WSU Spokane-Facilities, Equipment and Services Rates

2015-2016

ROOM RATES

Flat rate per day as applicable.		Capacity	Rate Charges
Standard classroom	equipment included	max 65	$90.00
Conference rooms	powerpoint presentations	max 20	$80.00
Academic Center 501	board room	max 40	$120.00
Large Auditoria	equipment included	100+ seats	$330.00
Smaller Auditoria	equipment included	Less than 100 seats	$120.00
Phase I-Gallery	set up through Facilities Operations	capacities vary	$120.00
South Campus Court	stage, pa system, LCD	max 350	$250.00
South Campus 260	set up through Facilities Operations	capacities vary	$150.00
Lobby/Reception areas	set up through Facilities Operations	capacities vary	$90.00
Academic Center Atrium	set up through Facilities Operations	capacities vary	$90.00
SHSB 110 Quads (all 4)	equipment included	max 200	$330.00

Equipment included in room fee at no additional cost: TV/DVD/VCR or Flat Screen, LCD for powerpoint, Internet connection

IMPACT FEES

Custodial

Set-up and custodial for events during normal working hours	$35.00
Set-up and custodial for events after hours and weekends.	$65.00

Events that place a substantial amount of trash, use of energy, or custodial supplies will have charges passed on to the user.

IT Support

Microphone system	per day	$65.00
Wireless Microphone	per day	$10.00
Technical Support Services for event set-up (billable by 1/2 hour)		$41.00

IT CHARGES WILL BE INVOICED BY THE IT DEPARTMENT

**See scheduling procedures for cancellation policy	