



Waiving / Substituting a Nursing Course

Per [Academic Regulation 108](#), colleges and departments may substitute or waive college-level requirements for individual students. Students may request permission to waive a course if they can document successful completion of a similar course, including providing a course syllabus or course description if syllabus is unavailable.

The instructor of the potentially waived course will review the syllabus to be assured student learning outcomes were adequately covered in the completed course. The Center for Student Excellence (CSE) will also confirm that waiving the course will not affect graduation nor academic requirements.

Next, the Program Director or Associate Dean of Academic Affairs may/may not approve the waiver request based on course instructor recommendation. The Nursing Course Waiver/Substitution Form is below.

Student Name			Student ID	
Course Title				
Course Number		Course Credits		
Term		Year		
Rationale for Waive/Substitute course				
Student Signature				
Instructor Signature			Date	

<i>UG Office Use Only</i>	Dual Student	Yes	No	Waive Course	Yes	No
	Prior Degree	Yes	No	Substitute Course	Yes	No
	Authorized Signature				Decision Date	



Policy Title	Undergraduate Nursing Course Waiver/Substitution
Policy Inception Date	06/2022
Policy Applicable Party	College of Nursing Undergraduate Students
Date of Last Change	03/2023
Responsible Party, Level I (to create and review)	Center for Student Excellence
Responsible Party, Level II (to approve)	CON Faculty
Responsible Party, Level III (to implement)	Center for Student Excellence