

MINUTES
Board of Regents
March 2, 2018

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 8:00 a.m. on Friday, March 2, 2018, at WSU Tri-Cities, Consolidated Information Center, Rooms 210-214, Richland, Washington.

Present: Regent Ted Baseler, Chair; Regents Brett Blankenship, Don Barbieri, Scott Carson, T. Ryan Durkan, Alyssa Norris, Lura Powell, Heather Redman, Ron Sims and Mike Worthy; President Kirk H. Schulz.

I. OPENING

A. Report from the Chair of the Board of Regents. Chair Baseler called the meeting to order and provided welcoming remarks to the audience. He extended special thanks and appreciation to WSU's newest Chancellor, Sandra Haynes, and her staff for hosting the Regents.

Chair Baseler further reported on some of the activities Board members have participated in since the last regular Board meeting.

- December 28th – Regents Powell, Blankenship, and Norris represented the Board at the Holiday Bowl in San Diego.
- January 9th – Regents Powell and Blankenship attended and participated in Regents and Trustees Day in Olympia.
- January 25th and 26th - Regents held a Board of Regents retreat in Seattle, WA.
- January 26th – WSU Regents joined the University of Washington Regents for a joint social event. Chair Baseler said it was an outstanding evening and provided both Boards an opportunity to visit with each other, as well as with other University leadership.

In conclusion, Chair Baseler reminded the audience there would be a public comment period during the meeting. He said the public comment period would be after the regular agenda items and would be for up to 10 minutes.

B. Report from the President of the University. President Schulz added welcoming remarks. He said his report would be a preview of his upcoming State of the University Address scheduled for March 27. He said this year's address would start off a "week of celebration" of faculty, staff and student achievements at WSU and would highlight some of WSU's outstanding faculty, outstanding academic programs, honors-winning students, state-of-art facilities, private gift support and international perspectives.

President Schulz reported on the following nationally-honored faculty at WSU:

- M. Kariuki Njenga elected a Member of the National Academy of Medicine
- John Peters named a Fellow of the American Association for the Advancement of Sciences & and Fellow of the American Academy of Microbiology
- Susmita Bose named a Fellow of the National Academy of Inventors & Fellow of the Materials Research Society
- Aurora Clark named a Fellow of the American Chemical Society
- Janet Katz named a Fellow of the American Academy of Nursing
- Andrei Smertenko won a \$1M National Science Foundation (NSF) CAREER award

In addition, President Schulz reported, four WSU faculty were named to the Washington Academy of Sciences last summer.

President Schulz continued his report and highlighted a few of WSU's outstanding and nationally recognized academic programs:

- WSU's online MBA and Executive MBA programs were ranked 12th nationally by U.S. News and World Report
- College of Nursing is one of only 15 universities or health care organizations nationwide named a Center of Excellence by the National League for Nursing
- Writing Program has been ranked among the top 19th nationally by U.S. News and World Report
- Foreign Language Program was named among the 10 Most Innovative Colleges for Foreign Language Study by TheBestColleges.org
- Online Psychology Program has been ranked among the 12 Best Online Psychology degree programs by Affordable Colleges Online

President Schulz reported there have been numerous examples of honors-winning students this past year. For the first time in many, many years a WSU student was named a Rhodes Scholar finalist. He said students are succeeding competitively at the highest levels and an increasing number of WSU students are being selected for the Goldwater, Udall, and Gilman Scholarships. He said students are interested in using their WSU-gained knowledge in a variety of ways after graduation and highlighted the following:

- Cornelius Adewale received the Bullitt Environmental Prize which recognizes people with extraordinary potential to become powerful and effective leaders in the environmental movement
- Jacob Day received the Ruth L. Kirschstein National Research Service Award for the accidental discovery and subsequent development of a compound that enables scientists to investigate the protective role that sulfur dioxide plays in the heart
- Thu (Lily) Ly received an American Heart Association Fellowship which provides 2 years of financial support and mentored research training for graduate students to encourage careers in cardiovascular and stroke research
- Five WSU students were awarded National Science Foundation research fellowships
- Design & Construction students won first place in the Design-Build Institute of America's national student competition held November 8-10, 2017 in Philadelphia

President Schulz reported it has been a banner year for opening new facilities that will have a significant impact on WSU's mission. New facilities include: the WSU Everett Building, the SPARK, the Schnitzer Museum of Art, the Elson S. Floyd Cultural Center, and the Student Union Building at WSU Tri-Cities, the Rawlins Research Complex, and the Chinook Student Center. He said these state-of-art facilities are critical to keeping faculty and students current. President Schulz further reported with the passage of the capital budget the legislature provided funding for a new Plant Sciences Building, Global Animal Health Phase II, design funding for the Academic Building in the Tri-Cities and predesign funding for the Life Sciences Building in Vancouver.

President Schulz further reported on private gift support. He said gift support is critical for WSU's success moving forward and highlighted the following recent gifts:

- Schweitzer Chair in Power Apparatus and Systems: \$1.5 million
- Navrotsky Institute for Experimental Thermodynamics: \$1 million
- McClaskey Chair in Hospitality Business Management: \$2 million (WSU Vancouver)
- Wine Spectator: \$1 million
- Clif Bar & Company and King Arthur Flour Endowed Chair in the Bread Lab: \$1.5 million
- Endowed Deanship in the College of Agriculture, Human, and Natural Resource Science: \$5 million

President Schulz provided remarks on WSU's international perspective, which he noted is very critical in an interconnected world. President Schulz said the INTO program at WSU has been extremely helpful in this regard and that while he understood there were risks in putting together the program, given the dynamics of the international student population, WSU would be tremendously challenged with international student enrollment if it had not put the INTO program in place. President Schulz also stated that WSU has more than 700 students study abroad annually. In other top 25 public research universities, that number is several thousand and WSU needs to get more of our students out and studying abroad.

President Schulz concluded by expressing his sincere appreciation to WSU Tri-Cities Chief of Staff John Mancinelli for his outstanding efforts in working with the senior leadership team on the Tri-Cities campus during the recent Chancellor transition. He thanked John for his service to WSU and said he sees a very bright future ahead for WSU Tri-Cities.

C. Report from the WSU Tri-Cities Chancellor. Chancellor Sandra Haynes welcomed the Regents to the Richland campus and remarked that as it was only her fourth day on campus, and in place of a typical Chancellor's report she presented a short video giving an overview of the Tri-Cities campus. At the conclusion of the video presentation, Chancellor Haynes remarked that the Tri-Cities campus is very proud to be a part of the Tri-Cities community and has many strong industry partnerships in the area. She said it is her vision that those partnerships will continue to develop and become stronger in the next few years. She noted that one of the things that drew her to the Tri-Cities campus was the opportunity to work with and champion the large under-represented student population. She commented the Tri-Cities campus has the most diverse student body of the WSU campuses with 41 percent of the student population being first generation students. Chancellor Haynes said she is thrilled to be the new Chancellor at the Tri-Cities campus.

II. CONSENT AGENDA.

Chair Baseler reported there was one item on the Consent Agenda.

- A) Approval of Minutes – November 11, 2017 and January 26, 2018, Board of Regents Meetings

Chair Baseler asked if any Regent wished to remove the item on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. Carried.

III. REPORTS FROM SHARED GOVERNANCE GROUPS. Representatives from each of the following University groups—Faculty Senate, Associated Students of Washington State University Tri-Cities, Administrative and Professional Advisory Council, and the Alumni Association—reviewed their reports as submitted. (*Exhibit A*)

V. EXECUTIVE AND GOVERNANCE COMMITTEE REPORT. Vice Chair Sims, filling in for Chair Baseler during the Executive and Governance Committee, reported the Committee reviewed presentations on three Action Items and submitted the following for Board consideration:

Proposed Changes to Board of Regents Policy on Committee Charters

It was moved and seconded that the Board of Regents approve the proposed changes to the Board of Regents Committee Charters, which will be incorporated into the Board of Regents Policy on Committee Charters as proposed. Carried. (*Exhibit B*)

Proposed Board of Regents Bylaws Revision

It was moved and seconded that the Board of Regents approve and adopt the proposed changes to the Board of Regents Bylaws. Carried. (*Exhibit C*)

Proposed Board of Regents Policy – Presidential Performance Evaluations

It was moved and seconded that the Board of Regents approve the proposed Board of Regents policy for Presidential Evaluation as proposed. Carried. (*Exhibit D*)

VI. STUDENT AFFAIRS AND STUDENT LIFE COMMITTEE REPORT. Regent Barbieri reported the new WSU Athletic Director Pat Chun was able to attend the Committee meeting and commended President Schulz on this recent appointment. Regent Barbieri reported the committee heard a presentation from Vice President for Student Affairs Mary Jo Gonzales on several recent Student Affairs External Reviews. He said the external reviews were conducted to objectively look at how student services are being implemented within the system. Regent Barbieri further reported the committee spent a significant time reviewing action plans as they related to the external reviews. He said the objective of these action plans is to create an environment where students can succeed and thrive. Regent Barbieri reported the Office of Student Affairs is in the process of providing leadership development in the Student Conduct office and is developing a multicultural student handbook. Regent Barbieri further reported the committee discussed multicultural student services and the need to break down the barriers that prevent students from aggregating. Lastly, Regent Barbieri reported the committee will be reviewing the area of Residence Life during upcoming Board meetings.

VII. RESEARCH AND ACADEMIC AFFAIRS COMMITTEE REPORT. Regent Powell reported the Research and Academic Affairs Committee reviewed presentation on three Future Action Items presented by Executive Vice President and Provost Dan Bernardo. She said the first Future Action Item presentation was Proposed Revisions to the WAC Chapter 504-49 which would establish permanent rules for the administration of the WSU Energy Program. Regent Powell reported the second Future Action Item presentation was regarding the establishment of the Institute for Senior Living. She said the concept would be for the Institute to serve as a global center for senior living excellence delivering the operational benefits of healthcare, technology, hospitality, education and policy to the point of service. The Institute will be housed in the School of Hospitality and Business Management and will have collaborations across WSU. Regent Powell reported the third Future Action Item presentation was regarding the establishment of a Masters in Political Science. Regent Powell further reported the Committee hear presentations on three Information Items: IREACH Update and *Faculty Manual* changes approved by the President under delegated authority presented by Executive Vice President and Provost Dan Bernardo, and an Office of Research Update presented by Vice President for Research Chris Keane.

VIII. INSTITUTIONAL INFRASTRUCTURE COMMITTEE REPORT. Regent Worthy reported the Institutional Infrastructure Committee reviewed in depth a presentation on the Finance and Human Resources Modernization Initiative provided by Associate Vice President for Finance Matt Skinner. He said a contractor has been identified through the Request for Proposal process and the financing plan is in the process of being developed. Regent Worthy said the Board would be reviewing an in-depth presentation on the initiative at the May Board of Regents meeting and proposals would come before the Board for consideration in June.

Regent Worthy also reported the Committee heard presentations on four Future Action Items presented by Vice President for Business and Finance Stacy Pearson: WSU Wenatchee Tree Fruit Research and Extension Center Sale of Real Property, WSU Prosser, IAREC Ground Lease, Olympic College Engineering Agreement, and WSU Tri-Cities, Athletic Fields Agreement/Ground Lease with Richland School District.

Regent Worthy further reported the Committee hear two presentations on Action Items and submitted the following for the Boards consideration:

WSU Spokane, University District Pedestrian/Bike Bridge Agreements

It was moved and seconded that the Board of Regents adopt resolution #180302-571 delegating authority to the President or his designee to enter into any and all documents, including but not limited to, University District Pedestrian/Bike Bridge Agreement and a Front Avenue Parking Agreement, which will be necessary to convey a right of way to the City of Spokane as proposed. Carried. (*Exhibit E*)

WSU Pullman, Terre View Research Facility Relocation Design Approval

Regent Worthy noted for the record that it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve the design of the Terre View Research Facility Relocation project as proposed. Carried. (*Exhibit F*)

IX. FINANCE AND COMPLIANCE COMMITTEE REPORT. Regent Carson reminded the audience that the Finance and Compliance Committee is a committee of the whole and reported the Committee held extensive discussions on the items he would be reporting on. He reported first the Committee heard an Internal Audit Update presented by Chief Audit Executive Heather Lopez. Regent Carson said the Committee then heard from both Heather Lopez and State Auditor Debbie Pennick on the WSU Financial Statement Audit Exit. He said for the first time in many years WSU would be receiving an Audit Finding. Regent Carson further reported Vice President Stacy Pearson provided Regents additional information on the Audit Finding and processes being implement to prevent such findings in the future.

Regent Carson reported the Committee reviewed seven Future Action Items presented by Associate Vice President and Chief Budge Officer Joan King; 2019-2021 Biennial Capital Budget Request, 2019-2021 Biennial Operating Budget Request, Academic Year 2018-2019 Tuition Rates, Services and Activities Fees Committee Allocations for Summer 2018 and Academic Year 2018-2019, Services and Activities Fees Rate Changes for Academic Year 2018-2019, WSU Pullman, Student Technology Fee Committee Allocations for Fiscal Year 2019, and WSU Vancouver, Student Technology Fee Committee Allocations for Fiscal Year 2019.

Lastly, Regent Carson reported the Committee heard a presentation on one Action Item and presented the follow for Board consideration:

FY2018 Housing and Dining Rates

It was moved and seconded that the Board of Regents approve an increase in the Housing and Dining Rates as proposed. Carried. (*Exhibit G*)

X. STRATEGIC AND OPERATIONAL EXCELLENCE COMMITTEE REPORT. Regent Durkan reported the Strategic and Operational Excellence Committee heard a Legislative Update presented by Vice President for Government Relations Colleen Kerr. Regent Durkan further reported Executive Vice President and Provost Dan Bernardo provided Regents with copies of the WSU Accreditation Year Seven Self-Evaluation Report for review. Regent Durkan said the Regents should recall the Board approved the report last year and more information regarding the upcoming site visit would be provided in the near future. Regent Durkan extended the Board's appreciation to Vice Provost Erica Austin and Assistant Vice Provost Craig Parks for all of their hard work on the report.

Regent Durkan reported the Committee discussed one Future Action Item: Establishment of the College of Medicine's Technology Incubator. She said Dean Dr. Tom Tomkowiak lead a very good discussion with the Board and said the focus of the incubator would be the only one with the core mission to solve the problem related to healthcare in underserved communities in the State.

Regent Durkan further reported the Committee had one Action Item to submit for the Board's consideration:

Regents Distinguished Alumnus Award

Regent Durkan noted for the record that it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents grant the 2018 Regents Distinguished Alumnus Award to Candidate G. Carried. (*Exhibit H*)

XI. OTHER BUSINESS. Chair Baseler reported that the Regents met in Executive Session, Thursday, March 2, 2018, with legal counsel to discuss pending or potential litigation involving the University. No action was taken as a result of the Executive Session.

XII. PUBLIC COMMENT PERIOD. The following individuals provided public comment on previously approved changes to parking lot designations on the Pullman campus and proposed parking fee increases: Michelle Edenso, Eric Needham, and Victor Edenso.

XIII. ADJOURNMENT. The meeting adjourned at 10:18 AM.

Approved by the Board of Regents at its meeting held May 4, 2018, in Spokane, Washington.

SIGNED COPIES AVAILABLE IN THE PRESIDENT'S OFFICE

WASHINGTON STATE UNIVERSITY  FOUNDATION

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Lewis Lee, President, WSU Foundation
Chair, Board of Directors, WSU Foundation

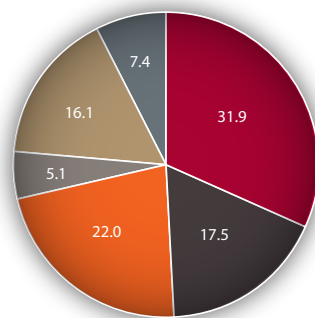
The Washington State University Foundation is pleased to report the following:

- During Fiscal Year 2018 (July 1, 2017—June 30, 2018) the WSU Foundation received \$77,561,688 in total fundraising commitments as of January 31, 2018. More information can be found on the Year-to-Date Progress Report that accompanies this report.
- The WSU Foundation's endowment continues to perform well in favorable market conditions. As of December 31, the endowment market value was \$496,564,639, a high-water mark for the fund. The investment return for the first six months of FY2018 was 7.00%. 1-year, 3-year and 5-year returns were 15.70%, 7.00% and 8.00% respectively. Additional endowment performance information can be found at: <https://foundation.wsu.edu/endowment-performance/>.
- Since October 2017, Lisa Calvert, Vice President for Advancement and CEO of the WSU Foundation, has been leading a comprehensive Philanthropic Impact Study featuring interviews with 180 advancement staff, university leadership, and volunteers. The purpose of the study is to evaluate how teams work together, align system and university leadership with emerging advancement vision, and to focus advancement staff. The results of this comprehensive study will inform improvements to organizational structure, systems, processes, staffing, and resources as necessary to position WSU's fundraising operation for optimal, sustainable philanthropic growth and engagement as planning for the next comprehensive campaign effort continues.
- The WSU Foundation Board of Directors held its annual planning retreat February 22-23 in Rancho Mirage, CA, in conjunction with the WSU Alumni Association's annual Cougars of the Desert Luncheon and Desert Golf Classic in Palm Desert, CA.
- The next meetings of the WSU Foundation Trustees will be May 17-18, 2017, at WSU Tri-Cities. The next meeting of the Board of Directors is May 18, 2018 at WSU Tri-Cities.

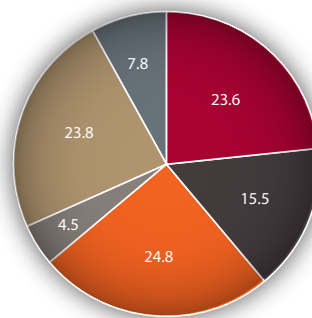
WASHINGTON STATE UNIVERSITY FOUNDATION
YEAR-TO-DATE PROGRESS REPORT
 July 1, 2017 - January 31, 2018

Fiscal Year-to-Date	1/31/2018	1/31/2017
Gift Totals	\$37,486,975	\$27,151,567
Private Grants	\$12,450,019	\$15,823,640
Sub Total, Gifts & Grants	\$49,936,993	\$42,975,206
Pledge Balance	\$7,413,230	\$2,597,200
Sub Total Gifts, Grants & Pledges	\$57,350,224	\$45,572,406
Revocable Gifts	\$10,908,002	\$9,121,617
Annual Fundraising Totals	\$68,258,226	\$54,694,023
Other Contributions	\$9,303,462	\$11,751,868
Annual Total	\$77,561,688	\$66,445,891

Note: These figures are unaudited



JANUARY 2018



JANUARY 2017

FISCAL YEAR
CONTRIBUTIONS
BY SOURCE
(AS A PERCENTAGE)



Month Ended January 31st	1/31/2018	1/31/2017
Gift Totals	\$12,100,487	\$5,378,311
Private Grants	\$2,753,672	\$3,268,662
Sub Total, Gifts & Grants	\$14,854,158	\$8,646,973
Pledge Balance	-\$2,126,369	-\$196,191
Sub Total Gifts, Grants & Pledges	\$12,727,789	\$8,450,782
Revocable Gifts	\$1,615,000	\$905,000
Other Contributions	\$0	\$0
Monthly Total	\$14,342,789	\$9,355,782

Endowment Summary	Six Months Ended 12/31/2017	Six Months Ended 12/31/2016
Endowment, Beginning 6/30	\$466,147,989	\$418,880,665
Gifts and Other Additions	\$9,757,178	\$7,083,844
Investment Gains (Losses)	\$32,782,744	\$17,521,337
Distributions to WSU Programs and Advancement Fee	-\$12,123,272	-\$11,874,765
Endowment, Ending	\$496,564,639	\$431,611,081
Investment Return, FY2018 (July 1-Dec. 31, 2017)	7.00%	4.20%
1-year Return	15.70%	5.50%
3-year Return	7.00%	3.80%
5-year Return	8.00%	6.80%
10-year Return	4.60%	4.20%

KEY STATISTICS	1/31/2018	1/31/2017
Alumni of Record Available for solicitation	185,674	176,917
Alumni Participation Rate	7.3%	7.6%
Total Number of FY Donors	33,042	34,361
Total FY Gifts, Grants, Pledges, Revocable Commitments	60,374	57,755

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Faculty Senate Report

SUBMITTED BY: Judi McDonald, Chair of the Faculty Senate



The Faculty Senate continues to view this as an exciting year of activities and opportunities. We continue to discuss, edit, and pass the proposals forwarded from the committees to the senate, and our committees continue to prepare and review proposals for positive changes in curriculum, programs and policies.

The senate executive benefitted greatly from attending the PAC-12 Academic Leadership Coalition in mid-February. We were able to see that there are some areas where our shared governance structure is working well, and others where we can look to our peers for models that will lead to substantial improvement in the way the Faculty Senate operates.

Budget cuts, coupled with the need to improve and change in order to increase revenue and reputation are a significant challenge for the university and an important part of all of our discussions. The Faculty Senate remains committed to finding ways to enhance our academic curriculum and programs, improve working conditions for faculty and students, and support research and innovation.

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: ASWSUTC Report

SUBMITTED BY: Israa Alshaikhli, ASWSUTC President

This year ASWSUTC is focusing on five initiatives: innovation, inclusion, transparency, college accessibility, and community. Our goal is to evaluate and continually improve the ways we reach out to students and involve them in our decision-making process; we want everyone on campus to feel welcome and represented. We are focusing on being more transparent with students regarding our decisions and finances as well as provide more resources to all our students such as providing book stipends, coordinating legal services for undocumented students, and supporting our LGBTQ community. With all of these initiatives, we want to continue building a supportive community on campus where everyone works together to serve the students.

Below are some of the projects and initiatives we worked on or have been working on to achieve our goals:

- We are working with the WSU Tri-Cities administration to build a recreation facility on campus, open a diversity center, and continue exploring the options of affordable healthcare for students.
- During the fall semester, we worked on increasing civic engagement's efforts on campus, so we hosted a forum where we invited Washington State Attorney General, Bob Ferguson and WSU Vice-President of Government Relations, Colleen Kerr to talk to students about the different university and state initiatives regarding higher education and undocumented students.
- We were able to have a ballot drop box on campus during election, and we registered more than 150 students to vote.
- To increase our inclusion efforts on campus, we collaborated with clubs, WSU administrators, and departments to host LGBTQ week where our LGBTQ students felt supported and heard. We also hosted family-friendly events, and service-based events, such as Service Week where students participated in a different community service project every day. Additionally, we helped raise approximately \$700 for the American Cancer Society and \$650 for the hurricane relief.
- Our Senate has passed four resolutions so far this year. They were centered around increasing sustainability on campus, opening a diversity center, improving the café services in the SUB, and recognizing Columbus day as Indigenous Peoples Day.

In addition to fulfilling our goals and delivering on our promises, we transitioned our offices to the new Student Union Building, and we have been reaching out to students and working with the building's Governance Board to make sure that the building meets students' expectations. Examples include, coffee services, healthier food options, and hygiene products in the bathrooms.

We will be working on the following for the remaining of the academic year:

- Advocating for a diversity center on campus.
- Working on a feasibility study for a recreation facility.
- Repurposing the old student lounge as a clubs and organizations space.
- The 8th Annual Fund the Future 5K Run on March 31st-To raise money for scholarships.
 - We have received \$2,250 in donations so far.
- The 3rd Annual Crimson Fest on March 31st- A campus-wide event for students and their family.
- The 2nd Annual Multicultural Night on March 2nd- A campus-wide event where we feature different cultures
- We received \$3,250 from the bookie corporation that will be allocated toward the 5k and the Multicultural Night.

We are looking forward to welcoming our new Chancellor, Dr. Haynes, and working with her and our WSU administrators to accomplish our goals.

March 02, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: APAC Report

SUBMITTED BY: Brigitta Jozefowski, Chair, Administrative Professional Advisory Council

The Administrative Professional Advisory Council is pleased to report the following:

- At the direction of President Schulz, APAC reached out to VPs and upper administration to speak at our monthly meetings. Dr. Asif Chaudhry, VP of International Programs, was our guest speaker in December; Stacy Pearson, VP of Finance and Administration, in January; and Dr. John Tomkowiak, Dean, Elson S Floyd College of Medicine, was the speaker in February.
- Officers met with Vice Provost for Academic Affairs, Erica Austin, regarding APAC involvement with developing FAQs on campus climate for the NWCCU accreditation on-site evaluation.
- Officers participated in a Readiness Assessment for WSU's Modernization Initiative (ERP implementation) conducted by ISG. This assessment was required by the State Office of the CIO.
- APAC Chair and respective sub-committee collaborated with the chairs and respective sub-committees of the President's Commission on the Status of Women and the Association for Faculty Women to submit a memo to President Schulz and Provost Bernardo outlining a proposed pilot salary study. President Schulz was very receptive of this request and asked Vice Provost Kelly Ward to take the lead on this important initiative. A representative from the Faculty Senate and Fran Hermanson will also be involved.
- Officers participated in the WSU Tri-Cities Chancellor Search interview process.
- After several months of a vacant council position, WSU Tri-Cities has representation on APAC! This was accomplished through personal visits by the APAC Chair to the TC campus.
- APAC continues work on the Professional Development Initiative. The respective sub-committee selected and confirmed Robin Blanchard for the Keynote Spring Semester Seminar. Venue has been confirmed and marketing campaign initiated. Monthly seminars are well received and attended. APAC is collaborating with HRS in marketing and registering attendees via SkillSoft.
- APAC continues work on the tuition waiver issue. The respective sub-committee reached out to Global Campus reps to discuss the inclusion of online-courses in the tuition waiver program. David Cillay, VP for Academic Outreach and Innovation, has been part of these conversations.
- APAC underwent a very tedious process of combining APAC Guidelines and By-Laws into one document. This included necessary updates to the document as well as an overhaul of the election process for council members and alternates.
- Officers continue monthly meetings with President Schulz to discuss current AP issues, updates on shared governance, and Presidential initiatives.
- APAC Chair proudly participated in Fall Convocation on the WSU Pullman campus.
- APAC graciously enjoyed a holiday reception hosted by President Schulz and First Lady Schulz.

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Progress Report

SUBMITTED BY: Mike King, WSUAA President

We More Than Doubled Membership...But Why Stop There?

This spring, the WSUAA will launch the “40-By-20” membership drive. Our goal is to reach 40,000 members by 2020. This member expansion will broaden the base of support to help set the stage for WSU’s next comprehensive fundraising campaign. WSU Foundation research found that WSUAA members are twice as likely to give to WSU and they give twice as much as nonmembers. The WSUF also reported that the WSUAA was the single largest source of new donors to the last campaign. The WSUAA is committed to this aggressive growth plan in order to help WSU reach its fundraising goals.

Breaking Records Doesn’t Just Happen at the Olympics

It was another record-setting fall for the WSUAA. We saw the fastest sell-out of *The Feast* dinner series, and our Platinum Life and Life Member Reception at Homecoming was the biggest ever. PreGame events surpassed attendance forecasts, and we added an Apple Cup Rally that exceeded venue capacity. In total, we hosted 804 events last year for Cougs to connect with WSU and one another.

Two Cougar-Powered Wine Programs

Since the WSUAA established it in 2006, the Wine-By-Cougars Wine Club has celebrated the impact Cougs make on the wine industry. The WSUAA’s other wine initiative, the Cougar Collectors’ Series, shines the spotlight on Cougar wines at the retail level, too. Together, Wine-By-Cougars and the Cougar Collectors’ Series accounted for over 18,000 bottles of wine being enjoyed by sophisticated Cougs across the country. The programs generate \$100,000 of revenue per year (including \$24,000 that supports the WSU trademark and licensing program). While this revenue supports many important WSUAA programs and initiatives, we are especially proud of the two endowed scholarships the WSUAA established in Viticulture & Enology and Wine Business Management. We’ve showcased over 110 Cougar wineries thus far.

The Cougar Collectors’ Series, those boldly emblazoned bottles with the Cougar logo, is currently offering Cougar IV in 60 retailers (and selling quickly!). Each Series installment features the fabulous wine from a different Cougar-connected winery. This year’s release was produced by EFESTE. We are very proud to announce Mercer Estates will release Cougar V in August 2018.

WSUAA—Always Up for the Next Challenge

ACTION ITEM #1

Proposed Changes to Board of Regents Policy on Committee Charters (Danielle Hess/Chris Hoyt)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Changes to Board of Regents Policy on Committee Charters

PROPOSED: That the Board of Regents approve the proposed changes to the Board of Regents Committee Charters, which will be incorporated into the Board of Regents Policy on Committee Charters

SUBMITTED BY: Danielle Hess, Senior Assistant Attorney General

SUPPORTING INFORMATION: On August 24, 2016, the Board of Regents approved Committee Charters, which were incorporated into a Board of Regents Policy on Committee Charters. Attached please find a copy of the Committee Charters, which includes proposed changes outlined in the "Audit and Compliance" section of the Finance and Compliance Committee. These changes are being proposed to bring the committee charters in sync with the institution's Internal Audit Charter and current practices, as established by that Charter.

Additionally, there is a minor word change proposed under the Executive and Governance Committee, which appears on page one of the Charters (changing the word "process" to "program").

ATTACHMENT: Washington State University Board of Regents Standing Committee Charters

Washington State University Board of Regents Standing Committee Charters

Executive and Governance Committee

Purpose. The Executive and Governance Committee has three central responsibilities: first, act as a monitor of and advocate for best practices in higher education governance; second, act on behalf of the board between meetings to address emergency situations; and third, serve as a sounding board for the university president and facilitate presidential evaluation and compensation.

Composition. The Executive and Governance Committee shall consist of the chair of the board, the vice chair of the board, and the immediate past chair of the board. The university president shall serve as an ex officio member of the committee. Committee membership shall change concurrent with the schedule for board elections as outlined in Article I, Section 3, of the Board of Regents Bylaws.

Authority. The Executive and Governance Committee shall have a broad mandate from the board to work with the board chair and the university president to help the board function effectively and efficiently in service to Washington State University and to the public it serves. It shall be vested with the authority to act on behalf of the board on emergency matters that cannot or should not be delayed until the board's next regularly scheduled meeting or until a special meeting of the full board is called, such action taking place at a meeting of the Executive and Governance Committee that has been properly noticed in accordance with the requirements of Washington law.

Three members of the Executive and Governance Committee shall constitute a quorum for the conduct of business of the committee. If three members of the committee are not available, the chair of the Board of Regents may designate any member of the board to temporarily fill the role as a member of the committee.

Responsibilities. The committee's responsibilities shall, at a minimum, include:

- Reviewing and recommending best practices in higher education governance to board members;
- Ensuring that a substantive orientation ~~process~~program is provided to all new board members;
- Encouraging all board members to continue to learn about the institution and their responsibilities and participate periodically in in-service education opportunities;
- Overseeing the timing and process of periodic board self assessment;
- Ensuring the board adheres to its policies, bylaws, and the Washington State Ethics in Public Service Law;
- Serving as a sounding board for the university president, when needed; and

- Monitoring the president's performance and facilitating presidential assessment and compensation.
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Research and Academic Affairs Committee

Purpose. The Research and Academic Affairs Committee facilitates the board's ultimate responsibilities for the teaching, research, and service missions of the university. The committee provides guidance and recommendations to the board on matters essential to the advancement of its strategic research and academic priorities and ensuring educational quality for its students.

This committee may consider matters relating to the institution's research enterprise; intellectual property; academic standards and requirements; the effectiveness and integrity of academic programs, including the assessment of student learning; the organization of departments, colleges, and statewide research and extension centers; research and academic policies, including those related to academic personnel.

Composition. There shall be at least three members appointed by the board chair as provided in the Board of Regents Bylaws. Additionally, the president shall appoint ex officio members from among the officers of the university who, in consultation with the committee chair, shall be responsible for development of committee agenda and for submitting recommendations to the board.

Responsibilities. This committee shall make recommendations and provide governance oversight on the following:

- **Advancement of Research.** This committee shall consider matters related to strengthening and advancing research, scholarship, and creativity -- statewide, nationally, and internationally. It shall also consider matters pertaining to economic development and engagement activities to enhance the university's efforts in helping to build the state and global economies, including advancing the culture of innovation and entrepreneurship at the university.
- **Intellectual Property.** This committee shall consider matters related to the university's intellectual properties. It shall also review management of the institution's intellectual property assets, as well as technology transfer activities conducted on behalf of the university by the WSU Office of Commercialization in support of the university's goals of ensuring that innovations and discoveries by WSU researchers are evaluated, protected where possible, and prepared for potential third-party licensing or other actions.
- **Academic Policy.** This committee shall consider matters relating to the educational policies of the university, including curriculum; instruction; educational technology; online education; research; public service; admission requirements; the establishment and discontinuation of educational and research departments, colleges, and units; and the establishment and discontinuation of degree programs.

- Enrollment Management and Planning. This committee shall consider matters pertaining to enrollment management and planning for the university, including enrollment levels for each campus, overall levels of domestic and international undergraduate and graduate enrollment, and graduation rates.
 - Equity, Diversity, and Inclusion. This Committee shall consider matters relating to equity and diversity and shall support the institution's efforts to promote academic excellence through the pursuit of equity, diversity, and inclusion in its programs and operations.
 - Faculty Affairs. This Committee shall consider matters relating to the faculty, including certain revisions to the Washington State University *Faculty Manual* and composition of the faculty.
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Student Affairs and Student Life Committee

Purpose. The Student Affairs and Student Life Committee is responsible for policies and matters relating to student life and education outside the classroom. It advises the board on student affairs issues and topics to help the board make informed decisions on matters directly affecting the students and supports institutional efforts to improve the quality of the student experience. The committee shall also consider issues and policies related to intercollegiate athletics and other programs that promote school spirit and the quality of student life.

Composition. There shall be at least three members appointed by the board chair, one of whom shall be the student regent, as provided in the Board of Regents Bylaws. Additionally, the president shall appoint ex officio members from among the officers of the university who, in consultation with the committee chair, shall be responsible for development of the committee agenda and for submitting recommendations to the board.

Responsibilities. This committee shall make recommendations and provide governance oversight on the following:

- Student Policies. This committee shall consider policies, practices, and procedures that create conditions to enhance student success, such as the institution's standards of conduct, housing and food service policies, health and safety policies, and policies governing student organizations and extracurricular activities. Working with other committees, it shall also consider issues related to student service areas of the university, including admissions, registration, financial aid, student advising, and housing.
- Student Experience. This committee shall develop an understanding of the non-academic programs and services that create conditions for student success and shall advise the board in its decision making on matters affecting the students. It shall support programs that help create a diverse, vibrant learning environment and student-oriented campus culture, such as civic engagement and leadership activities, education abroad, academic support programs, career services programs, intramural and club sports, and recreation, and other co-curricular activities.

- Athletics. This committee shall review matters related to intercollegiate athletics and athletic policies and planning.
-

Institutional Infrastructure Committee

Purpose. The Institutional Infrastructure Committee is responsible for ensuring that the necessary infrastructure is in place to support research, academic, residential, extra curricular, and co-curricular programs and services. The committee considers matters related to university buildings, grounds, facilities, roads, and related structures. It also considers matters related to the institution's information technology infrastructure and campus safety and security.

Composition. There shall be at least three members appointed by the board chair as provided in the Board of Regents Bylaws. Additionally, the president shall appoint ex officio members from among the officers of the university who, in consultation with the committee chair, shall be responsible for development of the committee agenda and for submitting recommendations to the board.

Responsibilities. This committee shall make recommendations and provide governance oversight on the following:

- Real Property. This committee shall consider the ownership, management, leasing, acquisition, and disposition of the university's real property.
- Physical Facilities. This committee shall consider the following:
 - Long-range physical planning, including capital and campus master plans;
 - Capital-asset preservation and renewal, including monitoring deferred maintenance and overseeing the repairs, replacements, modernization, and renovations of buildings and infrastructure systems (e.g., relating to roofs, electrical and infrastructure technology systems, fire-protection, etc.);
 - Major capital projects, with focus on evaluating institutional needs, prioritizing projects, and exploring funding scenarios;
 - Research infrastructure, including major research facilities, core instrumentation laboratories, and other capabilities;
 - Plant operations and maintenance, with focus on ensuring adequate funding to maintain the physical plant at appropriate standards; and
 - Facilities-related policies and procedures, ensuring that the institution has appropriate policies and procedures in place (e.g., bidding processes); is in compliance with regulatory requirements (e.g., regarding safety and the Americans with Disabilities Act); and addresses other special issues, as appropriate (e.g., sustainability initiatives).
- Information Technology. This committee shall consider the needs of, and coordination among, the various campuses in areas such as information technology, research computing, telephone services, and other technologies used or proposed for use by the university.

- **Campus Safety and Security.** This committee shall consider safety and security matters in the exercise of its responsibilities to enhance the safety of its students, faculty, staff, and visitors, as well as to protect the institution's infrastructure and information assets.
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Finance and Compliance Committee

Purpose. The Finance and Compliance Committee is responsible for ensuring the institution is operating in a financially sustainable manner, balancing its long-term and short-term financial obligations. This committee works in coordination with other committees, where appropriate, and may consider matters and policies relating to the following: internal and external audits; the accounting and financial controls of the university; risk management; operating and capital budgets; debt management; and financial and investment policies. This committee may also consider matters related to the institution's classified and administrative/professional employees.

Composition. This committee shall operate as a committee of the whole. The President shall appoint ex officio members from among the officers of the university who, in consultation with the committee chair, shall be responsible for development of the committee agenda and for submitting recommendations to the Board.

Responsibilities. This committee shall make recommendations and provide governance oversight on the following:

- **Investments.** Consistent with the Investment Policy Statement for the Washington State University Foundation Consolidated Endowment Fund (the Fund), this committee is responsible for:
 - Reviewing and recommending the Investment Policy, inclusive of the spending policy, and changes to the Investment Policy as it relates to the university endowed assets;
 - Reviewing and recommending Regents-appointed members to the WSU Foundation Investment Committee (the Committee);
 - Annually reviewing the operational performance of the Fund and the actions of the WSU Foundation, its Governors, and its Committee in their role as manager of university endowed assets in order to monitor performance and compliance with the scope of the delegation of management of university endowed assets; and
 - Reviewing and recommending the de-selection recommendations from the Committee of Regents-appointed members. De-selection does not include normal end-of-term roll-off of members.

This committee shall also review and recommend any other financial or investment policies of the university; monitor the performance of the treasurer and other officers charged with implementation of such policies; and monitor the performance of any other managed funds.

- **Audit and Compliance.** This committee shall assist the board in fulfilling its fiduciary oversight responsibilities relating to the financial health of the university

and the integrity of ~~the~~ its financial statements, systems of internal control and risk management, the performance of the auditors and internal audit function, and the university's compliance with legal and regulatory requirements. The committee shall review matters related to audit, risk management, and other compliance matters, as appropriate, and will make recommendations when board action is required.

- Management is directly responsible for the preparation, presentation, and integrity of the university's financial statements and the appropriateness of the accounting principles and reporting practices used by the university. This committee, in its audit role, is responsible for overseeing management's efforts to meet those responsibilities in a reasonable and appropriate manner. Sufficient opportunity for the independent external auditor to meet with the committee or the committee chair shall be provided.
 - This committee shall meet a minimum of four times per year with the university's chief audit executive to discuss the integrity-effectiveness of the university's systems of internal control, ~~and~~ the performance of the internal audit activity in carrying out audit-related responsibilities, including updates status of the Audit Plan and review of results of audit activities, and review of the internal audit charter, as needed. Sufficient opportunity for the internal ~~and independent~~ auditors to meet with the committee ~~should~~ shall be provided. This committee or the committee chair shall meet quarterly with the internal auditor in the absence of university officers.
 - This committee, in its audit role, may investigate any matter brought to its attention with full access to all records, facilities, and personnel of the university and the authority to engage other individuals as necessary to carry out its duties, consistent with applicable laws.
 - ~~○ The responsibilities of this committee, in its audit role include, but are not limited to, a review of the internal audit plan, a review of the audits completed, and a review of annual audited financial statements.~~
 - This committee may also consider policies regarding discrimination and harassment, Title IX, equal opportunity, and fairness and equality in all activities and practices at the university.
- Operating and Capital Budget Endorsement. This committee shall oversee the annual and long-range operating and capital budgets for the university and review and provide recommendations to the board concerning all proposed requests for appropriation of state funds for the university's operating and capital budgets, prior to submission to the legislature or other state authorities.
 - Student Fees, Tuition, Policies, and Charges. This committee shall consider rates and resulting fees directly affecting students, such as tuition; Housing and Dining policies and fees; Student Health and Wellness policies and fees; Student Recreation Center policies and fees; the Student Technology fee rate and allocations; and Services and Activities fee rate and allocations.

In accordance with RCW 28B.15.067, any proposal for tuition and fee increases must be made public 21 days before the Board considers adoption of such increases. Exceptions to the 21-day period shall be as provided in RCW 28B.15.067.

- **Borrowing and Debt Management.** This committee shall consider the long-term financing of capital projects and any other borrowing, which may be required by the university.
- **Trust Lands.** This committee shall consider matters related to the university's trust lands and regularly review the management of these assets to ensure that they are being managed in appropriate ways to maximize income to the university over the long term.
- **Classified and Administrative/Professional Employees.** This committee considers matters relating to classified and administrative/professional employees, including revisions to the Administrative and Professional Personnel Handbook, composition of the university's workforce; and collective bargaining agreements for those employees who are represented by an exclusive bargaining representative.

Strategic and Operational Excellence Committee

Purpose. The Strategic and Operational Excellence Committee shall ensure that the university is operating in fulfillment of its stated mission and goals and meeting broadly-accepted higher education standards of quality and excellence. This committee will facilitate the board's engagement in strategic planning and oversight of the strategic plan and the accreditation process. It will also consider the university's strategies for institutional advancement and reputational enhancement, statewide, nationally, and internationally. It may also consider matters pertaining to the efficiency and effectiveness of system-wide operations. This committee will work in coordination with other committees, as appropriate.

Composition. This committee shall operate as a committee of the whole. The President shall appoint ex officio members from among the officers of the university who, in consultation with the committee chair, shall be responsible for development of the committee agenda and for submitting recommendations to the Board.

Responsibilities. This committee shall make recommendations and provides governance oversight on the following:

- **Strategic and Organizational Planning.** This committee will facilitate appropriate board engagement in the development and approval of the university's strategic plan and overseeing its implementation, ensuring that the university's goals are directly related to its mission. The committee will periodically monitor overall performance, including review of meaningful performance metrics. This committee will also participate, as appropriate, in the university's accreditation process, as well as other processes that impact the institution's ability to fulfill its mission and meet high standards of operational excellence. The committee will also discuss issues of strategic importance or major issues in higher education that will deepen the board's understanding of and enhance its ability to make decisions on other key institutional issues.

- **Advancement.** This committee will consider policies and plans for acquiring the financial support required to achieve annual and capital fundraising goals, ensuring alignment between fundraising efforts and the institution's strategic priorities. This committee will also consider programs and activities for meeting the needs of alumni for involvement with the institution, and the institution for alumni support.
- **Government Affairs.** This committee will consider the institution's public policy agendas and long-range planning efforts aimed toward elevating the status of public higher education and the university's strategic priorities to all local, state and federal constituencies and agencies, including the Washington Legislature and the general public.
- **Marketing and Communications.** This committee will consider policies and plans for a broad program of public relations, marketing, and communications to represent WSU's achievements and advance the WSU brand and support fulfillment of its strategic goals and objectives across all areas of the university.
- **System-wide operations.** This committee will consider the efficiency, effectiveness, and quality of administrative services, including system-wide shared services, to ensure adequate support for fulfillment of the university's strategic initiatives.

ACTION ITEM #2

Proposed Revisions to Board of Regents Bylaws (Danielle Hess)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Adoption of changes to the Board of Regents Bylaws

PROPOSED: That the Board of Regents approve and adopt the proposed changes to the Board of Regents Bylaws. In addition to minor updates and editorial changes, changes include:

- (1) Amending the date that the term of the Chair and Vice Chair begins to align with the fiscal year;
- (2) Adding references to "Board Policies" throughout the document;
- (3) Adding telephone and videoconferencing participation as an option for WSU officials and representatives; and
- (4) Clarifying that regular meetings of the Regents include retreats.

SUBMITTED BY: Danielle A. Hess, Division Chief
WSU Division of the Attorney General's Office

SUPPORTING
INFORMATION: See attached

ATTACHMENT: Board of Regents Bylaws Proposed Changes

Article I: Officers of the Board

1. **Membership.** The governance of Washington State University (University) shall be vested in a Board of Regents (Board) consisting of ten (10) members (Regents), one (1) of whom shall be a student.
2. **Designation.** The Officers of the Board shall consist of a President, who shall also be known as the Chair of the Board (Chair), and a Vice Chair, Secretary, and Treasurer.
3. **Election and Appointment Process.** At its regular meeting held after the first Wednesday in April of each year, the Board shall elect by majority vote, as defined in Article II, Section 6, a Chair and Vice Chair, as nominated by the Executive Committee, based upon the advice of the Board and in consultation with the President of the University. The Chair and Vice Chair shall hold office for a one-year (1-year) term, commencing on July 1 ~~May 16~~ or until their successors are elected.

The President of the University shall serve as Secretary of the Board as prescribed by RCW 28B.30.135. Secretary of the Board, where used in these Bylaws hereinafter, shall refer to the President of the University.

The Treasurer of the Board shall be the Vice President for Finance and Administration of the University, unless the Board in its discretion appoints another individual to this office.

4. **Chair.** The Chair of the Board shall preside at all meetings of the Board and shall sign all written instruments on behalf of the Board that are necessary to implement programs and policies which have been approved by the Board. The Chair of the Board shall have the authority and responsibility to perform the duties customarily attached to the office and shall have such other authority and duties as prescribed by these Bylaws, Board of Regents Policies (Board Policies), and the Board.

5. **Vice Chair.** The Vice Chair of the Board shall have the authority to perform the duties of the Chair of the Board in the event of the Chair's absence or incapacity. The Vice Chair may have such other authority and duties as prescribed by these Bylaws, Board Policies, and the Board.
6. **Secretary.** The Secretary of the Board shall not have the right to vote. The Secretary shall be responsible for giving notice of all meetings of the Board, and recording and keeping of the minutes of the proceedings of the Board; shall be the custodian of all official records of the Board; shall attest all instruments required to be signed by the Chair of the Board; and shall perform all the duties pertaining to the office and do all other things required by the Board.
7. **Treasurer.** The Treasurer shall not have the right to vote. The Treasurer shall be the financial officer of the Board and shall render a true and faithful account of all moneys received and paid out.
8. **Vacancies in Office.** In the event of resignation, disability, or death of the Chair of the Board, the Vice Chair of the Board shall assume the office of the Chair. In the event of a vacancy in the office of the Vice Chair, the vacancy shall be filled by a majority vote of the Board in the same manner as is provided in Article I, Section 3, of these Bylaws.

Article II: Meetings of the Board

1. **Regular Meetings.** Regular meetings of the Board shall be held pursuant to a schedule adopted yearly by resolution of the Board. There shall be no fewer than six (6) meetings scheduled on a yearly basis. Regular meetings include Board of Regents retreats scheduled in accordance with the regular meetings process. The Secretary of the Board, with the concurrence of the Chair of the Board, may cancel or change the date of any regular meeting. All such regular meetings will be conducted in conformance with the laws of the state of Washington governing such meetings.

2. **Special Meetings.** The Secretary or the Chair of the Board, or a majority of the members of the Board of Regents, may call a special meeting at any time. Not less than twenty-four (24) hours before any special meeting, the Secretary of the Board shall have notified each member of the Board by written notice of the time, location, and the business to be transacted at the meeting. Such notice shall be distributed and posted, and such meeting shall be conducted in accordance with the laws of the state of Washington governing such meetings.
3. **Committee Meetings.** Meetings of Board committees, as provided for in these Bylaws and in Board Policies, may be held before regular or special meetings, or at such time and such place as the Committee Chair may direct from time to time. All committee meetings shall be held in conformance with the laws of the state of Washington governing such meetings.
4. **Notice and Agenda for Regular Meetings.** Not less than seven (7) calendar days before any regular meeting, the Secretary of the Board shall transmit a meeting agenda to each member of the Board.
5. **Addenda to the Agenda of Board Meetings.** Those University officials who are authorized to bring agenda items to the Board may propose addenda to a regular meeting agenda in exceptional circumstances, such as when prompt Board attention is required and the need to place the matter on the agenda was unforeseen, with the concurrence of the Secretary of the Board. Items added to the agenda by University officials must be submitted to the Board not less than twenty-four (24) hours prior to a regular meeting. Material must be submitted through the Secretary of the Board and must be in accordance with guidelines and procedures established for the submittal of items for the agenda.

The Board may add items to the agenda of a regular meeting, and take final action upon such additions, at any time prior to the conclusion of the meeting.

The Board may add items to the agenda of a special meeting at any time prior to the conclusion of the meeting, except that final disposition may not be taken on any matter added to the agenda unless timely notice to the addition has been given as required by law.

6. **Quorum.** Six (6) Regents shall constitute a quorum for the transaction of business at all regular and special meetings. A majority of the Regents present must approve all items requiring action by the Board.
7. **Minutes.** The Secretary of the Board shall keep the minutes of all regular and special meetings of the Board. Such minutes shall be distributed with the agenda in preparation for the subsequent meeting and, following approval, shall be open to public inspection in the Office of the President during regular University business hours and shall also be posted on the University's Board of Regents ~~W~~web ~~P~~page.
8. **Public Meetings.** Regular and special meetings of the Board and Committees shall be open to the public in conformance with the laws of the state of Washington governing such meetings.~~except for executive sessions, which may be held as permitted by applicable laws of the state of Washington.~~
9. **Executive Sessions.** During any regular or special meeting of the Board, the Board may hold an executive session to discuss matters as permitted by applicable laws of the state of Washington.
10. **Communications to the Board.** Any person who wishes to bring a matter to the attention of the Board may do so by submitting written communication to the Board at the following address: c/o Office of the

President, Washington State University, P.O. Box 641048, Pullman, Washington 99164-1048.

11. **Appearance Before the Board.** The meetings of the Board are intended for presentation of agenda items by the Regents, President, Provost and Executive Vice President, Vice Presidents, Chancellors, ~~and~~ other University officials, as requested by the President, and the Senior Assistant Attorney General; for discussion and action by members of the Board. Appearance via videoconferencing or telephone is acceptable, rather than appearing in person. Additionally, time shall be provided for public comment at each Board meeting.

A. Request to Provide Public Comment. Individuals who wish to provide public comment during a must sign up at the meeting of the Board must at which they wish to speak by providing their names and any relevant title(s) or affiliation(s) on the sign-up sheet. The request should also set out clearly the topic to be presented.

B. Time Allocation. The chair of the Board may reasonably limit the amount of time allocated for the public comment period; for each speaker and for each issue ~~during the public comment period~~. Public comments will take place during the scheduled public comment period. Unless otherwise indicated on the agenda or by the chair, the public comment period will be for ten (10) minutes, with a 2two-minute (2-minute) limit per speaker, and will occur at the end of the Board meeting.

C. Scheduling of Speakers. Speakers who sign up in advance and who are commenting on matters before the Board will be given priority during the public comment period. Should a large number of speakers wish to speak on the same issue or topical area, the Chair of the Board may ask representatives of the group to summarize their colleagues' statements, or limit the number of speakers on a given topic. If, by virtue of time or other constraints, a speaker is not

able to present his/her comments, said comments may be distributed in writing to the Office of the President for distribution to the Regents.

No University officer, faculty, staff, or other employee or student of the University shall submit any matter to the Board for official consideration except as provided by the guidelines and procedures established for the submittal of items for the agenda.

12. Guidelines and Procedures for Submittal of Agenda Items to the Board. The topics of business to be introduced at a regular or special meeting shall be included on the Agenda by observing the following guidelines.

A. Agenda items may be submitted only by an appropriate University official as follows: Regents, President, Provost and Executive Vice President, Vice Presidents, Chancellors, other University officials as requested by the President, and the ~~and~~ Senior Assistant Attorney General.

B. All items submitted to the Board for action must first be submitted to and discussed by the appropriate Committee, as provided in Article III of these Bylaws, at least one (1) Committee meeting prior to the meeting at which action will be requested, except:

(1) Items of a routine nature may be discussed by the appropriate Committee and brought before the Board at the same meeting in which action will be requested; and

(2) The Board Chair may suspend the requirement outlined in this Subsection as to any action item brought before the Board.

C. The Board may make use of a consent agenda for any item that the Board has determined to be "routine" or matters about which the Board commonly concurs. Items on the consent agenda will not be discussed prior to action. However, if any Board member believes that any item on the consent agenda requires discussion, that Board member may remove the item from the consent agenda merely by requesting the same.

D. All items to be included in the agenda must be submitted in writing no later than ten (10) days prior to the Board meeting to the Secretary of the Board, who shall be responsible for preparation and distribution of the Agenda, except as otherwise allowed by Article II, Section 5 of these Bylaws.

13. **Rules of Procedure.** *Robert's Rules of Order*, latest revised edition, shall govern all meetings of the Board, except where such rules of order are superseded by these Bylaws ~~of the Board, Board Policies,~~ or applicable statutes or regulations.

Article III: Committees of the Board

1. Standing Committees of the Board. In addition to an Executive and Governance Committee, the Board will have standing committees to consider matters and address issues in the following areas, including but not limited to: Research, Academic Affairs, Student Affairs, Finance and Administration, Compliance and Audit, Athletics, Infrastructure, Strategic Planning, Government Affairs, and Institutional Advancement. Through the Committees, Board members explore critical governance issues and communicate with ~~the~~ University administration and others who share in the governance of the ~~institution~~ University. Detailed committee charters are set forth in Board Policies.

No Committee may act ~~for~~ on behalf of the Board on matters requiring Board action, except for the Executive and Governance Committee in emergency situations as noted in the Executive and Governance Committee Charter. All Committees shall refer such matters to the Board for appropriate action in a regular or special meeting.

Following Board elections, as outlined in Article I, Section 3, the Chair of the Board shall make ~~e~~Ccommittee appointments, including an appointment of a chairperson to each of the Committees. Each Committee shall consist of at least three (3) members, including the Committee chairperson and a member of the Executive Committee. The student Regent shall serve on the Student Affairs and Student Life Committee, and may serve on any other committee, as appropriate. The President shall appoint ex officio members from among the officers of the University who, in consultation with the Committee chairs, shall be responsible for development of Committee agendas and for making recommendations to the Board.

~~4.~~ **2. _____ Ad Hoc Committees of the Board.** Ad hoc committees may be established by the Chair, from time to time, as he or she may deem necessary or advisable to handle specific tasks or objectives in fulfillment of duties and responsibilities of the Board. However, such ad hoc committees shall refer all matters for action to the full Board, unless such authority has been expressly delegated to the ad hoc committee.

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Article IV: Officers of the University

- 1. University President.** The University President shall be appointed by the Board (excluding the student Regent) and shall serve at the pleasure of the Board. The University President shall be the chief executive officer of the University and shall be responsible directly to the Board for the management and conduct of all the affairs of the University except those which have been reserved by the Board or which by law, these Bylaws, or other policies or orders of the Board are the specific responsibility of other

persons or bodies. The University President is authorized to attend all regular and special meetings of the Board and its Committees, unless requested otherwise in specific instances by the Board or Committee, and is authorized to bring matters before the Board or any of its Committees for discussion.

2. **Other Officers.** The University President is the delegated authority to appoint the University's Provost and Executive Vice President, Vice Presidents, Deans, Chancellors, and other officers as may be necessary for assistance in efficiently carrying out the responsibilities of the chief executive officer of the University. All such officers of the University shall be under the general supervision of and shall exercise such powers and duties as may be prescribed by the University President.

Article V: Faculty, Staff, Student, Alumni, and Foundation Representatives

1. The Chair of the Faculty Senate, the Chair of the Administrative Professional Advisory Council, the President of the Graduate and Professional Student Association, the President of the Associated Students of Washington State University for a particular campus (-as determined by the Board Chair), the President of the Alumni Association, and the Chair of the WSU Foundation Board of Governors shall periodically report, as a representative of their respective organizations, to the Board of Regents at its public meetings.
2. The President or Chair of each of these organizations may designate the Vice President or Vice Chair, or the University Vice President responsible for that area, to represent him or her at the meetings of the Board, but may not designate any other person.
3. Participation is at the expense of the organizations of the aforementioned representatives and not an expense obligation of the Board. Appearance

via videoconferencing or telephone is acceptable, rather than appearing in person.

4. Notice of public meetings shall be given to such representatives in the same manner as notice is given to members of the Board.
5. Not less than five (5) days before any regular meeting, the Secretary of the Board shall transmit to each representative a final Agenda setting forth the matters that are to be considered at the meeting.
6. Such representatives shall be entitled to speak during the public meeting through scheduled presentations to the Board as set forth in the Board of Regents meeting Agenda. The representatives shall not be entitled to vote on matters brought before the Board.
7. Prior to any meeting at which a representative is scheduled to speak, ~~t~~he representative of each group shall submit a one-page (1-page) report to the Board to be included in the Agenda in accordance with the guidelines for submittal of Agenda material as outlined in Article II, Section 12, of these Bylaws.

Article VI: Exercise of Powers

1. **Suspension of the Bylaws.** Any provision of the Bylaws may be suspended in connection with the consideration of a matter before the Board by a majority vote of the members of the Board.
2. **Student Regent.** The student regent shall excuse himself or herself from participating in or voting on matters relating to the hiring, discipline, or tenure of faculty members and personnel per RCW 28B.30.100.

Article VII: Board of Regents Policies

1. The Board may adopt Regents' Board Policies not inconsistent with these Bylaws, for the governance of the University and the regulation of the business of the Board. Except as otherwise specified in a particular ~~Regent~~

Board Policy, the Board may amend or repeal any ~~Regent-Board~~ Policy in whole or in part at any meeting of the Board.

Article VIII: Amendments

1. **Procedure.** These Bylaws may be amended at any regular or special meeting of the Board by the affirmative vote of a majority of the Regents, as defined in Article II, Section 6, of these Bylaws.

Article IX: Special Provisions Relating to Regents

1. **Compensation and Expenses.** No Regent shall receive a salary or compensation for services as a Regent. Regents shall be reimbursed for actual expenses incurred by reason of attendance at any meeting of the Board or in the performance of other official business of the University in accordance with RCW 43.03.050 and 43.03.060, and any Board Policy addressing the same.

ACTION ITEM #3

Proposed Board of Regents Policy – Presidential Performance Evaluation (Chris Hoyt/Danielle Hess)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Board of Regents Policy – Presidential Performance Evaluation

PROPOSED: That the Board of Regents approve and adopt the Board of Regents Policy on Presidential Performance Evaluation

SUBMITTED BY: Theodor Baseler, Chair, Board of Regents

SUPPORTING
INFORMATION:

One of the Board of Regents most important responsibilities is conducting the president's performance evaluation. The Association of Governing Boards (AGB) provides: "The board's responsibility for presidential assessment is linked to accountability and good leadership development ... [It] helps the board contribute to the continued effectiveness of the president, strengthens the relationship between the executive and the board, and informs compensation decisions."

While the board evaluates the president on an annual basis, the process and method have not been codified into a written policy. The attached draft policy was developed considering best practices as recommended by AGB, the board's annual schedule and past evaluation practices, and the president's contract, which states that the president shall be evaluated annually by the board.

The draft policy includes a policy statement, a statement of purpose, practices and procedures for conducting an annual evaluation, and practices and procedures for conducting a periodic comprehensive evaluation.

ATTACHMENT: Draft Policy on Presidential Performance Evaluation

Draft

Washington State University BOARD OF REGENTS POLICY MANUAL

Regents Policy # _____
Approved by the Board of Regents, _____, 2017

Washington State University Board of Regents Policy on Presidential Performance Evaluation

Policy

It is the policy of the Board of Regents that it will evaluate the President of Washington State University on an annual basis and that it will conduct a periodic comprehensive evaluation every three to four years.

Purpose

The purpose of this policy is to formalize the procedures by which the board will fulfill an essential governance responsibility: supporting and evaluating the president. It also addresses the larger goal of contributing to the improvement of the president's and institution's effectiveness. Further, the evaluation will accomplish the related goals of continuous communication between the board and president about the president's goals and accomplishments, the institution's strategic position and vision, and the effectiveness of the president's organizational decision-making. The evaluation process also meets the board's need to be accountable to the institution's various constituencies and to the larger public interest and public trust.

Board Practices and Procedures for Annual Evaluation

- a. Board Roles and Responsibilities – All board members will participate in the evaluation process as described herein. The process will be led by the board chair who will collaborate with the vice chair to ensure a smooth transition from one evaluation period to the next.
- b. Annual Goals and Objectives – The evaluation will be based on a mutually agreed-upon, annual set of measureable goals and objectives presented by the president and accepted by the board pursuant to the procedures and schedule outlined in this policy. In addition to the achievement of previously set goals and objectives, the evaluation may include such other matters as the board may determine as provided in the president's employment agreement.
- d. President's Appointment and Compensation – At the time of the evaluation or upon formal acceptance of the president's annual goals, the board may, in its discretion, extend the president's appointment, and/or adjust the president's compensation.

- e. Executive Session – Pursuant to RCW 42.30 *et seq.*, the board may meet in Executive Session to review the president's performance. However, the board will only take final action in meetings open to the public when setting the president's salary or other actions which must be taken and conducted in open session.
- f. Annual Evaluation Period and Schedule – The annual evaluation period will begin with the president's presentation of goals and objectives at the board's annual retreat, customarily in June of each year, and will conclude at the June retreat the following year. Should the board determine to change the month of its annual retreat, the evaluation period and schedule may be adjusted accordingly.

The board will use the following schedule as recommended target dates to conduct the annual performance evaluation:

- June – The president presents and discusses annual goals and objectives with the board at the board's annual retreat.
- August or September – The board formally accepts the president's annual goals at its first regularly-scheduled meeting of the academic year.
- January or February – At the first regularly-scheduled board meeting or retreat of the calendar year, the board and president engage in an informal mid-year review to discuss goals and objectives and to make adjustments, if appropriate.
- Mid April or early May – The board chair, vice chair, and president meet to discuss the upcoming performance evaluation and goals for the following year.
- By May 15 – The president submits the following to the chair and vice chair: (1) annual report assessing progress made in achieving previously set goals; and (2) the goals and objectives for the following year.
- By May 20 – Board chair distributes the president's report to the board and performance evaluation material for the board to assess the president's performance. At this time, the board chair will also distribution the president's goals and objectives for the following year.
- May 20 to early June – Board members individually assess performance and return evaluation materials to the board chair, along with any feedback about the president's goals and objectives for the following year.
- Early June (prior to retreat) – The board chair, vice chair, and president meet to review and discuss the board's evaluation of the president. The chair and vice-chair will also discuss the president's draft goals and objectives for the following year to provide any feedback prior to the full discussion at the June retreat.
- June Board Retreat – The board and the president will briefly discuss the performance evaluation at the June retreat, prior to the discussion of the president's goals and objectives for the following year.

- July 1 – The annual evaluation is documented and concluded with a short memo from the board chair and vice chair outlining the board's evaluation of the president's progress in achieving prior goals and confirming the goals set for the coming year.

Board Practices and Procedures for Periodic Comprehensive Evaluation

- a. The board will conduct a periodic comprehensive evaluation of the president's performance every three to four years which will build upon the foundation of the annual evaluation.
- b. The comprehensive evaluation will be a formative process with the primary purpose of enhancing the performance of the president.
- c. The board chair and vice chair, with assistance from board staff, will establish a timeline and process for confidential interviews on the president's effectiveness and leadership with a significant cross-section of the campus community and external stakeholders.
- d. The interviews will be led by an experienced higher education leader or by a person connected to the campus who can elicit fully objective responses.
- e. The board chair will report findings and recommendations to the president and, subsequently, to the board. All written assessment of the president's performance will remain confidential to the extent permitted by law, specifically, the Public Records Act, Chapter 42.56 RCW.
- f. The president will develop a plan for activities that will improve his/her professional performance, and will discuss with the board ways to address institutional or board issues that may be part of the evaluation findings.

ACTION ITEM #1

WSU Spokane, University District Pedestrian/Bike Bridge Agreements (Stacy Pearson)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Spokane, University District Pedestrian/Bike Bridge Agreements

PROPOSED: That the Board of Regents delegate authority to the President or his designee to enter into any and all documents, including but not limited to, a University District Pedestrian/Bike Bridge Agreement and a Front Avenue Parking Agreement, which will be necessary to convey a right of way to the City of Spokane.

SUBMITTED BY: Stacy Pearson, Vice President for Finance and Administration

SUPPORTING
INFORMATION:

This transaction is the dedication by WSU of a right of way to a portion of a parking lot on the WSU Spokane Campus to the City of Spokane. This property is needed by the City for the northern landing of the University District Pedestrian/Bicycle Bridge (Bridge) which it is constructing over the Burlington Northern Railroad tracks. These tracks divide the Spokane Campus from the Spokane medical district and hospitals to the south. When complete, the Bridge will significantly benefit WSU by providing direct access from the Spokane Campus to the areas south of the BNSF railroad tracks; and also improving access, housing, entertainment, and overnight accommodation opportunities for WSU students, employees and visitors. Further, the Bridge will facilitate future expansion of the Spokane Campus into that area.

The City of Spokane and WSU have long had a mutual interest in improving vehicular and pedestrian access to the Spokane Campus and in improving the appearance of the area. To achieve these goals, we have worked collaboratively with the City for completion of several projects, including the extension of Martin Luther King Jr. Way and Spokane Falls Blvd. through the Campus, and pedestrian friendly lighting and landscaping along those streets. The construction of the Bridge is another part of the collaboration.

The City obtained funding for and agreed to design and construct the Bridge. For its part WSU is transferring and conveying to the City a public road right-of-way over, under, upon and across a portion of a WSU parking lot that will be the northern terminus of the Bridge.

The City needed to acquire the right of way before negotiations for the consideration to be received by WSU for the right of way could be completed. Therefore, WSU and the City entered into a Possession and Use Agreement in December, 2016 to give the City early possession to begin construction pending completion of the negotiation process. The Bridge is currently being constructed. The Possession and Use Agreement is similar to an order of immediate possession and use given in condemnation cases under Washington law, and the Possession and Use agreement notes that possibility. It was not determined at that time that Regents approval was necessary for the Possession and Use Agreement. However, it is clear Regents approval of the transaction is now needed for execution of the final documents since the property is valued at more than \$1 million.

1.49 acres of the parking lot was needed for the northern terminus of the Bridge. The lot appraised at a value of \$1.897 million. The appraisal was based on fee simple ownership by the City, however a right of way with a reversionary interest in WSU is being conveyed. As consideration for this transfer the City agreed to (i) design and construct the bridge, (ii) to pay WSU \$185,000 to cover the capital costs of replacement parking, (iii) to provide replacement parking in the form of granting WSU long-term rights to operate and maintain paid parking on those portions of Front Avenue lying generally between Sherman Street and the Spokane River for a period of 25 years, and (iv) to grant WSU a deferment of any required streetscape improvements along Front Avenue that are related to the WSU Teaching Health Clinic project for 25 years. The City also agreed to extend the bicycle path from the Bridge to the Martin Luther King Jr. bicycle path.

The documents required for this transaction are a Right of Way Dedication Agreement, Front Street Agreement for parking, and a Right of Way Dedication Deed. These documents are pending Regents approval of this transaction.

ATTACHMENTS: Attachment A - Aerial Site Map
 Attachment B - Bridge Aerial Renderings
 Attachment C - Bridge Renderings

Attachment A

Aerial Site Map



Attachment B Aerial Bridge Renderings



Attachment C Bridge Renderings



Board of Regents

WSU Spokane, University District Pedestrian/Bike Bridge Agreements

Resolution #180302-571

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President, or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University.

RESOLVED: That the Board of Regents delegate authority to the President or his designee to enter into any and all documents, including but not limited to, a University District Pedestrian/Bike Bridge Agreement and a Front Avenue Parking Agreement, which will be necessary to convey a right of way to the City of Spokane.

Dated this 2nd day of March, 2018.

Chair, Board of Regents

Secretary, Board of Regents

ACTION ITEM #2
WSU Pullman, Terre View Research Facility Relocation
Design Approval
(Stacy Pearson/Olivia Yang)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman, Terre View Research Facility Relocation Design Approval

PROPOSED: That the Board of Regents approve the design of the Terre View Research Facility Relocation project.

SUBMITTED BY: Stacy Pearson, Vice President for Finance and Administration

BACKGROUND: The Pullman Moscow Regional Airport (PMRA) is currently constructing a re-alignment of their runway to increase width and length in order to bring the runway into compliance with Federal Aviation Administration regulations. The runway's new alignment puts the Runway Protection Zone over research facilities owned by the University. Research programs affected include intramural United States Department of Agriculture (USDA) and College of Veterinary Medicine (CVM) research as well as research associated with the Tukey Orchard and animal support facilities for the College of Agricultural, Human, and Natural Resource Sciences (CAHNRS). In total, the research has generated over \$90M since 2006.

As reported to you in the September meeting of the Institutional Infrastructure Committee, the University had intended to construct and relocate impacted animal research programs and support facilities to Tula Young Hastings and Tukey Orchard functions to Spillman Farms. Both of these properties are currently owned by the University.

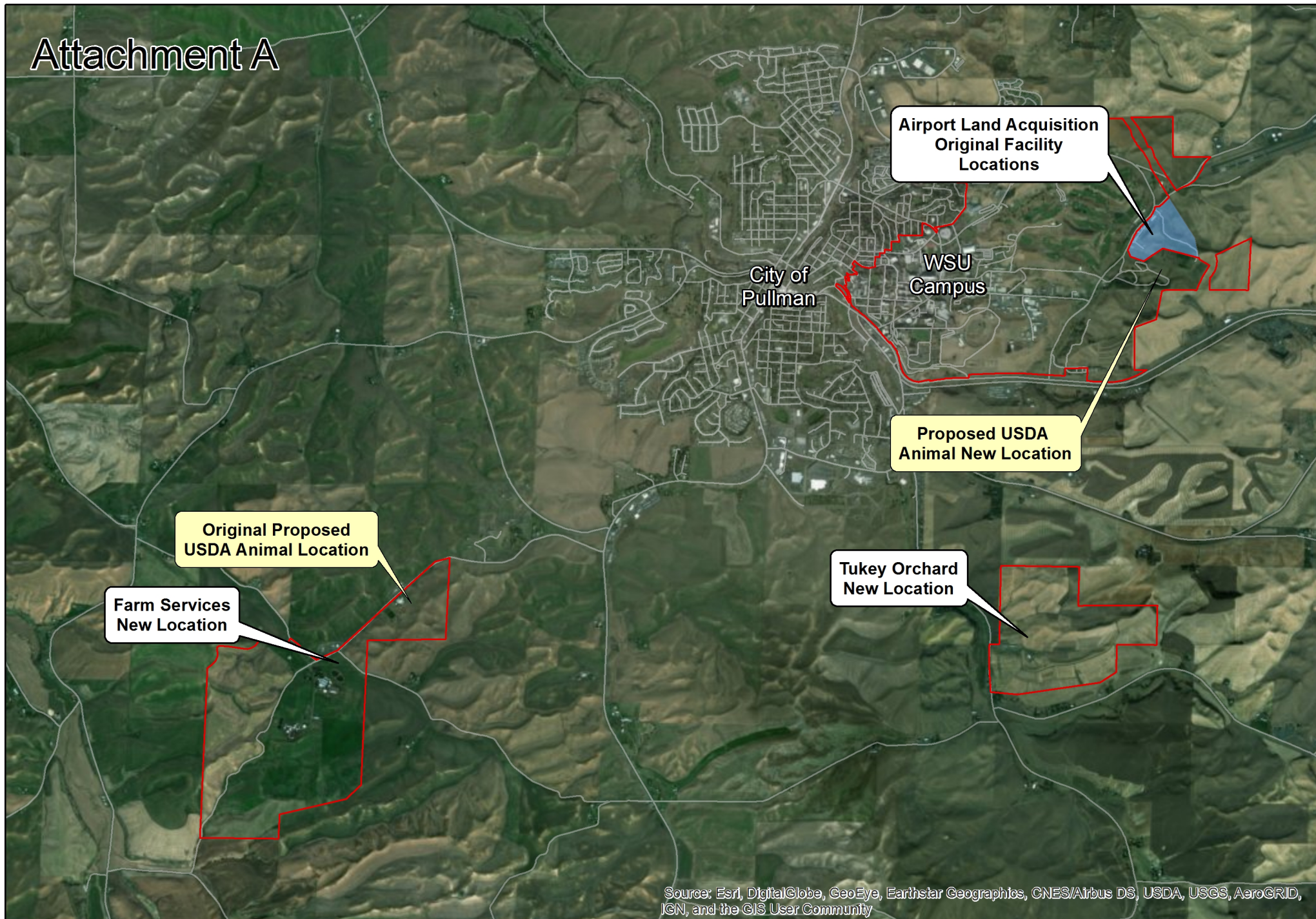
Due to the variance in costs to funding, the administration is now recommending that the animal research programs be located to University owned land on the northeast corner of the intersection of SR 270 and Terre View (commonly referred to as the "Hilltop" site). The original estimates for the relocation work was \$20M. The available funding from the land sale and relocation reimbursements are based on land appraisal costs and federal relocation rules, totaling \$14.7M. The alternate Hilltop site would allow the project to be

completed within available funds. The Hilltop site also allows for greater efficiencies in operations, given the shorter distance between existing research programs, campus research and office locations and the Hilltop site.

The airport runway construction is scheduled to impact the university's property starting in April 2018 and will continue until October 2018 when the university is to vacate the property. In order to meet this milestone for the Airport Runway project, the University relocation project has always been schedule driven. We are requesting your approval of the design in order to begin site work in the next 30 days.

ATTACHMENTS: Aerial Maps appended as Attachments A, B, C, & D
Attachment E - Design Presentation

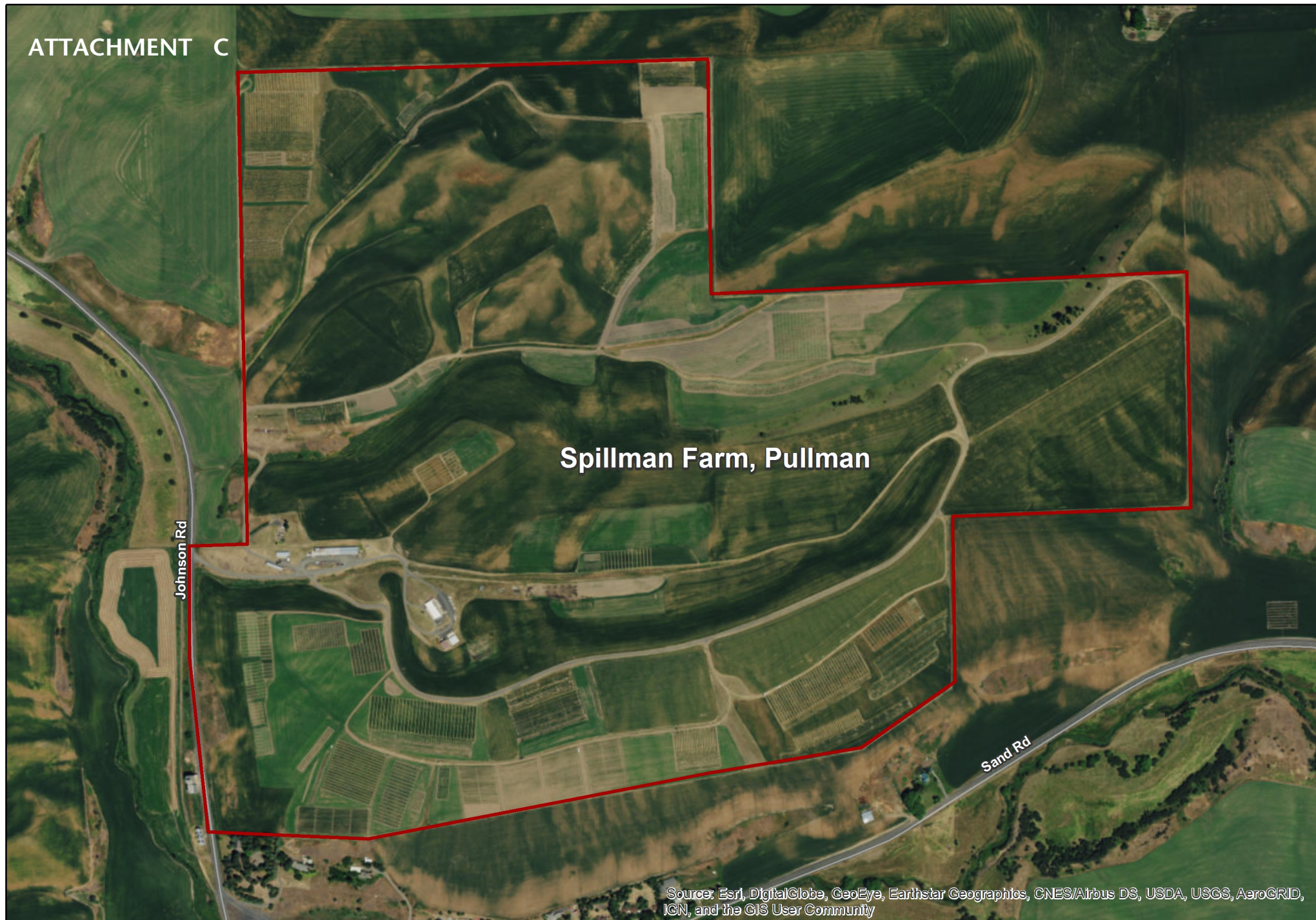
Attachment A



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community







Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community





Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



WSU Terre View Facilities Relocation

Proposed Site Locations



Farm Services

- Vehicle Maintenance Shop
- Vehicle Storage
- Administration & Office

Tukey Orchard

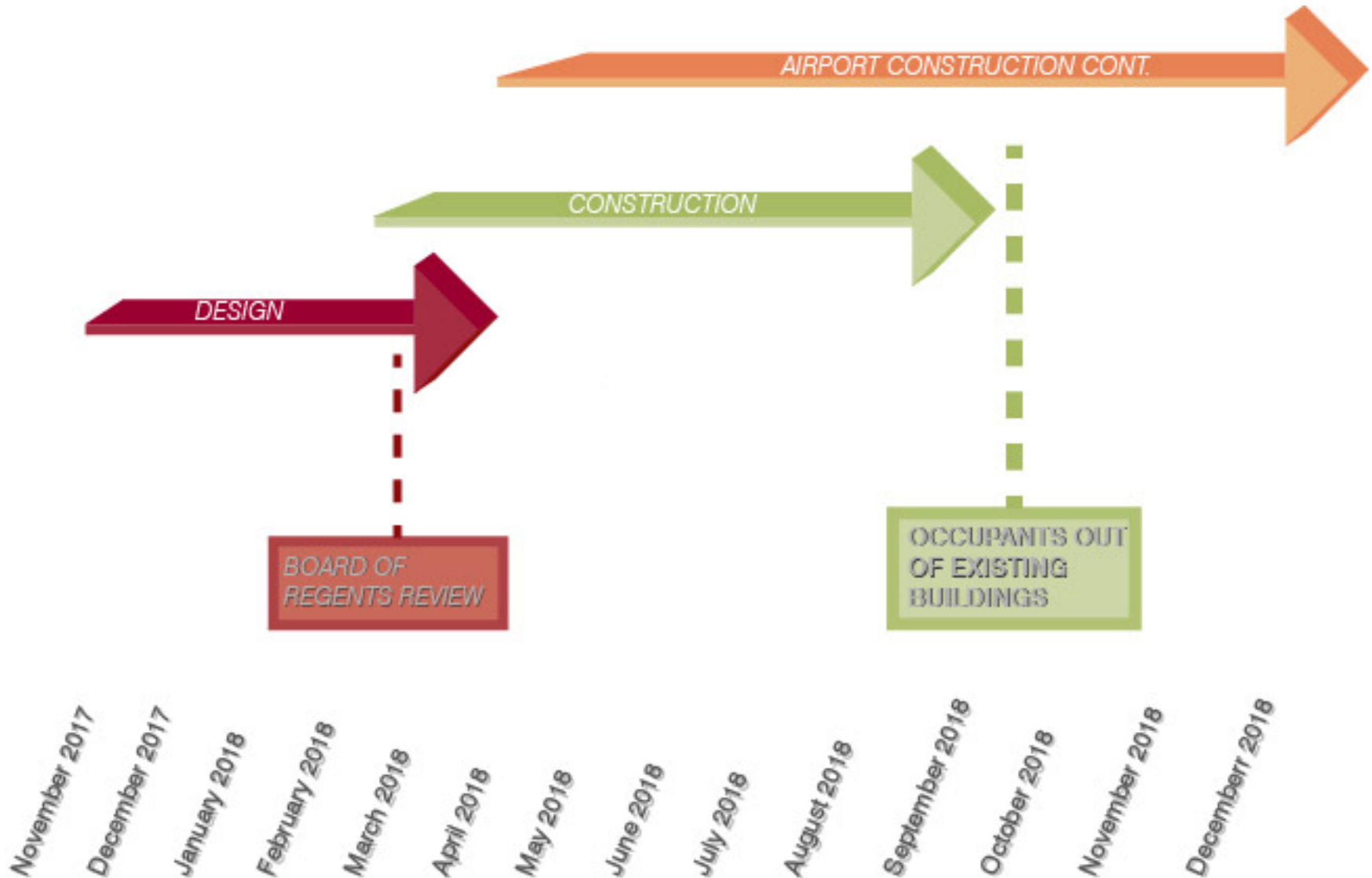
- Harvest Handling Building
- Orchard

USDA / ARS / Vet Med

- Big Horn Sheep
- Domestic Sheep
- Isolation / Quarantine
- Cattle & Multi-Species
- Administration & Office
- Storage

WSU Terre View Facilities Relocation

Timeline



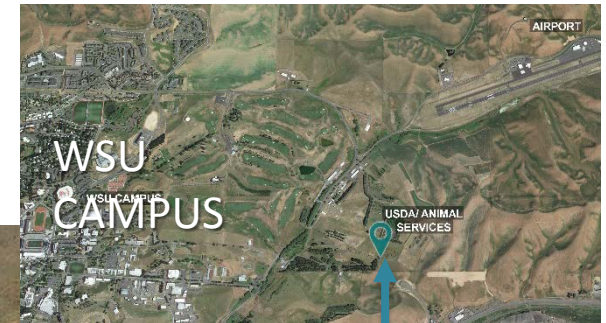
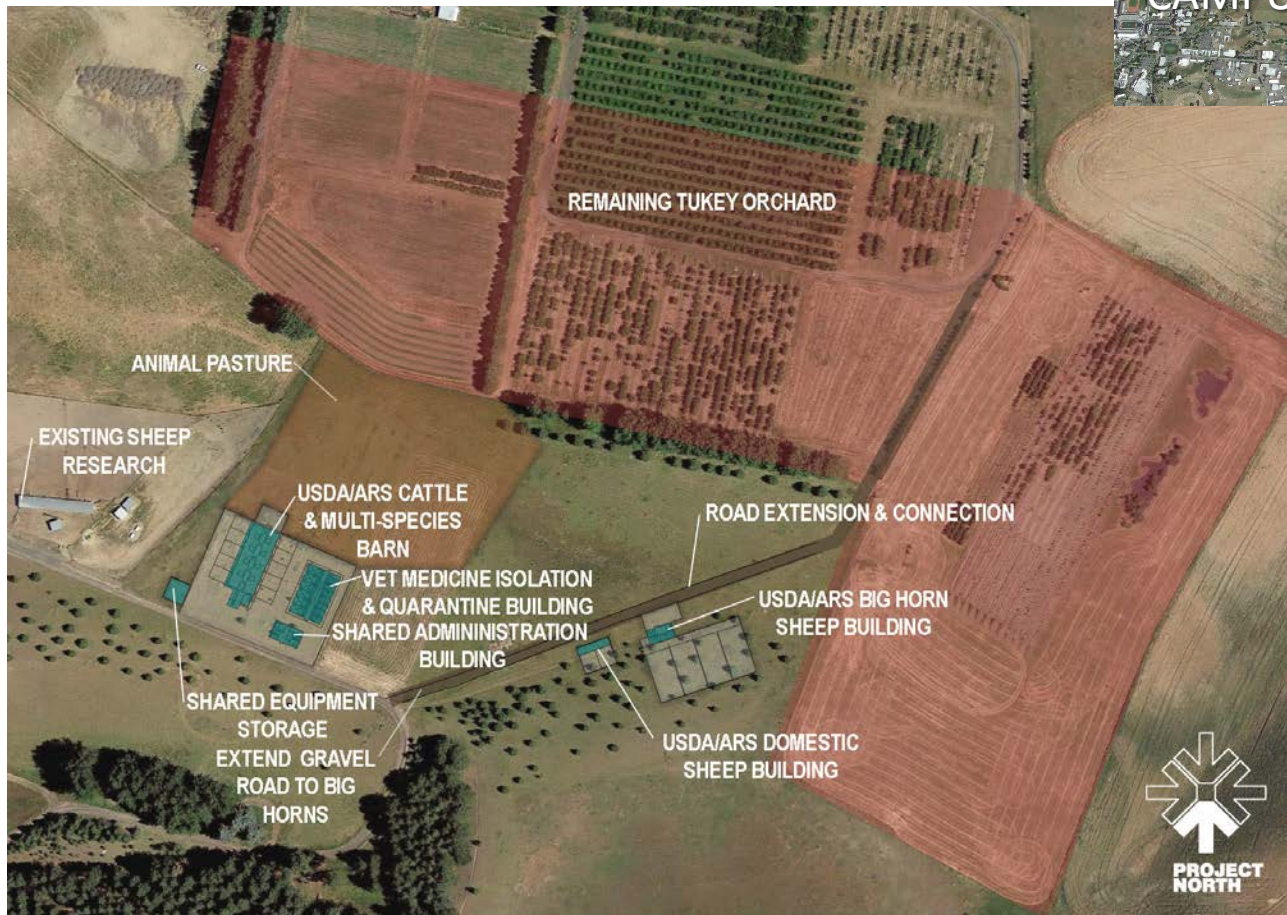
WSU Terre View Facilities Relocation

Existing Facilities To Be Relocated



WSU Terre View Facilities Relocation

Animal Facilities | USDA ARS | Vet Med



Site Location

WSU Terre View Facilities Relocation

Orchard Facilities



Site
Location

WSU Terre View Facilities Relocation

Animal Sciences Farm Services



Site
Location

WSU Terre View Facilities Relocation

Animal Facilities | USDA ARS | Vet Med | Animal Farm Services | Horticulture



Big Horn Facilities – Relocate to match and enhance current facilities



Trellising – 7 acres of trellised fruit orchard at the new Spillman Site



Portion of Animal Facilities – Hill Top Site

ACTION ITEM #1

FY2019 Housing and Dining Rates (Mary Jo Gonzales/Terry Boston)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2019 Housing and Dining Rates

PROPOSED: That the Board of Regents approve an increase in the Housing and Dining Rates not to exceed the following percentage from the FY2017 Rates.

Residence Halls:

1.7% (\$192) of the total weighted average for room and board (weighted average of a double room and level 2 dining plan).

Apartments:

1.5% of the total weighted average for apartment rates.

SUBMITTED BY: Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING
INFORMATION:

The Housing and Dining System is a self-sustaining auxiliary unit that requires establishing room and board rates that are sufficient to meet bond covenants and support the University's strategic goals.

The Housing and Dining Advisory Board is comprised of student representatives from the Resident Hall Association (RHA), Associated Students of Washington State University (ASWSU), Graduate and Professional Students Association (GPSA), as well as representatives from the Budget Office, Finance & Administration, and Student Affairs.

The Housing and Dining Advisory Board met throughout the fall and part of spring semester to review current operations and discuss operational changes anticipated for next year. The Advisory Board toured various facilities within the system and provided notebooks containing detailed information with regard to budget, organizational charts, and system goals as they relate to the long-range housing plan. The rate recommendations increases are based upon

student input, economic projections and system demands. The recommended increases received unanimous support from the Advisory Board. Pending Regent's approval, the new rates will begin with the start of fall semester 2017.

The Advisory Board is comprised of seven student representatives* and seven administrators as outlined below.

Representative:	Area:
Amy Baer-Peckham*	Resident Advisor
Eli Bala*	Assistant Hall Director
Elisa Dolecki*	Resident Technology Advisor
Jordon Frost*	ASWSU President
Jessica Higginbotham*	Apartment Coordinator
Stephanie Sjoberg *	GPSA Representative
Alec Solemslie*	RHA Representative
Cyndi Arbour	Facilities Services
Terry Boston	Administrative Services
Gary Coyle	Dining Services
Edwin Hamada	Residence Life
Mollie Holt	Finance, Administrative Services
Bob Tattershall	Housing & Conference Services
Kelly Westhoff	Budget Office

Washington State University Housing and Dining

Resident Hall, Dining and Apartment Rate Proposal

2018-2019 Academic Year

Occupancy trends, Fall Census Day (10th day after classes start)

<u>Residence Halls</u>		<u>Single Student Apartments</u>		<u>Family Apartments</u>	
2014	5,190	837*	96%	859	95%
2015	5,400	829*	98%	875	97%
2016	5,191	829*	97%	867	97%
2017	5,372	891*	95%	865	97%
2018 (projected)	5,371	900	96%	867	97%

*Chief Joseph units varied due to construction and refurbishment.

Revenue Assumptions
4,000 targeted freshmen class

Expense Assumptions

- 2.5% cost of living increase for employees per legislature approval
- 2.0% increase for temporary and student employees due to minimum wage increase
- 2.2% increase in food costs
- 3.0% net increase in employee benefits.
- 6.2% increase in utility costs
- 1.8% increase in perquisites
- 2.0% increase inflation on supplies and services

Target \$2.0 million for major repairs and equipment

Recommended Increases

Apartments

Single Student apartments	increase 1.5%
Family Housing	increase 1.5%

Residence Halls Room and Board

	<u>2017-18</u>	<u>2018-19</u>	<u>Increase</u>	<u>%Increase</u>
Weighted ave.				
Residence hall double room	\$ 6,829	\$ 6,991	\$162	2.4%
Dining Plan, Level 2	4,218	4,248	30	0.7%
Total*	\$11,047	\$11,239	\$192	1.7%

*Total is the sum of weighted average double room and level 2 dining plan.

ACTION ITEM #1
Regents' Distinguished Alumnus/a Award
(Kirk H. Schulz/Tim Pavish)

March 2, 2018

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Regents' Distinguished Alumnus/a Award for 2018

PROPOSED: That the Board of Regents designate the recipient of the Regents' Distinguished Alumnus/a Award for 2018.

SUBMITTED BY: Kirk H. Schulz, President

SUPPORTING
INFORMATION: The Regents' Distinguished Alumnus/a Award Committee, Chaired by George Barrington, DVM, Ph.D., Diplomate ACVIM, College of Veterinary Medicine, met to review fifteen nominations. After careful deliberation, the committee respectfully recommends two candidates for consideration for the 2018 Regents' Distinguished Alumnus/a Award.