

October 28, 2020

James Hupp, M.D., D.M.D, J.D., M.B.A.  
Senior Associate Dean for Policy and Compliance  
Elson S. Floyd College of Medicine  
Washington State University  
Sac 425j  
412 E Spokane Falls Blvd.  
Spokane, WA 99202

Dear Dr. Hupp:

Pursuant to RCW 28B.10.528, and the authority conferred on me by the Washington State University Board of Regents, I delegate to you the authority to negotiate, execute, and administer the following contracts on behalf of Washington State University that are related to your duties as the Senior Associate Dean for Policy and Compliance for the Elson S. Floyd College of Medicine:

Template student clinical training affiliation agreements for the Elson S. Floyd College of Medicine which have been approved by the Office of Finance and Administration and the Office of the Attorney General. Any changes to template agreements must be approved by the Office of Finance and Administration prior to implementation.

The following conditions and limitations apply to this delegation:

- You are not authorized to execute contracts not specified above. By way of example and not limitation, you are not authorized to execute contracts that involve an interest in real property; revenue agreements; contracts for rental or use of on-campus facilities; interagency agreements; or contracts for personal services, client services, or professional services.
- You may not exercise this contracting authority unless you have attended all training required by Finance and Administration, Purchasing Services, and the Washington Department of Enterprise Services, including periodic refresher trainings.
- You must follow all University policies and procedures and applicable laws pertinent to the exercise of this contracting authority

- You are required to seek guidance on any particularly sensitive or difficult matters as appropriate.
- This delegation of authority includes the obligation to manage the contracts in accordance with the terms therein after execution.
- This delegation will remain in effect until the earlier of (a) three years from the date of issuance specified above, (b) your transition from the position specified above, or (c) my revocation of this delegated authority.

This delegation of authority is effective immediately. By exercising this authority you acknowledge that you understand the scope, limitations, and conditions of your delegation. I know you will use sound judgment in the execution of these responsibilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'KHS', with a long horizontal flourish extending to the right.

Kirk H. Schulz  
President

cc: Attorney General's Office  
Finance and Administration  
Purchasing Services