



WASHINGTON STATE
UNIVERSITY

Addendum No. 2
March 3, 2023

Food Services Building Replace Roof
Washington State University
Pullman, WA

Project No.1306-2020
Washington State University
Facilities Services, Capital

**Addendum No. 2
March 3, 2023**

**Food Services Building Replace Roof
Washington State University
Pullman, WA**

Bid Date: March 14, 2023

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated February 12, 2023, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of six total pages including the following Attachments:

Pre-Bid Meeting 3/2/2023: Meeting Minutes
Pre-Bid Meeting 3/2/2023: List of Attendees

Changes to prior Addenda:

N/A

Changes to Bidding Requirements:

N/A

Changes to Specifications:

N/A

PRE-BID MEETING

WSU Project: Food Service Bldg Roof Replacement

Facility: Food Services Building

Project No: 1306-2020

Meeting Date: March 2nd 2023 @2pm

Physical Address: 2420 E Grimes Way

Recorded by: Kevin Poitra

Location: Onsite

1. Introductions:
 - a. WSU Project Manager: Kevin Poitra
 - b. WSU Construction Manager: Kevin Poitra
 - c. WSU Occupant/Customer: Roxy Holden Auxiliary Facilities Services
 - d. Design Team: Palouse Design Associates
 - e. Attendance at the pre-bid meeting is encouraged.
 - f. The Owner's meeting minutes will be routed to project plan holders as part of the first addendum.
 - g. Send all questions regarding this project to the WSU Project Manager, with copy to the Architect: Palouse Design Associates
 - i. All questions must be received no later than 7 days prior to Bid Date March 14th 2023
 - ii. All requests for substitutions must be received by 7 days prior to Bid Date March 14th, 2023.
 - h. Addenda will be forwarded to all plan holders. Addenda will be issued no later than March 6th 2023
 - i. This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the effect on the campus. WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.) to assure that all pathways are available. The WSU Pullman campus is a tobacco free campus.

2. Project Description:

Scope of work: *The Food Service building is located on the Washington State University Campus in Pullman WA. This roof project will remove existing roofing system to metal deck (removal includes asbestos abatement of existing roofing components as outlined in the attached Good Faith Asbestos and Lead Survey by WSU) and install new fully adhered 60 mil non-reinforced EPDM single-ply membrane over new 5/8" cover board over new tapered polyisocyanurate rigid insulation (minimum R38 with a minimum roof slope-3/8"/ft) over 40 mil vapor barrier over existing metal deck. Includes the parapet work and fall protection shown in the construction documents. Design of new roofing system to conform to most current Carlisle Roofing (or approved equal) system requirements and details and WSU Standard roof replacement requirements. Design to be*

PRE-BID MEETING

reviewed and approved by WSU Project Manager. Peak gust wind warranty to be for 100mph. Roofing area is approximately 32,200 square feet. Construction duration is 120 calendar days from the notice to proceed to Substantial Completion. Bidders cost estimates for this contract must be based on this contract time. Early completion schedules and/or costs based upon less than the calendar days stipulated herein will not be recognized.

- a. Deductive Alternate: *In lieu of removing and installing a new roof, overlay the existing modified bitumen roofing with 115 TPO Fleeceback membrane, mechanically fastened to the existing 32,200 square foot metal roof deck. Including the parapet work and fall protection shown in the construction documents. Peak gust wind warranty to be 90 mph. Contractor shall perform a thermal scan of the roof prior to start of construction.*
 - b. Unit Prices: *Removal of existing roofing and insulation to metal deck. Install new 2" Polyisocyanurate rigid insulation with mechanically attached TPO fleeceback roofing. Roofing/Insulation to align with existing system with new overlay.*
 - c. Expected work by Owner: *None*
 - d. Lay down area: *East parking lot near the building, see the drawings for the location.*
 - e. Access & Haul Routes: *Access the Building from the East parking lot off of Grimes Way. Haul routes-Use SE Terre View Drive turn on Grimes Way.*
 - f. Occupied Area: *The Building will be occupied during normal working hours.*
 - g. Existing Hazards: *See Good Faith Survey.*
 - h. Schedule Constraints: *None*
 - i. Parking: *Parking permits are required.*
 - j. Working Hours: *TBD*
3. Estimated Base Bid, not including taxes, is approximately: \$740,000-\$780,000
 4. Expected Notice to Proceed date: *March, 2023.*
 5. Estimated project duration after Notice to Proceed: *120 days*
 6. Bidders should review the complete version of the bid instructions in the Contract Documents and in any forthcoming addenda. Especially note the following:
 - a. Bids shall be made upon the form of proposal in the Contract Documents.
 - b. All information requested on the bid form shall be filled out completely and entirely to include:
 - i. Base Bid amount
 - ii. Alternate amount(s) as required
 - iii. Unit Price amount(s) as required
 - iv. Acknowledgement of each addendum received
 - c. The bid shall include a bid security bond.

PRE-BID MEETING

- d. Bid proposal format can be found in Section 00 42 13 Form of the Proposal. Bids can be emailed to Contracts@wsu.edu or a hardcopy may be delivered to McCluskey Services Building, 2425 East Grimes Way, Pullman WA 99164.
 - e. The bidder is responsible for getting the bid prior to the bid date and time in the Contract Documents. The bid form must be received prior to 2:00 pm on March 14th, 2023.
 - f. Bids shall be opened and read aloud via Zoom at 2:30pm on March 14th, 2023. Attendance in person is not allowed.
 - g. Bidder Responsibility Mandatory Criteria: It is the intent of the Owner to award a contract to the low responsible bidder. Prior to awarding a contract, the apparent responsive low bidder must submit documentation demonstrating compliance as per Section 00 21 13, Part 1.17 – Low Responsible Bidder. Be prepared to submit the required documentation within 48 hours of receipt of request.
7. Summary of Construction Administration Requirements:
- a. For complete project administrative requirements refer to Division 1 and the Agreement between Owner and Contractor and addenda.
 - b. Prior to starting work; the contractor will be required to submit a schedule of values and a construction progress schedule for review and approval.
 - c. Regular progress meetings will be conducted during the course of the project. Meetings are on a as needed basis.
 - d. Material information and/or shop drawings shall be submitted to the Owner for approval. The construction progress schedule shall include time for the submittal review and distribution process.
 - e. O&M Manuals and Record drawings shall be submitted prior to Substantial Completion and the final application for payment and shall be identified as activities on the construction progress schedule.
8. A job-site visit may be scheduled during the course of the meeting.
9. Discussion/Remarks/Concerns: R38 is the minimum required R-value that needs to be achieved. The Roofing Manufacturer will dictate the required insulation depth. The base bid is a fully adhered system see detail E4 on sheet A102.

End of Meeting

PRE-BID MEETING

ATTENDANCE RECORD

Project Title:	Food Service Roof Replacement	No:	1306-2020
Meeting Location:	Food Service Building on the roof	Date:	March 2,2023
Name and Company	Address	Phone and Fax	Email
Kevin Poitra WSU - FS Capital	PO Box 641150 Pullman, WA 99164-1150	P: 509-335-4206	kpoitra@wsu.edu
Tyler Gordon Missoula Sheet Metal and Roofing	3635 West Broadway Missoula, MT 59808	P: (406) 728-1680 F: (406) 728-2317	tylerg@metalworksfmt.com
Shane Coburn Missoula Sheet Metal and Roofing	3635 West Broadway Missoula, MT 59808	P: (406) 728-1680 F: (406) 728-2317	shane@missoula-sheet-metal.com
Levi Cavanah Kruegar Sheet Metal	<i>731 N. Superior St. P.O box 2963 Spokane, WA 99220</i>	<i>P: (509) 999-8872</i>	levi@kruegersheetmetal.com
Justin West JR Swigart			justinwest@JRswigart.com

END OF ADDENDUM No. 2