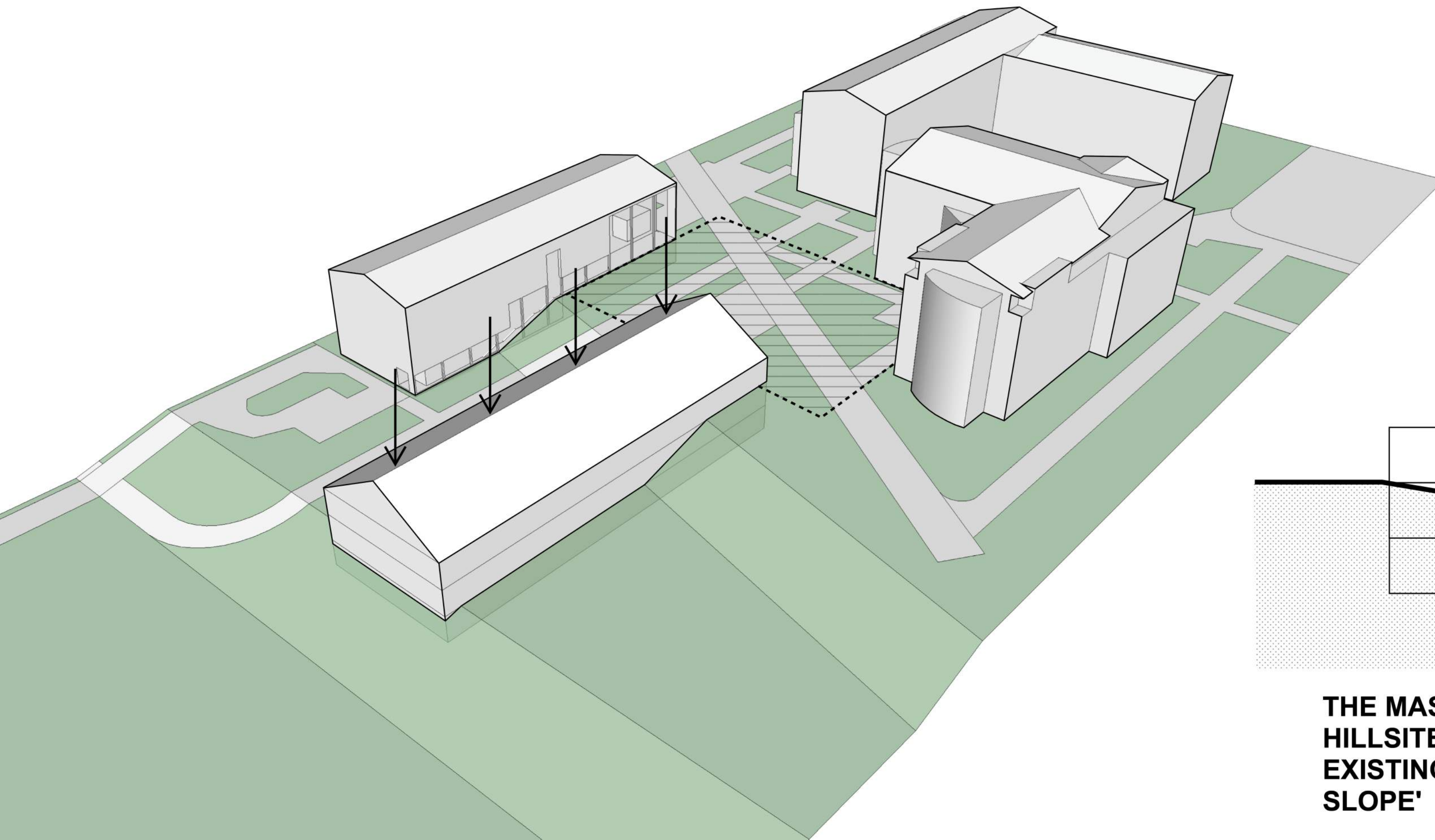


THE FORM OF THE BUILDING AT ITS TALLEST POINT  
JOINS THE ENSEMBLE OF GABLED FORMS THAT  
CONTRIBUTE TO CAMPUS CHARACTER AT THE NORTH  
END OF THE MT ST. HELENS CORRIDOR



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE**

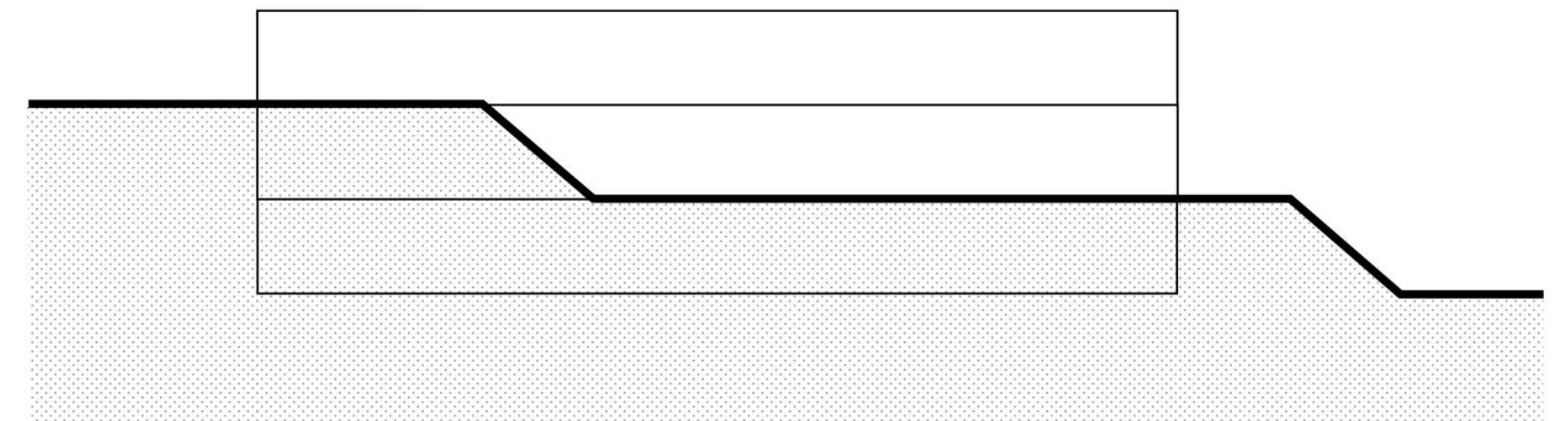
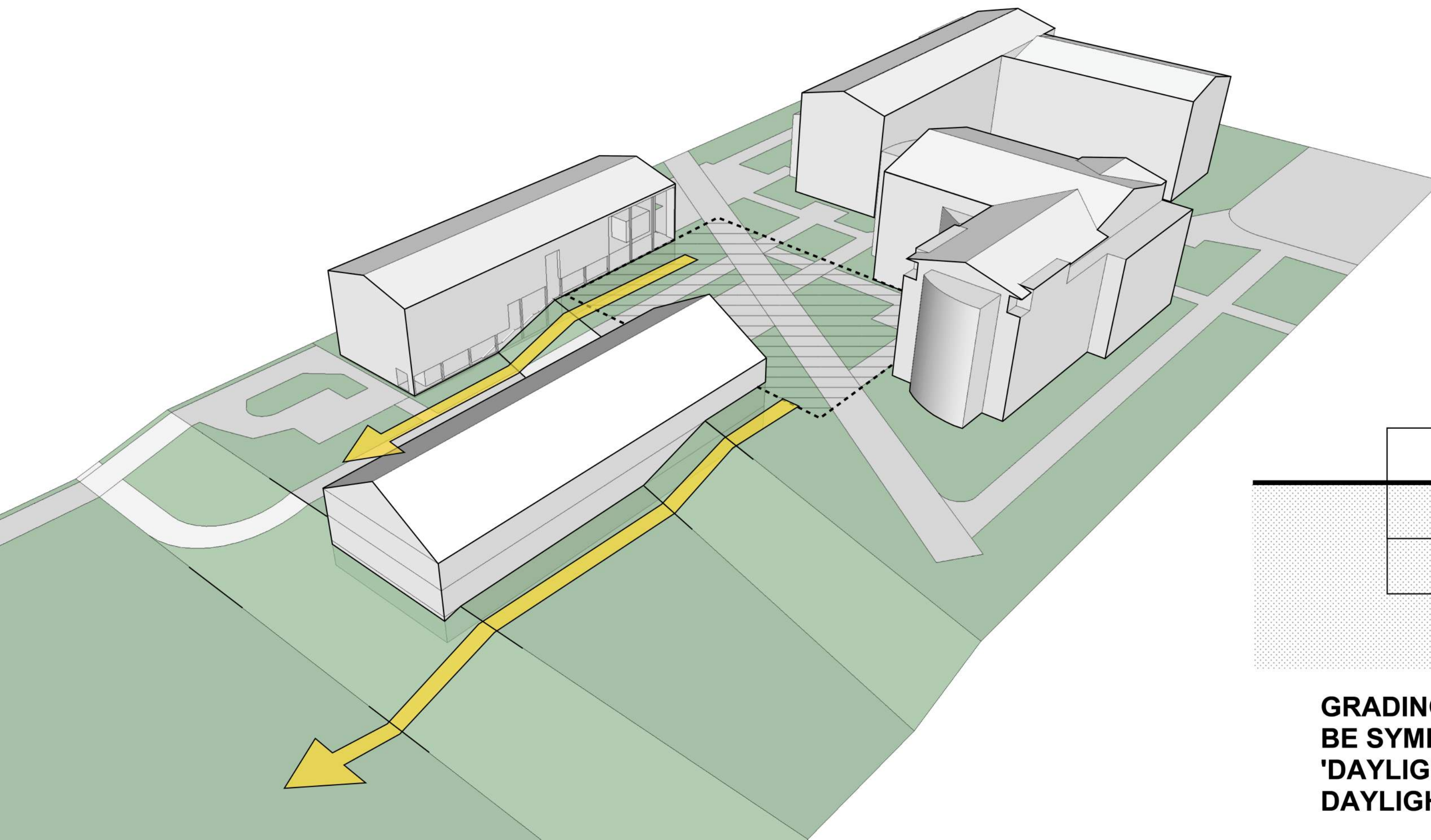


**THE MASSING ENGAGES THE TOPOGRAPHY OF THE HILLSITE, OPTIMIZING THE BUILDING AROUND THE EXISTING SITE CONSTRAINTS WITHOUT 'CHASING THE SLOPE'**



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE**

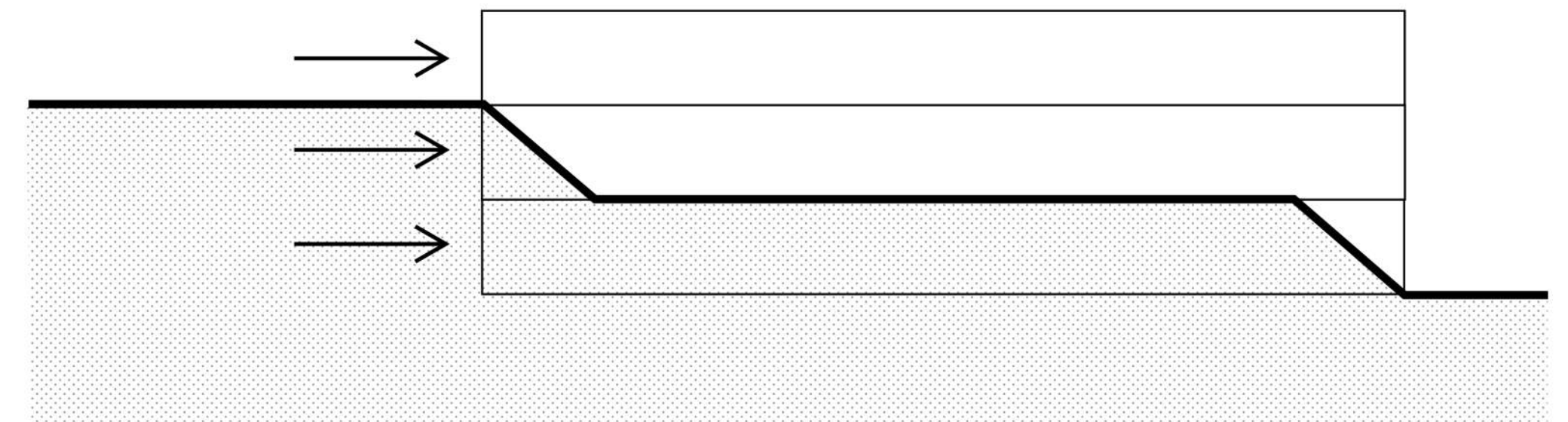
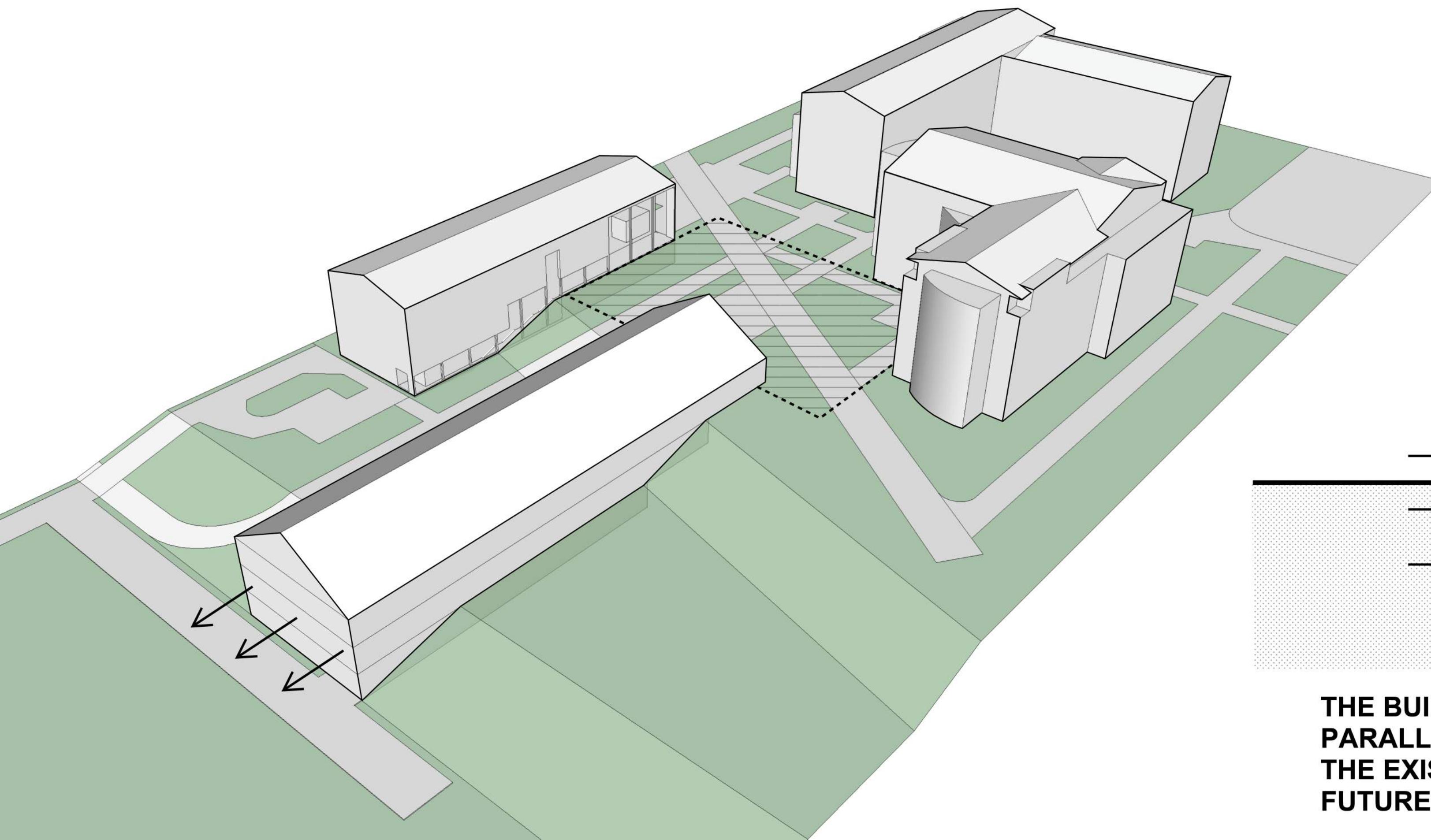


**GRADING ADJACENT TO THE BUILDING IS MODIFIED IN TO  
BE SYMPATHETIC TO THE NATURAL SLOPE BUT ALSO  
'DAYLIGHT' EACH LEVEL IN WAYS THAT OPTIMIZE  
DAYLIGHTING AND VIEWS**



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE**

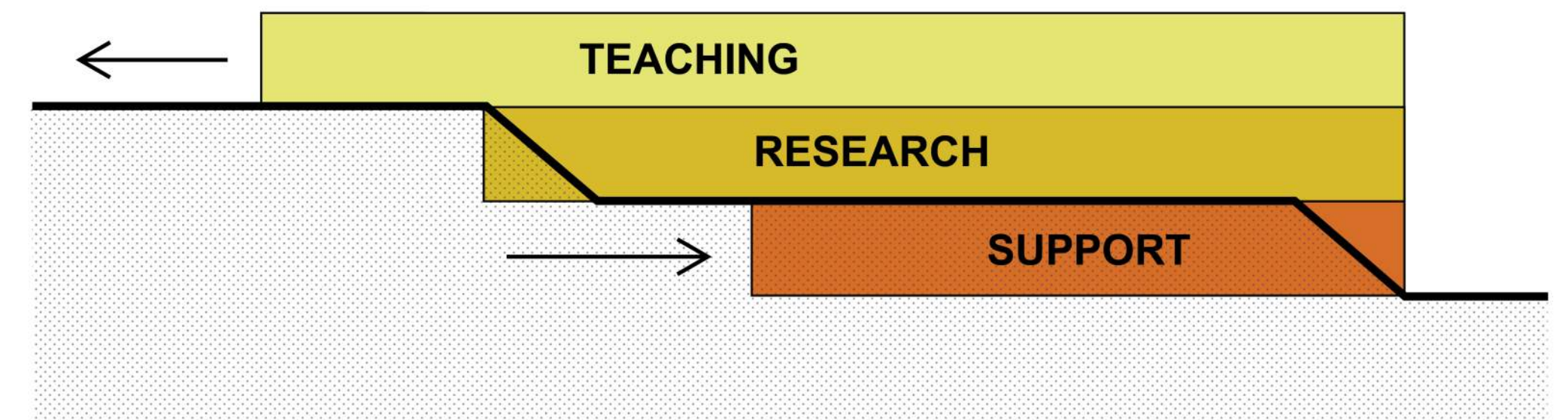
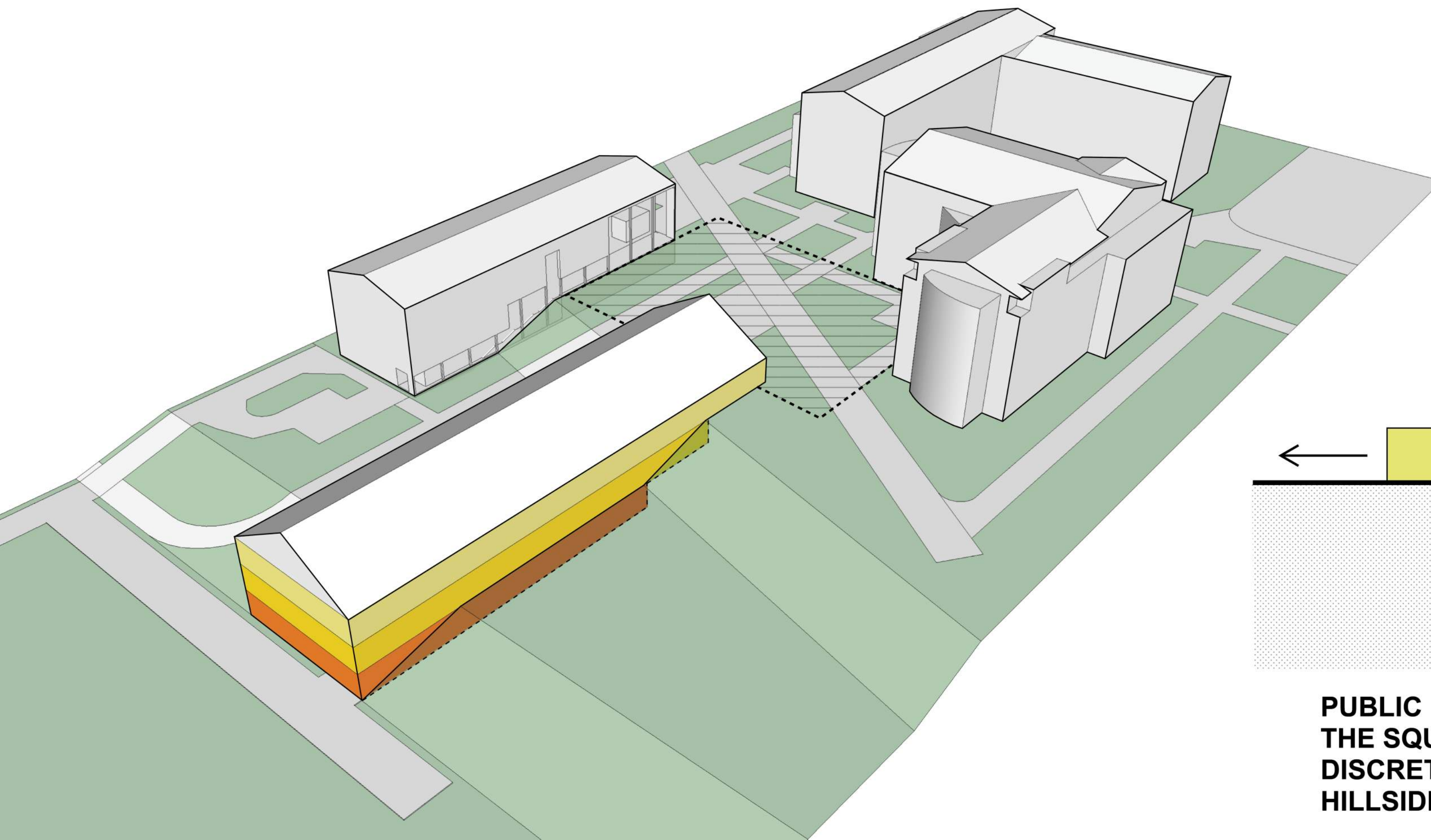


**THE BUILDING ENGAGES A NEW SERVICE DRIVE RUNNING PARALLEL TO GRADE, PROVIDING EASY ACCESS OFF OF THE EXISTING ROAD AND SETTING UP THE POTENTIAL FOR FUTURE CAMPUS EXPANSION TO THE NORTH**



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM**

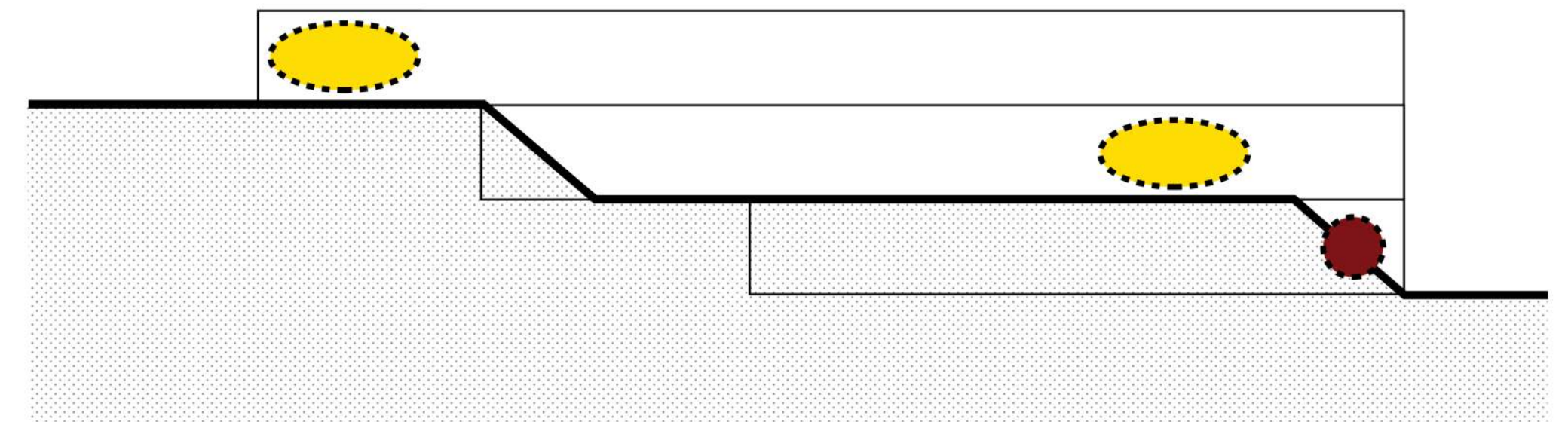
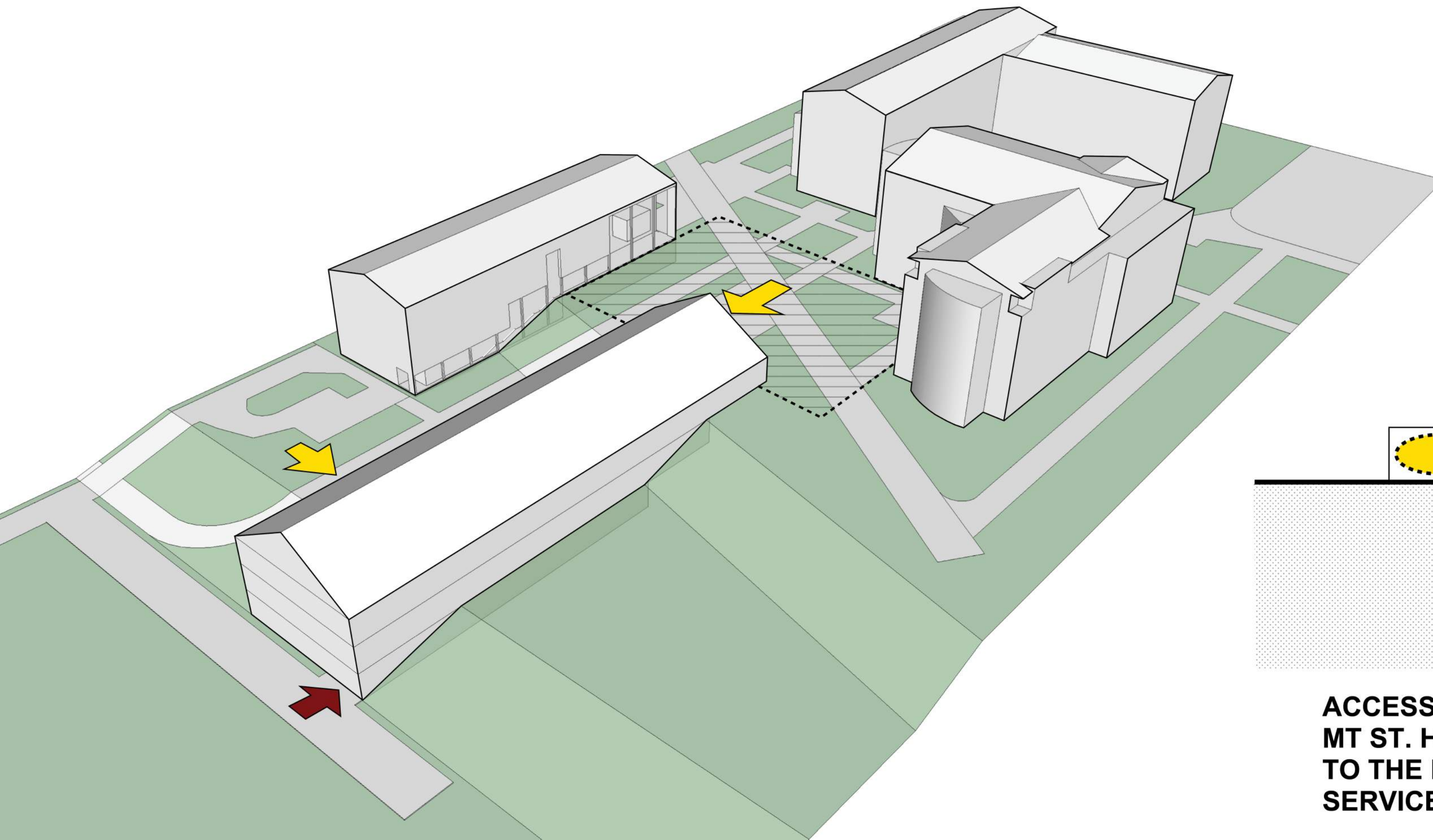


**PUBLIC USE PROGRAM AREAS ARE CONCENTRATED AT THE SQUARE ALONG THE MT. ST HELENS WHILE MORE DISCRETE SERVICE AREAS ARE RECESSED INTO THE HILLSIDE**



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES**

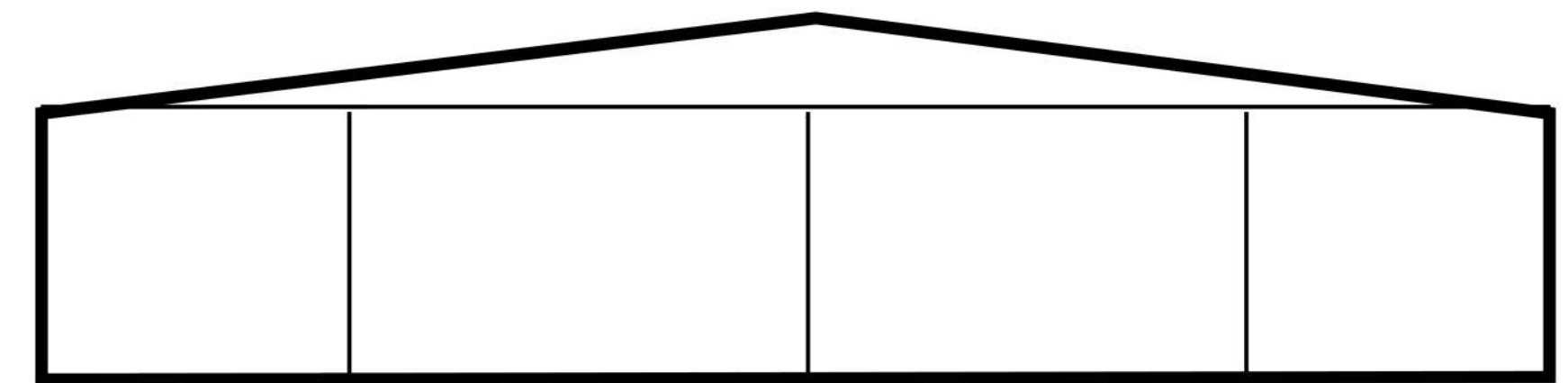
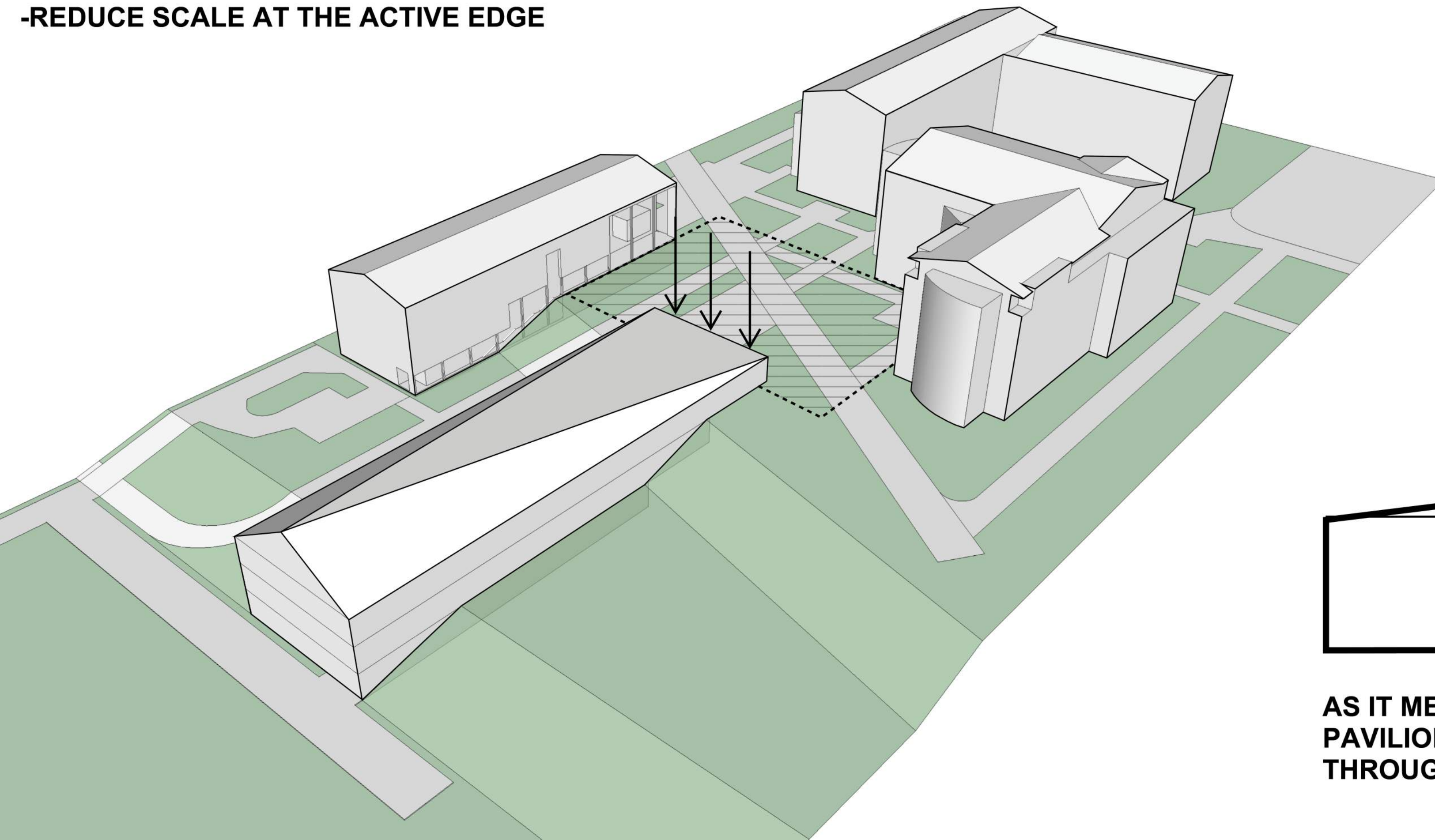


**ACCESSIBLE PUBLIC ENTRIES ORGANIZED AROUND THE MT ST. HELENS CORRIDOR AND ADA PARKING ADJACENT TO THE ECS BUILDING, WITH SECURE ACCESS AT THE SERVICE ROAD FOR DISCRETE PROGRAM AREAS**



## Building Concept

- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- REINFORCE CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE**

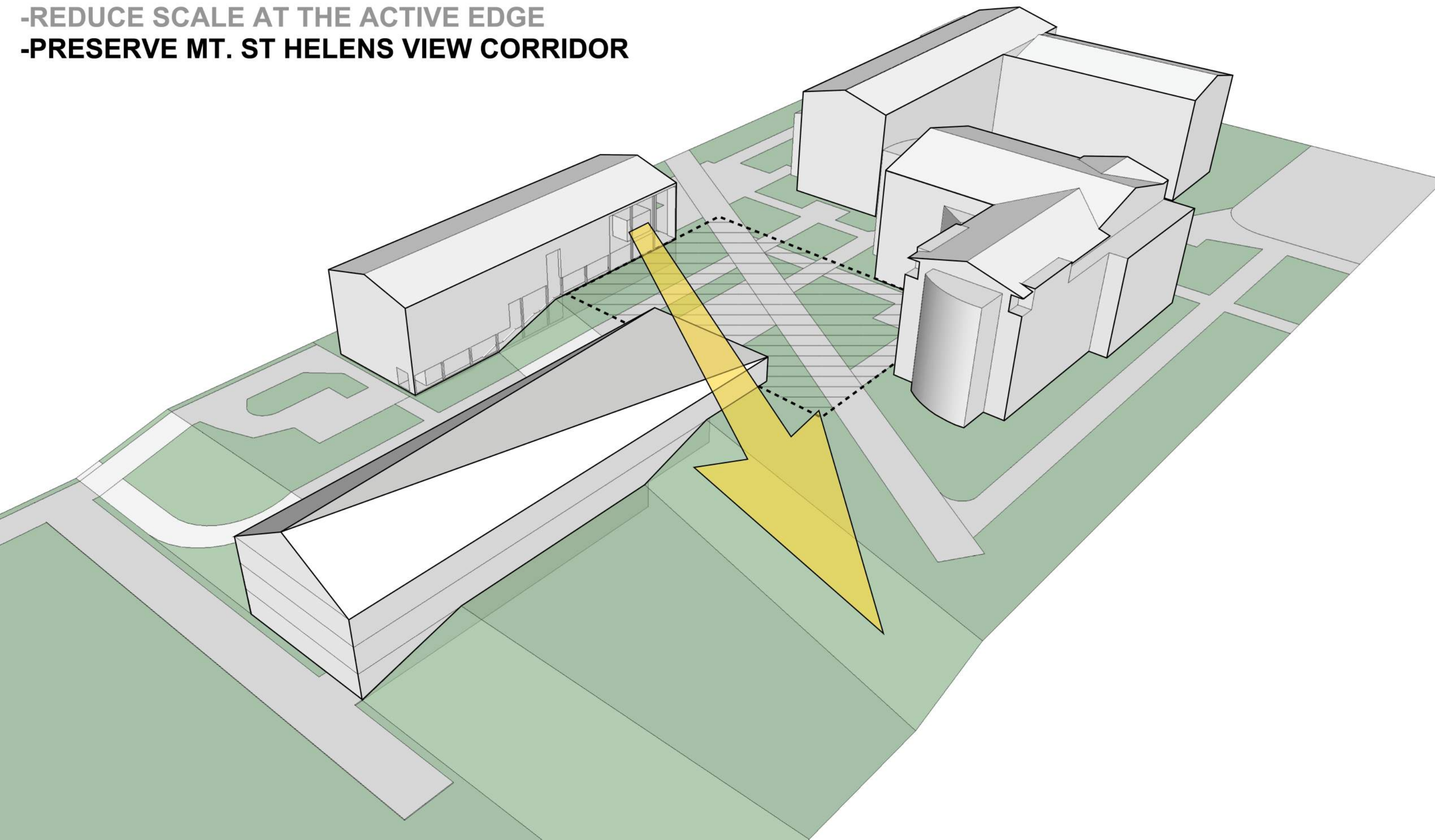


**AS IT MEETS THE PLAZA, THE LOBBY TAKES ON THE PAVILION CHARACTER OF THE ACTIVE EDGES FOUND THROUGHOUT CAMPUS.**



## Building Concept

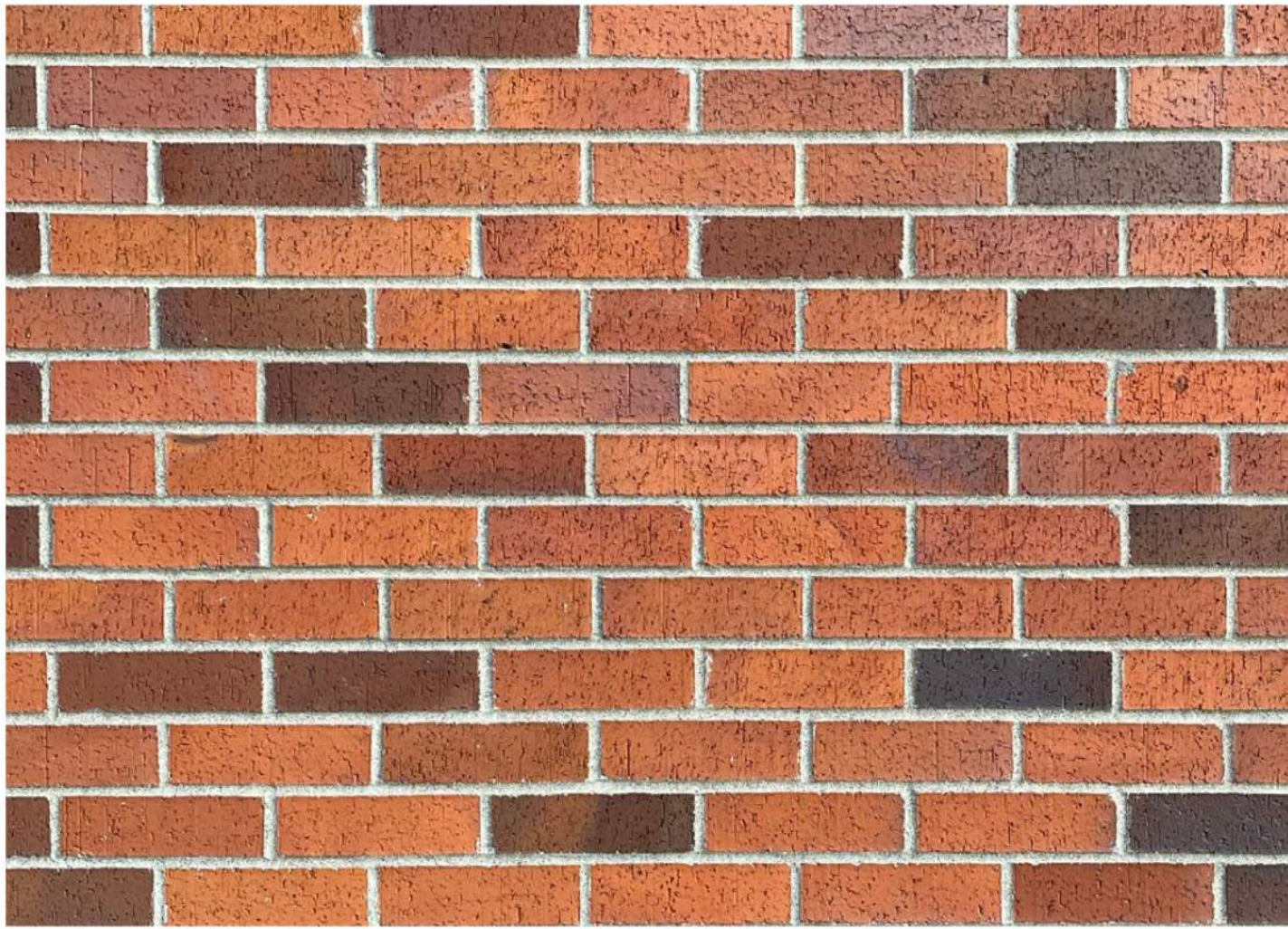
- RESPECT THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE
- PRESERVE MT. ST HELENS VIEW CORRIDOR**



**THROUGH CREATING A HIP ROOF CONDITION  
ALONG THE MT. ST HELENS CORRIDOR, THE  
MASSING PRESERVES CRITICAL VIEWS FROM  
THE ADJACENT ECS CONFERENCE ROOM**



## Exterior Materials



MASONRY



METAL PANEL



STANDING SEAM ROOF



CONCRETE



CAMAS BASALT



View Looking West





View Looking South







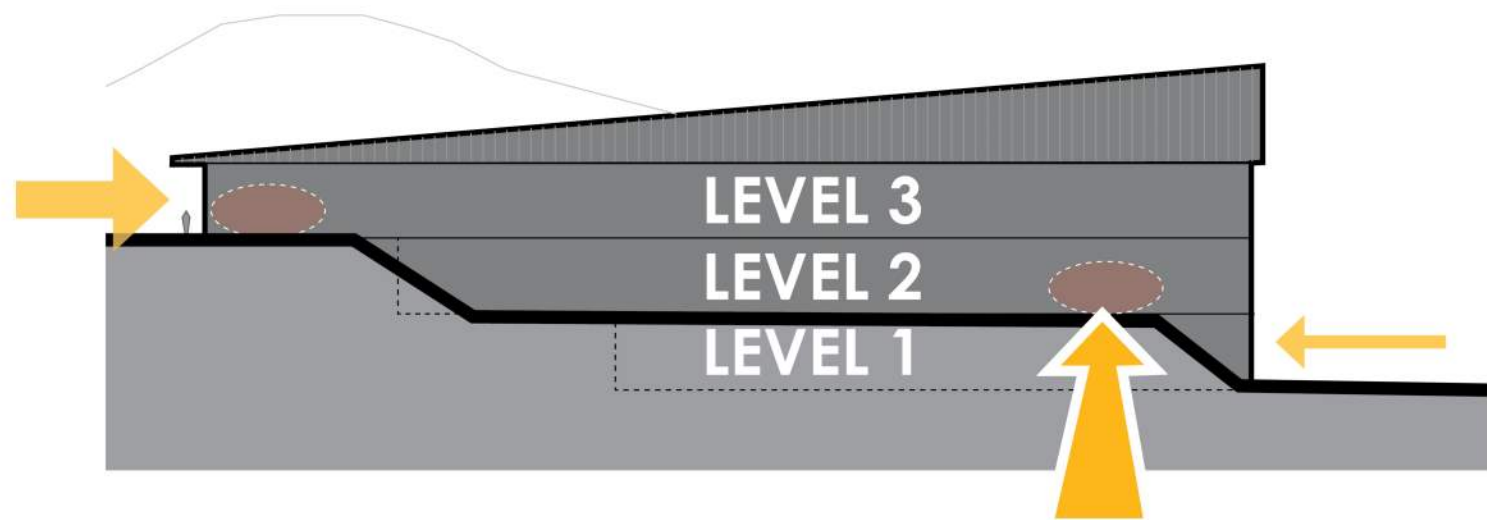
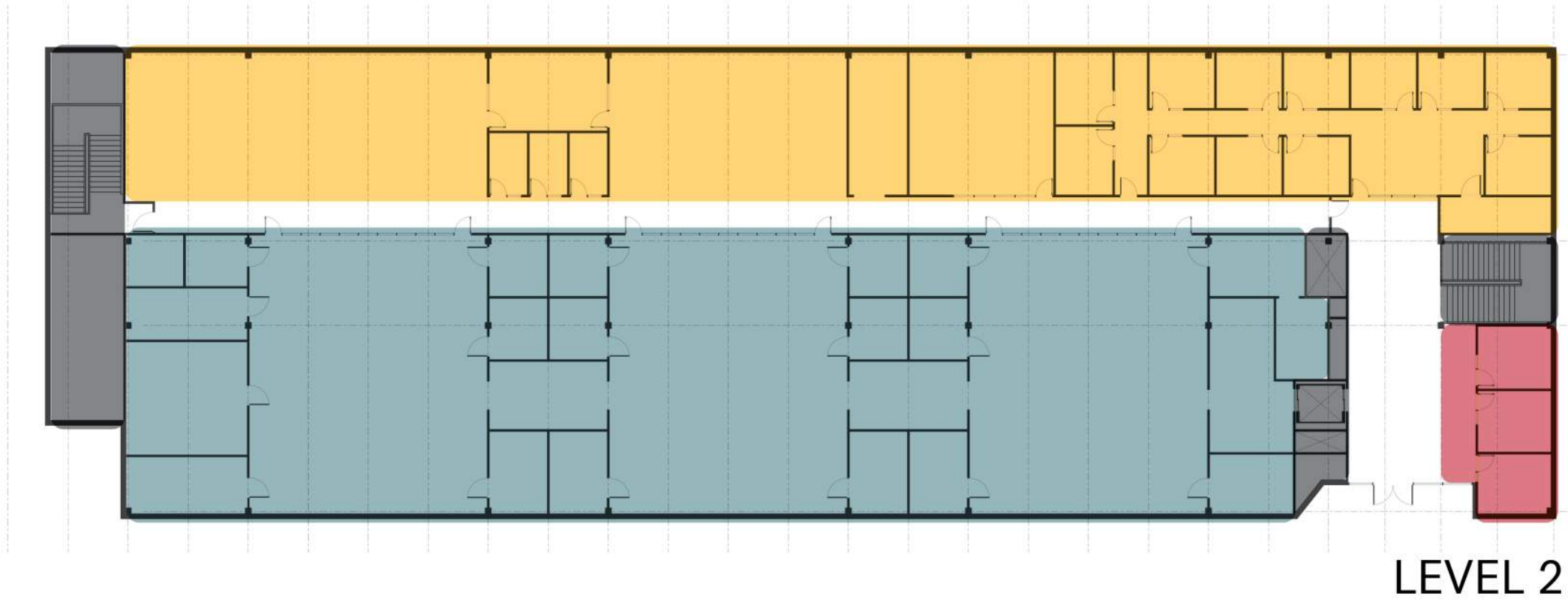
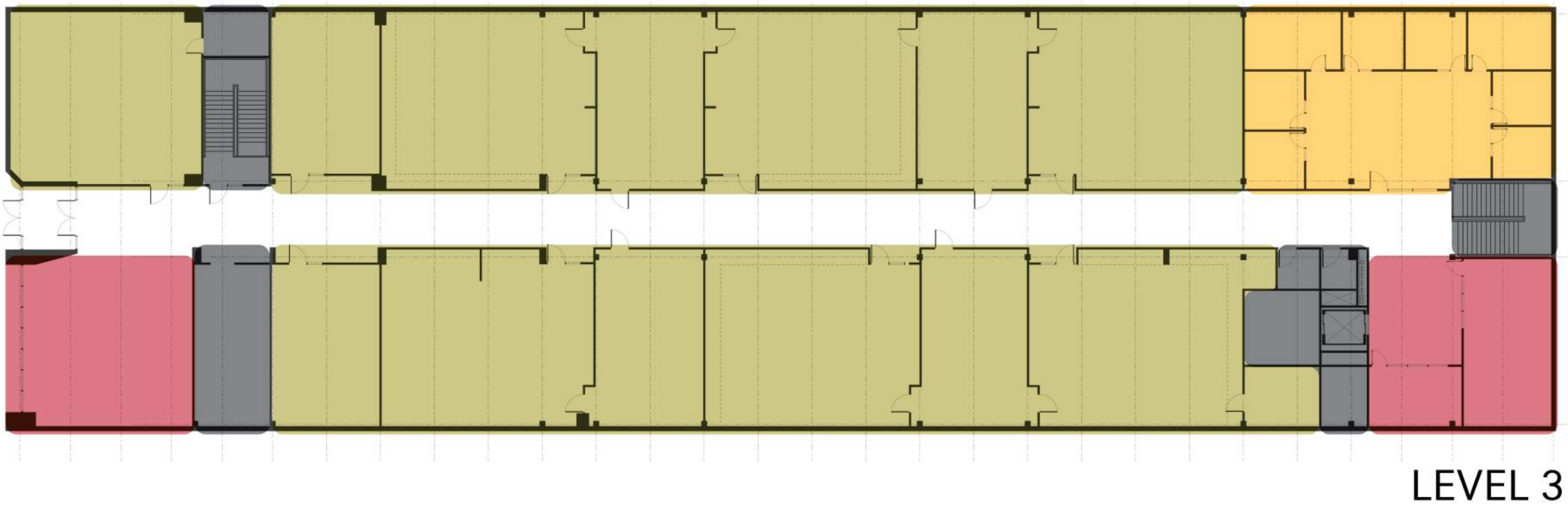


View of Lower Entry





Floor Plans



- Social + Collaboration
- Instruction + Support
- Research + Support
- Office + Workplace
- Building Support



## WSUV Life Sciences Building





## ACTION ITEM #1

Rename the Paul G. Allen School for Global Animal Health and Paul G. Allen School for Global Animal Health Building  
(Elizabeth S. Chilton and Stacy Pearson)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Rename the Paul G. Allen School for Global Animal Health and the Paul G. Allen School for Global Animal Health Building

PROPOSED: That the Board of Regents approve the following: (1) the renaming of the Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health; and (2) the renaming of the Paul G. Allen School for Global Animal Health Building to the Paul G. Allen Center for Global Health.

SUBMITTED BY: Elizabeth S. Chilton, Executive Vice President and Provost  
Stacy Pearson, Vice President for Finance and Administration, and Chief Financial Officer

SUPPORTING  
INFORMATION:

*Renaming of the Allen School*

The College of Veterinary Medicine proposes to rename to Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health.

The mission of the Allen School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen. As the programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead Centers for Disease Control and Prevention (CDC) programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies.



With regard to training, the Allen School directs National Institutes of Health (NIH) integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy.

It is important that faculty in other units with a human health focus can “see themselves” within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change. The renaming proposal has been carefully reviewed and is endorsed by the Provost’s Office, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences.

The attached proposal has been reviewed by the Faculty Senate Executive Committee and was recommended for approval on March 25, 2021. The proposal seeks to implement the revised name during Summer 2021.

*Renaming of the Allen Building*

The College of Veterinary Medicine is proposing to rename the Paul G. Allen School for Global Animal Health to the Paul G. Allen Center for Global Health. The facility name change is to accompany the above academic unit name change.

The facility rename is endorsed by the President, Provost, the Vice President of Finance and Administration, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences. The WSU Facilities Naming Committee also recommends this renaming proposal after consideration. Additionally, Paul Allen’s estate has also granted their approval of the change.

ATTACHMENT: Attachment A



# Notice of Intent to Rename an Academic Program, Department, or College

Name of unit: Paul G. Allen School for Global Animal Health

Proposed new name of unit: Paul G. Allen School for Global Health

Justification for proposed name change: The mission of the School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen (attached). As our programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead CDC programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies. In terms of training, the Allen School directs NIH integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy. It is important that faculty in other units with a human health focus can "see themselves" within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change.

Describe process used to arrive at new name, including consultations with faculty and other potentially affected units: The new name was proposed by the leadership and unanimously supported by current faculty of the Allen School and then discussed with the Dean of the College of Veterinary Medicine. The change was presented to and unanimously approved by the President, Provost, the Chancellor of WSU-Spokane, which includes the Colleges of Medicine, Nursing, and Pharmacy, and, individually, with the Deans of the Elson S. Floyd College of Medicine, College of Nursing, and College of Pharmacy and Pharmaceutical Sciences. Following these approvals, WSU contacted Paul Allen's estate to seek their approval, which was granted (attached). To be consistent with the gift agreement, the building will be renamed the Paul G. Allen Center for Global Health.

List any and all objections raised during consultations to proposed new name and provide responses to each: None

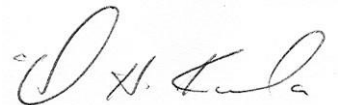
Desired effective date (semester, calendar year): Summer, 2021.



Name of person submitting this notice:

Tom Kawula, Director

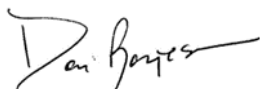
Date submitted

A handwritten signature in black ink, appearing to read "Tom Kawula", written over a light blue grid background.

March 3, 2021

Electronic signature of dean of sponsoring college

Date signed

A handwritten signature in black ink, appearing to read "Dan Hayes", written over a light blue grid background.

March 3, 2021

Submit completed form to Office of the Provost and Executive Vice President at  
[provost.deg.changes@wsu.edu](mailto:provost.deg.changes@wsu.edu) .



## **ACTION ITEM #2**

### **Election of Officers (Brett Blankenship)**

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Election of Officers

PROPOSED: That Lisa Schauer be elected to serve as Vice Chair of the WSU Board of Regents for the year beginning July 1, 2021, with the understanding that she shall act as Chair pro tempore in the absence of the Chair, with the power to preside at the meetings and to sign all instruments required to be executed by the WSU Board of Regents.

SUBMITTED BY: Brett Blankenship, Chair, Board of Regents

SUPPORTING  
INFORMATION: Excerpt from the Board of Regents bylaws, Article I, Section 3  
(Election and Appointment Process):

Election and Appointment Process. At its regular meeting held after the first Wednesday in April of each year, the Board shall hold elections to fill the offices of Chair and Vice Chair. The Board shall elect a Vice Chair, as nominated by the Executive Committee, based upon the advice of the Board and in consultation with the President of the University. The Vice Chair shall hold office for a one-year (1-year) term, commencing on July 1. Except in the case of resignation or removal, or other exigent circumstances, the Vice Chair shall then automatically succeed as Chair of the Board the following year and shall hold the office of Chair for one-year (1-year), commencing on July 1. Accordingly, Regent Marty Dickinson, duly elected as Vice Chair on May 8, 2020, for the year beginning July 1, 2020, will assume the responsibilities as Chair of the Board of Regents for the upcoming year.



## **ACTION ITEM #1**

### **Academic Year 2021-2022 Tuition Rates (Stacy Pearson)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Academic Year 2021-2022 Tuition Rates

**PROPOSED:** That the Washington State University Board of Regents set tuition rates for academic year 2021-2022.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING  
INFORMATION:**

State law authorizes the governing boards of the four-year higher education institutions to establish tuition and fees for all student categories except resident undergraduates. Current legislation allows resident undergraduate tuition to increase by no more than the average annual percentage growth rate in the median hourly wage for Washington for the previous fourteen years. The maximum increase for AY2021-2022 will be released by OFM later this spring and is expected to be 2.5% or greater.

The WSU Board of Regents has the authority to set all non-resident undergraduate, resident and non-resident graduate, and resident and non-resident professional tuition rates.

WSU is proposing a 2.5 percent tuition increase for the 2021-2022 academic year for undergraduate, graduate and nonresident students for approval at the May 2021 Board of Regents meeting. This proposed increase is \$255 or \$295 per year for Washington resident undergraduate and graduate students respectively, or \$127.50 / \$147.50 per semester. Nonresidents will pay approximately \$650 more annually. The COVID-19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to provide additional institutional aid in the form of tuition waivers and to support other student success measures, including mental health and basic needs.



The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident undergraduate students. While award amounts vary based on income and family size the maximum award amount covers full tuition.

Other measures to help students manage costs include no increases to the service and activity fees (Pullman and Global students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

The current full-time annual tuition rates for 2020-2021 are shown below along with proposed changes for academic year 2021-2022.

<b>Tuition Rates</b>	<b>Current</b>	<b>Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
Undergraduate Resident (Attachment A)	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident	\$25,145	\$25,773	\$628	2.5%
Undergraduate Resident Global Campus	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident Global Campus	\$11,414	\$11,699	\$285	2.5%
Graduate Resident (Attachment B)	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident	\$25,879	\$26,526	\$647	2.5%
Graduate Resident - Global Campus	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident Global Campus	\$11,781	\$12,076	\$295	2.5%

<b>Tuition Rates</b>	<b>Current</b>	<b>Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
Master of Nursing Resident	\$17,234	\$17,234	\$0	0.0%
Master of Nursing Non-Resident	\$32,256	\$32,256	\$0	0.0%
PharmD Resident	\$23,990	\$23,990	\$0	0.0%
PharmD Non-Resident	\$40,644	\$40,644	\$0	0.0%
DVM Resident	\$25,744	\$25,744	\$0	0.0%
DVM Non-Resident	\$61,156	\$61,156	\$0	0.0%
ESF College of Medicine Resident	\$39,508	\$39,508	\$0	0.0%
Masters in Athletic Training Resident	\$13,074	\$13,704	\$0	0.0%
Masters in Athletic Training Non-Resident	\$26,506	\$25,506	\$0	0.0%



The MBA (Attachment C) program is a self-sustaining program and as such charges a per credit hour tuition rate. The current per credit rates for 2020-2021 are shown below along with the proposed changes for academic year 2021-2022.

<b>Tuition Rates</b>	<b>Current</b>	<b>Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
Online MBA (per credit)	\$834	\$855	\$21	2.5%
Online MBA - Military Rate (per credit)	\$732	\$750	\$18	2.5%
Executive MBS (per credit)	\$1,264	\$1,296	\$32	2.5%

A new self-sustaining Masters of Applied Economics (Attachment D) program is scheduled for Regent approval at the May 2021 meeting. If approved, the program will enroll its first students in Fall 2021. The per credit tuition rate proposed for this program is shown below. Implementation of this rate is contingent upon approval of the program.

<b>Tuition Rates</b>	<b>Current</b>	<b>Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
Masters of Applied Economics (per credit)	n/a	\$650	n/a	n/a

ATTACHMENTS:      Attachment A – Undergraduate Tuition Rate Supporting Documents  
                              Attachment B – Graduate Tuition Rate Supporting Documents  
                              Attachment C – MBA Tuition Rate Supporting Documents  
                              Attachment D – Applied Economics Supporting Documents



## Tuition and Fee Rate Increase Request

Fee name: Undergraduate Tuition
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	Resident	Non-Resident
Current Rate (Annual)	\$10,202 (on campus & online)	\$25,145 (on campus) \$11,414 (online)
Proposed Rate (Annual)	\$10,457 (on campus & online)	\$25,773 (on campus) \$11,699 (online)
\$ Increase	\$255	\$628 (on campus) \$285 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>
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Undergraduate students.

On campus rates are the same for all physical campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident online rate.

These are full-time fall and spring semester rates for students enrolled in 10-18 credits. Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.

Justification for the increase / consequence for not increasing :
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This proposed increase is \$255 per year for Washington resident students, or \$127.50 per semester. The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support students, including mental health and basic needs. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident students. While award amounts vary based on income and family size, the maximum award amount covers full tuition. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.



## Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)

Resident Undergraduate rates would be just above 2015-16 rates after the proposed increase. Resident undergraduate rates decreased 5% in 2015-16, and another 10% in 2016-17. Since then, annual inflationary increases have occurred of 2.2%, 2.0%, 2.4% and 2.5%.

A 2.4% increase in non-resident undergraduate rates for AY 19-20 was the first increase in the on campus rate since AY 12-13 (six-year freeze from 2013-14 through 2018-19). The non-resident rate increased by the same 2.5% as the resident rate for AY 2020-21.

The online non-resident rate had been the same since 2013-14, when the rate was decreased to align resident and non-resident rates for global campus. The same 2.4% and 2.5% increases were applied to online non-resident rates for AY 2019-20 and AY 2020-21 respectively.

### Alternatives Considered:

Not raising the rates was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues in light of expected enrollment declines and cost increases.

State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

Student feedback will be made available to the Regents prior to voting on this proposal.

Please Attach Any Supporting Documents



## Tuition and Fee Rate Increase Request

Fee name: Graduate Resident and Non-resident Tuition
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	Resident	Non-Resident
Current Rate (Annual)	\$11,781	\$25,879 (on campus) \$11,781 (online)
Proposed Rate (Annual)	\$12,076	\$26,526 (on campus) \$12,076 (online)
\$ Increase	\$295	\$647 (on campus) \$295 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>
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Resident and non-resident graduate students in all programs except Medicine, Nursing, Pharmacy, Veterinary Medicine or any self-sustaining graduate program.

Resident rates are the same for all campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident rate.

The rates above are full-time fall and spring semester rates for students enrolled in 10-18 credits.

Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.

Justification for the increase / consequence for not increasing :
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The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support other student success measures. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.



## Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)
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Graduate rates were frozen for six years from AY 2013-14 through AY 2018-19. Rates increased 2.4% in AY 2019-20 and 2.5% in AY 2020-21.
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Alternatives Considered:
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Not raising the rate was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues considering expected enrollment declines and cost increases.
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State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.
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How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?
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Student feedback will be made available to the Regents prior to voting on this proposal.
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Please Attach Any Supporting Documents



## Tuition and Fee Rate Increase Request

Fee name: MBA Tuition Increase
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	Resident	Non-Resident
Current Rate (Annual)	OMBA: \$834 /credit OMBA Military: \$732/credit EMBA: \$1264 /credit See attached supporting doc with comprehensive table	n/a
Proposed Rate (Annual)	OMBA: \$855 /credit OMBA Military: \$750/credit EMBA: \$1296 /credit See attached supporting doc with comprehensive table	n/a
\$ Increase	OMBA: \$21 /credit OMBA Military: \$18/credit EMBA: \$32 /credit	n/a
% Increase	2.5%	n/a

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>
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Online MBA (OMBA) and Executive MBA (EMBA) students fall, spring and summer. There is no differential between resident and non-resident tuition.
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## Tuition and Fee Rate Increase Request

### Justification for the increase / consequence for not increasing :

The Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, extra-curricular and co-curricular program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program.

### Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

This increase would be only the 4th tuition increase since the programs inception in 2008. Rates were held flat for the 2020-21 academic year and enrollments continue to grow steadily this year in spite of the pandemic. Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months. The WSU Carson College of Business MBA program tuition remains lower than similar programs with similar reputations. Elasticity remains higher than the 2.5% requested increase. (Reference: CCB Supporting docs Feb 2020)

### Alternatives Considered:

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward



## Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

In accordance with the process for seeking student input regarding rate increases in support of shared governance, the Carson College of Business contacted the 1498 presently enrolled students in the Online MBA and Executive MBA programs via email to invite comment. The message was distributed via the Associate Dean email ([ccb.assocdeanprofprograms@wsu.edu](mailto:ccb.assocdeanprofprograms@wsu.edu)) to student @wsu.edu email addresses on Thursday March 25, 2021 and signed from Cheryl Oliver, Associate Dean for Professional Programs.to (original email included for reference below).

As of April 5, 21 individuals (1.4% of recipients) contacted have provided a response. There were 19 opposed to the increase citing tone deafness to difficulty of COVID-19 year(s) and difficulty for students to reassess a program budget. There was one response in support of the proposal citing the value of the program to price in its current form, and one inquiry for more information. In all, the total increase for a complete program is around \$1,000.00. Only new students beginning the program in fall 2021 will recognize the full impact of the increase over the course of their program. The students currently enrolled will experience less impact over their final months in the program.

Please Attach Any Supporting Documents



**CARSON COLLEGE OF BUSINESS**  
**MBA TUITION PROPOSAL FOR FY 2022**

**REQUEST:**

The Carson College of Business requests tuition increases for the Online Masters of Business Administration (OMBA) and Online Executive Masters of Business Administration (OEMBA) for AY 2021-2022. We request the same rate of increase for each program: 2.5% for the OMBA and 2.5% for the EMBA. Based on anticipated enrollments, a very conservative estimate indicates an increase in overall gross revenue of nearly \$234,000 in the upcoming fiscal year. This change will continue our progress towards an eventual sustainable price commensurate with our brand reputation and our costs.

These self-sustaining programs are delivered entirely online, and there is no differentiation between resident and non-resident tuition for these programs. This request follows the 2.5% increase implemented for both programs in 19-20 academic year, a freeze for the 20-21 academic year, and we are now proposing a new increase for FY22. This adjustment is in support of major co-curricular investments in support of today's MBA market expectations.

**EXECUTIVE SUMMARY:**

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- This increase would be the 4<sup>th</sup> tuition increase since the program's inception in 2008
- The Carson College proposes to implement 2.5% OMBA and 2.5% EMBA increase for the 2021-2022 AY for all our students and to continue to study this increase, the competitive landscape, and our own brand reputation and capabilities in preparation for future adjustments.
- Costs to provide instruction and other program costs have risen significantly over that decade. The proposed increases are a step toward covering those increases. There continues to be a need for providing investment in the program given the competitive landscape. This increase will be a move in the right direction and may not be sufficient for long term investment.
- Analysis of the competitive landscape in 2020 indicates that the OMBA tuition is 15% less and EMBA tuition is 7% less than competitors with similar product offerings and reputation.
- The Carson College OMBA and OEMBA remain "value-priced," delivering high quality with relatively low tuition rates relative to competitive programs.

***Background: the MBA market***

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The overall demand among prospective students for face-to-face, full-time MBA education is not as strong as it was a decade ago. Decline in interest is particularly acute among prospective domestic students with significant work experience and strong educational backgrounds. Early in the face of this decline, and in the context of the challenges posed by attracting significant numbers of tuition-paying students to the Pullman MBA, the Carson College began in 2008 to offer MBA degrees online.

The Carson College decision to launch the online MBA was prescient; leading MBA programs, especially at state universities, continue to struggle with the economics of the MBA market. The most visible ranking schemes for programs (e.g. *Business Week*, *US News*) highlight face-to-face programs at flagship campuses, these rankings depend substantially on the qualifications of incoming students, and student recruitment in turn depends on rankings. The result has been intense competition for strong students (through financial aid), such that many face-to-face programs operate at small scale and at significant financial loss. The trend reached an extreme point in 2015, when Arizona State University announced



that its entire MBA entering class of 2016 – up to 120 students – would receive full-tuition scholarships. The University of Iowa has chosen a different approach, eliminating its face to face MBA program entirely. The Carson College had until recently offered opportunities to earn face-to-face degrees at Pullman, Vancouver, and Tri-Cities campuses. All of these campuses have now stopped enrolling new MBA students; each is redirecting efforts toward undergraduate and online programs and considering new graduate programs that are more in step with the current market. While MBA programs are recognizing a decline in enrollments and specialized masters an increase, the WSU Carson MBA programs continue to see a steady climb in enrollment.

### ***The Carson College Online MBA***

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While fewer students are seeking fulltime, face-to-face MBA programs, the demand for part-time programs that require no career interruption of work to enter or to complete remains strong. Face-to-face part-time MBA programs, online MBA programs, and hybrid programs combining live and online instruction have proliferated. The Carson College opened an Executive MBA Program in Spokane in 2007; this program struggled to attract students and the college migrated the EMBA to its current OEMBA version in 2010. The College established its OMBA in 2008.

The online MBA and Executive MBA programs have built solid, stable enrollment profiles, based on delivering high quality instruction at an attractive price point. Enrollment grew very quickly in the OMBA subsequent to the program's No. 1 ranking among online MBA programs by *U.S. News and World Report* in 2013. The 2021 ranking by *U.S. News* places WSU at No. 20 overall out of a field of 323 online MBA programs nationwide and recognizes the Carson College as among the best online graduate business programs for veterans.

In 2018, 301 of the 517 AACSB accredited business schools in the U.S. offered online or hybrid programs and in 2019, 335 offered online programs. The program landscape continues to dramatically year over year. Regional programs continue to develop including the program recently introduced by the University of Washington; a 90% online MBA and a bargain priced MBA at Eastern Washington University. The Carson College OMBA continues to be ranked in the top tier of programs. While there was a small decline in students as the initial effect of the #1 ranking eroded, and more options emerged, enrollments have returned to peak levels and signs are positive with respect to sustainability. The Carson College is well positioned amongst AACSB-accredited schools of business offering fully online degree. Some research institutions remain reluctant to enter this market. Those in more urban locations are more likely to offer hybrid degrees, for example. The fully online niche therefore remains an attractive one for the College. Further, the WSU and College reputations are especially strong in the Pacific Northwest, and a majority of the students have some combination of residential, career, and family ties to the region.

Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months.

### ***Tuition increases***

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Over the past decade, the underlying costs to provide the online MBA program did not increase concurrently with the cost of living or other cost increases in higher education. As the program grew



rapidly, costs per student decreased: online programs can be delivered efficiently at large scale. Instructional costs do not necessarily rise proportionally to the number of students and extra students do not require additional physical facilities. Well-designed course delivery models such as those used by the Carson College combine the leadership of a “master teacher” (typically, a member of the research faculty) with small-section facilitators who are the first point of student contact. Additional students require additional facilitators but master teachers can typically teach sections of up to 100 students while maintaining program quality.

However, the Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program. In 2020, we studied the responses of current to higher tuition and the results showed they were unopposed to an increase for FY21, but due to the pandemic we did not implement an increase in the current year. Our proposed 2.5% increase for this upcoming year, is an effort to be able to invest in staffing and services to support students in the program.

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward.

The Carson College of Business, consistent with our mission and in support of members of our armed services, has maintained an Online MBA military tuition rate of \$732 per credit for service members and veterans of the United States Armed Forces. Fully online MBA programs are especially attractive to active members who may be redeployed while they are students; we see this as a market advantage relative to hybrid programs. We also seek to increase this rate by 2.5% to \$750 per credit.

Carson College MBAs continue to occupy a “sweet spot” in the market for the combination of price and quality in online degrees. While a number of programs claim to be “online” many continue to require campus residencies from 1-3 days per year, and in some cases per term. However, the space continues to be highly competitive. For example, the University of Illinois Urbana-Champaign recently introduced an entirely online MBA program (in partnership with Coursera) for just under \$22,000.

---

### ***Next steps***

The future may see us pursue further tuition increases. We recently undertook significant redesign of each of our two online MBA programs, with implementation taking place in Fall 2020. Simultaneous with the redesign we have continued to study our brand reputation. It is possible that our relatively low



cost may be a signal to prospective or current students a lower level of quality than we actually provide relative to competitors. Our market research on this issue will continue.

Table 1

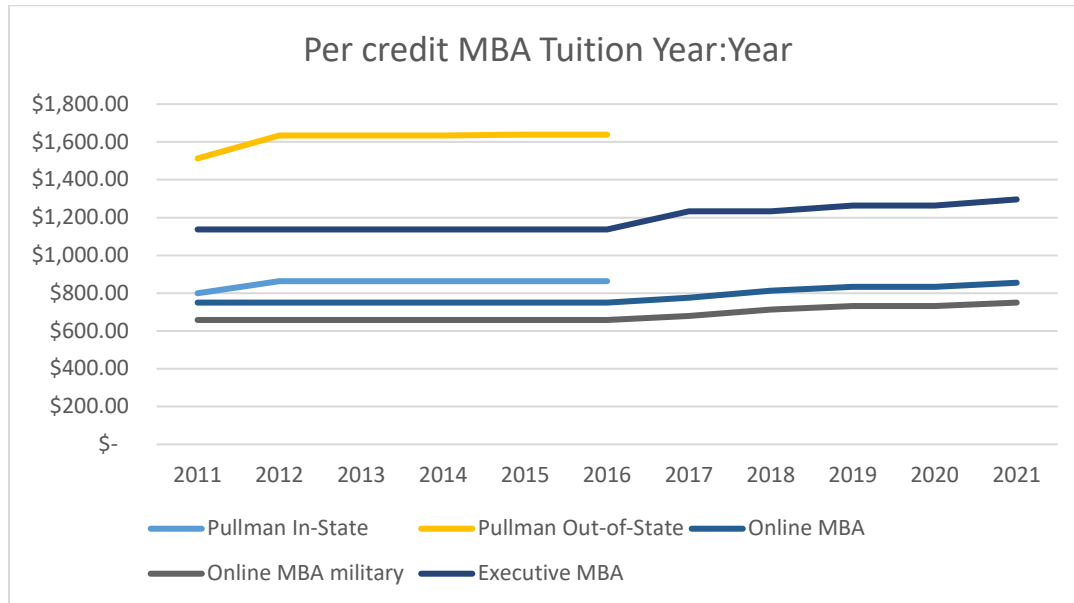


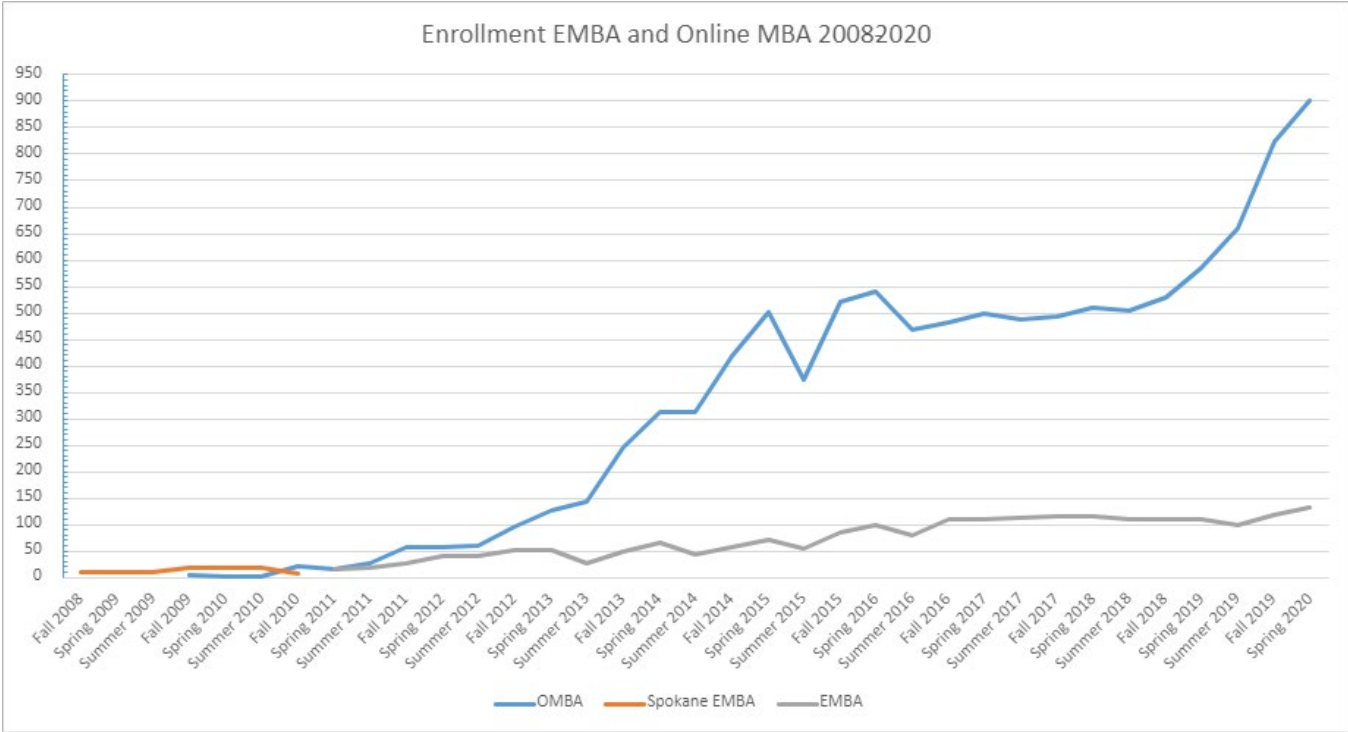


Table 2

Program	Current Tuition per credit	Total Cost of completion (without “Foundation” courses)	Total Cost of completion with Foundation courses
OMBA current	\$834	\$30,024	\$43,368
OMBA proposed	\$855	\$30,775	\$44,452
OMBA current (military rate)	\$732	\$26,352	\$38,064
OMBA proposed (military rate)	\$750	\$27,011	\$39,016
EMBA current	\$1,264	NA	\$55,616
EMBA proposed	\$1,296	NA	\$58,031



Table 3





## Tuition and Fee Rate Increase Request

Fee name: Masters of Applied Economics
--

	Resident	Non-Resident
Current Rate (Annual)	N/A - New Program	N/A - New Program
Proposed Rate (Annual)	\$650 per SCH	\$650 per SCH
\$ Increase	N/A	N/A
% Increase	N/A	N/A

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>
---

Graduates enrolled in the new Masters of Applied Economics self sustaining program. This program is scheduled for Regent approval at the May 2021 meeting, and if approved, will enroll its first students Fall 2021. There is no differential between resident and non-resident tuition.
---

Justification for the increase / consequence for not increasing :
---

The rate is based on the assumptions in the new program budget. No consequence expected for not increasing the originally planned tuition rate.
---

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)
---

N/A - AY 2021-22 is the first year students will enroll in the program.
---

Alternatives Considered:
--------------------------

The rate was set based on our analysis of student demand for our degree. The rate is meant to be self-sustaining, but not too high, as we establish our new program. The rate is marginally higher than students are currently paying for the School of Economic Sciences' current M.S. degree. We expect the Master of Applied Economics (MAE) degree to be more marketable with its new cutting-edge courses.
---



## Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?
--

AY 20-21 is the first year students will be enrolled, student feedback will be gathered if future rate increases are proposed.
--

Please Attach Any Supporting Documents



## **ACTION ITEM #2**

### **Services and Activities Fee Rates for Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Services and Activities (S&A) Fee Rate Changes for Academic Year 2021-2022

**PROPOSED:** That the WSU Board of Regents approve the academic year 2021-2022 S&A fee rates as recommended by the student led S&A Fee Committees representing each of the WSU campuses.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration  
Mary Jo Gonzales, Vice President for Student Affairs

**SUPPORTING INFORMATION:** By law, the Board of Regents may increase Services and Activities (S&A) Fees annually by amounts that shall not exceed four percent. There is no such control on rate decreases.

All WSU campuses have a student led S&A Fee committee that makes a recommendation to the Board of Regents, through President Schulz, concerning the amount of any S&A fee rate change, as well as the allocations of S&A revenues to student groups. The campus committees may independently choose to recommend an increase or decrease in the S&A fee rate, and the rate can vary among campuses.

Each campus retains 100% of its own S&A fees and can choose a rate increase or decrease for the campus. The S&A Fees Committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The S&A rate recommendations by campus are listed below.



<b>Campus</b>	<b>Current</b>	<b>Proposed</b>	<b>\$ Change</b>	<b>% Change</b>
Everett	\$527	\$527	\$0	0%
Global Campus	\$415/20.75 Credit Hour	\$373/ \$18.65 Credit Hour	\$42/\$2.10 Credit Hour	-10%
Pullman	\$558	\$540	-\$18	-3.2%
Spokane	\$582	\$582	\$0	0%
Tri-Cities	\$512	\$512	\$0	0%
Vancouver	\$559	\$559	\$0	0%

ATTACHMENT: Attachment A - Services & Activities Fee Rate Support Documents






Office of the  
President

**MEMORANDUM**

TO: Paul Pitre  
Chancellor, WSU Everett

FROM: Kirk H. Schulz  
President 

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office





## MEMORANDUM

TO: Kirk Schulz  
President, Washington State University

FROM: Paul Pitre  
Chancellor, WSU Everett

A handwritten signature in black ink, appearing to read 'Paul Pitre', with a stylized flourish at the end.

DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

---

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%



<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
<b>Total Allocation</b>	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)


Cc:

Committee Chair



**MEMORANDUM**

**TO:** Paul Pitre  
Chancellor, WSU Everett

**FROM:** Elisha Aguilera   
Chair, WSU Everett Services and Activities Fees Committee

**DATE:** April 1, 2021

**RE:** WSU Everett Services and Activities Fees Recommendations

---

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

**The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:**

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
ASWSUE	\$15,000	.10429123%
WSU Engineering Club	\$21,000	.14600773%
Society of Women Engineers (SWE)	\$5,000	.03476374%
Association for Computing Machinery (ACM)	\$6,045.00	.04202936%
Tutoring Services	\$3,480	.02419556%
Food Pantry	\$4,000	.02781099%
Student Ambassadors	\$3,500	.02433462%



<b>Total Allocation</b>	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828


Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

*cc: Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds*



**MEMORANDUM**

TO: Dave Cillay  
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office





## Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

### MEMORANDUM

To: Kirk Schulz, Ph.D.  
President, Washington State University

From: David Cillay, Ph.D.  
Vice President, Academic Outreach and Innovation  
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson



**MEMORANDUM**

**TO:** Dave Cillay  
Chancellor, WSU Global Campus  
Vice President, Academic Outreach & Innovation

**From:** Nolan Thomaswick *Nolan Thomaswick*  
Chair, WSU Global Services & Activities Fees Committee

**Date:** March 26, 2021

**RE:** WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

---

The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:


WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)-up to, not to exceed	<u>\$ 335,234</u>
<b>Total</b>	<b>\$2,212,436</b>

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson



**MEMORANDUM**

TO: Jenn Johnson  
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



**MEMORANDUM**

**TO:** Kirk Schulz, President

**FROM:** Jennifer Johnson  
Chair, WSU Pullman Services and Activities Fees Committee

**DATE:** April 5, 2021

**SUBJECT:** Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:




**Pullman S&A Fees Committee Recommended Allocations**

<b>S&amp;A Groups Requesting Funding</b>	<b>Base Allocation (Academic &amp; Summer)</b>	<b>Carry Forward Request</b>	<b>One-Time Request</b>	<b>Recommended Allocation</b>
<b>ASWSU - Administration/Executives</b>	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
<b>ASWSU - Senate</b>	120,500	-	-	120,500
<b>ASWSU - Senate Programming</b>	347,053	-	-	347,053
<b>Athletics</b>	-	-	300,000	300,000
<b>Center for Civic Engagement</b>	299,659	-	-	299,659
<b>Children's Center</b>	404,516	-	-	404,516
<b>Coalition of Women Students</b>	166,668	-	-	166,668
<b>Compton Union Building (CUB)</b>	1,468,808	-	-	1,468,808
<b>Cougar Health Services</b>	268,696	-	-	268,696
<b>Cougar Marching Band</b>	202,400	-	45,000	247,400
<b>Disability Awareness (Access Center)</b>	45,500	-	-	45,500
<b>GPSA</b>	514,304	-	-	514,304
<b>Student Disability Transportation (CATS)</b>	75,000	-	-	75,000
<b>Student Entertainment Board (SEB)</b>	403,396	-	30,000	433,396
<b>Student Involvement</b>	909,574	-	-	909,574
<b>Student Media</b>	230,216	-	-	230,216
<b>Transit</b>	513,000	-	-	513,000
<b>UREC</b>	1,445,400	-	-	1,445,400
<b>TOTAL GROUP ALLOCATION</b>	<b>7,667,722</b>	<b>-</b>	<b>410,000</b>	<b>8,077,722</b>
<b>Long-Term Debt Payments</b>	<b>1,198,800</b>	<b>-</b>	<b>-</b>	<b>1,198,800</b>
<b>PULLMAN GRAND TOTAL</b>	<b>\$ 8,866,522</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ 9,276,522</b>



**MEMORANDUM**

TO: Daryll DeWald  
Chancellor, WSU Spokane

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021- 22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



TO: President Kirk Schultz  
PO BOX 641048  
Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald  
Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

*Daryll De Wald*  
*April 5, 2021*

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames



TO: Vice President & Chancellor Daryll DeWald  
Washington State University Health Sciences Spokane

FROM: Chris Szlenk  
Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

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The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:  
\$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

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S&A Fee Committee Chair Signature: Chris Szlenk Date: \_\_\_\_\_

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames



**MEMORANDUM**

TO: Sandra Haynes  
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



**Memorandum**

**Date:** March 26, 2021

**To:** Kirk Schulz, President

**From:** Sandra Haynes, Chancellor



**Cc:** Robin Kavis, WSU Tri-Cities Services and Activities  
Fee Committee Chair

**Subject:** WSU Tri-Cities Services and Activities Fees Recommendation

---

I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations



**DATE:** March 26, 2021  
**TO:** Sandra Haynes, Ph.D., Chancellor  
**FROM:** Robin Kavis, Services and Activities Fee Committee Chair  
**RE:** Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

**The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.**

<b>Group</b>	<b><u>Total Requested</u></b>	<b><u>Allocated from Budget</u></b>	<b><u>Allocated from Reserves</u></b>	<b><u>Total Allocated</u></b>
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.



Thank you,

*Robin Kovis*

**Robin Kovis**

**S&A Committee Chair**



**MEMORANDUM**

TO: Mel Netzhammer,  
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz  
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.


Thank for your service and leadership on this committee.

cc: Budget Office



MEMORANDUM

TO: Kirk Schulz  
President, Washington State University

FROM: Mel Netzhammer, Chancellor 

DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

---

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky  
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations



**MEMORANDUM**

**TO:** Mel Netzhhammer  
Chancellor, Washington State University Vancouver

**FROM:** Katya Farinsky  
Chair, Services and Activities Fees Committee *KF*

**DATE:** March 24, 2021

**RE:** Services and Activities Fees Allocation

---

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00



Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
<b>TOTAL ALLOCATIONS</b>	<b>\$2,198,821.00</b>

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch



## **ACTION ITEM #3**

### **Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022

**PROPOSED:** That the Board of Regents approve the allocation of Services & Activities Fees for summer 2021 and academic year 2021-2022, as recommended by the Services and Activities Fee Committees representing each of the WSU campuses.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration  
Mary Jo Gonzales, Vice President for Student Affairs

**SUPPORTING INFORMATION:** Services and Activities (S&A) fees are used to fund student activities, programs and student facilities. S&A fees are charged to all students registering at any WSU campus.

Each campus retains 100% of its own S&A fees and is able to recommend a rate increase or decrease. The S&A fee committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The following committee recommendations have been reviewed by President Schulz and are forwarded for approval by the Board of Regents. The recommendations are developed following the guidelines governing the establishment and funding of student programs set forth in RCW 28B.15.045.

**ATTACHMENT:** Attachment A: Services and Activities Fee Allocation Support Documents






Office of the  
President

**MEMORANDUM**

TO: Paul Pitre  
Chancellor, WSU Everett

FROM: Kirk H. Schulz  
President 

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office





## MEMORANDUM

TO: Kirk Schulz  
President, Washington State University

FROM: Paul Pitre  
Chancellor, WSU Everett

A handwritten signature in black ink, appearing to read 'Paul Pitre', with a stylized flourish at the end.

DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

---

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%



<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
<b>Total Allocation</b>	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)


Cc:

Committee Chair



**MEMORANDUM**

**TO:** Paul Pitre  
Chancellor, WSU Everett

**FROM:** Elisha Aguilera   
Chair, WSU Everett Services and Activities Fees Committee

**DATE:** April 1, 2021

**RE:** WSU Everett Services and Activities Fees Recommendations

---

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

**The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:**

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
ASWSUE	\$15,000	.10429123%
WSU Engineering Club	\$21,000	.14600773%
Society of Women Engineers (SWE)	\$5,000	.03476374%
Association for Computing Machinery (ACM)	\$6,045.00	.04202936%
Tutoring Services	\$3,480	.02419556%
Food Pantry	\$4,000	.02781099%
Student Ambassadors	\$3,500	.02433462%



<b>Total Allocation</b>	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828


Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

*cc: Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds*



**MEMORANDUM**

TO: Dave Cillay  
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office





## Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

### MEMORANDUM

To: Kirk Schulz, Ph.D.  
President, Washington State University

From: David Cillay, Ph.D.  
Vice President, Academic Outreach and Innovation  
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson



**MEMORANDUM**

**TO:** Dave Cillay  
Chancellor, WSU Global Campus  
Vice President, Academic Outreach & Innovation

**From:** Nolan Thomaswick *Nolan Thomaswick*  
Chair, WSU Global Services & Activities Fees Committee

**Date:** March 26, 2021

**RE:** WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

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The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:


WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)-up to, not to exceed	<u>\$ 335,234</u>
<b>Total</b>	<b>\$2,212,436</b>

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson



**MEMORANDUM**

TO: Jenn Johnson  
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



**MEMORANDUM**

**TO:** Kirk Schulz, President

**FROM:** Jennifer Johnson  
Chair, WSU Pullman Services and Activities Fees Committee

**DATE:** April 5, 2021

**SUBJECT:** Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:




**Pullman S&A Fees Committee Recommended Allocations**

<b>S&amp;A Groups Requesting Funding</b>	<b>Base Allocation (Academic &amp; Summer)</b>	<b>Carry Forward Request</b>	<b>One-Time Request</b>	<b>Recommended Allocation</b>
<b>ASWSU - Administration/Executives</b>	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
<b>ASWSU - Senate</b>	120,500	-	-	120,500
<b>ASWSU - Senate Programming</b>	347,053	-	-	347,053
<b>Athletics</b>	-	-	300,000	300,000
<b>Center for Civic Engagement</b>	299,659	-	-	299,659
<b>Children's Center</b>	404,516	-	-	404,516
<b>Coalition of Women Students</b>	166,668	-	-	166,668
<b>Compton Union Building (CUB)</b>	1,468,808	-	-	1,468,808
<b>Cougar Health Services</b>	268,696	-	-	268,696
<b>Cougar Marching Band</b>	202,400	-	45,000	247,400
<b>Disability Awareness (Access Center)</b>	45,500	-	-	45,500
<b>GPSA</b>	514,304	-	-	514,304
<b>Student Disability Transportation (CATS)</b>	75,000	-	-	75,000
<b>Student Entertainment Board (SEB)</b>	403,396	-	30,000	433,396
<b>Student Involvement</b>	909,574	-	-	909,574
<b>Student Media</b>	230,216	-	-	230,216
<b>Transit</b>	513,000	-	-	513,000
<b>UREC</b>	1,445,400	-	-	1,445,400
<b>TOTAL GROUP ALLOCATION</b>	<b>7,667,722</b>	<b>-</b>	<b>410,000</b>	<b>8,077,722</b>
<b>Long-Term Debt Payments</b>	<b>1,198,800</b>	<b>-</b>	<b>-</b>	<b>1,198,800</b>
<b>PULLMAN GRAND TOTAL</b>	<b>\$ 8,866,522</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ 9,276,522</b>



**MEMORANDUM**

TO: Daryll DeWald  
Chancellor, WSU Spokane

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021- 22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



TO: President Kirk Schultz  
PO BOX 641048  
Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald  
Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

*Daryll De Wald*  
*April 5, 2021*

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames



TO: Vice President & Chancellor Daryll DeWald  
Washington State University Health Sciences Spokane

FROM: Chris Szlenk  
Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

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The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:**  
**\$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

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S&A Fee Committee Chair Signature: Chris Szlenk Date: \_\_\_\_\_

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames



**MEMORANDUM**

TO: Sandra Haynes  
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



**Memorandum**

**Date:** March 26, 2021

**To:** Kirk Schulz, President

**From:** Sandra Haynes, Chancellor



**Cc:** Robin Kavis, WSU Tri-Cities Services and Activities  
Fee Committee Chair

**Subject:** WSU Tri-Cities Services and Activities Fees Recommendation

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I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations



**DATE:** March 26, 2021  
**TO:** Sandra Haynes, Ph.D., Chancellor  
**FROM:** Robin Kavis, Services and Activities Fee Committee Chair  
**RE:** Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

**The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.**

<b>Group</b>	<b><u>Total Requested</u></b>	<b><u>Allocated from Budget</u></b>	<b><u>Allocated from Reserves</u></b>	<b><u>Total Allocated</u></b>
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.



Thank you,

*Robin Kovis*

**Robin Kovis**

**S&A Committee Chair**



**MEMORANDUM**

TO: Mel Netzhammer,  
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz  
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.


Thank for your service and leadership on this committee.

cc: Budget Office



MEMORANDUM

TO: Kirk Schulz  
President, Washington State University

FROM: Mel Netzhammer, Chancellor 

DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

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I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky  
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations



**MEMORANDUM**

**TO:** Mel Netzhhammer  
Chancellor, Washington State University Vancouver

**FROM:** Katya Farinsky  
Chair, Services and Activities Fees Committee *KF*

**DATE:** March 24, 2021

**RE:** Services and Activities Fees Allocation

---

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00



Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
<b>TOTAL ALLOCATIONS</b>	<b>\$2,198,821.00</b>

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch



## **ACTION ITEM #4**

### **WSU Pullman, Cougs Against Hunger Student Food Pantry Fee (Stacy Pearson/Mary Jo Gonzales)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** WSU Pullman, Cougs Against Hunger Student Food Pantry Fee

**PROPOSED:** That the WSU Board of Regents approve a new mandatory fee of \$5 per semester (fall & spring) for full-time Pullman undergraduate students, beginning in the fall of 2021.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President, Finance and Administration  
Mary-Jo Gonzales, Vice President for Student Affairs

**SUPPORTING INFORMATION:** Referendum 50-01 enacted by the ASWSU Pullman Senate states the desire to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus, and proposed a \$5 per semester mandatory fee for Pullman undergraduate students, for the purposes of staffing and stocking a food bank for WSU students.

The referendum called for a vote of the Pullman undergraduate student body which occurred on March 29<sup>th</sup> - March 31<sup>st</sup>. A total of 1,260 ballots were cast out of 16,191 eligible voters. Of the 1,260 ballots cast, 70.5% were in favor.

RCW 28B.15.610 grants authority for students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalence, or referendum presented to the student body or such other process that has been adopted under RCW 28B.15.610.

Revenue generated by this fee will be used solely for the purpose of supporting the food bank located on the WSU Pullman Campus. The fee will be used to provide an operating budget for the food pantry to hire permanent staff, and maintain sustainable levels of food for distribution.

**ATTACHMENT:** Attachment A: Cougs Against Hunger Student Food Pantry Fee Supporting Documents



# **Board of Regents**

## **WSU Pullman, Cougs Against Hunger Student Food Pantry Fee**

### **Resolution #210507-632**

WHEREAS, RCW 28B.15.610 grants authority to students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalent, or referendum presented to the student body or such other process.

WHEREAS, ASWSU-Pullman and the undergraduate students at the Pullman campus, by referendum, have approved imposition of a food pantry fee of \$5 per semester beginning in fall 2021, and the WSU administration will work with student leaders to establish an Advisory Committee that will be responsible for (1) overseeing the use of funds; (2) major expenditures; and (3) tracking balances and carry forward amounts, if any, per the RCW cited above;

NOW, THEREFORE, be it resolved that the Board of Regents of Washington State University does hereby adopt Resolution 210507-632 to approve establishing a \$5 per semester (fall and spring) Food Pantry Fee for Pullman undergraduate students, beginning in the fall of 2021.

DATED this 7<sup>th</sup> day of May, 2021.

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Chair, Board of Regents

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Secretary, Board of Regents



## Tuition and Fee Rate Increase Request

Fee name: WSU Pullman Cougs Against Hunger Student Food Pantry Fee
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	Resident	Non-Resident
Current Rate (Annual)	New Fee	New Fee
Proposed Rate (Annual)	\$10 annually	\$10 annually
\$ Increase	New fee	New Fee
% Increase	New Fee	New Fee

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>
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All undergraduate students enrolled at WSU Pullman will be assessed the fee.

Fall and Spring Semester:

Undergraduate students enrolled in ten (10) or more credits at WSU Pullman during the fall and spring semesters will be assessed a \$5 fee per semester. This fee will not be pro-rated for students enrolled in less than ten (10) credit hours.

Summer Session:

This fee will not be charged during the summer session.

Graduate Students will not be charged this fee. This fee was initiated by WSU Pullman ASWSU Senate and passed via undergraduate student election in March 2021.

Justification for the increase / consequence for not increasing :
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WSU Basic Needs Assessment Taskforce assessed a need for increased funding for a permanent staff member to manage the WSU Pullman Food Pantry and to maintain food supply to support food-insecure students.

Currently, the food pantry relies on volunteering, grants, and donations from various community organizations and members. This causes an inconsistent supply of food and funds to properly operate.

This fee would provide the food pantry an operating budget to employ a permanent staff member to properly manage operations and supplies. This would allow food-insecure students a sustainable solution to this challenge. This would greatly enhance students' sense of well-being. If not approved, the pantry will continue to operate with the support of volunteers and donations. This will make services provided inconsistent and students will remain food insecure.



## Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)
---

This is a new fee. A stand-alone fee is preferable to other solutions because it provides a dedicated revenue stream to support the food pantry.
--

Alternatives Considered:
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No other options were considered; it was determined that a mandatory fee provides a sustaining source of revenue to create a sustainable solution for food insecurity for students on the WSU Pullman campus.
---

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?
--

This action (referendum 50-01) was validated by 70.5% of the WSU Pullman voting undergraduate students on March 29-31 2021.
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Please Attach Any Supporting Documents

E-Codes Turnout Bill 50-15 – With Amendments

ASWSU Referendum 50-01- Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry

ASWSU Referendum 50-01 – Election Results



**B 50-15**  
**Amendatory Act of the ASWSU Bylaws:**  
**Modification to Election Codes**

**Associated Students of  
Washington State University  
Fiftieth Senate**

**Authored by:  
Senator Christopher  
Sponsored by:  
Senator Shola-Dare**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED STUDENTS OF  
WASHINGTON STATE UNIVERSITY**

Section 1

710.03 Ballot contents, procedure, and other regulations:

- A. A Ballot Proposal must be submitted to the Election Board Chair by the Chief Justice ten (10) school days prior to the election upon approval by the Judicial Board, or by the Pro Tempore five (5) school days prior to the election upon the approval of a Ballot Proposal brought back to the Senate;
  - 1. The filing of each Ballot Proposal initiated by the Senate must be accompanied with a list of the names of its authors and sponsors;
  - 2. The filing of each Ballot Proposal initiated by a petition must be accompanied with a list of signatures and student ID numbers of at least ten percent (10%) of ASWSU's membership.
- B. For a Ballot Proposal to be approved, it must receive a simple majority of at least fifty percent (50%) plus one (1) of the votes cast in the election;
- C. For a student fee initiative at least twenty percent (20%) of the total undergraduate population must participate in the election;
  - 1. In the case that the university has transitioned to an online learning environment there shall be a three percent (3%) voter turnout requirement for a student fee proposal to take effect if it passes.
- D. When voting on the Ballot Proposal, the default answer shall be the option that equates to no change;
- E. Total expenditures campaigning in support of each position of a Ballot Proposal, paid for with internal or external funding, shall not exceed thirty percent (30%) of in-state undergraduate cost of attendance.
  - 1. All expenditures made by a group must be reported to the Election Board and accompanied by an itemized report. Reporting and evaluation procedures shall be followed as stipulated for general campaigning.

Section 2      This bill shall take effect upon ratification.



## Referendum 50-01

## Fiftieth Senate

**Authored by:**

## Senator Christopher

## Senator Shola-Dare

**Sponsored by:**

**Senator Slater**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED  
STUDENTS OF WASHINGTON STATE UNIVERSITY**

### Section 1:

## Referendum

The Washington State University (WSU) Office for Access and Opportunity, Women\*s Center, Center for Civic Engagement (CCE), and Office of the Dean of Students have partnered to coordinate a food pantry for students here at WSU Pullman.

With the onset of the COVID-19 pandemic, students and their families have been facing financial uncertainty that has contributed to food and housing insecurity. WSU's food pantry has seen an increase in use by WSU Pullman students since the beginning of the COVID-19 pandemic in March 2020.

Currently, the food pantry relies solely on volunteering, grants, and donations from the Community Action Center, CCE organized food drives, Second Harvest, Moscow Co-op, and Whitman County community members.

This alone is not enough to sustain the supply of food needed to support students facing food insecurity.

According to reports by the WSU Basic Needs Assessment Taskforce, there needs to be an increase in funding for hiring a staff member to manage the food pantry at WSU Pullman.

According to the WSU CCE, 52.3% of Pullman residents live below the federal poverty line; 78.5% of college-aged men and 81.5% of college-aged women in Pullman live in poverty.

First generation students make up nearly 40% of the student population at WSU and according to the Postsecondary National Policy Institute (PNPI), first-



generation students come from families with lower income on average and more unmet financial need compared to their peers with parents who attended college.

According to the U.S. Government Accountability Office (GAO), having a low income is consistently a key factor for food insecurity.

The proposed semesterly fee of \$5 would give the WSU food pantry an operating budget to hire a staff member and ensure the pantry is stocked for students in need.

As an accessible food source, the WSU food pantry will be able to consistently provide support to WSU students facing food insecurity.

The purpose of this referendum is to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus through the hiring of a staff member and providing adequate funding to keep the food pantry running.

**Referendum Question:**

This ballot initiative, if approved, would create a \$5 fee per semester to generate funding for a fully operational food bank. The funding would go toward staffing and stocking the food bank for WSU students. Do you support this fee proposal?

- ☐ Yes
- ☐ No

Approved by Finance  
Committee 2/15/2021

**Section 2:**

Upon passage this referendum will go to the undergraduate student body for a vote in the ASWSU Spring 2021 General Election. If approved by the qualified voters of this Association, the new fees would be presented to the Board of Regents of Washington State University for implementation beginning the 2021-2022 academic year.



# Referendum 50-01: Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry Fee March 29, 2021 - March 31, 2021

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## **Election's summary**

Submitted 1260 ballots out of 16191 eligible voters. Voter Turnout: 7.8%.

Yes (Selected)	888	70.5%
No (Selected)	367	29.1%
Blank	5	0.4%



## **ACTION ITEM #5**

### **WSU Pullman, Undergraduate Technology Fee Committee Allocations for Academic Year 2021-2022 (Stacy Pearson)**

May 7, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** WSU Pullman Undergraduate Student Technology Fee Committee Allocations for Academic Year 2021-2022.

**PROPOSED:** That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Pullman Undergraduate Student Technology Fee Committee.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING INFORMATION:** During the 2015 Spring Semester, the ASWSU-Pullman Senate approved a \$20/semester student technology fee for undergraduate students, effective beginning with the 2015 Fall Semester. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Pullman Undergraduate Student Technology Fee Committee has recommended the following allocations:



PROJECT SPONSOR	REQUEST TITLE	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000
CougPrints	Student Printing Plan	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564
School of the Environment	Virtual Forestry	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electrical Capabilities to All	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$13,900
	<b>TOTAL</b>	<b>\$562,262</b>

ATTACHMENT: Attachment A - WSU Pullman Undergraduate Student Technology Fee Allocation Support Documents






Office of the  
President

**MEMORANDUM**

TO: Kathryn Carstens  
Chair, WSU Pullman Undergraduate Technology Fee Committee

FROM: Kirk H. Schulz   
President

Date: April 6, 2021

Subject: WSU Pullman Undergraduate Student Technology Fee Recommendations for  
AY 2021- 22

I have reviewed and support the WSU Pullman Undergraduate Student Technology Fee AY 2021-22 budget allocation recommendations, as approved by the ASWSU-Pullman Senate on March 10, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



**MEMORANDUM**

TO: Kirk Schulz, President

FROM: Kathryn Carstens  
Chair, WSU Pullman Technology Fee Committee *KCarstens*

Date: March 22, 2021

Subject: Student Technology Fee – Fiscal Year 2022 Recommendations

The ASWSU-Pullman Senate met on March 10, 2021 to review the allocation recommendations for academic year 2021-2022 from the Student Technology Fee Committee. The recommendations were approved by a unanimous vote of 9-0-0.

We request your support of the following allocation recommendations and submittal to the Board of Regents for approval at the May 2021 meeting.

PROJECT SPONSOR	REQUEST TITLE	REQUEST AMT	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$187,295	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000	\$10,000
CougPrints	Student Printing Plan	\$159,325	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716	\$13,716
Office of Academic Engagement	College Affordability Programs Computer Software Funding	\$20,000	\$0
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564	\$6,564
School of the Environment	Virtual Forestry	\$25,000	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electronical Capabilities to All	\$8,500	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$12,569	\$13,900
<b>TOTAL</b>		<b>\$599,931</b>	<b>\$562,262</b>



## **ACTION ITEM #6**

### **WSU Vancouver, Technology Fee Committee Allocations for Academic Year 2021-2022**

(Stacy Pearson)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** WSU Vancouver Student Technology Fee Committee Allocations for Academic Year 2021-2022.

**PROPOSED:** That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Vancouver Student Technology Fee Committee

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING INFORMATION:** During the 2017 Spring Semester, the ASWSU-Vancouver Senate approved a \$20/semester student technology fee for undergraduate and graduate students effective beginning with the Fall Semester 2017. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Vancouver Student Technology Fee Committee has recommended the following allocations:

Project	Allocation
Wi-Fi Improvements	\$14,508
Loaner Laptops	\$29,095
Virtual Students Computer (AWS)	\$44,024
Printing Credit	\$10,000
Wi-Fi Hotspots	\$4,800
Processing Fees	\$300
Total	\$102,727

**ATTACHMENT:** Attachment A – Vancouver Student Technology Fee Allocation Support Documents





Office of the  
President

**MEMORANDUM**

TO: Mel Netzhammer,  
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz  
President

A handwritten signature in black ink, appearing to read "Kirk", written over the name "Kirk H. Schulz".

Date: April 6, 2021

Subject: WSU Vancouver Student Technology Fee Recommendations for AY 2021- 22

I have reviewed and support the WSU Vancouver Student Technology Fee AY 2021- 22 budget allocation recommendations, as approved by the ASWSU-Vancouver Senate on February 26, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.


Thank for your service and leadership on this committee.

cc: Budget Office



MEMORANDUM

TO: Kirk Schulz  
President, Washington State University

FROM: Mel Netzhammer, Chancellor 

DATE: April 1, 2021

SUBJECT: Vancouver Student Technology Fee Committee Recommendation

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I have reviewed and support the Vancouver Student Technology Fee Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver Student Technology Fee Committee has recommended to allocate \$102,727.00 including:

- Wi-Fi Improvements, \$14,508.00
- Loaner Laptops, \$29,095.00
- Virtual Student Computing (AWS), \$44,024
- Printing Credit, \$10,000.00
- Wi-Fi Hotspots, \$4,800.00



TO: Mel Netzhammer, WSU Vancouver Chancellor

FROM: Armando D. Antonino, ASWSUV President & Student Tech Fee Chair

DATE: March 9, 2020

SUBJECT: Student Technology Fee Allocations –FY22

The ASWSUV Senate met on February 26<sup>th</sup>, 2021, to review the allocation recommendations for FY22 from the Student Technology Fee Committee. The recommendations were approved unanimously, by a vote of 10-0.

Per the discussions of the Technology Fee Committee, the Senate has approved the recommendations to allocate **\$102,727.00** of the Student Technology funds, including:

- **Wi-Fi Improvements, \$14,508.00**
  - This project would expand Wi-Fi to Gray 1, Green 3 and Red 3 parking lots. In addition, this proposal is for the maintenance and licensing of Wi-Fi controls previously funded.
- **Loaner Laptops, \$29,095.00**
  - Provides an additional 16 laptops (1 MacBook, 15 PC's) for students to check out, this amount will meet the average weekly usage of this program of about 50 laptops per week.
- **Virtual Student Computing (AWS), \$44,024**
  - In 2020, WSU began to transition from Apporto to AWS AppStream throughout the Fall to be available at the beginning of the Spring 2021 term. This online, web-based software supplements the on-campus open computer labs to allow Vancouver students access to applications 24/7, from anywhere as long as the student has a device with internet access.
- **Printing Credit, \$10,000.00**
  - This would provide \$2.00 of free printing to each enrolled student each semester. In addition, this program is designed so unused funds stay in the Technology Fee Program.
- **Wi-Fi Hotspots, \$4,800.00**
  - This request is to add loaner hotspots to student equipment loaned via the WSU Vancouver Library to fill-in availability gaps and shorten delivery/pickup times for the broader WSU loaner hotspot program.
- **Processing Fees, \$300.00**

During this complex year we saw just how Important technology was and the needs our students have when it comes to technology. With the Student Tech Fee, we are in a position at WSUV, to continue to support students in their technological needs. Additionally, the committee also voted to maintain the fee amount at its current rate of \$20 per semester per full-time enrolled student. It is for these reasons we ask for your support of our recommendations and that you submit them to the President of WSU and the Board of Regents for approval at the May 2021 meeting.

I am happy to answer any questions or concerns regarding the recommended amounts.

Sincerely, Armando Antonino



## ACTION ITEM #7

### WSU Pullman, Proposed Changes to Parking System Rates and Fines (Stacy Pearson/Bill Gardner/John Shaheen)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Changes to WSU Pullman Parking System Rates and Fines

PROPOSED: That the WSU Board of Regents adopt proposed changes to parking rates and fines effective July 1, 2021 on the Pullman campus. (See Attachment A)

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION: This proposal was presented as a Future Action Item at the March 2020 BOR meeting; however, the subsequent action in May 2020 was deferred due to COVID-19.

Pursuant to resolution at their meeting of March 12, 2004, the Board of Regents delegated authority to the President, or designee, commencing with FY 2008, to approve (a) annual increases in parking rates and fines that do not exceed the U.S. Department of Labor Consumer Price Index (Western); and (b) annual increases in hourly rates that do not exceed \$.05 per hour per year. Increases larger than the defined maximums require additional Board of Regents approval.

WSU Pullman proposes a rate increase that exceeds the maximum as stated above. The proposal includes an average increase of 10% across annual parking permit types; an increase in daily permits; an increase in hourly parking; and increases to a select number of parking violation fines. These increases, and likely similar increases over the next few years, are necessary to continue the cycle of facility maintenance projects recently delayed by COVID19-related funding shortages but needed to ensure safety and serviceability of the facilities.

The WSU Pullman campus parking system is comprised of four multi-level parking garages with elevators. Each garage is located



below a building. There are also 123 paved surface parking locations. Estimated 10-year maintenance costs include \$4.5M for garages, \$5.5M for parking lots, and \$4.1M for garage elevators. The attached 10-year schedule of capital deferred maintenance provides a list of the projects that need to be completed (See Attachment E).

Transportation Services is a self-supported auxiliary unit that does not receive federal, state, grant or tuition funding. Revenue for operations, maintenance, and capital projects and any associated debt service is derived solely from parking fees and fines paid by the users.

Departmental staff collaborate with the 15-member University Parking and Transportation Task Force (Task Force). The Task Force is an advisory body that was established in 2001 to provide a campus-wide perspective and broad representation regarding parking and transportation issues, including rates. The Task Force meets monthly and members represent various stakeholder groups, including ASWSU, RHA, GPSA, faculty, administrative and facilities staff, and represented civil service employees. The Task Force reviewed detailed financial and facilities information over the Fall 2019 semester, and at their February 26, 2020 meeting expressed support for the proposal to be advanced for further executive review and approval. The proposed increases were publicized and the campus community was invited to provide comments. The proposal was published in the various local media and sent by email to approximately 6,800 permit holders. As a result of the opportunity for comment, Transportation Services received 109 comments which were reviewed by the Task Force prior to the February 2020 meeting (See Attachment D).

Parking permit rates were last increased by 3.1% (the CPI) effective July 1, 2019. Prior to that time, the last parking permit rate increase was 2015/16, an increase of 1.9%. Hourly parking rates have not been increased since July 1, 2011. See Attachment B for historical parking permit fees. Additionally, select parking zone changes affected the cost to certain permit holders effective July 1, 2017. See Attachment C for a peer comparison of parking rates.

Select increases in fines for parking violations are proposed to ensure the costs of compliance and collection activities are offset by fine revenue, rather than being subsidized by the parking patrons, and to help ensure that fines retain their deterrent value. The former is determined through cost accounting measures, and the



latter through peer comparisons of similar parking violations and their associated fines. Current fine levels have not changed since July 1, 2011.

ATTACHMENTS:    Attachment A: Parking Rate and Fine Proposal  
                         Attachment B: Historical parking permit fees  
                         Attachment C: Peer Comparison of parking rates  
                         Attachment D: Task Force Minutes from February 26, 2020  
                         Attachment E: Capital Deferred Maintenance



2021/2022 Rate Proposal  
Effective July 1, 2021

Permit Type	Current Rate	Proposed Rate	Monthly Increase	Annual Increase
Orange	\$676	\$776	\$8.33	\$100
Green	\$502	\$552	\$4.17	\$50
Crimson	\$342	\$382	\$3.33	\$40
Yellow	\$308	\$328	\$1.67	\$20
Red	\$239	\$254	\$1.25	\$15
Gray	\$239	\$259	\$1.67	\$20
College Hill	\$342	\$382	\$3.33	\$40
Blue	\$130	\$145	\$1.25	\$15
Commercial	\$993	\$1,093	\$8.33	\$100
Motorcycle	\$79	\$88	\$0.75	\$9

Daily Parking Rates

Permit Type	Current Rate	Proposed Rate	Increase
Orange	\$10.57	\$12.00	\$1.43
Green	\$7.16	\$8.00	\$0.84
Crimson	\$7.16	\$8.00	\$0.84
Yellow	\$3.74	\$5.00	\$1.26
Red	\$2.05	\$3.00	\$0.95
Gray	\$5.78	\$6.00	\$0.22
Blue	\$1.35	\$2.00	\$0.65
Commercial	\$14.31	\$20.00	\$5.69
Motorcycle	\$1.00	\$2.00	\$1.00
Day Permit	\$10.57	\$12.00	\$1.43

Hourly Parking Rates

Locations	Current Rate	Proposed Rate	Increase
Garage Peak - Hourly	\$2.00	\$2.50	\$0.50
Meters - Hourly Rate	\$1.75	\$2.25	\$0.50
Garage NonPeak - Flat Rate	\$3.00	\$4.00	\$1.00

Parking Fines

Violation Type	Current Fine Amount	Proposed Fine Amount	Increase
Meter Violation	\$20	\$25	\$5
OVERTIME IN A TIMED ZONE	\$20	\$25	\$5
IMPROPER DISPLAY	\$15	\$25	\$10
NO PARKING PERMIT	\$50	\$60	\$10
NO PERMIT FOR THIS AREA	\$40	\$50	\$10
NO PARKING ZONE	\$40	\$60	\$20
NONPAYMENT IN PAY LOT	\$25	\$60	\$35
IMPROPER PARKING	\$30	\$30	N/A
STOLEN/LOST PERMIT	\$400	\$400	N/A
BLOCKING TRAFFIC	\$150	\$150	N/A
* DISABILITY PARKING ZONE	\$450	\$450	N/A
FIRE ZONE	\$150	\$150	N/A
RESERVED AREA	\$150	\$150	N/A
ILLEGAL USE OF PERMIT	\$150	\$150	N/A
MISCELLANEOUS	\$30	\$30	N/A
NO MALL SERVICE PERMIT	\$150	\$150	N/A
NO SERVICE PERMIT	\$75	\$75	N/A
* EV CHARGING STATION	\$124	\$124	N/A
WHEEL LOCK	\$150	\$150	N/A
STORAGE FEE	\$30	\$30	N/A

*\*Fine established by the Revised Code of Washington.*



## Annual Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE	\$ 656.07	\$ 656.07	\$ 656.07	\$ 676.41	\$ 676.41	\$ 20.34	3.10%
GREEN	486.62	486.62	486.62	501.69	501.69	\$ 15.07	3.10%
CRIMSON	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
YELLOW	298.61	298.61	298.61	307.87	307.87	\$ 9.26	3.10%
RED	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
GRAY	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
COLLEGE HILL	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
BLUE	125.64	125.64	125.64	129.53	129.53	\$ 3.89	3.09%
COMMERCIAL	963.00	963.00	963.00	992.85	992.85	\$ 29.85	3.10%
MOPED	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%
MOTORCYCLE	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%

### Daily Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE/DAY	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.57	\$ 10.57	\$ 0.32	3.14%
GREEN	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
CRIMSON	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
YELLOW	3.63	3.63	3.63	3.74	3.74	\$ 0.11	3.03%
RED	1.98	1.98	1.98	2.05	2.05	\$ 0.07	3.54%
GRAY	5.61	5.61	5.61	5.78	5.78	\$ 0.17	3.03%
BLUE	1.31	1.31	1.31	1.35	1.35	\$ 0.04	2.97%
COMMERCIAL	13.89	13.89	13.89	14.31	14.31	\$ 0.42	3.01%
MOPED	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%
MOTORCYCLE	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%

## Hourly Parking Rate History

[illegible]



## Attachment C

### Peer Comparison Annual Rates: High, Mid, Low

Apr-20

Peer Institutions	Annual rate - High
Oklahoma State	\$ 2,461
Minnesota - Twin Cities	\$ 1,638
Florida	\$ 1,434
Wisconsin - Madison	\$ 1,310
Ohio State	\$ 1,100
Texas A&M	\$ 811
Cornell	\$ 806
Iowa	\$ 781
WSU (Proposed)	\$ 776
Louisiana State	\$ 750
Illinois - Champaign/Urbana	\$ 745
UC Davis	\$ 720
Tennessee	\$ 678
WSU (Current)	\$ 676
Colorado State	\$ 618
Kansas State	\$ 600
Michigan State	\$ 534
North Carolina State	\$ 528
Georgia	\$ 480
Mississippi State	\$ 467
Virginia Tech	\$ 450
Missouri - Columbia	\$ 372
Purdue	\$ 250
Auburn	\$ 180

Regional Institutions	Annual Rate - High
Washington	\$ 2,016
Oregon	\$ 1,092
Montana State-Bozeman	\$ 840
WSU (Proposed)	\$ 776
WSU (Current)	\$ 676
WSU Spokane	\$ 542
Oregon State	\$ 522
Boise State	\$ 444
Western Washington	\$ 402
Eastern Washington	\$ 400
University of Idaho	\$ 352
WSU Vancouver	\$ 285
Central Washington	\$ 247
Montana	\$ 241

Peer Institutions	Annual Rate - Mid
Oklahoma State	\$ 975
Wisconsin - Madison	\$ 916
Minnesota - Twin Cities	\$ 813
Illinois - Champaign/Urbana	\$ 660
Texas A&M	\$ 619
Iowa	\$ 617
UC Davis	\$ 600
Cornell	\$ 575
Colorado State	\$ 569
Ohio State	\$ 567
Florida	\$ 540
Louisiana State	\$ 500
North Carolina State	\$ 450
Michigan State	\$ 400
Mississippi State	\$ 378
Georgia	\$ 360
Virginia Tech	\$ 360
Tennessee	\$ 360
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Missouri - Columbia	\$ 231
Kansas State	\$ 205
Purdue	\$ 150
Auburn	\$ 120

Regional Institutions	Annual Rate - Mid
Washington	\$ 1,620
Montana State-Bozeman	\$ 540
Oregon	\$ 456
WSU Spokane	\$ 395
Oregon State	\$ 351
Western Washington	\$ 350
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Eastern Washington	\$ 300
Boise State	\$ 204
WSU Vancouver	\$ 203
University of Idaho	\$ 172
Montana	N/A
Central Washington	N/A

Peer Institutions	Annual Rate - Low
Oklahoma State	\$ 825
Minnesota - Twin Cities	\$ 420
UC Davis	\$ 360
Cornell	\$ 360
Iowa	\$ 340
Texas A&M	\$ 319
Virginia Tech	\$ 315
Colorado State	\$ 266
Georgia	\$ 240
Tennessee	\$ 240
Florida	\$ 204
Missouri - Columbia	\$ 198
Mississippi State	\$ 180
Kansas State	\$ 155
North Carolina State	\$ 150
WSU (Proposed)	\$ 145
Ohio State	\$ 135
WSU (Current)	\$ 130
Illinois - Champaign/Urbana	\$ 120
Purdue	\$ 100
Michigan State	\$ 98
Auburn	\$ 80
Louisiana State	\$ 60
Wisconsin - Madison	N/A

Regional Institutions	Annual Rate - Low
Oregon	\$ 396
Eastern Washington	\$ 200
Boise State	\$ 176
Western Washington	\$ 175
WSU Vancouver	\$ 161
WSU (Proposed)	\$ 145
WSU (Current)	\$ 140
Montana	\$ 121
Oregon State	\$ 108
Montana State-Bozeman	\$ 80
University of Idaho	\$ 70
Washington	N/A
WSU Spokane	N/A
Central Washington	N/A



# Peer Comparison Daily Rates: High, Mid, Low

Apr-20

Peer Institutions	Daily Rate - High
Iowa	\$ 20.00
Minnesota - Twin Cities	\$ 15.00
Wisconsin - Madison	\$ 15.00
North Carolina State	\$ 15.00
Illinois - Champaign/Urbana	\$ 14.00
Colorado State	\$ 13.00
Kansas State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
UC Davis	\$ 10.00
Cornell	\$ 10.00
Georgia	\$ 10.00
Michigan State	\$ 10.00
Ohio State	\$ 8.75
Virginia Tech	\$ 6.00
Florida	\$ 5.00
Purdue	\$ 5.00
Louisiana State	\$ 5.00
Texas A&M	\$ 5.00
Missouri - Columbia	\$ 5.00
Tennessee	\$ 5.00
Mississippi State	\$ 4.00
Oklahoma State	\$ 3.00
Auburn	N/A

Regional Institutions	Daily Rate - High
Washington	\$ 17.00
Oregon	\$ 12.00
Oregon State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
Western Washington	\$ 10.00
WSU Spokane	\$ 7.00
Central Washington	\$ 6.00
Montana State-Bozeman	\$ 5.00
Eastern Washington	\$ 5.00
WSU Vancouver	\$ 5.00
Montana	\$ 3.50
University of Idaho	\$ 3.00
Boise State	N/A

Peer Institutions	Daily Rate - Mid
Colorado State	\$ 8.00
Cornell	\$ 6.00
Georgia	\$ 5.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Wisconsin - Madison	N/A
Minnesota - Twin Cities	N/A
Iowa	N/A
UC Davis	N/A
Texas A&M	N/A
Florida	N/A
Ohio State	N/A
Louisiana State	N/A
North Carolina State	N/A
Virginia Tech	N/A
Tennessee	N/A
Michigan State	N/A
Mississippi State	N/A
Auburn	N/A
Missouri - Columbia	N/A
Purdue	N/A
Oklahoma State	N/A
Kansas State	N/A
Illinois - Champaign/Urbana	N/A

Regional Institutions	Daily Rate - Mid
Washington	\$ 12.00
Oregon State	\$ 7.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Montana State-Bozeman	N/A
Oregon	N/A
Western Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana	N/A
Central Washington	N/A
University of Idaho	N/A
WSU Spokane	N/A

Peer Institutions	Daily Rate - Low
Illinois - Champaign/Urbana	\$ 12.00
Wisconsin - Madison	\$ 9.00
Colorado State	\$ 6.00
Minnesota - Twin Cities	\$ 5.00
Kansas State	\$ 5.00
Cornell	\$ 3.00
North Carolina State	\$ 3.00
Iowa	\$ 2.50
Purdue	\$ 2.50
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Georgia	\$ 1.00
Oklahoma State	\$ 1.00
UC Davis	N/A
Texas A&M	N/A
Virginia Tech	N/A
Tennessee	N/A
Missouri - Columbia	N/A
Florida	N/A
Auburn	N/A
Louisiana State	N/A
Mississippi State	N/A
Ohio State	N/A
Michigan State	N/A

Regional Institutions	Daily Rate - Low
Washington	\$ 6.00
WSU Spokane	\$ 5.00
Oregon State	\$ 5.00
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Oregon	N/A
Western Washington	N/A
Central Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana State-Bozeman	N/A
Montana	N/A
University of Idaho	N/A



## Peer Comparison Hourly Rates

Apr-20

Peer Institutions	Hourly Rate
Auburn	N/A
Georgia	\$ 4.00
Minnesota - Twin Cities	\$ 3.00
Cornell	\$ 3.00
Purdue	\$ 3.00
North Carolina State	\$ 3.00
WSU (Proposed)	\$ 2.50
Ohio State	\$ 2.25
WSU (Current)	\$ 2.00
Florida	\$ 2.00
Texas A&M	\$ 2.00
Tennessee	\$ 2.00
Colorado State	\$ 2.00
Virginia Tech	\$ 2.00
Michigan State	\$ 2.00
Kansas State	\$ 1.50
UC Davis	\$ 1.50
Wisconsin - Madison	\$ 1.50
Louisiana State	\$ 1.50
Mississippi State	\$ 1.50
Oklahoma State	\$ 1.25
Iowa	\$ 1.20
Missouri - Columbia	\$ 1.00
Illinois - Champaign/Urbana	\$ 1.00

Regional Institutions	Hourly Rate
Montana State-Bozeman	N/A
Central Washington	N/A
Washington	\$ 4.00
Boise State	\$ 4.00
WSU (Proposed)	\$ 2.50
WSU (Current)	\$ 2.00
Oregon	\$ 2.00
Western Washington	\$ 2.00
Oregon State	\$ 2.00
WSU Spokane	\$ 2.00
Montana	\$ 1.50
University of Idaho	\$ 1.50
WSU Vancouver	\$ 1.50
Eastern Washington	\$ 1.00



## MINUTES FOR THE UNIVERSITY PARKING AND TRANSPORTATION TASK FORCE

February 26, 2020; 11:00am – 12:30pm

CUB 208, WASHINGTON STATE UNIVERSITY, PULLMAN, WA

### Present:

ARBOUR, Cynthia  
ARENAS, Vanessa  
BOLL, Jan  
BOYAN, Chris  
COLYAR, Aaron  
GARDNER, Bill  
HENDRICKSON, Grace  
HOWELL, Alexander  
LUETHI, Dean  
MAKHANI, Beverly  
NEEDHAM, Eric  
ORTLIEB, Ian  
REDMAN, Lana  
RODRIGUEZ, Gabby  
SCOLES, Bonnie  
SHAHEEN, John  
SLOCUM, Eric  
SOTELO, Diana  
WILSON, Cody  
WILSON, Lia

### Absent:

CASAVANT, KEN  
COLE, Craig  
SHAFFER, Christian

The meeting was called to order at 11:05am by Bill Gardner.

### **Minutes from January 22, 2020:**

The minutes from the last meeting were sent out ahead. Bill asked if anyone needed a copy or had any comments. There were no changes to the minutes.

### **Announcements:**

#### Staff introductions

John introduced Transportation Services (TS) employee Vanessa Arenas to the Task Force. Arenas is a program assistant in the TS office.

#### Did You Know?

Information for this month's Did You Know? campaign explained the process for appealing a ticket issued on the WSU Pullman campus. Cody noted that TS receives about 30-40 appeals per week and some of these are screened from the appeal process and waived in office based on pre-defined criteria. Chris pointed out that TS gets some useful information from appeals that can lead to system improvements.



**Rate Proposal:**Feedback and comments

Bill asked the Task Force to provide their thoughts on the comments received and shared by TS about the FY21 rate proposal as well as feedback from their constituents.

- Eric N. shared some of the remarks that he had highlighted from the WSU Pullman FY21 Proposed Parking increase Feedback and Comments document that stood out to him. Based on the remarks, he believes that there should be standards for Green lots that include that they are paved. Eric N. would also like to see a carpool permit that for a higher price, would allow people to park in any Green lot. He also noticed that people said that they did not notice where work is being done that would warrant higher rates.
- Cyndi said that some comments she received were that people would have liked to see a list of items that were paid for with the prior increases.
- Lana said that TS had talked about sharing before and after pictures for projects.
- John agreed that providing a breakdown of where capital is spent would be helpful. He stated that TS is currently working on a carpool proposal that will be shared at the next meeting. As for the Green 3 gravel lots in the high demand area near Sloan/Dana Halls, TS looked at paving those lots but it would have cost \$2.5-3M and there would have been about a 25% loss of parking capacity. Due to this, TS decided to make improvements to the lots such as regrading, improving lighting, and upgrading landscaping instead.
- John noted that the College of Engineering has just launched a precinct study for master planning college facilities. Some of the Green 3 gravel lots are potential building sites in the precinct study. This could push some improvements to the gravel lots as the study moves forward. Bill expressed his appreciation that TS has been made aware of the study and will be a part of the discussion.
- Beverly asked if the College of Engineering is considering parking under possible new buildings. Bill said that the architects have been discussing parking garages with buildings but this would also require a likely increase in rates.
- Cyndi reminded the Task Force that state funds cannot be used for parking lots or garages.
- Grace brought up previous year's capital budgets, and asked if the capital budget was supposed to stay the same or if it changed from year to year. John said that the capital budget is dynamic and is updated every year. Changes are made based on new projects, project priority, and changes in capital costs.
- Lana said it would be helpful to provide the reasoning behind not paving gravel lots. It might ease some of the complaints if people understood that parking spaces would be lost if a gravel lot is paved.
- Lana would also like to see a "Did You Know" providing information about park and ride locations.
- Dean pointed out that some people say they want to park on campus because that have young children so providing information about taxi and Lyft services being available in the few times there is an emergency might help.
- John noted that emergency ride home is a part of the Cougar Commute Advisor information that is provided to participants.
- Beverly heard complaints about the larger proposed increase for the Orange permits. She wanted to know if there was another way to increase revenue for the garages without increasing Orange permits by \$100.
- Bill agreed that costs to maintain and repair parking facilities are not intuitive.



- Chris said that he did respond to Orange permit holders and let them know that on a cost per space basis, it costs more to maintain and repair garages than it does to repair and maintain surface parking spaces, and that additional revenue from hourly garage patrons will also help.
- John reminded the Task Force that the higher increase for Orange permits was in response to a Task Force suggestion at the January meeting.
- Beverly suggested that the proposed hourly rate could be increased by an additional \$0.25 and decrease the proposed rate hike of Orange permits.
- Grace asked if there has been an increase in the number of people using the app and if yes, has there been a corresponding increase in garage usage. Chris said that the app is very popular, but that more people are using the permit vending machines in the garages. He said that there does not seem to be an increase in garage usage because people who want to park in the garages will do so regardless of the payment options.
- Based on a few of the comments about needing the Board of Regents approval for rate increases, Dean asked for clarification on what would be required for approval. Bill said that for a CPI increase, the president has delegated authority to approve increases up to the CPI. Any higher increases will need Board of Regents approval. At this point, the proposed rate increase for FY21 has not gone any higher than the Task Force. Decision makers will want to know what the recommendation from the Task Force is as well as the comments.
- Chris pointed out that TS received 109 formal comments out of nearly 7000 emails that were sent out to permit holders informing them of the proposed rate increase and seeking comments.

#### Proposed for action: Parking rate proposal

Bill asked the Task Force to answer two questions:

1. Did TS make a clear business case for the proposed rate increase?
  2. Do you approve of moving forward with sending the proposed rate increase up to the next decision-maker?
- Jan: Yes, Yes
  - Alexander: Yes, Yes
  - Grace: Yes, Yes – Increase longevity/forecast of capital plans to prevent large increases.
  - Diana: Yes, Yes – Handouts provided by TS were helpful in explaining the reasons behind the proposed increase.
  - Dean: Yes, Yes
  - Lana: Yes, Yes – TS can do a better job of showing where money is going and that subsequent increases will be necessary to maintain and improve parking system.
  - Eric S.: Yes, Yes – It was helpful to his constituents to see a fixed increase amount versus a percent increase.
  - Beverly: Yes, Yes – Agrees with Lana that people want to see improvements/maintenance to parking facilities. She thinks that the \$100 proposed increase for the Orange permits is too high and should be reduced for future increases and that the hourly parking rate should be increased by more.
  - Cyndi: Yes, Yes – Recurring “Did You Know?” focusing on where TS money is going.



- Eric N.: Yes, No – Believes proposed increases are hurting some lower wage workers who need to purchase more expensive permits for their jobs, such as Dining Service employees. He noted the higher number of civil service employees responding with comments. Lana pointed out that civil service employees are the largest group of employees.
  - Christian (via email attached): Yes, Yes.
  - Ken: (via email attached): Yes and yes.
  - Craig: (via email attached): Qualified and measured, mostly affirmative response from Craig and on behalf of himself and APAC.
- 
- Grace said that the possibility to provide parking fee waivers for students of lower socio-economic status is often brought up at ASWSU meetings.
  - Eric N. had heard that the University of Idaho pays for some employee parking. Ian, who is a former director of U of I parking, said that WSU's parking system is very similar to U of I's and that exempt vehicles at WSU are allowed to park for operational usage by employees.

#### Transportation Behavior Analysis

The "Analyzing Transportation Behavior and Choices" Power Point packet was passed out to the Task Force. The presentation included information based on the Fall 2018 Transportation Survey data. Chris stated that the goal of the data collection is to find out the transportation choices people make and why they make them in order to manage parking on campus. He noted that TS takes a two-pronged approach to the TS business model – 1. Mitigate demand and 2. Provide adequate parking supply.

Based on the responses in the survey, the combination of relatively convenient parking, moderate habit to drive alone, and the lack of perceived viability of alternatives to driving leads to localized shortages and high demand in certain areas, and surplus parking on the edges of campus.

- Beverly wanted to know if there is a possibility of bringing back the bus between Moscow and Pullman since some people she spoke to indicated they would choose to ride the bus instead of driving. John said that the funding for this is not available. The best hope for bringing back the bus is through public transportation funding which might become available if Pullman and Moscow attain Metropolitan Planning Organization (MPO) status as a result of the 2020 census which requires a combined population of 50,000 or more among other criteria. MPO status would provide an opportunity to regionalize existing transit services in Pullman and Moscow. In the meantime, TS is promoting vanpools and hope to promote carpools.

#### **New Business:**

- Grace asked when the signage for the CUE and Library garages indicating available spaces was going to be installed. Chris said that this will be going out to bid soon. Cyndi said that sign installation will likely happen this summer in time for fall.

**Meeting adjourned at 12:31pm**



**Wilson, Lia Jean**

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**From:** rha.president  
**Sent:** Wednesday, February 26, 2020 10:44 AM  
**To:** Shaheen, John Anthony  
**Cc:** Shaheen, John Anthony  
**Subject:** Re: Today's Meeting

John,

Myself and my constituents have come to the conclusion that the proposal is sound and sufficient for the reasons that you have stated. We feel as though all information that we need for this conclusion has been presented and we support pushing it forward to all those necessary.

Best

Christian Shaffer  
(He/Him/His)  
RHA President

---

**From:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Sent:** Wednesday, February 26, 2020 10:41:34 AM  
**To:** rha.president <rha.president@wsu.edu>  
**Cc:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Subject:** Re: Today's Meeting

Ok Christian. Two questions:

1. Have we made a satisfactory business case for the proposal ,and
2. Would you support moving the proposal forward to the Vice President and President?

John

Sent from my iPhone

On Feb 26, 2020, at 10:20 AM, rha.president <rha.president@wsu.edu> wrote:

Hello,

I will not be able to make the meeting today due to a class requirement.

Best

Christian Shaffer  
(He/Him/His)  
RHA President



**Wilson, Lia Jean**

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**From:** Casavant, Kenneth  
**Sent:** Thursday, February 27, 2020 12:34 PM  
**To:** Shaheen, John Anthony  
**Subject:** RE: Task Force Action

Yes and yes. I wish we could have voted during the meeting so peer pressure would have been effective. Cheers, Ken

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**From:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Sent:** Wednesday, February 26, 2020 1:49 PM  
**To:** Casavant, Kenneth <casavantk@wsu.edu>  
**Cc:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Subject:** Task Force Action

Hi Ken,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.  
John

**John Shaheen, Director**  
Transportation Services  
Washington State University  
509.335.5105  
[shaheen@wsu.edu](mailto:shaheen@wsu.edu)



**Wilson, Lia Jean**

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**From:** Cole, Craig  
**Sent:** Thursday, March 05, 2020 11:02 AM  
**To:** Shaheen, John Anthony  
**Subject:** RE: Task Force Action

John

I have my own personal opinions on this, but I will attempt to answer these questions on behalf of APAC

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and **APAC members feel that additional options should have been considered. While they may have been considered and evaluated, it is unclear from the general information provided to everyone regarding some specific cases. If that information can be posted publically, then we can probably agree. Having seen all the detailed responses to questions, I feel personally that TS did make a satisfactory business case.**
2. Do you support moving the proposal forward for adoption? **Somewhat. I did want to bring up in the last meeting (which I missed sorry) that while incorporating additional parking into the 10-yr outlook is prudent planning on the part of TS, with the current enrollment projections, the current issues recruiting international and even domestic student from outside of Washington State, and the projections for Washington State high school graduation rates, I do not feel that that increasing the parking quantity should be part of the 10-year plan in building the rate increases. I do feel that you are justified in your 1-yr proposed increase, but the incremental increases over the next 3-5 years should be adjusted to reflect only the known renewal costs (which I know are still significant) and not increasing quantity of parking. I know that goes against prudent planning, but that is what my constituents feel should be reflected in the plan. As we are briefed by the Provost and others, APAC just didn't get the impression that the quantity of students at the Pullman campus was going to increase significantly over the next 5-10 years. It seemed more likely that the anticipated increases to enrollment would come at the other campus locations and in the on-line Global Campus, neither of which would affect the parking numbers here in Pullman. If there is more concrete evidence that we are not privy too, then that should be wider disseminated.**

Go Cougs!!

**Craig Cole**

Exec Director of Building Operations  
Facilities Services  
Washington State University  
McCluskey Services Building, Room #180M  
P.O. Box 641150  
Pullman WA 99164-1150  
Tel: 509-335-9035 Fax# 509-335-1961  
[craig.cole@wsu.edu](mailto:craig.cole@wsu.edu)  
<http://facilitieservices.wsu.edu/>

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**From:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Sent:** Thursday, March 05, 2020 8:23 AM  
**To:** Cole, Craig <craig.cole@wsu.edu>  
**Cc:** Shaheen, John Anthony <shaheen@wsu.edu>  
**Subject:** FW: Task Force Action  
**Importance:** High

Hi Craig,



Are you able to weigh in on these questions below? John

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**From:** Shaheen, John Anthony <[shaheen@wsu.edu](mailto:shaheen@wsu.edu)>

**Sent:** Wednesday, February 26, 2020 1:50 PM

**To:** Cole, Craig <[craig.cole@wsu.edu](mailto:craig.cole@wsu.edu)>

**Cc:** Shaheen, John Anthony <[shaheen@wsu.edu](mailto:shaheen@wsu.edu)>

**Subject:** Task Force Action

Hi Craig,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.

John

**John Shaheen, Director**  
Transportation Services  
Washington State University  
509.335.5105  
[shaheen@wsu.edu](mailto:shaheen@wsu.edu)



## ATTACHMENT E

WSU Pullman Transportation Services 10-Year Deferred Capital Asset Preservation								
April 2021								
								Annual
Fiscal	Garage Maintenance		Pavement Maintenance		Garage Elevator Modernize/Repair			Deferred
Year	Description	Estimate		Description	Estimate	Description	Estimate	Maintenance
2022	Defer	\$ -		Defer	\$ -	Defer	\$ -	\$ -
2023	Defer	\$ -		Defer	\$ -	Terrell & Smith Ctr. Misc.	\$ 152,082	\$ 152,082
2024	Defer	\$ -		Defer	\$ -	Smith Ctr. Hydraulics	\$ 158,165	\$ 158,165
2025	Defer	\$ -		Various lots	\$ 491,512	Fine Arts Controls	\$ 253,064	\$ 744,576
2026	Daggy	\$ 435,508		Various lots	\$ 669,370	Terrell Controls	\$ 263,186	\$ 1,368,064
2027	Smith Ctr.	\$ 969,116		Various lots	\$ 873,889	Terrell Modernization	\$ 923,784	\$ 2,766,789
2028	Terrell	\$ 1,391,300		Various lots	\$ 937,778	Fine Arts Modernization	\$ 1,245,398	\$ 3,574,476
2029	Fine Arts	\$ 1,608,638		Various lots	\$ 932,162	Smith Ctr. Modernization	\$ 749,374	\$ 3,290,174
2030		\$ -		Various lots	\$ 1,052,786	Daggy Modernization	\$ 369,469	\$ 1,422,255
2031		\$ -		Various lots	\$ 520,082		\$ -	\$ 520,082
Total	Deferred Maint.	\$ 4,404,562		Deferred Maint.	\$ 5,477,579	Deferred Maint.	\$ 4,114,522	\$ 13,996,663
Notes:								
Four parking garages, all below buildings.								
123 paved parking locations.								
Elevator "modernization" is a comprehensive renewal of elevator cabs and mechanics.								
Smith Center Garage bonds retired in 2024; \$630,000 per year.								



## **ACTION ITEM #8**

### **Northwest Public Broadcasting Participation in Paycheck Protection Program (Stacy Pearson/Bruce Pinkleton)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** Northwest Public Broadcasting (NWPB) participation in the Paycheck Protection Program and resolution authorizing the related short-term financing.

**PROPOSED:** In association with WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program, it proposed that the Board of Regents approve issuance of a short-term financing contract to be repaid with general university revenues generated by WSU Northwest Public Broadcasting, with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and further proposed that the Regents delegate authority to the President or his designee to execute the financing contract in support of the application, which will be contingent upon acceptance into the Paycheck Protection Program.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration  
Bruce Pinkleton, Dean, Edward R. Murrow College of Communication

**SUPPORTING INFORMATION:** On April 2, 2020, the U.S. Small Business Administration (SBA) posted an interim final rule announcing the implementation of sections 1102 and 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Section 1102 of the CARES Act temporarily adds a new program, titled the "Paycheck Protection Program," to the SBA's 7(a) Loan Program. Section 1106 of the CARES Act provides for forgiveness of up to the full principal amount of qualifying loans guaranteed under the Paycheck Protection Program (PPP). The PPP is intended to provide economic relief to small businesses with fewer than 500 employees who were adversely impacted by the Coronavirus Disease 2019 (COVID-



19). Per program guidance, a college or university that operates a public broadcasting station may apply for funds so long as the station employs no more than 500 employees. The limit on the number of employees applies to the public broadcasting station itself and does not include other employees of the university, even when the station is not a separate legal entity. Other college and university licensed stations in the region have applied and received funding through the PPP. WSU NWPB's application has been submitted and is under review.

Like many small businesses and public broadcast stations, NWPB has been impacted by the Covid-19 pandemic and related economic downturn. Starting in March 2020 with the shutdown, NWPB support from traditional revenue sources was severely impacted, yet NWPB's services were more important than ever to rural communities in the state. NWPB relies heavily on major donor, audience and business support. The pandemic brought significant impact to these revenue sources. Approximately 30% of NWPB's revenue from business supporters was lost as the pandemic forced them to shut down. Additionally, budget restrictions and reduced funding support from the University contributed to the decision to postpone hiring for long vacant, critical positions and deferring maintenance and purchases to replace antiquated and failing broadcast systems.

Participation in the PPP, with forgiveness of up to the full principal amount, is a prudent move to ensure NWPB is financially secure and able to protect jobs and provide uninterrupted vital service to the community. If NWPB's application to the PPP is not accepted for loan forgiveness, no contract for short-term financing will be sought.

#### Proposed Repayment Sources

The University and WSU NWPB will only enter into a contract for short-term financing if WSU NWPB's application is accepted into the PPP and qualifies for loan forgiveness. If this is the case, interest costs, if any, would be paid from NWPB operations.



**BOARD OF REGENTS**  
Northwest Public Broadcasting  
Participation in Paycheck Protection Program

**Resolution #210507-634**

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University; and

WHEREAS, the U.S. Small Business Administration (SBA) temporarily added a new program titled "Paycheck Protection Program" as part of CARES act funding; and

WHEREAS, the Paycheck Protection Program rules were specifically modified to invite public broadcasting stations to participate in the program, including those licensed and operated by colleges and universities; and

WHEREAS, other college and university-licensed stations in the state and region have applied for and received funding.

RESOLVED: That the Board of Regents approve issuance of a short-term financing contract to be used for WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program; with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and delegate authority to the President or his designee to execute the financing contract in support of the application and contingent upon acceptance into the Paycheck Protection Program.

Dated this 7th day of May 2021.

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Chair, Board of Regents

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Secretary, Board of Regents



## **ACTION ITEM #9**

### **FY2021 Revised Athletics Budget Approval (Stacy Pearson/Pat Chun)**

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

**SUBJECT:** FY2021 Revised Athletics Budget Approval

**PROPOSED:** That the Board of Regents approve the revised FY2021 Athletics budget.

**SUBMITTED BY:** Stacy Pearson, CFO and Vice President for Finance and Administration  
Pat Chun, Director of Athletics

**SUPPORTING INFORMATION:** As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2021 amended budget is presented for approval by the Board.

Due to a positive response to capital campaigns, revenue contributions have progressed favorably since the last update for FY2021. Additionally, conference distributions, sponsorship, and waiver revenues have shown improvement due to the Pac-12 successfully negotiating media rights settlements, the Gesa Credit Union sponsorship, and further gender equity waivers granted than was previously projected. Operating expenses increased by approximately \$600,000 in due to additional expenses related to team and game day COVID-19 testing, Air-Med transport, and other game related activities.

To better align with NCAA agreed upon reporting guidance and best practices, contributions received in excess of capital expenses have been broken out as a non-operating revenue starting with FY2020. This change in accounting procedure ensures that contributions for future capital projects are properly presented and are not used in a current year to offset operational costs. Attachment A and all other budget schedules reflect this change.

The FY2021 budget also includes proceeds from external financing, as outlined in the financing plan to address COVID related losses in the Athletics Action Item.

**ATTACHMENT:** Attachment A: Summary of Changes Since the March 2021 Meeting



## Summary of Changes Since the March 2021 Meeting

Washington State University Athletics FY2021 Budget - Projected					
	Actuals FY2020	Nov BOR FY2021	March BOR FY2021	May BOR FY2021	March - May Changes
<b>REVENUES:</b>					
Ticket Sales	8.6	0.0	0.0	0.0	0.0
Contributions/Endowments	10.7	7.8	7.8	7.8	0.0
NCAA/Pac-12	34.7	27.8	20.0	21.3	1.3 b.
Royalties/Advert/Sponsor	4.3	2.1	1.3	2.4	1.1 c.
Waivers/Student Fees	5.2	4.9	4.9	5.1	0.2 d.
Other Revenue	6.6	2.9	2.6	2.6	0.0
<b>Total Revenue</b>	<b>70.1</b>	<b>45.6</b>	<b>36.6</b>	<b>39.2</b>	<b>2.6</b>
<b>EXPENSES:</b>					
Compensation	28.5	25.3	25.4	25.4	0.0
Scholarships	10.5	11.4	11.4	11.4	0.0
Sport Programs	10.6	10.1	10.1	10.1	0.0
Marketing/Fund Raising	1.3	1.7	1.7	1.7	0.0
Debt Payments	9.2	10.0	10.0	10.0	0.0
Direct Admin/Dues	4.6	3.9	4.5	5.1	(0.6) e.
Other Expense	12.6	6.6	6.6	6.6	0.0
<b>Total Expenses</b>	<b>77.3</b>	<b>69.1</b>	<b>69.7</b>	<b>70.3</b>	<b>(0.6)</b>
<b>Net Income from Operations</b>	<b>(7.1)</b>	<b>(23.5)</b>	<b>(33.1)</b>	<b>(31.1)</b>	<b>2.0</b>
Proceeds from Proposed External Financing				35.6	
Savings from Refinancing of Existing Debt				0	
<b>Net Income After Financing</b>	<b>(7.1)</b>	<b>(23.5)</b>	<b>(33.1)</b>	<b>4.5</b>	<b>2.0</b>
Less Capital Expenses	(6.8)	(0.6)	(0.6)	(0.6)	0.0
Plus Cap. Cont. Beyond Expenses	4.6	1.5	1.5	2.7	1.2 a.
<b>Net Income after Capital Projects</b>	<b>(9.3)</b>	<b>(22.6)</b>	<b>(32.2)</b>	<b>6.6</b>	<b>38.8</b>

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. Increased Pac-12 distribution due to media rights negotiations and fulfillment of MBB TV games
- c. Gesa Field Sponsorship and favorability in IMG for FY21
- d. Higher amount of GE Waivers
- e. Shared expenses estimate increase from Pac-12



## ACTION ITEM #10

### FY2022 Athletics Budget Approval (Stacy Pearson/Pat Chun)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2022 Athletics Budget Approval

PROPOSED: That the Washington State University Board of Regents approve the FY2022 Athletics budget.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance & Administration  
Pat Chun, Athletics Director

SUPPORTING INFORMATION: As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2022 budget is presented for approval by the Board.

Athletics has prepared an updated annual financial plan for FY2022-FY2026 with conditional assumptions to illustrate the impacts of COVID-19 in FY2022 and beyond. As stated in the overview, the current projection for FY2022 is based on a several key factors that will be monitored closely over the summer. The most significant factor is venue capacity. The current budget model assumes a 50% seating capacity for Fall 2021 at Martin Stadium and reflects tickets, donations, and other attendance correlated revenues to reflect the reduced capacity.

In addition to the proposed FY2022 budget, a scenario analysis is presented below to demonstrate the impact of attendance capacity at 0%, 75% and 100%. If 50% capacity is unable to be achieved, Athletics is preparing contingency strategies that would reduce related costs and implement an immediate response compliant with the fiscal recovery plan.

The FY2022 budget also include savings from refinancing of existing debt.

ATTACHMENT: Attachment A: FY2022 Budget with results of external financing



# Attachment A

Washington State University			FY22 Proposed Athletics Budget (with FY23-FY26 pro-forma)				
	FY20	FY21	FY22	FY23	FY24	FY25	FY26
REVENUES:							
Ticket Sales	8.6	0.0	3.7	10.3	10.5	10.5	10.5
Contributions/Endowments	10.7	7.8	9.5	11.1	11.6	11.6	11.6
NCAA/Pac-12	34.7	21.3	39.3	40.9	42.7	46.3	48.0
Royalties/Advert/Sponsor	4.3	2.4	4.0	c. 4.2	4.2	4.2	4.2
Waivers/Student Fees	5.2	5.1	5.0	7.4	d. 7.5	d. 7.5	d. 7.5
Other Revenue	6.6	2.6	7.2	8.9	9.1	9.0	9.3
Total Revenue	70.1	39.2	68.7	82.8	85.8	89.1	91.1
EXPENSES:							
Compensation	28.5	25.4	29.2	j. 29.9	30.5	31.2	31.8
Scholarships	10.5	11.4	12.4	e. 12.3	12.4	12.7	13.0
Sport Programs	10.7	10.1	13.9	g. 13.6	13.9	14.2	14.5
Marketing/Fund Raising	1.3	1.7	2.3	g. h. 2.4	2.4	2.5	2.6
Debt Payments	9.2	10.0	10.0	i. 10.0	11.5	11.5	10.8
Direct Admin/Dues	4.6	5.2	4.0	4.1	4.2	4.3	4.5
Other Expense	12.5	6.6	11.8	k. 10.5	10.8	11.1	11.2
Total Expenses	77.3	70.3	83.5	82.7	85.6	87.5	88.4
Net Income from Operations	(7.1)	(31.1)	(14.8)	0.1	0.2	1.7	2.7
Proceeds from Proposed External Financing		35.6					
Savings from Refinancing of Existing Debt			11.0				
Net Income After Financing		4.5	(3.8)				
Less Capital Expenses	(6.8)	(0.6)	(0.3)	(0.2)	(0.2)	(20.1)	(0.2)
Plus Cap. Cont. Beyond Expenses	4.6	2.7	4.4	2.3	2.2	1.6	1.5
Net Income after Capital Projects	(9.3)	6.6	0.3	2.2	2.2	(16.8)	4.0
Cumulative Deficit	(83.9)	(77.3)	(77.0)	(74.8)	(72.6)	(89.4)	(85.4)

Scenario Analysis	
<b>0% Capacity</b>	
Ticket Sales	(3.7)
Contributions	(6.0)
<b>Total Decrease to Net Income</b>	<b>(9.7)</b>
<b>75% Capacity</b>	
Ticket Sales	2.1
Contributions	1.1
Other Revenue	0.2
<b>Total Increase to Net Income</b>	<b>3.4</b>
<b>100% Capacity</b>	
Ticket Sales	3.2
Contributions	1.5
Other Revenue	0.2
<b>Total Increase to Net Income</b>	<b>4.9</b>

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. FY22-FY24 based on current Pac-12 contracts; FY25 & FY26 based on low tier Pac-12 projection
- c. Assumes Full MMR Rights in FY22 and out; Includes GESA Field Sponsorship
- d. Includes the restoration of institutional support of \$2.4M to cover Pac-12 affiliation fees starting in FY2023. Does not include new student fee.
- e. \$800k in FY22 for "Super Seniors"
- f. Capitalized Interest FY22 & FY23 results in no increase in annual debt payment; \$1.6M Payment from proposed external financing begins in FY24
- g. All games (team Travel/Game Expenses) were cancelled as of mid-March 2020 due to COVID; Recruiting was paused as of mid-March through remainder of FY21; Added COVID related expenses
- h. Spring Special events canceled due to COVID; All Gift-in-Kind expenses budgeted here
- i. Addition of BTO debt Service in FY22
- j. Several Mid-year raises given in FY19 (Fball, Soc, Vball); FY19 did not show full amount of raises; FY20 did not show full amount due to hiring freeze and pay reductions; FY21 did not show full amount due to furlough and reduction program; FY22 is first full year realizing increases
- k. Decrease in Severance Pay



## ACTION ITEM 11

### Financing Plan to Address COVID Related Losses in Athletics (Stacy Pearson/Matt Skinner)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Financing plan to Address COVID Related Losses in WSU  
Intercollegiate Athletics

PROPOSED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID-19 pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

SUBMITTED BY: Stacy Pearson, CFO & Vice President, Finance and Administration  
Matt Skinner, Associate Vice President, Finance and Administration

SUPPORTING INFORMATION: As described in the Athletics Budget Update and Fiscal Recovery Plan (Information Item #1), the COVID-19 pandemic has had material effects on the finances, operations, and economy of the State and the University. Intercollegiate athletic programs across the nation have been impacted by COVID-19, including the WSU Athletic Department.

Given the magnitude of revenue losses created by the COVID-19 pandemic, the University is unable to absorb the loss internally. The University has developed a plan to finance the loss to be repaid from athletic revenue sources without increasing the existing accumulated athletics deficit.

The Board of Regents has legal authority to incur debt for various purposes through issuance of revenue bonds or notes ("obligations") secured by general revenues of the University. The University intends to allocate Pac-12 conference revenues received by Athletics first to the repayment of this bond issuance before being available for Athletics operations.



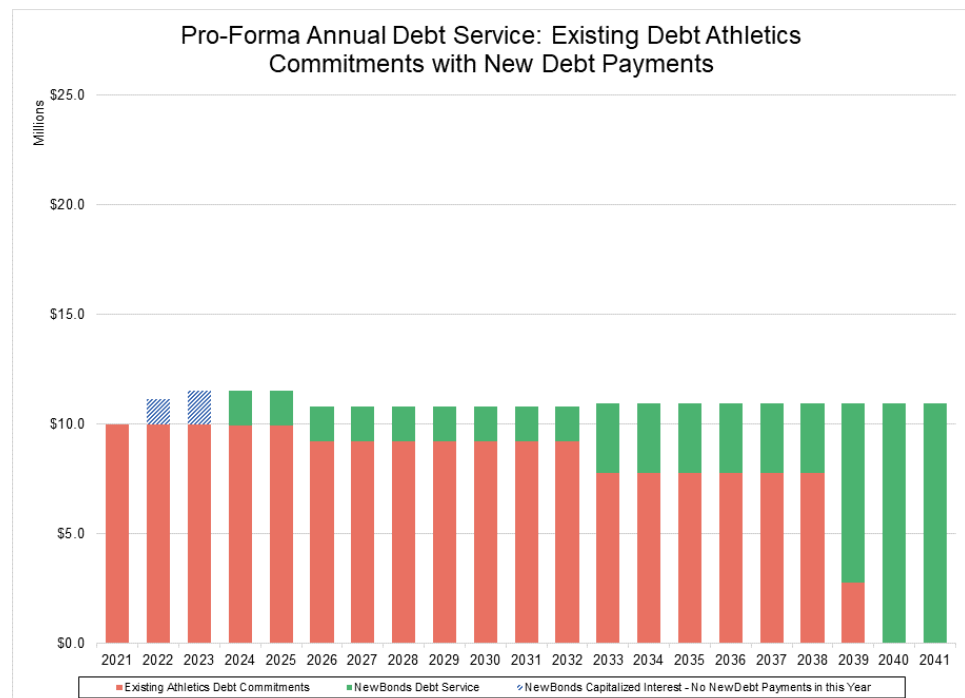
### *Proposed Financing Structure*

The proposed term of financing is estimated at 20 years (final maturity not later than October 1, 2041), and structured to minimize the incremental annual debt service cost for Athletics over current budgeted levels. This is done via interest only payments through 2032, with amortizing principal wrapped around existing Athletics payments. Additionally, the Bonds may capitalize interest for FY 2022 and FY 2023, to allow time for Athletics revenues to recover without the need to make new debt service payments in those years.

The repayment will be structured in order to provide a fixed and predicable annual debt payment expense for Athletics through 2041.

The University, as advised by its bond counsel, plans to use taxable obligations.

The following chart and table depict the estimated annual debt service payments for Athletics with existing debt commitments and the new bonds proposed herein.





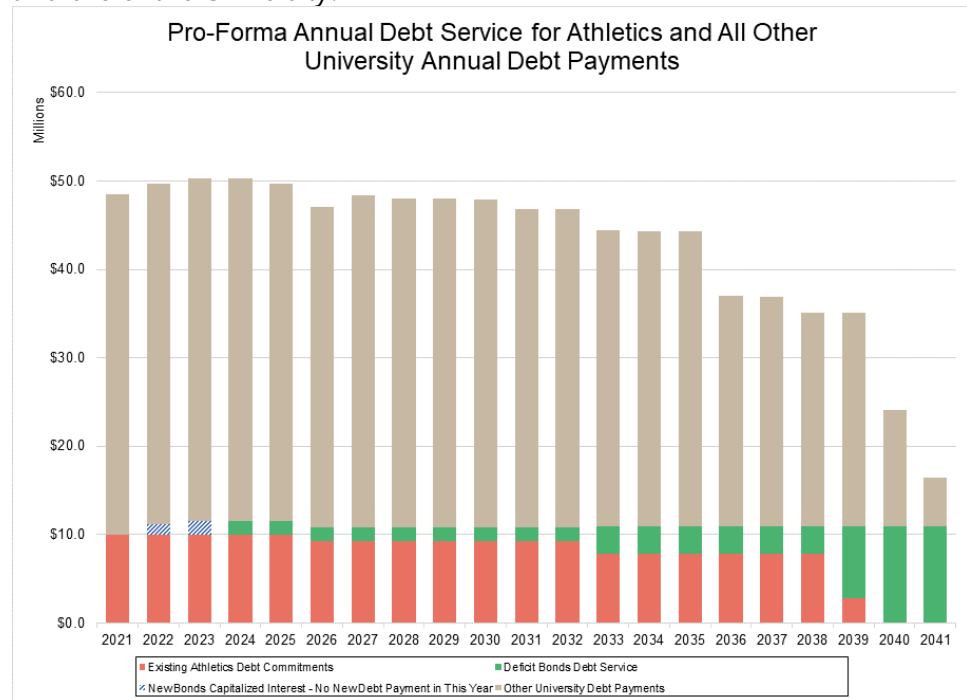
**Estimated Total Annual Debt Service by Year**  
**(Subject to change based on market rates at the time of financing)**

<b>Fiscal Year Ending</b>	<b>Existing Athletics Debt Commitments</b>	<b>Deficit Bonds Net Debt Service<sup>(1)</sup></b>	<b>Grand Total Athletics Debt Service</b>
6/30/2022	\$9,969,035	-	\$9,969,035
6/30/2023	9,971,903	-	9,971,903
6/30/2024	9,964,265	\$1,570,090	11,534,354
6/30/2025	9,964,233	1,570,090	11,534,323
6/30/2026	9,217,163	1,570,090	10,787,252
6/30/2027	9,220,588	1,570,090	10,790,677
6/30/2028	9,216,838	1,570,090	10,786,927
6/30/2029	9,214,663	1,570,090	10,784,752
6/30/2030	9,214,863	1,570,090	10,784,952
6/30/2031	9,218,113	1,570,090	10,788,202
6/30/2032	9,223,650	1,570,090	10,793,740
6/30/2033	7,790,625	3,146,440	10,937,065
6/30/2034	7,793,688	3,142,330	10,936,018
6/30/2035	7,791,438	3,144,353	10,935,790
6/30/2036	7,789,344	3,147,103	10,936,447
6/30/2037	7,793,094	3,143,951	10,937,045
6/30/2038	7,791,969	3,145,465	10,937,434
6/30/2039	2,753,813	8,182,696	10,936,509
6/30/2040	-	10,933,226	10,933,226
6/30/2041	-	10,935,729	10,935,729
<b>Total</b>	<b>\$153,899,279</b>	<b>\$63,052,099</b>	<b>\$216,951,378</b>

*(1) Net Debt Service reflects Capitalized Interest funded to pay interest due on the Deficit Bonds in FY2022 and FY2023. Assumes a 4.10% interest rate (market rate as of April 9, 2021 plus a 1% cushion for possible interest rate movements). Actual debt service payments will be finalized at the time of issuance.*



The following chart depicts estimated annual debt service for Athletics and the entire University.



### *Proposed Repayment Sources*

WSU Athletics participates as a fully vested member of the Pac- 12 Conference. WSU Athletics receives, via contract, one-twelve of the Pac-12 media rights. The current media rights contract includes known increase for FY2024 of approximately \$1.3 million, plus an increase in conference distributions of \$.5 million. These increases will be set aside and designated to pay for the incremental increase in debt service each year.

ATTACHMENT: General Revenue Bond Resolution



# **BOARD OF REGENTS**

## **Financing Plan to Address COVID Related Losses in Athletics**

### **Resolution # 210507-633**

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President, or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University.

RESOLVED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID Pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

Dated this 7th day of May, 2021.

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Chair, Board of Regents

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Secretary, Board of Regents



WASHINGTON STATE UNIVERSITY  
GENERAL REVENUE OBLIGATIONS

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

ADOPTED: May 7, 2021

Prepared by:

K&L GATES LLP  
Seattle, Washington



WASHINGTON STATE UNIVERSITY  
RESOLUTION NO. 210507-633

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BOARD OF REGENTS  
WASHINGTON STATE UNIVERSITY

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

WHEREAS, the Legislature of the State of Washington, pursuant to the Bond Act (as hereinafter defined) has authorized the Board of Regents to sell and issue and incur revenue obligations to provide funds for University purposes, primarily, but not limited to offsetting revenue losses in the University's intercollegiate athletics resulting from the economic impacts of the COVID-19 pandemic (the "Project"); and

WHEREAS, the Board of Regents has determined to issue one or more series of general revenue obligations in an aggregate dollar amount to provide not to exceed \$35,600,000 of net proceeds (after payment of costs of issuance and providing for capitalized interest, if any) (collectively, the "Obligations") to finance all or a portion of the costs of the Project as described herein; and

WHEREAS, the University intends to provide funds for the repayment of the Obligations from General Revenues (as defined herein), which include athletic media revenues and other athletic revenues; and

WHEREAS, the Board of Regents wishes to delegate authority to the President of the University or his designee or the Vice President for Finance and Administration (hereinafter defined as the "Designated University Representative") to approve the manner of sale of such Obligations, number of series, the series designation, the final principal amounts of the obligations, date of the obligations, denominations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations to be fixed under such terms and conditions as are approved by this resolution;



NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY, as follows:

Section 1.     Definitions. The terms defined in this Section 1 shall, for all purposes of this resolution (including the recitals) and of any resolution supplemental hereto, have the following meanings:

***Additional Obligations*** means one or more series of additional obligations of the University payable from General Revenues.

***Athletic Facilities System*** means all of the facilities operated and maintained by the component unit of the University that operates and maintains certain intercollegiate athletic facilities for the University, whether now owned or hereafter acquired by the University.

***Approved Bid*** means the winning bid submitted for a series of the Obligations if such series is sold by Competitive Sale.

***Available System Revenues*** means all auxiliary revenues of a System less operating expenses and after payment of debt service on Outstanding System Obligations of the University to which such revenues have been pledged for repayment. The terms revenues and operating expenses shall be determined in accordance with the resolution(s) of the University authorizing the Outstanding System Obligations. From and after the date that all the Outstanding System Obligations of a System have been paid or defeased, all auxiliary revenues of such System shall be included in General Revenues.

***Beneficial Owner*** means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Obligations (including persons holding Obligations through nominees, depositories or other intermediary).

***Board*** means the Board of Regents of the University, which exists and functions pursuant to chapter 28B.30 RCW, as heretofore and hereafter amended.

***Bond Act*** means, collectively, RCW 28B.10.300 through RCW 28B.10.330, inclusive, chapter 28B.140 RCW and chapter 28B.142 RCW, in each case as amended from time to time.

***Bond Counsel*** means an attorney or firm of attorneys whose opinion is accepted in the national governmental obligations capital markets as to the issuance and validity of municipal securities, which attorney or firm has been approved by, selected by or retained by the University from time to time.

***Code*** means the Internal Revenue Code of 1986, as heretofore or hereafter amended, together with all corresponding and applicable final, temporary or proposed regulations and revenue rulings as issued or amended with respect thereto by the United States Treasury Department or the Internal Revenue Service to the extent applicable to the Obligations.

***Competitive Sale*** means the process by which the Obligations (or a portion of them) are sold through the public solicitation of bids from underwriting firms and/or financial institutions.



***Debt Register*** means the registration records for the Obligations maintained by the Registrar.

***Debt Service Fund*** means the special fund designated as the General Revenue Debt Redemption Fund, \_\_\_\_\_[year of issuance][series designation], created pursuant to Section 10 hereof.

***Designated University Representative*** means, for purposes of this resolution, the President of the University or the Vice President for Finance and Administration or any additional designee appointed by the President of the University in writing.

***DTC*** means The Depository Trust Company of New York, as depository for the Obligations, or any successor or substitute depository for the Obligations pursuant to Section 6 hereof.

***Federal Tax Certificate*** means the certification of the University executed and delivered in connection with the issuance of Tax-Exempt Obligations.

***Fiscal Year*** means the University's duly adopted fiscal year.

***General Revenues*** means all nonappropriated income, revenues, including Available System Revenues attributable to auxiliary systems established under RCW 28B.10.300, except as specifically provided below, and receipts of the University if and to the extent such funds are not restricted in their use by law, regulation, or contract. The following items are excluded:

- (1) Appropriations to the University by the State from the State's General Fund;
- (2) Income or revenue from each fund the purpose of which has been restricted in writing by the terms of the gift or grant under which such fund has been donated, or by the donor thereof;
- (3) Fees imposed upon students as a condition of enrollment at the University, including but not limited to services and activities fees, the building fee component of tuition (established pursuant to RCW 28B.15.025), and technology fees;
- (4) (a) Pursuant to RCW 28B.30.741, all moneys received from the lease or rental on account of the trust lands set apart by the enabling act for a scientific school, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income derived pursuant to RCW 43.84.080 and, less the allocation to the State investment board expense account pursuant to RCW 43.33A.160 and all moneys received as interest on deferred payments on contracts for the sale of such lands, and (b) pursuant to RCW 28B.30.742, all moneys received from the lease or rental of lands set apart by the enabling act, pursuant to federal law, for an agricultural college, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income



derived pursuant to RCW 43.84.080 and, less the allocation to the state investment board expense account pursuant to RCW 43.33A.160; and all moneys received as interest on deferred payments on contracts for the sale of such lands, and identified as the Washington State University Agricultural School Trust and the Washington State University Scientific School Trust and (c) any additional fees and revenues hereafter pledged by the University for payment of debt service on the Trust and Building Fee Revenue Refunding Bonds, Series 2019 and any obligations issued on a parity therewith or subordinate thereto as provided in Resolution No. 190503-603;

(5) (a) The gross revenues received from the ownership and operation of the comprehensive recreational facilities and amenities approved by referendum of the students of the University on April 16-17, 1997 (the “Recreation Center”), and (b) the voluntary student fee approved by referendum of the students of the University on April 16-17, 1997;

(6) (a) The voluntary student fee approved by referendum of the students of the University on March 8-9, 2005, and approved and pledged by the Board as a services and activities fee to pay costs of renovating the Compton Union Building (the “CUB”) located on Wilson Road and Terrell Mall in the center of the University’s campus in Pullman, Washington and (b) all bookstore and other lease income and receipts and income derived from the operation of the CUB including room rental and vending receipts and income; and

(7) Income and revenue of the University separately pledged and used by it to pay and secure the payment of the principal of and interest on any issue or series of Special Revenue Obligations issued in the future, which income and revenue shall be excluded only for the term specified in the resolution authorizing the issuance of Special Revenue Obligations.

Unrestricted fund balances, to the extent that they were accumulated from money that was received as **General Revenues**, also are includable and available to pay obligations secured by **General Revenues**. Upon the inclusion of any source of revenue or income in General Revenues pursuant to Section 12(c) or removal of any income, revenues, or receipts from General Revenues pursuant to Section 12(d), this definition of General Revenues shall be deemed to be amended accordingly without further action by the University.

**Government Obligations** has the meaning given to such term in RCW Chapter 39.53, as the same may be amended from time to time, provided that such obligations are noncallable and are obligations issued or unconditionally guaranteed by the United States of America.

**Housing and Dining System** means the existing housing and dining system owned by the University.

**Letter of Representations** means the Blanket Issuer Letter of Representations from the University to DTC.

**Negotiated Sale** means the process by which the Obligations (or a portion of them) are sold by negotiation to one or more financial institutions or underwriting firms selected by the Designated University Representative.



**Obligations** means the Washington State University obligations, whether incurred in the form of notes, financing contracts or bonds, authorized to be issued by this resolution.

**Official Notice of Sale** means, if the Obligations shall be sold by Competitive Sale, the notice of bond sale authorized to be given in Section 9 of this resolution.

**Official Statement** means the Official Statement of the University pertaining to the sale of the Obligations, in either preliminary or final form.

**Outstanding**, when used as of a particular time with reference to the Obligations, means all Obligations delivered hereunder except:

(a) Obligations canceled by the Registrar or surrendered to the Registrar for cancellation;

(b) Obligations paid or deemed to have been paid within the meaning of this resolution; and

(c) Obligations in lieu of or in substitution for which replacement Obligations shall have been executed by the University and delivered by the Registrar hereunder.

**Outstanding System Obligations** mean all obligations previously issued and outstanding that are payable from and secured by auxiliary revenues of a System.

**Person** means any natural person, firm, joint venture, association, partnership, business trust, corporation, public body, agency or political subdivision thereof or any other similar entity.

**Project** means any University purpose or project.

**Project Fund** means the fund designated by the Designated University Representative for the deposit of Obligation proceeds, including any account or subaccounts therein authorized to be created pursuant to Section 11 of this resolution for the purpose of holding a portion of the proceeds of the Obligations.

**RCW** means the Revised Code of Washington, as now in existence or hereafter amended, or any successor codification of the laws of the State.

**Registered Owner** of any Obligation means the person named as the Registered Owner of such Obligation on the Debt Register.

**Registrar** means, at the option of the Designated University Representative, the University or the fiscal agent of the State of Washington, whose duties include registering and authenticating the Obligations, maintaining the Debt Register, transferring ownership of the Obligations, and paying the principal of and interest on the Obligations.



**Resolution** means this resolution of the Board and all supplements or amendments hereto made in conformity herewith.

**Rule** means Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

**Sale Contract** means, if the Obligations of a series shall be sold by Negotiated Sale, the purchase contract or approved term sheet relating to the Obligations between the University and the Underwriter.

**Special Revenue Obligations** means any issue or series of revenue bonds, revenue warrants or other revenue obligations of the University issued to directly or indirectly acquire (by purchase, lease or otherwise), construct, equip, install or improve part or all of particular facilities and which are payable from and secured in whole or in part by the income and revenue from such facilities.

**State** means the State of Washington.

**System** or **Systems** means and includes the Housing and Dining System and the Athletic Facilities System.

**Tax-Exempt Obligations** means the Obligations issued on a federally tax-exempt basis.

**Term Obligations** means the portion of the Obligations, if any, designated as “Term Obligations” in the Sale Contract or Approved Bid for such Obligations.

**Underwriter** means, the underwriter(s) of the Obligations if the Obligations are sold by a public Negotiated Sale, the financial institution if the Obligations are sold by a private Negotiated Sale or the successful bidder or proposer submitting the Approved Bid if the Obligations are sold by Competitive Sale.

**University** means Washington State University, a higher educational institution of the State, co-located in Pullman and Spokane, Washington, with additional campuses in Everett, Richland, and Vancouver.

**Rules of Interpretation.** In this resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;



(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof;

(f) Whenever any consent or direction is required to be given by the University, such consent or direction shall be deemed given when given by a Designated University Representative or his or her designee; and

(g) Whenever any transfer is required or permitted to be made to or from a Fund under this resolution, such transfer may be authorized by a Designated University Representative or his or her designee.

Section 2. Findings. The Board hereby finds as follows:

(a) It is in the best interests of the University to finance all or a portion of the costs of the Project through the issuance of Obligations upon the terms and conditions set forth for the Obligations in this resolution.

(b) It is necessary and in the best interest of the University to issue the Obligations payable from General Revenues, including athletic media revenues and other athletic revenues of the University.

Section 3. Authorization and Purpose of Obligations. For the purpose of paying and reimbursing the University for all or a portion of the costs of the Project, paying capitalized interest (if any), and paying costs of issuing the Obligations, the Board hereby authorizes the sale and issuance of general revenue obligations (the “Obligations”). The University may issue the Obligations in one or more series. The aggregate principal amount of the Obligations to be issued for each series and the maximum term for any series of Obligations under this resolution shall be determined by the Designated University Representative, pursuant to the authority granted in Section 9. The dollar amount of all Obligations to be issued under this resolution shall not exceed \$35,600,000 (after payment of costs of issuance and providing for capitalized interest) and the final maturity for any series of Obligations under this resolution is not later than October 1, 2041.

Section 4. Obligation Details. The Obligations shall be designated with the formal designation approved by the Designated University Representative. The Obligations shall be issued in fully registered form in the denominations approved by the Designated University Representative, and shall be numbered separately in the manner and with such additional designation as the Registrar deems necessary for purposes of identification, shall be designated,



by series, dated and bear interest at the per annum rates, payable on the dates and maturing in principal amounts set forth in the Sale Contract or Approved Bid, pursuant to Section 9. The Obligations shall be obligations only of the Debt Service Fund and shall be payable and secured as provided herein. The Obligations are not general obligations of the University. The Obligations shall not constitute an indebtedness of the University within the meaning of the constitutional provisions and limitations of the State of Washington.

Section 5.      *Redemption and Purchase.*

(a)    *Optional or Extraordinary Redemption.* The Obligations shall be subject to optional and/or extraordinary redemption on the dates, at the prices and under the terms set forth in the Sale Contract or Official Notice of Sale and Approved Bid approved by the Designated University Representative pursuant to Section 9.

(b)    *Mandatory Redemption.* The Obligations shall be subject to mandatory redemption to the extent, if any, set forth in the Sale Contract or Official Notice of Sale and Approved Bid and as approved by the Designated University Representative pursuant to Section 9.

(c)    *Purchase of Obligations.* If not otherwise provided in the Sale Contract or Approved Bid, the University reserves the right to use at any time any General Revenues available to purchase for retirement any of the Obligations offered to the University at any price deemed reasonable to the Designated University Representative.

(d)    *Effect of Optional Redemption/Purchase.* If not otherwise provided in the Sale Contract or Approved Bid, to the extent that the University shall have optionally redeemed or purchased any Term Obligations prior to the scheduled mandatory redemption of such Term Obligations, the University may reduce the principal amount of the Term Obligations to be redeemed in like aggregate principal amount. Such reduction may be applied in the year specified by the Designated University Representative.

(e)    *Selection of Obligations for Redemption.* If the Obligations are called for optional redemption, the series and maturities of the Obligations to be redeemed shall be selected as provided in the Sale Contract or Official Notice of Sale and Approved Bid.

(f)    *Notice of Redemption.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or waived by any Registered Owner of Obligations to be redeemed, official notice of any such redemption (which notice, in the case of an optional redemption, may be conditional and also shall state that redemption is conditioned by the Registrar on the receipt of sufficient funds for redemption) shall be given by the Registrar on behalf of the University by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to each Registered Owner of the Obligations to be redeemed at the address shown on the Debt Register or at such other address as is furnished in writing by such Registered Owner to the Registrar.



All official notices of redemption shall be dated and shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if fewer than all outstanding Obligations of a series are to be redeemed, the identification by maturity (and, in the case of partial redemption, the respective principal amounts) of the Obligations of a series to be redeemed,
- (4) that on the redemption date, provided that in the case of optional redemption the full amount of the redemption price is on deposit therefor, the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (5) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Unless the University has revoked a notice of redemption in the case of an optional redemption, on or prior to any redemption date, the University shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Obligations or portions of Obligations which are to be redeemed on that date.

Failure to give notice as to redemption of any Obligation or any defect in such notice shall not invalidate redemption of any other Obligation.

Notwithstanding the foregoing, if the Obligations are then held in book-entry only form, notice of redemption shall be given only in accordance with the operational arrangements then in effect at DTC but not less than 20 days prior to the date of redemption.

(g) *Effect of Notice; Obligations Due.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or unless the University has revoked a notice of redemption (or unless the University provided a conditional notice and the conditions for redemption set forth therein are not satisfied), official notice of redemption having been given as aforesaid, the Obligations or portions of Obligations so to be redeemed shall, on the redemption date (unless in the case of optional redemption the University shall default in the payment of the redemption price), become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with said notice, such Obligations shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to a mandatory redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the Registered Owner a new Obligation of the same maturity and series in the aggregate amount of the unpaid principal. All Obligations which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.



(h) *Additional Notice.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) in addition to the foregoing notice, further notice shall be given by the University as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (i) the CUSIP numbers of all Obligations being redeemed; (ii) the date of issue of the Obligations as originally issued; (iii) the rate of interest borne by each Obligation being redeemed; (iv) the maturity date of each Obligation being redeemed; and (v) any other descriptive information needed to identify accurately the Obligations being redeemed. Each further notice of redemption may be sent at least 20 days before the redemption date to each party entitled to receive notice pursuant to Section 23 of this resolution under agreements for continuing disclosure information, and to the Underwriter or to its business successors, if any, and with such additional information as the Registrar deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Obligations.

(i) *Use of CUSIP Numbers.* Upon the payment of the redemption price of Obligations being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number, if any, identifying, by maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

(j) *Amendment of Notice Provisions.* The foregoing notice provisions of this Section 5, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended without the consent of any Registered Owners of Obligations by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

#### Section 6. Registration, Exchange and Payments.

(a) *Registrar/Debt Register.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the University will utilize the system of registration approved by the Washington State Finance Committee, which utilizes the fiscal agent of the State of Washington, as registrar, authenticating agent, paying agent and transfer agent. In the alternative, if determined by the Designated University Representative, the University may act as the registrar, authenticating agent, paying agent and transfer agent (in either case, collectively, the "Registrar"). The Registrar shall keep, or cause to be kept, at its principal corporate trust office, sufficient records for the registration and transfer of the Obligations (the "Debt Register"), which shall be open to inspection by the University. The Registrar is authorized, on behalf of the University, to authenticate and deliver Obligations transferred or exchanged in accordance with the provisions of such Obligations and this resolution and to carry out all of the Registrar's powers and duties under this resolution. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Obligations.



(b) *Registered Ownership.* The University and the Registrar may deem and treat the Registered Owner of each Obligation as the absolute owner for all purposes, and neither the University nor the Registrar shall be affected by any notice to the contrary. Payment of any such Obligation shall be made only as described in Section 6(h) hereof, but such registration may be transferred as herein provided. All such payments made as described in Section 6(h) shall be valid and shall satisfy the liability of the University upon such Obligation to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letter of Representations.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the Obligations shall initially be held in fully immobilized form by DTC acting as depository, and the provisions of subsection (d), (e) and (f) shall be applicable. To induce DTC to accept the Obligations as eligible for deposit at DTC, the University has heretofore executed and delivered to DTC the Letter of Representations.

Neither the University nor the Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees with respect to the Obligations for the accuracy of any records maintained by DTC or any DTC participant, the payment by DTC or any DTC participant of any amount in respect of the principal of or interest on Obligations, any notice that is permitted or required to be given to Registered Owners under this resolution (except such notices as shall be required to be given by the University to the Registrar or to DTC), the selection by DTC or any DTC participant of any person to receive payment in the event of a partial redemption of the Obligations, or any consent given or other action taken by DTC as the Registered Owner. For so long as any Obligations are held in fully immobilized form hereunder, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes, and all references in this resolution to the Registered Owners shall mean DTC or its nominee and shall not mean the Beneficial Owners.

(d) *Use of Depository.*

(1) The Obligations shall be registered initially in the name of CEDE & Co., as nominee of DTC, with a single Obligation for each maturity of a series in a denomination equal to the total principal amount of such maturity. Registered ownership of such immobilized Obligations, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (B) to any substitute depository appointed by the Designated University Representative pursuant to subsection (2) below or such substitute depository's successor; or (C) to any person as provided in subsection (4) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the University to discontinue the system of book-entry transfers through DTC or its successor (or any substitute depository or its successor), the Designated University Representative may appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.



(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Registrar shall, upon receipt of all outstanding Obligations, together with a written request on behalf of the University, issue a single new Obligation for each maturity of a series then outstanding, registered in the name of such successor or substitute depository, or its nominee, all as specified in such written request of the University.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Designated University Representative determines that it is in the best interest of the Beneficial Owners of the Obligations that the Obligations be provided in certificated form, the ownership of such Obligations may then be transferred to any person or entity as herein provided, and shall no longer be held in fully immobilized form. The Designated University Representative shall deliver a written request to the Registrar, together with a supply of definitive Obligations in certificated form, to issue Obligations in any authorized denomination. Upon receipt by the Registrar of all then outstanding Obligations, together with a written request on behalf of the University to the Registrar, new Obligations of each series shall be issued in the appropriate denominations and registered in the names of such persons as are provided in such written request.

(e) *Transfer or Exchange of Registered Ownership; Change in Denominations.* The registered ownership of any Obligation may be transferred or exchanged, but no transfer of any Obligation shall be valid unless it is surrendered to the Registrar with the assignment form appearing on such Obligation duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Registrar. Upon such surrender, the Registrar shall cancel the surrendered Obligation and shall authenticate and deliver, without charge to the Registered Owner or transferee, a new Obligation (or Obligations at the option of the new Registered Owner) of the same date, series, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the assignee on the assignment form appearing on the surrendered Obligation, in exchange for such surrendered and canceled Obligation. Any Obligation may be surrendered to the Registrar and exchanged, without charge, for an equal aggregate principal amount of Obligations of the same date, series, maturity and interest rate, in any authorized denomination. The Registrar shall not be obligated to transfer or exchange any Obligation after the mailing of notice of the call of such Obligations for redemption.

(f) *Registrar's Ownership of Obligations.* The Registrar may become the Registered Owner or Beneficial Owner of any Obligation with the same rights it would have if it were not the Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as member of, or in any other capacity with respect to, any committee formed to protect the rights of the Registered Owners of the Obligations.

(g) *Registration Covenant.* The University covenants that it will maintain a system for recording the ownership of each Tax-Exempt Obligation that complies with the provisions of Section 149 of the Code.



(h) *Place and Medium of Payment.* Both principal of and interest on the Obligations shall be payable in lawful money of the United States of America. For so long as all Obligations are in fully immobilized form, payments of principal and interest shall be made as provided in accordance with the operational arrangements of DTC referred to in the Letter of Representations. In the event that the Obligations are no longer in fully immobilized form, unless otherwise provided in the Sale Contract or the Approved Bid, interest on the Obligations shall be paid by check or draft mailed to the Registered Owners at the addresses for such Registered Owners appearing on the Debt Register on the 15th day of the month preceding the interest payment date, and principal of the Obligations shall be payable upon presentation and surrender of such Obligations by the Registered Owners at the principal office of the Registrar; provided, however, that if so requested in writing by the Registered Owner of at least \$1,000,000 principal amount of Obligations of a series, interest will be paid by wire transfer on the date due to an account with a bank located within the United States.

Section 7. Form of Obligations. The Obligations, if issued in the form of bonds, shall each be in substantially the following form, with appropriate or necessary insertions or series designation, depending upon the omissions and variations as permitted or required hereby. If the Obligations are no longer held in fully-immobilized form, the form of Obligations will be changed to reflect the changes required in connection with the preparation of certificated Obligations. If the Obligations are issued either in the form of notes or other type of contract, the following form shall be changed to reflect applicable changes approved by the Designated University Representative in the Sale Contract or Approved Bid.

UNITED STATES OF AMERICA

NO. \_\_\_\_\_ \$ \_\_\_\_\_

STATE OF WASHINGTON  
WASHINGTON STATE UNIVERSITY

GENERAL REVENUE [BOND], \_\_\_\_\_[year of issuance][series designation]

INTEREST RATE:     %                      MATURITY DATE:                      CUSIP NO.:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

WASHINGTON STATE UNIVERSITY (the "University"), a state university organized and existing under and by virtue of the laws of the State of Washington (the "State"), promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, solely from the special fund of the University known as the "General Revenue Debt Redemption Fund, \_\_\_\_\_[year of issuance][series designation]" (the "Bond Fund") maintained by the University and General Revenues to be deposited therein pursuant to a Resolution adopted by the Board of Regents on May 7, 2021 (the "Resolution"), the Principal Amount indicated above and to pay interest thereon from the Bond Fund from \_\_\_\_\_, \_\_\_\_\_[year of issuance], or the most recent date to which interest has been paid or duly provided for or until payment of this bond at the Interest Rate set forth above, payable on \_\_\_\_\_, and semiannually thereafter on the first days of each \_\_\_\_\_ and \_\_\_\_\_. Both principal of and interest on this bond are payable in lawful money of the United States of America. For so



long as the bonds of this issue are held in fully immobilized form, payments of principal and interest thereon shall be made as provided in accordance with the operational arrangements of The Depository Trust Company (“DTC”) referred to in the Blanket Issuer Letter of Representations (the “Letter of Representations”) from the University to DTC. The fiscal agent of the State is acting as the registrar, authenticating agent and paying agent for the bonds of this issue (the “Bond Registrar”). Capitalized terms used in this bond which are not specifically defined have the meanings given such terms in the Resolution. Reference is made to the Resolution for other covenants of the University and other terms and conditions upon which this bond has been issued, which terms and conditions are made a part hereof by this reference. The University irrevocably and unconditionally covenants that it will keep and perform all of the covenants of this bond and of the Resolution.

This bond is issued pursuant to the Resolution to finance the Project and to pay costs of issuance.

This bond is payable from General Revenues of the University, including athletic media revenues and other athletic revenues of the University, and the University does hereby pledge and bind itself to set aside from such General Revenues, and to pay into the Bond Fund the various amounts required by the Resolution to be paid into and maintained in such Fund, all within the times provided by the Resolution.

The bonds of this issue are subject to redemption prior to their scheduled maturity under the terms of the [Sale Contract][Official Notice of Sale and Approved Bid] for such obligations.

[The bonds of this issue are not private activity bonds. The bonds of this issue have [not] been designated by the University as “qualified tax-exempt obligations” for investment by financial institutions under Section 265(b) of the Internal Revenue Code of 1986, as amended.] [The University has taken no action to cause the interest on this bond to be exempt from federal income taxation.]

Except as otherwise provided in the Resolution, this bond shall not be entitled to any right or benefit under the Resolution, or be valid or become obligatory for any purpose, until this bond shall have been authenticated by execution by the Registrar of the certificate of authentication inscribed hereon.

It is hereby certified, recited and represented that the issuance of this bond and the bonds of this issue is duly authorized by law; that all acts, conditions and things required to exist and necessary to be done or performed precedent to and in the issuance of this bond and the bonds of this issue to render the same lawful, valid and binding have been properly done and performed and have happened in regular and due time, form and manner as required by law; that all acts, conditions and things necessary to be done or performed by the University or to have happened precedent to and in the adoption of the Resolution have been done and performed and have happened in regular and due form as required by law; that due provision has been made for the payment of the principal of and premium, if any, and interest on this bond and the bonds of this issue and that the issuance of this bond and the bonds of this issue does not contravene or violate any constitutional or statutory limitation.



IN WITNESS WHEREOF, Washington State University has caused this bond to be executed by the manual or facsimile signatures of the Chair and Secretary of the Board of Regents, and a facsimile corporate seal of the University to be imprinted hereon as of the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_[year of issuance].

[SEAL]

WASHINGTON STATE UNIVERSITY

By \_\_\_\_\_/s/  
Chair, Board of Regents

ATTEST:

\_\_\_\_\_/s/  
Secretary, Board of Regents

The Registrar's Certificate of Authentication on the Obligations shall be in substantially the following form:

#### CERTIFICATE OF AUTHENTICATION

This bond is one of the Bonds described in the within mentioned Resolution and is one of the General Revenue Bonds, \_\_\_\_\_[year of issuance] of Washington State University, dated \_\_\_\_\_, \_\_\_\_\_[year of issuance].

[WASHINGTON STATE FISCAL  
AGENT][UNIVERSITY], Registrar

By \_\_\_\_\_  
Authorized Signer

Section 8. Execution. Unless otherwise provided in the Sale Contract or the Approved Bid, the following provisions of this Section 8 shall be applicable. The Obligations of each series shall be executed on behalf of the University with the manual or facsimile signature of the Chair of the Board of Regents, shall be attested by the manual or facsimile signature of the Secretary of the Board of Regents and shall have the seal of the University impressed or a facsimile thereof imprinted thereon.

Only such Obligations as shall bear thereon a Certificate of Authentication in the form hereinbefore recited, manually executed by the Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Certificate of Authentication shall be conclusive evidence that the Obligations so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case either of the officers of the University who shall have executed the Obligations shall cease to be such officer or officers of the University before the Obligations so signed shall have been authenticated or delivered by the Registrar, or issued by the University, such



Obligations may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the University as though those who signed the same had continued to be such officers of the University. Any Bond may also be signed and attested on behalf of the University by such persons as at the actual date of execution of such Bond shall be the proper officers of the University although at the original date of such Bond any such person shall not have been such officer.

Section 9. Sale of Obligations; Official Statement.

(a) *Obligations.* The Board of Regents has determined that it would be in the best interest of the University to delegate to the Designated University Representative the authority to approve the form of the Obligations, the manner of sale, the number of series, the series designation, the final principal amounts of the Obligations, date of the Obligations, taxable or tax-exempt status of each series, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, and other terms and conditions of the Obligations in the manner provided hereafter so long as

(1) the net proceeds of sale (gross proceeds, minus costs of issuance and capitalized interest), of the Obligations sold pursuant to this resolution does not exceed \$35,600,000;

(2) the final maturity of the Obligations is not later than October 1, 2041; and

(3) the true interest cost to the University for the Obligations of a series does not exceed 5.0%.

In determining the manner of sale, number of series, the taxable or tax-exempt status of each series, the series designation, the final principal amounts of the Obligations, date of the Obligations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, the Designated University Representative, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his judgment, will result in the most favorable interest cost on the applicable series of the Obligations to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the applicable series of the Obligations.

The Designated University Representative is hereby authorized to determine whether the Obligations shall be sold by Negotiated Sale or by a Competitive Sale. Upon the selection of one or more underwriters or financial institutions, the Designated University Representative shall negotiate the terms of sale for the Obligations, including the terms described in this section, in a contract of sale (a "Sale Contract"). If the Obligations, either in the form of notes or bonds, are sold by a public Competitive Sale, sealed bids will be received by the Designated University Representative or the Competitive Sale will be undertaken by electronic means, in the manner and on such date and time as the Designated University Representative hereafter shall determine, and the Designated University Representative will approve the bid offering to purchase the Obligations at the lowest true interest cost to the University at such price as shall be determined



at the time of sale by the Designated University Representative, plus accrued interest to the date of delivery, on all the terms and conditions set out in the applicable Official Notice of Sale.

All bids submitted for the purchase the Obligations shall be as set forth in the applicable Official Notice of Sale or otherwise as established by the Designated University Representative which will be furnished upon request made to the Designated University Representative. Such bids may be accompanied by surety bond or a cashier's or certified check, as a good faith deposit, made payable to the order of the University. The good faith deposit, if any, of the successful bidder shall be security for the performance of its bid and shall be held as liquidated damages in case the successful bidder fails to take up and pay for the applicable series of the Obligations.

Subject to the terms and conditions set forth in this Section 9, the Designated University Representative is hereby authorized to accept an Approved Bid in a Competitive Sale and/or execute the final form of a Sale Contract in a Negotiated Sale, upon his approval of the form of the Obligations, the number of series, the series designation, the final principal amounts of the obligations, date of the obligations, interest rates, payment dates, redemption provisions, and maturity dates of such obligations set forth therein. Following each sale of the Obligations, the Designated University Representative shall provide a report to the Board of Regents, describing the final terms of each series of the Obligations approved pursuant to the authority delegated in this section.

Upon the adoption of this resolution, the proper officials of the University including the Designated University Representative, are authorized and directed to undertake all other actions necessary for the prompt sale, execution and delivery of the Obligations and further to execute all closing certificates and documents required to effect the closing and delivery of the Obligations in accordance with the terms of the Sale Contract or Official Notice of Sale and Approved Bid. In furtherance of the foregoing, the Designated University Representative is authorized to approve and enter into agreements for the payment of costs of issuance, including Underwriter's discount, the fees and expenses specified in the Sale Contract, including fees and expenses of Underwriter and other retained services, including Bond Counsel, rating agencies, fiscal agent, and other expenses customarily incurred in connection with issuance and sale of obligations.

(b) *Official Statement.* The Designated University Representative is authorized to ratify and to approve for purposes of the Rule, if applicable, on behalf of the University, an Official Statement for each series (and any Preliminary Official Statement) and any supplement thereto relating to the issuance and sale of each series of the Obligations and the distribution of each series of the Obligations pursuant thereto with such changes, if any, as may be deemed by him/her to be appropriate.

(c) *Term of Authority.* The authority granted by this section shall remain in effect until withdrawn by the Board.

Section 10. Debt Service Fund. The University hereby establishes a separate special fund to be held separate and apart from all other funds and accounts of the University to be



designated as the “General Revenue Debt Redemption Fund, \_\_\_\_ [year of issuance][series designation]” (the “Debt Service Fund”). Notwithstanding the foregoing, for accounting purposes, the University maintains central debt service accounts, one for interest and the other for principal payments, into which the various departments deposit their debt service obligations, and the University pays debt service on all outstanding bonds and notes from these central accounts. The University covenants to deposit into the Debt Service Fund from General Revenues on or prior to each interest payment date, redemption date and maturity date an amount sufficient to pay the interest on the Obligations then coming due and the principal of the Obligations maturing or subject to redemption and redemption premium, if any. Such payments shall be made in sufficient time to enable the Registrar to pay interest on and/or principal of and redemption price of the Obligations to the Registered Owners, when due. Net income earned on investments in the Debt Service Fund, if any, shall be deposited in the Debt Service Fund.

Section 11. Project Fund; Application of Obligation Proceeds. The Designated University Representative is hereby authorized and directed to create a special fund of the University for the deposit of Obligation proceeds (the “Project Fund”). The following amounts shall be deposited to the Project Fund:

(1) The proceeds of the Obligations received on the date of issuance shall be deposited into the Project Fund as shall be determined by the Designated University Representative; and

(2) All interest earnings and receipts from investments of money held in the Project Fund.

Money on hand in the Project Fund shall be disbursed to pay costs of issuance of the Obligations, to pay capitalized interest, to pay and reimburse the University for costs of the Project, and to pay arbitrage rebate when due with respect to the Obligations. For purposes of accounting and compliance, the University shall segregate and separately account for the deposit and expenditure of Obligation proceeds and interest earnings thereon.

The Designated University Representative shall determine the application of available Obligation funds and other moneys in the Project Fund as between the various components of the Project so as to accomplish, as nearly as may be, all of the projects described or provided for in this resolution. The Designated University Representative shall determine the exact extent and specification for acquisition, equipping, installation or other improvements.

If the Designated University Representative shall determine that it has become impractical to accomplish any components of the Project or portions thereof by reason of State or local circumstances, including changed conditions or costs substantially in excess of those estimated, the University shall not be required to accomplish such components of the Project and may apply the Obligation proceeds or any portion thereof to other portions of the Project, or to other projects approved by the Board or to payment of debt service on the Obligation.



Section 12. Source of Repayment and Security for Obligations.

(a) *Special Fund Obligations.* The Obligations shall be special fund obligations of the University, payable solely from General Revenues, including athletic media revenues and other athletic revenues of the University, and the money and investments deposited into the Debt Service Fund. The Obligations shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The Registered Owners of the Obligations shall have no right to require the State, nor has the State any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest or any premium thereon. The University has no taxing power.

(b) *All Obligations Have Equal Claim on General Revenues.* The Obligations shall be equally and ratably payable, without preference, priority or distinction because of date of issue or otherwise from General Revenues.

(c) *Additions to General Revenues.* The University reserves the right to include in General Revenues, at its sole option, in the future, other sources of revenue or income.

(d) *Deletions from General Revenues.* The University reserves the right to remove, at its sole option, in the future, any revenues from General Revenues; provided that the revenues to be deleted shall not be greater than five percent (5%) of the previous Fiscal Year's General Revenues. The removal of General Revenues in compliance with this provision shall be evidenced by a certificate executed by the Vice President for Finance and Administration (or the successor to the functions of the Vice President for Finance and Administration) identifying the items to be deleted.

(e) *No Issuance of Obligations of Auxiliary Systems.* The University covenants not to issue obligations or obligations in the future that are solely payable from and secured by the revenues of any of the Systems. It is the intention of this Board that future obligations issued by the University for the benefit of each System be issued as Additional Obligations that are payable from General Revenues.

Section 13. Investment of Funds. The University covenants to invest and reinvest money deposited in the Debt Service Fund and the Project Fund only in those investments in which agencies of the State are authorized to invest pursuant to State law.

Section 14. Establishment of Additional Accounts and Subaccounts. The University reserves the right, to be exercised in its sole discretion, to establish such additional accounts within the funds established pursuant to this resolution, and subaccounts within such accounts, as it deems necessary or useful for the purpose of identifying more precisely the sources of payments herein and disbursements therefrom; provided that the establishment of any such account or subaccount does not alter or modify any of the requirements of this resolution with respect to a deposit or use of money or result in commingling of funds not permitted hereunder.



Section 15. Additional Obligations. The University shall have the right to issue one or more series of Additional Obligations for University purposes as permitted under the Bond Act or otherwise under State law, and for the costs of issuing Additional Obligations, or to refund or advance refund any Obligations or Outstanding System Obligations.

Section 16. Covenants Regarding Tax Exemption. With respect to Obligations issued as Tax-Exempt Obligations, the University covenants and agrees that it will comply with the terms of the Federal Tax Certificate with respect to any series of Tax-Exempt Obligations. The Designated University Representative is authorized to determine whether the series of the Obligations may be qualified under Section 265(b) of the Code and to designate the series of the Obligations as “qualified tax-exempt obligations” pursuant to Section 265(b) of the Code for investment by financial institutions.

Section 17. Lost, Stolen or Destroyed Obligations. In case any Bond or Obligations shall be lost, stolen or destroyed, the Registrar may execute and deliver a new Bond or Obligations of like date, series, number and tenor to the Registered Owner thereof upon the owner’s paying the expenses and charges of the Registrar and the University in connection therewith and upon his filing with the Registrar evidence satisfactory to the Registrar that such Bond was actually lost, stolen or destroyed and of his ownership thereof, and upon furnishing the Registrar and the University with indemnity satisfactory to the Registrar and the University.

Section 18. No Recourse Against Individuals. No Registered Owner shall have any recourse for the payment of any part of the principal or redemption price, if any, of or interest on the Obligations, or for the satisfaction of any liability arising from, founded upon, or existing by reason of, the issuance or ownership of such Obligations against the officers of the University or officers or members of the Board in their individual capacities.

Section 19. Defeasance. In the event that money and/or noncallable Government Obligations maturing or having guaranteed redemption prices at the option of the owner at such time or times and bearing interest to be earned thereon in amounts (together with such money, if any) sufficient to redeem and retire part or all of the Obligations in accordance with their terms, are hereafter irrevocably set aside in a special account and pledged to effect such redemption and retirement, and, if the Obligations are to be redeemed prior to maturity, irrevocable notice, or irrevocable instructions to give notice of such redemption has been delivered to the Registrar, then no further payments need be made into the Debt Service Fund or any account therein for the payment of the principal of, premium, if any, and interest on the Obligations so provided for. Such Obligations shall then cease to be entitled to any lien, benefit or security of this resolution, except the right to receive the funds so set aside and pledged. Such notices of redemption, if any, and such Obligations shall no longer be deemed to be Outstanding hereunder, under this resolution or under any resolution authorizing the issuance of obligations or other indebtedness of the University.

Within 20 days after any defeasance of Obligations, the University shall provide notice of defeasance of Obligations to Registered Owners of Obligations defeased and to each party entitled to receive notice under agreements for continuing disclosure entered into pursuant to Section 23.



Section 20. Supplemental Resolutions.

(a) *Without Consent of Owners.* The Board, from time to time and at any time, may adopt a resolution or resolutions supplemental to this resolution which supplemental resolution or resolutions thereafter shall become a part of this resolution, for any one or more or all of the following purposes:

(1) to add to the covenants and agreements of the University in this resolution other covenants and agreements thereafter to be observed, which shall not materially adversely affect the interests of the Registered Owners of any Outstanding Obligations affected by the supplemental resolution, or to surrender any right or power herein reserved to or conferred upon the University; or

(2) to make such provisions for the purpose of curing any ambiguities or of curing, correcting or modifying any provision contained in this resolution or any resolution authorizing Additional Obligations in regard to matters or questions arising under such resolutions as the Board may deem necessary or desirable and not inconsistent with such resolution and which shall not materially adversely affect the interest of the Registered Owners of Outstanding Obligations.

Any such supplemental resolution of the Board may be adopted without the consent of the Registered Owners of any Obligations at any time Outstanding, notwithstanding any of the provisions of subsection (b) of this section.

(b) *With Consent of Owners.* With the consent of the Registered Owners of not less than 51% in aggregate principal amount of all Outstanding Obligations of a series affected by a supplemental resolution, the Board may adopt a resolution or resolutions supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this resolution or of any supplemental resolution provided, however, that no such supplemental resolution shall:

(1) extend the fixed maturity of any Outstanding Obligations, or reduce the rate of interest thereon, or extend the time of payment of interest from their due date, or reduce the amount of the principal thereof, or reduce any premium payable on the redemption thereof, without the consent of the Registered Owner of each Bond so affected; or

(2) reduce the aforesaid percentage of Registered Owners required to approve any such supplemental resolution, without the consent of the Registered Owners of all of the Outstanding Obligations affected by the reduction.

For purposes of granting any consent under this subsection, the issuer of any insurance policy or letter of credit guaranteeing the payment of any Obligations shall be deemed to be the Owner of those Obligations. It shall not be necessary for the consent of Registered Owners under this subsection (b) to approve the particular form of any proposed supplemental resolution, but it shall be sufficient if such consent shall approve the substance thereof.



Section 21. Concerning the Registered Owners.

(a) *Form of Consent of Registered Owners.* Any request, direction, consent or other written instrument required by this resolution to be signed or executed by the Registered Owners may be in any number of concurrent written instruments of similar tenor and may be signed or executed by such Registered Owners in person or by an agent or agents duly appointed by a written instrument. For purposes of compliance with this section, the issuer of an irrevocable letter of credit securing the repayment of the Obligations or an issuer of a policy of municipal bond insurance insuring the payment of the Obligations shall be deemed to be the Registered Owner of the Obligations. Proof of the execution of any such written instrument and of the ownership of the Obligations shall be sufficient for any purpose of this resolution and shall be conclusive in favor of the University, and/or the Registered Owners with regard to any action taken under such instrument, if made in the following manner:

(1) the fact and date of the execution by any Registered Owner of any such instrument may be proved by the certificate of any officer in any jurisdiction who, by the laws thereof, has power to take acknowledgments of deeds to be recorded within such jurisdiction, to the effect that the Registered Owner signing such instrument acknowledged to him or her the execution thereof, or by an affidavit of a witness to such execution; and

(2) the ownership of Obligations shall be proved by the Debt Register maintained by the Registrar.

Nothing contained in this Section 21(a) shall be construed as limiting the University to the proof above specified, it being intended that the University may accept any other evidence of the matters herein stated to which it may seem sufficient.

(b) *Waiver of Form.* Except as otherwise provided herein, any notice or other communication required by this resolution to be given by delivery, publication or otherwise to the Registered Owners or any one or more thereof may be waived, at any time before such notice or communication is so required to be given, by written waivers mailed or delivered to the University by the Registered Owners of all Obligations of a series entitled to such notice or communication.

(c) *Revocation; Conclusive Action.* At any time prior to (but not after) the evidencing to the University of the taking of any action by the Registered Owners of the percentage in aggregate principal amount of Outstanding Obligations of a series specified in this resolution in connection with such action, any Registered Owner may, by filing written notice with the University, revoke any consent given by such Registered Owner or the predecessor Registered Owner of such Bond. Except as aforesaid, any such consent given by the Registered Owner of any Bond shall be conclusive and binding upon such Registered Owner and upon all future Registered Owners of such Bond and of any Bond issued in exchange therefor or in lieu thereof, irrespective of whether or not any notation in regard thereto is made upon such Bond. Any action taken by the Registered Owners of the percentage in aggregate principal amount of a series of Outstanding Obligations specified in this resolution in connection with such action shall



be conclusively binding upon the University and the Registered Owners of all Outstanding Obligations.

Section 22. Determination of Registered Owners' Concurrence. In determining whether the Registered Owners of the requisite aggregate principal amount of Outstanding Obligations have concurred in any demand, request, direction, consent or waiver under this resolution, Obligations which are owned by or held in the name of the University shall be disregarded and deemed not to be Outstanding for the purpose of any such determination. Obligations so owned which have been pledged in good faith may be regarded as Outstanding for the purposes of this Section 22 if the pledgee shall establish to the satisfaction of the University the pledgee's right to vote such Obligations and that the pledgee is not the University.

Section 23. Undertaking to Provide Ongoing Disclosure. If determined to be applicable, the Designated University Representative is authorized to, in his discretion, execute and deliver a certificate regarding continuing disclosure with respect to each series of Obligations in order to assist the Underwriter in complying with Section (b)(5) of the Rule.

Section 24. Resolution a Contract with Owners. This resolution is adopted under the authority of and in full compliance with the Constitution and laws of the State of Washington. In consideration of the purchase and acceptance of the Obligations by those who shall hold the same from time to time, the provisions of this resolution shall constitute a contract with the owner or owners of each Obligation and the coupons, if any, appurtenant thereto, and the obligations of the University and its Board under said laws and under this resolution shall be enforceable by any court of competent jurisdiction; and the covenants and agreements herein set forth to be performed on behalf of the University shall be for the equal benefit, protection and security of the owners of any and all of the Obligations and the coupons, if any, appurtenant thereto.

Section 25. Contract-Savings Clause. The covenants contained in this resolution, the Obligations and the provisions of the Bond Act shall constitute a contract between the University and the Registered Owners of the Obligations and shall be construed in accordance with and controlled by the laws of the State. If any one or more of the covenants or agreements provided in this resolution to be performed on the part of the University shall be declared by any court of competent jurisdiction and final appeal, if any appeal be taken, to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Obligations.

Section 26. No Benefits to Outside Parties. Nothing in this resolution, express or implied, is intended or shall be construed to confer upon or to give to any person, other than the University, the Registrar, and the Registered Owners of Obligations, any right, remedy or claim under or by reason of this resolution; and the covenants, stipulations and agreements in this resolution are and shall be for sole and exclusive benefit of the University, the Registrar, and the Registered Owners of Obligations, their successors and assigns.



Section 27.    Immediate Effect. This resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED by the Board of Regents of Washington State University, by a regular meeting of the Board held this 7th day of May, 2021.

WASHINGTON STATE UNIVERSITY

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Chair, Board of Regents

ATTEST:

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Secretary, Board of Regents



CERTIFICATE

I, the undersigned, Secretary of the Board of Regents (“Board”) of Washington State University (the “University”), DO HEREBY CERTIFY:

1. That the attached Resolution (the “Resolution”) is a true and correct copy of a resolution of the University, as finally adopted at a regular meeting of the Board of Regents held on the 7th day of May, 2021, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the Board was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of May, 2021.

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Secretary



Request for State Attorney General's Office  
To Provide Defense for University Employees  
(Danielle Hess)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Request for State Attorney General's Office to Provide Defense for  
Washington State University (WSU) Employees

PROPOSED: That the Board of Regents approve the request for defense by Zhihua Jiang,  
Professor

SUBMITTED BY: Danielle Hess, Senior Assistant Attorney General

SUPPORTING

INFORMATION: The complaint in the case of Tenet Beef, LLC v. WSU and Zhihua Jiang, U.S.  
District Court for the Eastern District of Washington, Case No. 2:21-CV-00131,  
names Dr. Zhihua Jiang as defendant, thus exposing him to a risk of personal  
liability.

A statutory procedure exists authorizing WSU employees to request that the  
Attorney General's Office represent them in such cases and that any  
judgment obtained be paid from state funds. This procedure requires that  
the Board of Regents take action by resolution finding that the University  
employee involved was acting within the scope of his duties and in good faith.  
The Board's determination must be made upon the facts available to it at the  
time of request for defense and indemnification.

I have reviewed the claim and conducted a preliminary investigation of the  
facts of this case. It is my opinion that Dr. Jiang was acting within the scope  
of his duties and in good faith when taking the actions from which this lawsuit  
arose. I therefore recommend defense by the Attorney General's Office and  
indemnification by WSU.

A proposed Board Resolution is attached.



**BOARD OF REGENTS**  
Washington State University

**Resolution #210507-640**

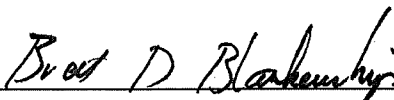
WHEREAS, a legal action has been commenced in the U.S. District Court for the Eastern District of Washington by Tenet Beef, LLC, against Zhihua Jiang; and

WHEREAS, Senior Assistant Attorney General Danielle Hess, serving as legal counsel to the University, has reviewed the claim, conducted a preliminary investigation of the facts of the case, and, based upon existing information and belief, has advised the Board of Regents that this claim arose out of activities performed in good faith and within the scope of employment; and

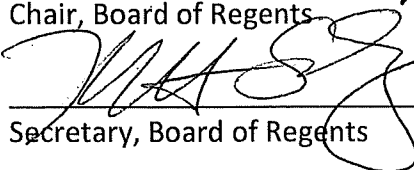
WHEREAS, RCW 28B.10.842 authorizes the Board of Regents to request the Attorney General to defend legal actions against employees, officials, and agents of Washington State University, and to authorize payment of any obligation arising from such actions from the state tort liability account pursuant to the provisions of RCW 4.92.130 through RCW 4.92.160, or for cases outside the state tort liability account coverage, from the University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby finds that Professor Zhihua Jiang, who is named individually as defendant in the legal action brought by Tenet Beef, LLC, in the U.S. District Court for the Eastern District of Washington, Case No. 2:21-CV-00131, acted within the scope of his duties and in good faith with regard to conduct alleged by the plaintiff. Further, the Board of Regents hereby specifically requests, pursuant to RCW 28B.10.842, that the Attorney General's Office defend the above-named WSU employee against the claim brought by the plaintiff in the above-referenced legal action, or any other claim or legal action commenced by the plaintiff in any state or federal court of proceeding arising out of the facts alleged in this lawsuit, and that any obligation for payment arising from the above-referenced actions, or any other claim or legal action by the plaintiff, be paid from the state tort liability account pursuant to the provisions of RCW 4.92.130 through RCW 4.92.160 or the University, as applicable. The Regents reserve the right to revisit this decision in the event facts come to light indicating the defendant is not entitled to defense and indemnification.

DATED this 7th day of May, 2021.



Chair, Board of Regents



Secretary, Board of Regents