

MINUTES
Board of Regents
November 13, 2020

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 9:00 a.m. on Friday, November 13, 2020. Due to Governor Jay Inslee's Proclamation 20-28, dated March 24, 2020, and to reduce risks related to the COVID 19 pandemic, the meeting was conducted using phone and video technology.

Present: Regent Brett Blankenship, Chair; Regents Arliegh Cayanan, Enrique Cerna, Marty Dickinson, Lura Powell, Jenette Ramos, Heather Redman, Lisa Schauer, John Schoettler, and Ron Sims; President Kirk H. Schulz, Executive Vice President and Provost Elizabeth Chilton, and Faculty Representative Greg Crouch.

I. OPENING

A. Report from the Chair of the Board of Regents. Chair Blankenship called the meeting to order and welcomed audience members. He reminded the audience that the Regents, as well as presenters, would be participating in the meeting by phone and video.

Chair Blankenship welcomed the Board's newest member, Regent Jenette Ramos. He reported Regent Ramos is a Boeing Company Executive who began her career at Boeing as a summer employee while completing her undergraduate degree at WSU. Regent Ramos became one of Boeing's first environmental engineers and she credits WSU for the opportunity.

Chair Blankenship also recognized Regent Ted Baseler. Chair Blankenship thanked Regent Baseler for his outstanding service to WSU. Regent Baseler served on the Board of Regents from February 2009 through September of 2020 and held the position of chair twice during that time. Chair Blankenship said Regent Baseler has truly been an incredible asset to the Board, diehard, loyal and enthusiastic Cougar, Regent Baseler's presence on the Board will be missed.

Chair Blankenship reminded the audience that there would be a public comment period during the meeting to be held at the conclusion of the Board's regular business and stated the period would last for up to 10 minutes. He noted that each speaker would be allowed two minutes and preference would be given to speakers who were speaking to matters that are or will be before the Board.

B. Report from the President of the University. President Schulz welcomed the audience and the Regents to the meeting. President Schulz also expressed his sincere appreciation to Regent Baseler for his service. He said while he is thrilled to welcome new colleagues to the Board, he wanted to acknowledge the great work of those who had served for many years and had recently retired from the Board. President Schulz commented it has been a great honor to work with Regents like Ted Baseler, Mike Worthy, Scott Carson and many others.

President Schulz reported the fall semester has been marked by many outstanding achievements by the University despite the challenges of COVID-19. He said the Cougar community continues to work together to identify creative ways to fulfill the University's land-grant mission to the state and went on to provide the following updates:

Enrollment – President Schulz reported the systemwide enrollment of 31,159 is down less than 2% from the all-time record of 31,607 last fall semester. He further reported ethnic diversity across the WSU system is the highest percentage in the University’s history at 31.5%; the percentage of first-generation students remained steady, representing nearly one-third of the student body; enrollment at WSU Pullman is down nearly 1,100 students, to 19,900, partly as a result of students who deferred enrollment to the spring semester; WSU Health Sciences has the largest enrollment in its history at 1,727 students; and Global Campus saw the largest increase, enrolling a record 4,021 students up 756 students from fall 2019 an increase of just over 23%.

Record Research and Development (R & D) Expenditures – President Schulz reported total R & D expenditures for fiscal year 2019 were \$369.3 million with total Federal expenditures of \$158.9 million. He further reported Human Health Services, including the National Institutes of Health, continue to be the largest source of federal awards in fiscal year 2019 with nearly \$60 million.

Philanthropic Achievements – President Schulz reported fiscal year 2020 philanthropic activity surpassed \$125 million. President Schulz further reported WSU trended comparably to fiscal year 2019 in terms of total philanthropic activity (-2.82%), which is remarkable given the impact the global pandemic had on our entire operation since late March. He said nationally most of higher education is experiencing significant declines in philanthropic activity, many as much as 10-20% down from the year before. Our ability to continue to trend strongly during a period when many in our industry are experiencing significant declines in activity is a testament to the leadership of Vice President for Advancement and CEO of the WSU Foundation Lisa Calvert and her entire advancement team, as well as the hundreds of engaged volunteers and the generosity of tens of thousands of alumni and friends who continue to make a difference in the lives of WSU students and in the work of our faculty and researchers every day. President Schulz further reported that in May, WSU announced the plan to establish an endowed deanship in the Murrow College of Communication, and an endowed directorship in Cougar Athletics, thanks to the generous future gift intention from Bruce Amundson and Julie Parker. He said this commitment is a testament for how transformational opportunities can be realized for both academia and athletics through the power of philanthropic investment, which in turn raises the bar for excellence systemwide.

System Strategic Plan Implementation – President Schulz thanked the Regents for approving the University’s first system strategic plan in June of 2020. He said with this plan, WSU is taking steps to create a culture of ongoing planning and conversations about WSU’s future in a post-pandemic environment. President Schulz reported on the formation of an Executive Budget Committee (EBC) to begin work on a strategic budgeting process in order to better tie system resource allocations to system goals. Specific objectives for the committee include: engage the system community in understanding current resource allocation models and practices and to explore national best practices; establish guiding principles for desired changes to resource allocation and management of cost structures; propose specific changes to resource allocation to support the system strategic plan and priorities; and facilitate transparent and informational budget communications with the WSU community. President Schulz said the EBC will have broad university representation and will complete its work by summer 2021.

Advancement of Diversity, Equity and Inclusion Efforts – President Schulz reported steps to address equity, diversity and inclusion have taken on even greater priority given the events that have recently occurred nationwide. He said WSU continues to work on recommendations and

suggestion made by the five working groups led by Vice President for Student Affairs Mary Jo Gonzales and Associate Vice President Jamie Nolan and is in the process of establishing a new President's Commission to address continued issues of diversity, equity and inclusion across the WSU system. In addition, leadership meets monthly with the Black Faculty and Staff Association to discuss ways to recruit and support more faculty and staff of color and has established a group led by Chancellor Mel Netzhammer and Dr. Zoe Higheagle Strong to review university policies through an equity, diversity and inclusion lens. President Schulz further reported the University through the Provost's office is launching a new cluster hire effort to focus on in "Racism and Social Inequity in the Americas." The goal is to seek scholars who will contribute to work in this area and help lead institutional transformation at WSU. He said in recent years, academic institutions have utilized cluster hires to attract and retain a more diverse faculty. Cluster hires allow the building of cohorts of scholars who can support and mentor each other as well as mentor all of us. Aside from recruiting and retaining a more diverse faculty, when paired with an explicit network-based mentoring program, such cluster hires can transform the institution through the building of new curricula, research focus, and community engagement. President Schulz announced the University will hire an Associate Vice Provost for Inclusive Excellence to bring leadership to Academic Affairs and help lead WSU's commitment to equity, diversity and inclusion. He said the person who holds this role will identify and implement best practice and evidence-based approaches to faculty hiring tenure and promotion, research support, faculty retention, teaching and mentoring, and curriculum planning. He further said this person will lead the cluster hire program and will coordinate with existing diversity, equity and inclusion efforts in the Division of Student Affairs, the Office of Compliance and Civil Rights, Institutional Research, all six physical campuses in the WSU system, and other units across the system.

New Plant Science Building – President Schulz announced the opening of the new Plant Sciences Building on the Pullman campus. He said the new state-of-the-art home for collaborative research supports regional and global agriculture and will be dedicated virtually Monday, November 16. President Schulz said the four-story, 95,000 square foot building supports Washington's \$51 billion food and agriculture industry by providing a modern research venue for faculty, staff, and students in the Institute of Biological Chemistry, WSU's Molecular Plant Science Program and portions of the Departments of Horticulture, Plant Pathology, and Crop and Soil Sciences.

Outstanding Achievements in Athletics – President Schulz reported WSU's women's soccer team reached the College Cup Final Four for the first time in program history and finished the year with a No. 4 national ranking. He further reported for the first time in school history, all athletic teams averaged over a 3.00 GPA in the spring semester 2020. President Schulz commended Athletic Director Pat Chun and his leadership team and coaches for this achievement. President Schulz reported record fundraising in Athletics. He said as a Pac-12 Power Five school, our expectations for fundraising should be somewhere between \$25-\$30 million a year annually for intercollegiate athletics and this past year WSU had \$27 million raised. President Schulz said that is more than double previous years and a credit to Pat and his team.

Impacts of COVID-19 – President Schulz said the University has adapted well to a mostly virtual environment using the lesson learned from spring semester to make the fall virtual experience even better. He reported hundreds of faculty system-wide completed training sessions during the summer to help them adjust to teaching in an online environment and the University used funds from the CARES Act to help students with financial needs. WSU implemented COVID-19 testing on the Pullman campus for faculty, staff, and students and efforts to provide similar testing

are underway on the other campuses. WSU led the way in launching drive-in Wi-Fi hotspots to help bridge the broadband gap in rural Washington that started with a vision to use WSU Extension parking lots as gateways to help our students access their email and classes and led to more than 600 Wi-Fi access points at schools, libraries, and offices across the state. More than 150 research projects related to COVID-19 are underway throughout the WSU system. Many, such as identifying differences in how people are responding to the pandemic, have present applications, while others are helping advance our knowledge of this disease so as to prevent a future similar outbreak.

President Schulz further reported spring semester will look a lot like fall semester in that the majority of classes will be taught virtually. Those courses requiring an in-person component will be offered with the most up-to-date protocols in place to ensure the health and safety of our students, faculty and staff. In an effort to reduce nonessential travel, the University will replace the traditional spring break that traditionally occurs in March with a series of weekday academic breaks scheduled throughout the semester. These breaks will be on February 25, March 17, and April 13. A class holiday will also take place on Presidents' Day, February 15. For those students who have demonstrated need to live on campus in Pullman, residence halls and apartments will continue to be available spring semester.

President Schulz reported on WSU's COVID-19 testing strategies. He said WSU Pullman students living or working on campus, as well as WSU Health Sciences Spokane students working in clinical programs or conducting patient subject research, will be required to participate in arrival screening for COVID-19. Up to 3,000 students moving into on-campus housing in Pullman are expected to be screened at the start of the semester, with as many as 800 students per day being tested. To meet this demand, WSU is partnering with community organizations to assist in the collection and processing of samples. Students living on campus will have to self-quarantine until they have their results, and if positive, they will be moved to isolation housing provided by the University. Before entering any university facility on the Pullman campus for the first-time students will be required to participate in arrival testing and show proof of a negative test. WSU Spokane students will also have to participate in screenings before the first day of the spring 2021 semester if they are participating in clinics, conducting patient subject research or seeking to use WSU Spokane facilities. In addition to mandatory testing, WSU Pullman is encouraging all students living off campus to participate in arrival screening upon returning from winter break.

In conclusion, President Schulz said he was proud of WSU's faculty, staff, and students. People are being really resilient and doing a great job under very trying circumstances.

C. Report for the Chancellor of WSU Vancouver. Chancellor Mel Netzhammer welcomed the Regents and audience to WSU Vancouver virtually. He said he wanted to begin his report with a "fun fact" and reported that WSU Vancouver students and administration had worked with Clark County for more than two years to have a voting ballot drop box location on the WSU Vancouver campus and they were finally successful this past July when it was officially installed. Chancellor Netzhammer said he received the data just last evening and the number of ballots deposited in the box made it the third highest used box in the county. He said the campus was very excited that they were able to make this drop box a reality and to serve their community in this way.

Chancellor Netzhammer provided updates on WSU Vancouver system planning, COVID-19 response and planning, and recent area protests regarding racial injustice. He said WSU Vancouver leadership has been very engaged with students and has worked tirelessly to help address initiatives and challenges.

Chancellor Netzhammer further reported WSU Vancouver held a “drive-through” graduation ceremony in August. He said he was not expecting a large response but over 300 students attended with their families packed in their cars. He said cars were decorated, students were in their regalia and it was an extraordinary event.

Chancellor Netzhammer provide updates on WSU Vancouver’s Portland strategy, increased corporate engagement and workforce development. He said the Portland strategy was announced six weeks ago. He said he was concerned with COVID-19 and the election it would be hard to get media attention. Chancellor Netzhammer said it was quite the opposite and the announcement was actually featured very prominently in local news and has received an outpouring of positive responses.

II. CONSENT AGENDA.

Chair Blankenship reported there was one item on the Consent Agenda.

A) Approval of Minutes – September 18, 2020, Board of Regent Meeting

Chair Blankenship asked if any Regent wished to remove the item on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. Carried.

III. REPORTS FROM SHARED GOVERNANCE GROUPS. Representatives from the following University groups—Foundation Board of Directors, Faculty Senate, Associated Students of Washington State University Vancouver, Graduate and Professional Student Association Vancouver, Administrative Professional Advisory Committee, and the Alumni Association—presented their reports. (*Exhibit A*)

IV. RESEARCH AND ACADEMIC AFFAIRS COMMITTEE REPORT. Regent Schauer reported the Research and Academic Affairs Committee met as a committee of the whole on Thursday, November 12 and reviewed presentations on two Future Action Items: Establishment of Department of Viticulture and Enology and Discontinue the Master’s in Public Affairs and one Action Item: Establish a Department of Community and Behavioral Health. Regent Schauer further reported the committee reviewed presentations on Spring 2021 Academic Planning and the Northwest Commission on Colleges and Universities (NWCCU) Mid-Cycle April 2021 report. Regent Schauer said the committee heard a presentation on one Action Item and submitted the following for Board’s consideration:

Establish a Department of Community and Behavior Health

It was moved and seconded that the Board of Regents establish a Department of Community and Behavior Health. Carried. (*Exhibit B*)

IV. FINANCE AND COMPLIANCE COMMITTEE REPORT. Regent Dickinson reported the Finance and Compliance Committee reviewed and held a robust discussion on numerous agenda items. She said agenda items included Information Items on the Fiscal Year 2020 Financial Statement Audit, Issuance and Sale of Taxable Revenue and Refunding Bonds and Housing and Dining Rate Setting for 2021-2022 Academic Year. Regent Dickinson reported the committee reviewed one Future Action Item, FY2021 Athletics Budget Update and Proposed Deficit Recover Plan. Regent Dickinson further reported the committee heard presentations on three Action Items and submitted the following for Board's consideration:

Revised Services and Activities Fees for Academic Year 2020-2021

Chair Blankenship noted for the record, it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaws II.12.B.

It was moved and seconded that the Board of Regents approve the Revised Services and Activities Fees for Academic Year 2020-2021. Carried. *(Exhibit C)*

Revised Services and Activities Fees Allocations for Summer 2020 and Academic Year 2020-2021

Chair Blankenship noted for the record, it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaws II.12.B.

It was moved and seconded that the Board of Regents approve the Revised Services and Activities Fees Allocations for Summer 2020 for Academic Year 2020-2021. Carried. *(Exhibit D)*

One-Time Revisions to Certain Mandatory Student Fees for Academic Year 2020-2021

It was moved and seconded that the Board of Regents approve the One-Time Revisions to Certain Mandatory Student Fees for Academic Year 2020-2021. Carried. *(Exhibit E)*

IV. Strategic and Operational Excellence Committee Report. Regent Powell reported the Strategic and Operational Excellence Committee reviewed several agenda items. She said the committee heard presentations on the WSU Foundation Endowment, the Modernization Initiative Deployment and Readiness Assessment, the WSU Spring Semester testing Plan for Pullman and Health Sciences Spokane Campuses, a Legislative Update, and a WSU System Strategic Plan Implementation Update. Regent Powell further report the committee reviewed a presentation on Future Action Item, Prosed Revisions to WAC 504-26 Standards of Conduct for Students. Regent Powell submitted the following Action Items for Board's consideration:

2022 Board of Regents' Meeting Schedule

It was moved and seconded that the Board of Regents adopt resolution #201113-631 and approve the 2022 Board of Regents Meeting Schedule. Carried. *(Exhibit F)*

Proposed Revisions to WAC 504-24-030 Undergraduate Housing Requirement

It was moved and seconded that the Board of Regents approve the proposed revisions to WAC 504-24-030 Undergraduate Housing Requirement. Carried. *(Exhibit G)*

VI. OTHER BUSINESS. Chair Blankenship reported the Board meet in Executive Session Thursday, November 12, to discuss with legal counsel litigation or potential litigation in which the University is or could be a party. Chair Blankenship further reported the Board would not take any action as a result of those discussions.

II. PUBLIC COMMENT PERIOD. No public comment.

VI. ADJOURNMENT. The meeting adjourned at 11:39 a.m.

Approved by the Board of Regents at its meeting held March 12, 2021.

SIGNED COPIES AVAILABLE IN THE PRESIDENT'S OFFICE

WASHINGTON STATE UNIVERSITY FOUNDATION

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Lisa Calvert, Vice President for Advancement
CEO, Washington State University Foundation

The Washington State University Foundation is pleased to report the following:

- As of October 27, the WSU Foundation has received \$25,042,802 in total philanthropic commitments during Fiscal Year 2021. This represents a modest 4.171% decrease in philanthropic activity over the same period during the previous fiscal year. This is notable at a time when higher education has experienced significant decreases in philanthropic activity during the global COVID-19 pandemic, with some institutions reporting declines of 10-20% over the previous year. WSU has announced two gifts over \$1 million since the last Regents meeting, including the \$3 million Swantz Distinguished Professorship in the College of Agricultural, Human and Natural Resource Sciences; and the \$1.5 million Richard and Mary Bowers Presidential Excellence Endowment.
- The WSU Foundation's endowment has weathered high volatility as the markets responded to the global pandemic since it began in March. The endowment posted a high-water mark of \$536.7 million as of August 31, 2020, representing a 12-month investment return of 5.4 percent. The WSU Foundation will present its annual Investment Report to the WSU Board of Regents during the meeting.
- During the WSU Foundation's (first ever virtual) Annual Meeting on October 1st, the Board of Directors and Trustees unanimously approved resolutions to amend the WSU Foundation's Articles of Incorporation and the Bylaws, and approved a new governance structure for the organization. With these critical approvals, WSU Foundation leadership and the Board of Directors' Governance Committee will lead the implementation of the governance restructure in the months ahead, creating opportunities for the WSU Foundation to be more nimble and responsive to the ever-changing needs of WSU Advancement during the next campaign, and to the needs of WSU, as highlighted most recently by the impact of the pandemic system-wide. In an effort to continue elevating excellence for volunteers to WSU, the WSU Foundation and WSUAA Alumni association partnered to host both group's fall meetings together and virtually, including a virtual awards celebration, highlighting the most dedicated volunteers to WSU.
- In October, the WSU Foundation welcomed Jon Derek Croteau as Senior Associate Vice President of Advancement Administration. In this role, Jon Derek will lead the Foundation's Office of the CEO including Board Relations, and Human Resources and Talent Management, and Executive Communications, and will oversee the implementation of the governance restructure in partnership with the Board of Directors.

November 13, 2020

TO: All Members of the Board of Regents
SUBJECT: Faculty Senate Report
SUBMITTED BY: David Turnbull, Chair

- The Washington State University Faculty Senate continues to work in harmony with the both the President and Provost. This semester they asked us to recommend three faculty members for consideration to serve on the Executive Budget Council (EBC)—a council co-chaired by Provost Chilton and Vice President Pearson that will seek to better understand WSU’s current budget practices and work to develop a budget model that better aligns resource allocation to the achievement of strategic goals.
- We worked with the Provost’s Office to revise the Spring 2021 Academic Calendar for the entire WSU System, and we continue to work together to create a new, temporary grade NRC (No Record, COVID) for Fall 2020 and Spring 2021.
- The senate worked in partnership with Information Technology and Institutional Research to create a new data collection tool and results dashboard for assessment of self-reported impacts of COVID-19 on student remote learning. These tools enable more efficient data gathering, visualization, and analysis, helping us to clarify disproportionate impacts on historically underrepresented students as this directly impacts our land grant mission. Encouragingly, our initial assessments found no significant disparity among these students in terms of remote instruction. We also formed an expanded partnership to continue surveying faculty, gathering feedback focused on remote instruction. Both efforts are necessary to alert us to situations that require interventions this fall as well as to plan for next spring.
- As reported in September, we continue to partner with Information Technology and Academic Outreach and Innovation in our Canvas Learning Management System project that will fully replace Blackboard by Fall 2021. In addition to Canvas, we are working with Microsoft to develop a Teams for Education presence that fosters a real-world collaborative environment. For many fields, this will enhance students’ career readiness, especially during the current remote work environment.
- Finally, we worked with the Office of Research to amend and rewrite EP2 from the WSU Executive Policy Manual—Policy for Allocating Facilities and Administrative Cost Recovery Revenue.



STUDENT GOVERNMENT

To: All Members of the Board of Regents

Subject: ASWSUV Regents Report

Date: November 13th, 2020

Submitted By: Armando Antonino, ASWSUV President
Evans Kaame, ASWSUV Vice President

ASWSUV's Strategic Plan

The 30th ASWSUV team is committed to serving the students at Washington State University Vancouver during the 2020-2021 academic year. While many aspects of life and learning are different this year, the need for ASWSUV in helping and representing students remains the same. We have created a plan to do so that includes five initiatives.

Mental/Physical Health

ASWSUV plans to address mental health through a partnership with Heath Services here at WSUV along with a series of promotional materials. These materials are intended to breakdown the stigmas and perceived views of receiving mental/physical health services.

- A health survey to gain insights on our student's needs
- General printouts on self-care and resources on the ASWSUV website

Food Inequities

Our goal is to spread awareness and collaborate with services at WSUV and within our community. By these partnerships, we aim to offer our student body resources to ensure that every student has access to food.

- Office of Student Involvement-OSI care packages
- Volunteer to build Thanksgiving box's

Social Equity

We are passionate and driven by our common stand against racism, racial-inequality, injustice, and other forms of systemic racism. We cherish the values of equality, love, respect, and compassion. We will use these as our guiding principles to achieve social equity.

- Partnership with Center for Intercultural Learning and Affirmation-CILA
- Host events on social equity

Sustainability

We intend to increase environmental awareness. To do this, we plan to adopt policies and initiatives that are friendly to our campus environment. We believe in the ideal world of ecocentrism whereby both the people and our planet are our priorities.

- Created an Environmental Committee
- Social media campaign; how to be green

Cultivating Community and Engagement

ASWSUV's plans to continue and grow the WSUV community by supporting every event that takes place through different departments. ASWSUV sees being involved on campus as a crucial point of our college experience. Because of this, we will encourage the engagement of our student body and create more opportunities for our students to be involved.

- ASWSUV press conference/social events
- OSI involvement box's
- Resource postcards cards

November 13, 2020

TO: ALL MEMBERS OF THE BOARD OF REGENTS
SUBJECT: GPSAV Regents' Report
SUBMITTED BY: Kelsey King, President, GPSA Vancouver

History

The Graduate Student Association at Vancouver was founded by graduate students dedicated to providing Vancouver-specific events and representation for graduate student issues. We formed the organization in Sept. 2019 as an official registered student organization at WSUV.

Structure

We have five officers that run the majority of GSAV operations, elected annually in December. The positions are President, Vice President, Secretary, Treasurer, and Programming Coordinator. GSAV holds biweekly officer meetings, open to all, to organize events and discuss student issues. Specific topics are addressed in working groups, that come and go with member interest.

Goals and Objectives

1. Provide professional events and services for graduate students including career training, graduate exam information sessions, and workshops for student research.
2. Connect graduate students across the Vancouver campus. Recruit more graduate students to GSAV. Host graduate student interactive events, such as retreats, game nights, and writing lock-ins.
3. Represent Vancouver graduate students with faculty and staff. Advocate for graduate students; our current focuses include healthcare coverage, financial stability, and diversity and equity.
4. We are working to expand our reach to grad students in more departments, and across campuses.

Specific initiatives during the pandemic

- Continue meetings with faculty and staff, to build communication and continue representing graduate students' concerns improving healthcare, increasing stipends, and providing funding for graduate student-specific events at WSUV.
- We created and will distribute healthcare cards which provide graduate students with important information about using the WSU-provided healthcare resources to minimize out-of-pocket costs.
- We held a virtual game night open to all graduate students. We will continue holding virtual events.
- Our Diversity and Equity working group held a virtual natural sciences graduate school information session for undergraduates. We are also developing a BaCE certification track for graduate students who work as TAs.

How graduate students are doing during the pandemic

- Graduate students have many conflicting responsibilities (with some TAs having increased time commitments), in addition to increased anxieties and stress, have little to no social contact, and are on zoom for 4-8 hours a day.
- Productivity is lower for many graduate students, not just because students are spending less time on their work, but we tend to be more stressed.
- Many students report they expect to have time added to their degree due to research setbacks, and we appreciate the support of deadline and support extensions. However, students extend their degree time longer than planned is not ideal for our mental and financial stress.

November 13, 2020

Virtually

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Administrative Professional Advisory Council Report

SUBMITTED BY: Anna McLeod, Chair

PRESENTED BY: Jessica Gerdes, Vice-Chair

The Administrative Professional Advisory Council is pleased to report the following:

1. With the announcement of the change to the Academic Calendar for spring semester there is an increased concern about the well-being of staff during this time. APAC is committed to supporting AP staff across the system with concerns and needs.
2. APAC will be celebrating Staff Appreciation Week in the spring during the week of March 22-26.
3. APAC's Fall Professional Development Event brought together 571 AP employees.
4. APAC will be cancelling the December meeting to allow staff that are highly impacted by the launch of Workday to focus on their trainings and pre-launch duties.
5. Due to budget impacts on many AP employee's professional development we are looking to expand our Mini-Grant funding and opening the process to accept rolling applications.
6. APAC continues to have a voice on several university committees and councils including the Salary Equity Committee, the Career Ladders project with HRS, and key hiring processes, among others.
7. This year APAC will be focusing on streamlining communication to APs across the WSU system and increasing awareness to the work that APAC does.

Date: November 13, 2020

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Progress Report

SUBMITTED BY: Doug Willcox, WSUAA President 2020-2021
Tim Pavish, WSUAA Executive Director

WSUAA to award over \$500,000 in scholarships...highest in its history

The WSUAA will award \$537,300 in scholarships for the 2021/22 academic year to help current students stay in school and complete their degrees. To make a bigger impact with more students, the WSUAA increased the dollar amount per scholarship from \$5000 a year to \$6000 and expanded the number of awards, offering 83 in-state awards this year compared to 44 last year. Additionally, part-time students from the Global, Tri-Cities, Everett, Spokane, and Vancouver campuses will now be eligible for scholarships. Due to the increased financial hardships caused by COVID-19, the WSUAA elected to award all available scholarship dollars this year.

Bringing *The Feast* to your home

As the saying goes, "necessity is the mother of invention." Due to restrictions brought on by COVID-19, the WSUAA had no choice but to cancel *The Feast*, its international award-winning dinner series, this fall. However, instead of viewing that as a set-back, the WSUAA saw it as an opportunity to create a new food-wine-fun experience and help WSU connect virtually with alumni and donors from across the country. Thus, *Feast@Home* was born. The in-person *Feast* is a perennial sell-out. Many alumni have dreamed of attending *The Feast* dinners but could not get a ticket or make the trip. *Feast@Home* enables alumni and friends of WSU to attend from just about anywhere and features Cougar wineries Cinder Wines, WIT Cellars, Five Star Cellars, Bergevin Lane Vineyards, and Clearwater Canyon Cellars. Two wines are shipped directly to participants before each event. Executive Chef Jamie Callison chooses recipes that complement the featured wines. The WSUAA sends the recipes and how-to videos to participants in advance so they can prepare the recipes before the event. The featured alumni winemaker leads participants through a tasting of the wines for that evening. A Hospitality Business Management student offers tips and tricks for preparing the recipes. Ingredients for the evening's recipe showcase WSU's bounty. Products like Cougar Gold cheese from the WSU Creamery, flour from the WSU Bread Lab, and produce from the WSU Organic Farm figure prominently in the evening's appetizer. The discussions allow participants to learn more about WSU from their own homes. Participants are also "seated" at virtual tables to facilitate small-group conversations with VIPs – such as President Kirk Schulz and First Lady Noel Schulz – who stop by each "table" to interact with guests. The Gordon Schnitzer Museum of Art/WSU, School of Music, and Cougar Marching Band are also incorporated in the inspiring evening event.

WSUAA – Making a Difference for WSU

ACTION ITEM #1

Establish a Department of Community and Behavioral Health (Elizabeth S. Chilton)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Department of Community and Behavioral Health

PROPOSED: That the Board of Regents establish a Department of Community and Behavioral Health

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The Elson S. Floyd College of Medicine proposes the establishment of the Department of Community and Behavioral Health to best support the behavioral and community health foci embodied by many of the faculty.

This change renames the existing, but inactive, Department of Health Policy and Administration. Doing so aligns the college's administrative structure with national and international practice. This also benefits efforts to secure extramural support by providing faculty with a unit title that explicitly identifies their broad areas of expertise.

In addition, the new department will align with many efforts external to Washington State University for which the Elson S. Floyd College of Medicine faculty may be overlooked because they are identified with a department title that does not reflect their work. Finally, this will set the stage for the future development of both graduate and undergraduate educational offerings in behavioral and community health. These offerings will be in partnership with faculty in other units, both within and outside the Elson S. Floyd College of Medicine.

The proposal for the Department of Community and Behavioral Health is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate Executive and Faculty Affairs Committees on April 6, 2020.

The Elson S. Floyd College of Medicine proposes establishment of the Department of Community and Behavioral Health effective as soon as feasible.

ATTACHMENT: Attachment A – Notice of Intent to Create/Rename a College, School, or Department

Notice of Intent to Create/Rename a College, School, or Department

Proposed Name: Department of Community and Behavioral Health (CBH)

Justification: To best support the behavioral and community health foci embodied by many of the faculty in Elson S. Floyd College of Medicine, we propose to establish a Department of Community and Behavioral Health. This change renames our existing, but inactive, department of Health Policy and Administration. Doing so aligns our administrative structure with national and international practice. This also benefits efforts to secure extramural support by providing faculty with a unit title that explicitly identifies their broad areas of expertise. In addition, the new department will align with many efforts external to WSU for which College of Medicine faculty may be overlooked because they are identified with a department title that does not reflect their work. Finally, this will set the stage for the future development of both graduate and undergraduate educational offerings in behavioral and community health. These offerings will be in partnership with faculty in other units, both within and outside the College of Medicine.

Process: In November 2019 this proposed action was discussed and approved by the Dean's Executive Leadership Team. The proposal was also approved by the existing department Chairs in ESFCOM and impacted faculty have had an opportunity to express concerns about the name change. None has voiced a dissenting view. In December 2019 the plan was discussed in a meeting between Dr. Roll (Vice Dean of Research ESFCOM and Associate Vice President Strategic Research Initiatives in the Health Sciences), Dr. Craig Parks (Vice Provost for System Innovation and Policy) and Dr. Dewald (Chancellor Spokane Campus and Vice President Health Sciences). At the conclusion of that meeting Vice President Dewald instructed Drs. Parks and Roll to pursue establishment of the new department with haste given its strategic importance to WSU. An initial proposal was reviewed by members of the Steering Committee and the Faculty Affairs Committee of the WSU faculty Senate. It was also added to the agenda as an informational item for the last full faculty senate meeting in April 2020. There was no opposition.

Community and Behavioral Health requires no additional resources and will initially be supported with existing funding streams transferred from the Department of Medical Education and Clinical Science (DMECS) along with the faculty who move to the new department. Dr. Roll will serve as interim Chair without additional compensation.

Other Affected Units: Inaugural faculty will move from DMECS to CBH. The Chair of DMECS, as well as impacted faculty, are enthusiastic about this planned transition. This includes faculty previously in Health Policy and Administration, and those from the following groups: Behavioral Health Innovations; Occupational Sleep Medicine;

Analytics and PsychoPharmacology; Sleep and Performance Research Center; and the Institute for Research and Education to Advance Community Health. While faculty have been enthusiastic about this move none will be compelled to relocate to this department. Upon establishment of the CBH, faculty from the above-mentioned groups will be offered the opportunity to join the new department. It is anticipated that all will do so.

Timeline: The department will be established as soon as final approval is granted.

Person Filing: John Tomkowiak, MD, MOL, Founding Dean, College of Medicine

John.tomkowiak@wsu.edu

509-358-7549

Date of Filing: March 11, 2020

ACTION ITEM #1

Revised Services and Activities Fees for Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Revised Services and Activities Fees for Academic Year 2020-2021

PROPOSED: That the Washington State University Board of Regents revise the academic year 2020-2021 S&A fees approved at the June 2020 meeting for the Pullman and Tri-Cities campuses based on the recommendation of the WSU Pullman and WSU Tri-Cities student led S&A fee committees.

SUBMITTED BY: Stacy Pearson, Vice President, Finance and Administration
Mary Jo Gonzales, Vice President, Student Affairs

SUPPORTING INFORMATION: On August 7, 2020, WSU communicated to students that the university would be deferring decisions regarding Fall 2020 and Spring 2021 mandatory student fees, including the S&A fee, until the appropriate governing bodies, the majority of which are student led and where student representation is significant, could be included in the decision-making process.

This fall, the student led S&A fee committees were convened and a summary of their processes is included in the attachments. As a result of these meetings, the WSU Pullman and WSU Tri-Cities S&A committees put forth the following recommendations.

WSU Pullman: The S&A fee is \$279 per semester. The committee recommends that the spring semester fee be revised downward by \$25.


WSU Tri-Cities: The S&A fee is \$256 per semester. The committee recommends the fall semester fee be revised downward by \$64.

The committees' recommendations have been reviewed by President Schulz and are forwarded for approval by the Board of Regents per RCW 28B.15.045.

ATTACHMENT: Attachment A: Pullman & Tri-Cities S&A Fee Recommendations

Office of the
President

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: October 26, 2020

Subject: WSU Pullman S&A Fee Recommendation for FY 2020-2021

I have reviewed and support the WSU Pullman S&A Committee's recommendations to not collect \$25 of the S&A fee and to adjust allocations as follows:

Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
ASWSU - Administration/Executives	257,561	239,532	(18,029)
ASWSU - Senate	111,463	103,661	(7,802)
ASWSU - Senate Programming	351,313	333,747	(17,566)
Athletics	480,000	417,600	(62,400)
Center for Civic Engagement	323,431	291,088	(32,343)
Children's Center	404,516	404,516	-
Coalition of Women Students	185,250	185,250	-
Compton Union Building (CUB)	1,554,424	1,430,070	(124,354)
Cougar Health Services	284,896	284,896	-
Cougar Marching Band	221,075	221,075	-
Disability Awareness (Access Center)	27,000	27,000	-
GPSA	538,950	501,224	(37,726)
Student Disability Transportation	76,056	70,732	(5,324)
Student Entertainment Board (SEB)	424,627	403,396	(21,231)
Student Involvement	909,574	827,712	(81,862)
Student Media	230,216	225,612	(4,604)
Transit	460,171	409,552	(50,619)
UREC	1,430,670	1,416,363	(14,307)
Long-Term Debt Payments	1,198,800	1,198,800	-
PULLMAN GRAND TOTAL	9,469,993	8,991,826	(478,167)

I will submit the Committee's recommendations to the Board of Regents for approval at their November 2020 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

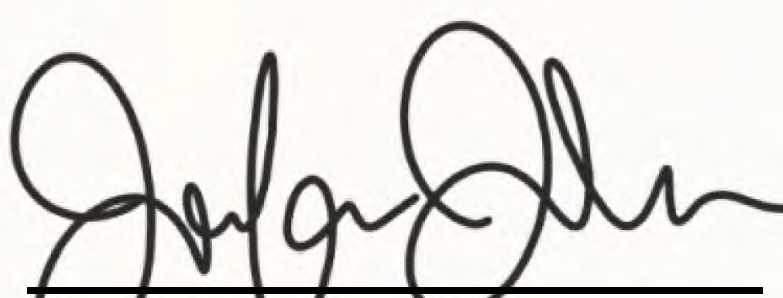
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TO: Kirk Schulz, President

FROM: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee


Jennifer Johnson

Date: October 16, 2020

Subject: Services and Activities Fee Recommendations Fiscal Year 2020-2021

The WSU Pullman Services and Activities Fees Committee met on October 22, 2020 to consider adjustment of the fee and associated allocations for academic year 2020-2021. In accordance with state and university guidelines, and by majority vote, the committee makes the following recommendations.

The committee recommends the University not collect \$25 of the spring 2020-2021 S&A Fee on the WSU Pullman campus.


The committee recommends the following adjustments to WSU Pullman allocations approved at the June 2020 Board of Regents Meeting.

Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
ASWSU - Administration/Executives	257,561	239,532	(18,029)
ASWSU - Senate	111,463	103,661	(7,802)
ASWSU - Senate Programming	351,313	333,747	(17,566)
Athletics	480,000	417,600	(62,400)
Center for Civic Engagement	323,431	291,088	(32,343)
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Cougar Health Services	284,896	284,896	-
Cougar Marching Band	221,075	221,075	-
Disability Awareness (Access Center)	27,000	27,000	-
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Transit	460,171	409,552	(50,619)
UREC	1,430,670	1,416,363	(14,307)
Long-Term Debt Payments	1,198,800	1,198,800	-
PULLMAN GRAND TOTAL	9,469,993	8,991,826	(478,167)

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the November 2020 meeting.

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz
President 

Date: October 26, 2020

Subject: WSU Tri- Cities S&A Fee Recommendations for FY 2020-2021

I have reviewed and support the WSU Tri-Cities S&A Committee's recommendations to not collect \$64 of the S&A Fee and to adjust allocations as follows:


Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
Student Support Services	\$159,834	\$147,664	(\$12,170)
Student Engagement and Leadership / Student Life	\$188,480	\$170,031	(\$18,449)
SEB	\$80,000	\$80,000	\$0
Information Technology Services	\$19,804	\$19,586	(\$218)
Campus Recreation/ Sports	\$150,067	\$111,463	(\$38,604)
ASWSUTC	\$169,425	\$169,149	(\$276)
Club Funding	\$40,000	\$30,000	(\$10,000)
Tri-Cities Grand Total	\$807,610	\$727,893	(\$79,717)

I will submit the Committee's recommendations to the Board of Regents for approval at their November 2020 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: October 28, 2020
To: Kirk Schulz, President
From: Sandra Haynes, Chancellor 
Cc: Robin Kavis, Ray White, Ian Jamieson, and Evelyn Martinez, WSUTC Student Fee Committee Chairs
Subject: WSU Tri-Cities Services and Activities; Student Union Board; and Safety and Transportation Fees Recommendation

I have reviewed the Washington State University Tri-Cities student fee committee's recommendations for fiscal year 2020.

For the Fall 2020 semester, I support the students' recommendations to not collect by 25% of the Services and Activities Fee (\$64 for full time students), not collect 33% of the Student Union Build Fee (\$50 for full time students), and not collect 50% of Safety and Transportation Fee (\$32.50 for full time students).

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the November 12, 2020 meeting.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: Services and Activities Committee Fee Reduction Recommendation for Fall 2020
Student Union Governance Board Fee Reduction Recommendation for Fall 2020
Recommendation on Safety & Transportation Fee Reduction for Fall 2020

DATE: October 28, 2020
TO: Sandra Haynes, Chancellor
FROM: Robin Kavis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Reduction Recommendation for Fall 2020

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding implementation of a fee reduction for fall semester 2020.

The committee met on September 15, 2020 and October 7, 2020 to discuss the fee. The committee reviewed the approved S&A budget for fiscal year 2021, revenue from fee collections in Fall 2020, natural reductions each S&A funded department could make, and current reserve funds to better understand the current reality and needs for this budget. The committee discussed the possible impacts to students and the university, if some of all of the fee is not collected. The committee discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends that 25% of the S&A Fee (\$64 for full time students) for fall semester 2020 not be collected in the spring 2021 semester. Students who do not enroll in spring 2021 will receive a 25% (\$64 for full time students) refund.

Group	<u>Total Requested</u>	<u>Allocated from Budget</u>	<u>Allocated from Reserves</u>	<u>Total Allocated</u>
Student Support Services	\$147,663.78	\$147,663.78		\$147,663.78
Student Engagement and Leadership	\$170,030.67	\$170,030.67		\$170,030.67
SEB	\$ 80,000.00	\$ 80,000.00		\$ 80,000.00
IT	\$ 19,586.45	\$ 19,586.45		\$ 19,586.45
Campus Recreation/Sports	\$111,462.86	\$111,462.86		\$111,462.86
ASWSUTC	\$169,148.75	\$169,148.75		\$169,148.75
Club Funding	\$ 30,000.00	\$ 8,765.41	\$21,234.59	\$ 30,000.00
Totals	\$727,892.51	\$706,657.92	\$21,234.59	\$727,892.51

Thank you,

Robin Kavis
S&A Committee Chair

ACTION ITEM #2

Revised Services and Activities Fees Allocations for Summer 2020 and Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Revised Services and Activities (S&A) Fee Allocations for summer 2020 and academic year 2020-2021

PROPOSED: That the Washington State University Board of Regents approve revised S&A fee allocations for summer 2020 and academic year 2020-2021 for the Pullman and Tri-Cities campuses, as recommended by the student led S&A fee committees representing WSU Pullman and WSU Tri-Cities.

SUBMITTED BY: Stacy Pearson, Vice President, Finance and Administration
Mary Jo Gonzales, Vice President, Student Affairs

SUPPORTING INFORMATION: This fall, student led S&A fee committees for WSU Pullman and WSU Tri-Cities put forth recommendations to revise the amount of S&A fees collected for those campuses for academic year 2020-2021. Simultaneously the committees considered allocation revisions commensurate with the anticipated reductions in revenue.

The WSU Pullman and WSU Tri-Cities S&A committees recommend the attached revisions, summarized below, to the allocations approved by the WSU Board of Regents at the June 2020 meeting.


	Allocations Approved in June	Proposed Revised Allocations	Decrease in Allocations
WSU Pullman	\$ 9,469,993	\$ 8,991,826	\$ (478,167)
WSU Tri-Cities	\$ 807,610	\$ 727,893	\$ (79,717)

President Schulz reviewed the committees' recommendations and forwards them to the Board of Regents for approval. The recommendations are developed following the guidelines governing the establishment and funding of student programs set forth in RCW 28B.15.045.

ATTACHMENT: Attachment A: Pullman & Tri-Cities S&A Fee Allocation Recommendations

Office of the
President

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: October 26, 2020

Subject: WSU Pullman S&A Fee Recommendation for FY 2020-2021

I have reviewed and support the WSU Pullman S&A Committee's recommendations to not collect \$25 of the S&A fee and to adjust allocations as follows:

Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
ASWSU - Administration/Executives	257,561	239,532	(18,029)
ASWSU - Senate	111,463	103,661	(7,802)
ASWSU - Senate Programming	351,313	333,747	(17,566)
Athletics	480,000	417,600	(62,400)
Center for Civic Engagement	323,431	291,088	(32,343)
Children's Center	404,516	404,516	-
Coalition of Women Students	185,250	185,250	-
Compton Union Building (CUB)	1,554,424	1,430,070	(124,354)
Cougar Health Services	284,896	284,896	-
Cougar Marching Band	221,075	221,075	-
Disability Awareness (Access Center)	27,000	27,000	-
GPSA	538,950	501,224	(37,726)
Student Disability Transportation	76,056	70,732	(5,324)
Student Entertainment Board (SEB)	424,627	403,396	(21,231)
Student Involvement	909,574	827,712	(81,862)
Student Media	230,216	225,612	(4,604)
Transit	460,171	409,552	(50,619)
UREC	1,430,670	1,416,363	(14,307)
Long-Term Debt Payments	1,198,800	1,198,800	-
PULLMAN GRAND TOTAL	9,469,993	8,991,826	(478,167)

I will submit the Committee's recommendations to the Board of Regents for approval at their November 2020 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

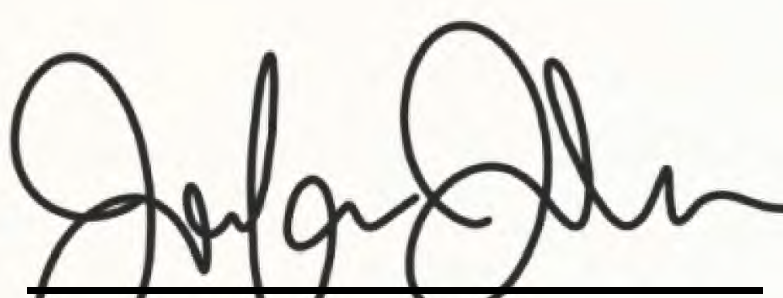
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TO: Kirk Schulz, President

FROM: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee


Jennifer Johnson

Date: October 16, 2020

Subject: Services and Activities Fee Recommendations Fiscal Year 2020-2021

The WSU Pullman Services and Activities Fees Committee met on October 22, 2020 to consider adjustment of the fee and associated allocations for academic year 2020-2021. In accordance with state and university guidelines, and by majority vote, the committee makes the following recommendations.

The committee recommends the University not collect \$25 of the spring 2020-2021 S&A Fee on the WSU Pullman campus.


The committee recommends the following adjustments to WSU Pullman allocations approved at the June 2020 Board of Regents Meeting.

Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
ASWSU - Administration/Executives	257,561	239,532	(18,029)
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Transit	460,171	409,552	(50,619)
UREC	1,430,670	1,416,363	(14,307)
Long-Term Debt Payments	1,198,800	1,198,800	-
PULLMAN GRAND TOTAL	9,469,993	8,991,826	(478,167)

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the November 2020 meeting.

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz
President 

Date: October 26, 2020

Subject: WSU Tri- Cities S&A Fee Recommendations for FY 2020-2021

I have reviewed and support the WSU Tri-Cities S&A Committee's recommendations to not collect \$64 of the S&A Fee and to adjust allocations as follows:


Group Name	Allocations Approved in June	Proposed Revised Allocations	Difference
Student Support Services	\$159,834	\$147,664	(\$12,170)
Student Engagement and Leadership / Student Life	\$188,480	\$170,031	(\$18,449)
SEB	\$80,000	\$80,000	\$0
Information Technology Services	\$19,804	\$19,586	(\$218)
Campus Recreation/ Sports	\$150,067	\$111,463	(\$38,604)
ASWSUTC	\$169,425	\$169,149	(\$276)
Club Funding	\$40,000	\$30,000	(\$10,000)
Tri-Cities Grand Total	\$807,610	\$727,893	(\$79,717)

I will submit the Committee's recommendations to the Board of Regents for approval at their November 2020 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: October 28, 2020
To: Kirk Schulz, President
From: Sandra Haynes, Chancellor 
Cc: Robin Kavis, Ray White, Ian Jamieson, and Evelyn Martinez, WSUTC Student Fee Committee Chairs
Subject: WSU Tri-Cities Services and Activities; Student Union Board; and Safety and Transportation Fees Recommendation

I have reviewed the Washington State University Tri-Cities student fee committee's recommendations for fiscal year 2020.

For the Fall 2020 semester, I support the students' recommendations to not collect by 25% of the Services and Activities Fee (\$64 for full time students), not collect 33% of the Student Union Build Fee (\$50 for full time students), and not collect 50% of Safety and Transportation Fee (\$32.50 for full time students).

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the November 12, 2020 meeting.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: Services and Activities Committee Fee Reduction Recommendation for Fall 2020
Student Union Governance Board Fee Reduction Recommendation for Fall 2020
Recommendation on Safety & Transportation Fee Reduction for Fall 2020

DATE: October 28, 2020
TO: Sandra Haynes, Chancellor
FROM: Robin Kavis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Reduction Recommendation for Fall 2020

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding implementation of a fee reduction for fall semester 2020.

The committee met on September 15, 2020 and October 7, 2020 to discuss the fee. The committee reviewed the approved S&A budget for fiscal year 2021, revenue from fee collections in Fall 2020, natural reductions each S&A funded department could make, and current reserve funds to better understand the current reality and needs for this budget. The committee discussed the possible impacts to students and the university, if some of all of the fee is not collected. The committee discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends that 25% of the S&A Fee (\$64 for full time students) for fall semester 2020 not be collected in the spring 2021 semester. Students who do not enroll in spring 2021 will receive a 25% (\$64 for full time students) refund.

Group	<u>Total Requested</u>	<u>Allocated from Budget</u>	<u>Allocated from Reserves</u>	<u>Total Allocated</u>
Student Support Services	\$147,663.78	\$147,663.78		\$147,663.78
Student Engagement and Leadership	\$170,030.67	\$170,030.67		\$170,030.67
SEB	\$ 80,000.00	\$ 80,000.00		\$ 80,000.00
IT	\$ 19,586.45	\$ 19,586.45		\$ 19,586.45
Campus Recreation/Sports	\$111,462.86	\$111,462.86		\$111,462.86
ASWSUTC	\$169,148.75	\$169,148.75		\$169,148.75
Club Funding	\$ 30,000.00	\$ 8,765.41	\$21,234.59	\$ 30,000.00
Totals	\$727,892.51	\$706,657.92	\$21,234.59	\$727,892.51

Thank you,

Robin Kavis
S&A Committee Chair

ACTION ITEM #3

One-Time Revisions to Certain Mandatory Fees for Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: One-time Revisions to Certain Mandatory Fees for Academic Year 2020-2021

PROPOSED: That the Washington State University Board of Regents approve one-time revisions to certain mandatory fees in the 2020-2021 Academic Year, based upon the recommendations put forth by WSU Pullman and WSU Tri-Cities student-led advisory boards, and WSU leadership.

SUBMITTED BY: Stacy Pearson, Vice President, Finance and Administration
Mary Jo Gonzales, Vice President, Student Affairs

SUPPORTING INFORMATION: On August 7, 2020, WSU leadership communicated to students that the university would be deferring decisions regarding Fall 2020 and Spring 2021 S&A and other mandatory student fees until the appropriate governing bodies, the majority of which are student led and where student representation is significant, could be included in the decision-making process. This one-time revision was requested by students based on the impacts of the current pandemic.

This fall, several student advisory boards were engaged to review and make recommendations regarding mandatory fees (other than S&A). Recommendations from each of these advisory boards are included as Attachment A. As a result of these meetings, the advisory boards put forth the following recommendations for consideration. After careful review, WSU leadership concurred with their recommendations outlined below.

WSU Pullman: The Student Health fee is \$244 per semester. The Student Health Advisory Committee recommends that the university not collect \$40 of this fee in the spring 2021 semester.

WSU Pullman: The Student Recreation Center fee is \$157 per semester. The University Recreation Advisory Board recommends that the university not collect \$5 of this fee in the fall 2020 semester.

WSU Pullman: The Chinook Student Center fee is \$98 per semester. The Chinook Advisory Board recommends that the university not collect \$5 of this fee in the fall 2020 semester.

WSU Tri-Cities: The Student Union Building fee is the \$150 per semester. The Student Union Governance Board recommends that the university not collect 33% (\$50 for full-time students) of this fee in the fall 2020 semester.

WSU Tri-Cities: The Safety and Transportation fee is \$65 per semester. The Safety and Transportation Fee Committee recommends that the university not collect 50% (\$32.50 for full-time students) of this fee in the fall 2020 semester.

These advisory board recommendations, included in Attachment A, have been reviewed by President Schulz and are forwarded for approval by the Board of Regents.

Also included in Attachment A are the memoranda from the respective advisory boards that recommended collecting in full the following fees: Compton Union Building (CUB), Stadium, Student Media, Student Transit, and Technology (Pullman and Vancouver).

ATTACHMENT:

Attachment A:

- Student Health Advisory Committee recommendation
- University Recreation Advisory Board recommendation
- Chinook Advisory Board recommendation
- Student Union Governance Board recommendation
- Safety and Transportation Fee Committee recommendation
- CUB Advisory Board recommendation
- ASWSU Pullman Senate recommendation regarding Stadium fee
- Student Media Board recommendation
- Transit Advisory Group recommendation
- ASWSU Pullman Senate recommendation regarding Pullman Technology fee
- WSU Vancouver memorandum regarding Vancouver Technology fee

Attachment A:

- Student Health Advisory Committee recommendation
- University Recreation Advisory Board recommendation
- Chinook Advisory Board recommendation
- Student Union Governance Board recommendation
- Safety and Transportation Fee Committee recommendation
- CUB Advisory Board recommendation
- ASWSU Pullman Senate recommendation regarding Stadium fee
- Student Media Board recommendation
- Transit Advisory Group recommendation
- ASWSU Pullman Senate recommendation regarding Pullman Technology fee.
- WSU Vancouver memorandum regarding Vancouver Technology fee

MEMORANDUM

DATE: October 27, 2020

TO: Mary Jo Gonzales, Vice President for Student Affairs
Stacy Pearson, Vice President for Finance & Administration

FROM: Katie McLeod, Chair & Student Representative *Katie McLeod*
Student Health Advisory Committee (SHAC)

SUBJECT: Recommendation for 2020-21 Student Health Fee

PROPOSED: Suspension of the recently implemented Student Health Fee increase of \$40 per student, to be suspended for Spring 2021 semester only.

The Student Health Fee supports the mission of Cougar Health Services (CHS) for all enrolled WSU Pullman students. CHS is an integrated, accredited health care service; it includes the medical clinic, vision clinic, pharmacy, counseling and psychological services, and health promotion. Especially during the current pandemic, CHS has been critical to supporting the overall health and well-being of students, providing telehealth and tele-mental health, programming designed to promote safety during COVID-19, and testing services. Every unit in CHS has remained open, providing as many services as possible remotely and remaining available for in-person care when needed. Even with many students studying from their homes away from Pullman, CHS has remained available and nimble in meeting the needs of those students.

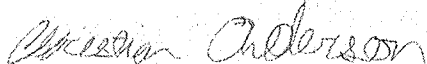
Last year the Student Health Advisory Committee recommended, and the administration and Board of Regents approved an increase in the Health Fee to take effect Fall 2020. This set the health fee at \$244 per student per semester (fall and spring). The purpose of the increase was to expand capacity and access to services and support critical infrastructure for Cougar Health Services. The fee was implemented in Fall 2020 and most students have already paid that fee.

The Student Health Advisory Committee is committed to the mission of Cougar Health Services. We believe it is vital for CHS to remain solvent and strong, not only to continue serving students during this pandemic, but to be fully viable when students are able to return to the Pullman campus in large numbers. At the same time, we know that many students and their families are facing financial challenges because of COVID-19. Over multiple meetings we have discussed the need to balance these two realities with the CHS administration, culminating in a presentation and proposal for consideration during our regular meeting on October 26, 2020. It was the unanimous consensus of the committee to recommend suspending collection of the \$40 Health Fee increase for Spring 2021 only. This suspension would set the Health Fee at \$204 for Spring 2021. We understand that proposals for the 2021-22 health fee will be forthcoming early next year.

MEMORANDUM

DATE: October 20, 2020

TO: Mary Jo Gonzales, Vice President of Student Affairs
Stacy Pearson, Vice President for Finance & Administration

FROM: Christian Anderson, Chair & Student Representative
University Recreation Advisory Board 

SUBJECT: Recommendation for the Fall 2020 Student Recreation Center (SRC) Mandatory Fee

PROPOSED: The University Recreation Advisory Board recommends that \$5.00 of the \$157 per semester mandatory student fee not be collected for fall semester 2020

BACKGROUND

The SRC Mandatory Fee was established in 1997 by students to build a student recreation center to meet the underserved needs for students' healthy, active lifestyles. Students approved the mandatory fee that would be applied to all students enrolled in more than 6 hours so that the fee would guarantee the loan to construct the Student Recreation Center (SRC) and cover the costs of operations. Payments on this loan will continue through 2031.

The Student Recreation Center at WSU has maintained normal operational hours and modified services during the fall semester despite COVID impacts to operations. The facility has seen an average of over 5,000 uses per week and staff implemented COVID protocols to comply with local, state, and federal requirements and recommendations that allow the facility to stay open and to provide a safe environment. In addition to facility access, University Recreation has continued to provide a variety of both online and in person offerings including fitness classes, outdoor recreation opportunities, the Cougar Bike system, and intramural/club sports that all students may access.

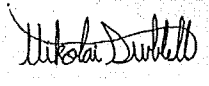
The University Recreation Advisory Board, comprised primarily of students, met on September 17, 2020 and unanimously made the recommendation to not collect \$5 of the SRC fee for the fall 2020 semester, collecting on \$152 of the normal \$157 fee. This lower rate would return nearly \$95,000 to WSU students. In addition to returning these funds, University Recreation faces an additional reduction of nearly \$850,000 due to lower enrollment, reduction in revenue from elected memberships and registration, and a reduced S&A allocation compared to the previous year. The UREC board felt that despite decreases in nearly all revenue areas, offering students some financial relief is important during this time. The board discussed further reduction of fees but noted that any further reduction of the SRC Mandatory Fee or reduction of S&A Fees could cause dramatic impacts through the elimination of services, reduction of hours or closure of facilities, or significantly compromise the condition and availability of equipment and facilities in future semesters.

CC: Jhordin Prescott, Vice-Chair, University Recreation Advisory Board
Jeff Elbracht, Director, University Recreation Facilities and Operations
University Recreation Advisory Board Members

MEMORANDUM

DATE: October 20, 2020

TO: Mary Jo Gonzales, Vice President of Student Affairs
Stacy Pearson, Vice President for Finance & Administration

FROM: Nikolai Sublett, Chair & Student Representative
Chinook Advisory Board 

SUBJECT: Recommendation for the Fall 2020 Chinook Student Center Mandatory Fee

PROPOSED: The Chinook Advisory Board recommends that \$5.00 of the \$98 per semester mandatory student fee not be collected for fall semester 2020

BACKGROUND

The Chinook Mandatory Fee was established in 2015 by students to build a student center to meet underserved University Recreation and Compton Union student needs. Students approved the mandatory fee that would be applied to all undergraduate students enrolled in more than 6 hours so that the fee would guarantee the loan to construct the Chinook and cover the costs of operations. Payments on this loan will continue through 2041.

The Chinook Student Center at WSU has maintained normal operational hours and modified services during the fall semester despite COVID impacts to operations. The facility has seen an average of over 2000 uses per week and has implemented COVID protocols to comply with local, state, and federal requirements and recommendations that allow the facility to stay open and provide a safe environment. In addition to facility access, the Chinook has offered both online and in person services including fitness classes that all students may access.

The Chinook Advisory Board, comprised primarily of students, met on September 24, 2020 and unanimously made the recommendation to not collect \$5 of the Chinook fee for the fall 2020 semester, collecting on \$93 of the normal \$98 fee. This lowered rate would return nearly \$84,000 to WSU students. In addition to returning these funds, the Chinook faces an additional reduction of approximately \$230,000 due to lower enrollment, reduction in revenue from elected membership and registration, and reduced revenue through less facility rentals. The board felt that despite decreases in nearly all revenue areas, the students come first and should be offered some financial relief during this time. The board discussed further reduction of fees but noted that any further reduction of the Chinook Mandatory Fee could cause dramatic impacts through the elimination of services, reduction of hours, or significantly compromise the condition and availability of equipment and facilities in future semesters.

CC: Cierra Mattern, Vice-Chair, Chinook Advisory Board
Jeff Elbracht, Director, Chinook Student Center
University Recreation Advisory Board Members

DATE: October 28, 2020

TO: Sandra Haynes, Chancellor

FROM: Evelyn Martinez-Ostrom, Student Union Governance Board Chair

RE: Student Union Governance Board Fee Reduction Recommendation for Fall 2020

The Student Union Governance Board was asked to make a recommendation regarding implementation of a fee reduction for fall semester 2020.

The board met on August 10, 2020 and September 24, 2020 to discuss the fee. The board reviewed the approved Student Union budget for fiscal year 2021 and the first two months of expenses and revenue to better understand the current reality and needs for this budget. The board discussed the possible impacts, to students and the university, if the fee or part of the fee was not collected. The board discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the board voted to submit the following recommendation to your attention:

The Student Union Governance Board recommends that 33% of the SUB Student Union Building Fee (\$50 for full time students) for fall semester 2020 not be collected in the spring 2021 semester. Students who do not enroll in spring 2021 will receive a 33% (\$50 for full time students) refund.

DATE: October 28, 2020

TO: Sandra Haynes, Chancellor

FROM: Ray White, Safety & Transportation Committee Co-Chair
Ian Jamieson, Safety & Transportation Committee Co-Chair

RE: Recommendation on Safety & Transportation Fee Reduction for Fall 2020

The Safety & Transportation Fee Committee was asked to make a recommendation regarding implementation of a fee reduction for fall semester 2020.

The committee met on September 15, 2020 and October 1, 2020 to discuss the fee, which was implemented for the first time this semester. The committee reviewed the MOU between the ASWSUTC and WSU Tri-Cities, discussed the history of the fee, and the purpose for funds collected.

The committee discussed the possible impacts, to students and the university, if a refund was to be processed. However, it was determined that this should not be the primary consideration in the committee's decision. Ultimately, it was student need for financial relief during the covid-19 crisis that carried the most weight with committee members. The non-collection of fee process will be determined at the university level once the final system wide decision is made.


After full discussion of the impacts, the committee voted to submit the following recommendation to your attention:

The Safety & Transportation Fee Committee recommends that 50% of the safety and transportation fee, charged to all resident and non-resident students in accordance with the MOU, for fall semester 2020 not be collected in the spring 2021 semester. Students who do not enroll in spring 2021 will receive a 50% (\$32.50 for full time or \$3.25 per credit for part-time students) refund.

MEMORANDUM

DATE: October 20, 2020

TO: Mary Jo Gonzales, Vice President of Student Affairs
Stacy Pearson, Vice President for Finance & Administration

FROM: Jhordin Prescott, Chair & Student Representative
Compton Union Building Advisory Board  10-21-20

SUBJECT: Recommendation for the Fall 2020 Compton Union Building (CUB) Mandatory Fee

PROPOSED: The Compton Union Building Advisory Board does not recommend a modification to the \$120 per semester mandatory student fee previously approved for fall semester 2020

BACKGROUND

The CUB mandatory fee was passed by student referendum in March 2005 to fund a complete renovation and modernization of the (then) 50-year old 6-floor, 250,000 square foot facility, at a cost of \$86,000,000. The mandatory fee, as passed by student referendum and approved by the Board of Regents, is dedicated entirely to debt service on the bonds issued to finance the renovation. The fee applied to all students enrolled at the Pullman campus beginning upon completion of the renovation in Fall 2008. Payments on this loan continue through 2039, at which point, collection of the fee will stop.

The CUB has remained open seven days a week during the fall semester despite COVID-19 impacts to campus. The facility has seen an average of over 3,900 uses per week and has implemented COVID-19 protocols to comply with local, state, and federal requirements and recommendations that allow the facility to stay open while providing a safe environment. The CUB is home to essential services including The Bookie, CougarCard Center, CougPrints Plus, dining and financial establishments, as well as physically distanced, comfortable spaces for students to access Wi-Fi and study.

After numerous meetings and extensive, thoughtful discussion, on Monday, September 21st, 2020, the CUB Advisory Board concluded that it would be prudent to recommend not refunding students any portion of the mandatory fee with the foundational principle to preserve the CUB for future Cougs, just as those before us have done. In this decision, the Board analyzed multiple ways that a refund of varying levels could impact the building and consequently future use. The first aspect of this decision stemmed from the promise that students made multiple years ago to invest in a building that students would be able to access now and into the future. The CUB is legally obligated to pay the bond debt – and this will be especially challenging in a year that is projected to operate at a deficit in funds. Any refund would be detrimental to the sustainability of the CUB for next semester and even more so for the upcoming years. All anticipated projects in the CUB have been suspended in order to prioritize necessary day to day

operations. By not recommending a refund, the Board is investing in the CUB's future to allow generations of Cougs to come to enjoy the inclusive space that the CUB strives to be.

C: Karee Shaw, Director, Compton Union Building
Compton Union Building Advisory Board Members

ASWSU

MEMO

To: President Kirk Schulz

From: Sean Doster, Chair of the ASWSU Senate
Bailey McCoy, Senate Pro Tempore


Subject: Affirmation of the Stadium Fee

Date: October 21, 2020

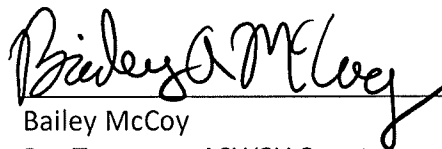
Tonight, the Associated Students of Washington State University Pullman Senate voted unanimously to affirm the collection of the \$25 per semester stadium fee for the 2020-2021 academic year.

The ASWSU Senate recognizes that the stadium fee serves the purpose of debt service only and therefore cannot be evaluated as other student fees have been this fall. The ASWSU Senate further recognizes that the stadium fee was passed in 2006 through student referendum.

Signed,



Sean Doster
Chair, ASWSU Senate



Bailey McCoy
Pro Tempore, ASWSU Senate

Leadership | Advocacy | Cougs

• Office: 509.335.9677 • Fax: 509.335.2493 • www.aswsu.wsu.edu

MEMORANDUM

DATE: October 20, 2020

TO: Mary Jo Gonzales, Vice President of Student Affairs
Stacy Pearson, Vice President for Finance & Administration

FROM: Lorena O'English, Chair & Faculty Representative, Student Media Board

SUBJECT: Recommendation for Fall 2020 Student Media Fee

PROPOSED: The Student Media Board recommends that there be no change in the mandatory student media fee for fall 2020.

BACKGROUND

The Student Media Fee of \$5 per semester, passed by student referendum in 2018 and paid by both undergraduate and graduate students, helps fund the operations of our office, which includes the Daily Evergreen, the Chinook yearbook, an advertising sales department, and 2.6 WSU staff members.

BOARD RECOMMENDATION

The board met on Oct. 20, 2020 and unanimously recommended that there be no change to the mandatory student media fee for fall 2020.

This recommendation is based on these factors:

Our office remains fully operational. We continue to create the same amount of journalistic content as we did last year with about the same staff. To save money, we have moved from daily to weekly print publication, and for health reasons, we do much of our work online. But the quantity and quality of that work and the mission we fulfill remain undiminished.

We have already experienced reductions in all three of our revenue sources. Student-fee revenue has fallen due to enrollment declines. Advertising revenue has plummeted an estimated 70%. We have seen a 7.5% decrease in our S&A allocation, and further reductions may be pending.

In response to those losses, we have not only ended four decades of daily print publication, but also eliminated a WSU staff position we were trying to fill, and reduced spending in many other categories.

Given the multiple funding reductions that have already necessitated unprecedented spending cuts, the board believes it's in the best interests of the students and our continued operations that the fee remains at the current \$5 level.

Lorena O'English

Lorena O'English

MEMORANDUM

TO: Mary Jo Gonzales, Vice President, Student Affairs
Stacy Pearson, Vice President, Finance & Administration

FROM: Bill Gardner, Chair, Associate Vice President, Public Safety
And Members of the Transit Advisory Group (TAG)

DATE: October 23, 2020

SUBJECT: Recommendation Regarding Credit of Student Transit Fee

The Transit Advisory Group (TAG) met on October 21, 2020 to decide whether or not to recommend a credit of some amount for the mandatory Student Transit Fee, which is currently \$36.08 per semester. It was the unanimous decision of the group to forego a credit recommendation since it was determined that a credit of as little as \$5 per semester would have a detrimental programmatic and financial impact on the Student Transit Program going forward.

During the meeting, student leaders were shown the financial performance and forecasts over four years including actuals for fiscal year 2020, the current fiscal year 2021, and two future fiscal years. Funding for the annual \$2.3 million program comes from three sources: S&A Fees, Student Transit Fee (STF), and Transportation Services through parking revenue. The financial condition of the program is being negatively impacted by (1) a reduced S&A allocation for fiscal year 2021, (2) reduced STF funds due to lower enrollment, and (3) unavailability of parking funds due to reduced parking demand and reduced revenue experienced now and anticipated for spring semester. Even without offering a credit, the program will be facing reduced funding and service levels in the post COVID19 recovery years whenever that recovery begins.

While it is true that the current level of transit service this year has been reduced due to lack of activity on campus, the reduction in cost has not matched the proportion of reduced financial support. A credit of \$5 per semester, for example, would all but eliminate any program reserves that are forecasted for end of fiscal year 2021 and which will be needed to fund the program the following year.

A sample of members' feedback is as follows:

- Acknowledgement that many students are not in Pullman and able to use transit.
- Agreement that transit is a vital student service.
- Transit is important especially in the winter months for those with safety concerns with winter driving.
- Students in Pullman now rely on transit to get around town.
- More important to sustain the program financially than offer a small refund.
- Viewed as an investment in future transit infrastructure to ensure the system benefits remain intact.

Student members of TAG are undergraduates, Alexis Daniels, Samantha Gerlach, Christian Schaffer, Alexander Pan; and graduate representative, Alexander Howell.

A Zoom recording and minutes of the meeting are available upon request.

Cc: TAG members
John Shaheen, Director, Transportation Services

ASWSU

MEMO

To: President Kirk Schulz


From: Kathryn Carstens, Chair of the Tech Fee Committee
Sean Doster, Chair of the ASWSU Senate

Subject: Tech Fee Allocation

Date: October 21, 2020

Tonight, the Associated Students of Washington State University Pullman Senate voted unanimously to keep the rate of the Tech fee at \$20 per semester for the 2020-2021 academic year.

Signed,



Sean Doster
Chair, ASWSU Senate



Kathryn Carstens
Chair, Tech Fee Committee



MEMORANDUM

To: Kirk Shulz, WSU President

From: Domanic Thomas, Vice Chancellor for Enrollment and Student Affairs

CC: Mel Netzhammer, Chancellor for WSU Vancouver

Re: S&A and Student Tech Fees

Date: October 23, 2020

This memorandum is to serve as an update to the current conversations regarding the Services and Activities (S&A) and Student Tech fee committees at WSU Vancouver. The committees are in the early stages of meeting and have made progress on training and planning for the allocation of fees. The committees will be in close conversation with supported units regarding their allocations and shifts to spending as a result of COVID-19. The committees have discussed an intended approach for analyzing the needs of students and any prospective changes or return of fees to students.

This approach includes moving the timeline up for submission of requests for funds (Dec – Jan) and a supplemental review of actual and anticipated unspent dollars in the supported units. At that time the committees will have a sense of the FY 22' needs and a more accurate account of funds that will remain at the close of the fiscal year. The committees will then make a recommendation if a partial return of fees, increase/decrease in the FY 22' fee, or any other option available is appropriate. This recommendation will be determined in time for a review by Chancellor Netzhammer in advance of the March 2021 Board of Regents meeting.

Please let me know if there are any questions or concerns I can address in advance.

Regards,

A handwritten signature in black ink, appearing to be 'D. Thomas'.

Domanic Thomas
Vice Chancellor Student Affairs & Enrollment
cc: Student fee committee members

ACTION ITEM #1

2022 Board of Regents Meeting Schedule (Kirk Schulz)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of the 2022 Board of Regents Meeting Schedule

SUBMITTED BY: Kirk H. Schulz, President

PROPOSED: That the Board of Regents approve the schedule for the 2022 Board of Regents Meetings; and delegate authority to the President of the University or his designee to select and designate appropriate meetings places, establish meeting times, establish the agenda and prepare agenda items, dispatch all official notices to meet the state Open Public Meetings Act or other notice requirements, publish minutes and maintain records of meetings, and take other necessary action as required for the orderly conduct of Board Meetings.

SUPPORTING
INFORMATION: Proposed meeting dates are as follows:

2022	
<u>Date</u>	<u>Location</u>
January 20-21, 2022 (Retreat)	TBD
March 10-11, 2022	Tri-Cities
May 5-6, 2022	Spokane
June 9-10, 2022 (Retreat)	TBD
September 15-16, 2022	Pullman
November 17-18, 2022	Vancouver

BOARD OF REGENTS

2022 Board of Regents Meeting Schedule

Resolution #201113-631

BE IT RESOLVED that the Board of Regents of Washington State University hereby adopts the following schedule of meeting dates for 2022:

<u>Date</u>	<u>Location</u>
January 20-21, 2022 (Retreat)	TBD
March 10-11, 2022	Tri-Cities
May 5-6, 2022	Spokane
June 9-10, 2022 (Retreat)	TBD
September 15-16, 2022	Pullman
November 17-18, 2022	Vancouver

BE IT FURTHER RESOLVED that pursuant to RCW 28B.10.528, authority is hereby delegated to the President of the University or his designee to select and designate appropriate meeting places, establish meeting times, establish the agenda and prepare agenda items, dispatch all official notices to meet the state Open Public Meetings Act or other notice requirements, publish minutes and maintain records of meetings, and take other necessary action as required for the orderly conduct of Board meetings.

BE IT FURTHER RESOLVED that when a regular meeting is rescheduled, notice thereof will be given in conformance with the notice requirements specified by the Open Public Meetings Act for special meetings, with the understanding that special meetings may be called by the President of the Board or as otherwise provided by law.

BE IT FURTHER RESOLVED that the Board of Regents may convene Executive Sessions whenever it is deemed necessary in the interest of the University for the purpose of discussing matters or items for which Executive Sessions are authorized in RCW 42.30 as it now exists or may be amended hereafter.

DATED this 13th day of November, 2020.

Chair of the Board of Regents

Secretary of the Board of Regents

ACTION ITEM #2

Proposed Revision to WAC 504-24-030 Undergraduate Housing Requirement (Mary Jo Gonzales)

November 13, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman Campus, Revision to WAC 504-24-030 Undergraduate Housing Requirement

PROPOSED: That the Board of Regents adopt revisions to WAC 504-24-030 Undergraduate Housing Requirement

SUBMITTED BY: Mary Jo Gonzales, Vice President for Student Affairs

**SUPPORTING
INFORMATION:**

The rule change for WAC 504-24-030 is requested in order to a) updated and clarify procedural guidelines, b) improve the University's ability to respond to emergent student needs and special circumstances, and c) assign delegate authority at the appropriate institutional level. This change, prompted by a thorough review of policy during the COVID-19 pandemic, will allow the Division of Student Affairs' Housing and Residence Life Department to address student and family needs in our ever-shifting environment and clarifies language from earlier versions.

The University filed an emergency rule making order effective June 30, 2020 in order to adapt to the needs of students as quickly as possible and remain compliant with RCW 28B.30.150. Information was presented as a Future Action Item at the September 17, 2020 Board of Regents meeting.

In accordance with University and Washington Administrative Code rules, a public hearing was held on October 10, 2020 to solicit comment. No comments were received, written or oral, from the public on this matter.

AMENDATORY SECTION(Amending WSR 95-07-044, filed 3/8/95, effective 4/8/95)

WAC 504-24-030 Undergraduate housing requirement.

(1) University-recognized housing includes residence halls, and university-approved fraternities, sororities, and co-op houses.

(2) Housing requirements for single undergraduate students. To the extent that room is presently available, as determined by the university, in an official university-recognized living group, all single undergraduate freshmen under twenty years of age are required to live in organized living groups which are officially recognized by the university (residence halls, fraternities and sororities) for one academic year.

(a) Exemptions. Exemptions will be considered when a student demonstrates to the ~~((department of residence life))~~ vice president for student affairs or designee that either:

(i) The student has attended an institution of higher education as a regularly enrolled student for at least two regular semesters or three regular quarters (excluding summer sessions);

(ii) The student is living with immediate family in a family situation (mother and/or father; legal guardian; aunt or uncle; or grandparent(s));

(iii) The student has secured a statement from a physician or psychologist stating that residence in recognized student housing would detrimentally affect the student's physical health or emotional well-being; or

(iv) The student demonstrates that living in recognized University housing would cause undue financial hardship or other extraordinary hardship.

(b) Process. Applications for permission to reside off campus are available from ~~((the))~~ Washington State University ~~((Department of Residence Life, Streit Perham Office Suite, Pullman, WA 99164-1726))~~. Applications are reviewed and a determination is made whether an exemption will be granted. Persons applying for such exemption will be informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the vice ~~((provost))~~ president for student affairs or designee. The vice ~~((provost))~~ president or ~~((his/her))~~ designee will evaluate the appeal and approve or deny the appeal.