



## COVID-19: Best practices for visitor and staff safety

The 2019 coronavirus pandemic (COVID-19) requires extra precautions for visitor and staff safety during surveying at BLM recreation sites. BLM's responsible management are to use good judgement regarding interactions with the public at all times during the duration of uncertainty around the COVID-19 pandemic. Please follow these best practices based on guidelines from the CDC and the federal government:

### Commencing with a Survey

1. The decision to conduct surveying should follow CDC, state, and local guidance and consider the ability of visitors and staff to maintain appropriate distance from other. BLM decisions should not enable and foster anyone to disobey the requirements of their local communities or public guidelines.
2. Survey staff are to given proper training in COVID-19 methods for managing the survey area and cleaning survey materials to ensure safety of themselves and others.
3. Consider availability of supplies to protect staff's health. Each day the survey staff should be provided soap and water, if soap and water are unavailable, then alcohol-based hand sanitizer with at least 60% alcohol, or equivalent in hand wipes; tissues, and a face mask (the mask may be a cloth and may be provided by the surveyor).

### Be healthy and be clean

1. Survey staff must not be having any symptoms of COVID-19 (e.g. fever, dry cough, etc.). Staff who are symptomatic or had close contact with a confirmed case of COVID-19 are to immediately self-isolate and contact their healthcare provider or local health officials for medical advice or testing. Inform local site management.  
(<https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safety-practices.html>)
2. Survey staff should wash their hands prior to their shift and frequently disinfect their hands when working with survey materials (log sheets, surveys, lock boxes). Always wash hands after using the bathroom, after blowing your nose, coughing, or sneezing. Cover coughs and sneezes with a tissue when possible, throw the tissue away and wash hands (or use disinfectant). Avoid touching eyes, nose or mouth.
3. Ask the visitor to use the hand sanitizer before taking the survey.
4. Survey staff should wear a cloth covering or mask while distributing surveys

### Clean and disinfect

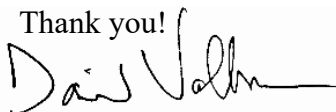
1. At the beginning of each day and after each deposit, the surveyor should disinfect the drop box and Ziplock bags containing the surveys with the included wipes (surveys have already been disinfected).
2. Wipe off the clipboard and pens after each use.

### Social distance

1. At the survey site, mark a six-foot distance between visitors and the surveyor.
2. Please have groups stay at least six feet from other visitors and groups.
3. Instead of handing the survey to the visitor, place it on a table or bench and let the visitor pick it up while maintaining a minimum six-foot distance. Do not leave a stack of surveys available for visitors to contaminate.
4. If visitors are not comfortable touching the clipboard and/or the pen the surveyor can provide the postcard for the alternative online method.
5. When visitors have completed the survey, they can insert it into the lock box. If the surveyor helped visitors completed the survey, make sure the visitors witness surveys being inserted into the lockbox.

Please adjust these guidelines as needed based on your specific needs and locations. For example, a table or bench may not be available at your location so perhaps a tree stump or vehicle hood will work. Use your judgement and contact the SESRC or BLM NOC if you have questions or concerns. As the situation changes, refer to the CDC guidelines on social distancing and safety for both surveyors and visitors.

Thank you!



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