DC Grand Rounds Checklist

Use this to make sure you meet the basic expectations for Grand Rounds. Please see the DC website for more details and examples.

### Grand Rounds Presentation

- Prepare a **15 minute** formal presentation using PowerPoint or Prezi
- Begin presentation with a case summary
- Review the condition/disease, including the pathophysiology (use at least **5 minutes** of the presentation for this section)
- Include learning issues from the case
- The very last slide should be the final billing statement to the client
- Include images from your case
- Good use of audiovisual aids in presentation
- Be prepared to answer questions for **4-5 minutes**
- Upload presentation to the J-Drive & bring a copy on a thumb drive
- Examples are on the website

### Grand Rounds Handout

- This should be a Continuing Education supplemental form (**NOT** a recap of the presentation/case)
- Handout is one page front and back
- Font Size: no larger than **12 point**
- Margins: **0.75 inch**
- **Single spaced**
- Images/ Figures take up less than 25% of handout
- Top of the handout includes: Group Number, Clinic Name, Names of Clinic Members, and Date
- Includes review of the condition you diagnosed and a **short** summary of case
- Included important public health aspects
- Include **2-3 key quality references** on the handout (Not including textbooks)
- Visually appealing
- Print **25 copies** of your handout in the Dean’s Office *(Please note, the bulk printing is a black & white printer)*
- Put a copy of your handout in the medical record folder
- Upload Handout to the J-Drive
- Examples are found on the website

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**Remember to please use the DC Website for more detailed instructions/expectations. There are examples uploaded as well.**

**Good Luck!!!**