

WSU Contract # C028279  
CCS PO # \_\_\_\_\_

INTERAGENCY AGREEMENT BETWEEN WASHINGTON STATE UNIVERSITY  
COLLEGE OF NURSING  
AND  
COMMUNITY COLLEGES OF SPOKANE FOR  
STUDENT HEALTH SERVICES 2019-2020

I. Parties

This Interagency Agreement (the "Agreement") is entered into by and between the Washington State University ("WSU") College of Nursing ("WSU-CON") and Community Colleges of Spokane ("CCS").

II. Purpose

The purpose of this Agreement is to outline the limited health care services provided by WSU-CON to the student body of Spokane Community College (SCC) and Spokane Falls Community College (SFCC) through the "CCS Student Health Clinic" (the "Clinic") and to further the educational, research and service missions of WSU.

III. Description of Services

A. Facility, Equipment and Supplies. Clinic services will be provided by WSU-CON to SCC and SFCC students in the Clinic located at 1810 North Greene Street, Building 7, Room 118, Spokane, Washington.

1. SCC will provide all space, equipment, supplies and hazardous waste removal for operations of the Clinic. CCS will purchase all vaccines and injectables, medications and other incidental items necessary for the provision of services. Supplies, equipment and incidental items include but are not limited to:
  - CLIA license required for laboratory operation and any other licenses that may be required by the state or federal government to operate and maintain a health clinic
  - Provider references and patient education materials
  - Provider parking passes
  - Telephone, fax machine, photocopier, computers with internet access and printers, locking file cabinets, refrigerator, rooms stocked with equipment for physical examinations and treatments (e.g., blood pressure devices, oto/ophthalmoscopes, examination beds, bandages, syringes and needles, alcohol pads)
  - All chart supplies, prescription pads and paper.
2. CCS staff will be responsible for all financial handling according to CCS policies and procedures.

- B. General Services.** WSU-CON will provide limited treatment and counseling for acute minor illness, stable chronic illness and basic diagnostic testing. Services will be provided by Washington State licensed Advanced Registered Nurse Practitioners (ARNPs) who are employees of WSU-CON, with assistance from undergraduate and/or graduate nursing students under their direction. WSU-CON students and CCS students may have opportunities for educational practice experiences at the Clinic, to be coordinated through the WSU Clinical Coordinators and Clinic staff.
- C. Specific Services.** Services provided by WSU-CON may include, but are not limited to:
1. Primary assessment, diagnosis, treatment and initial management of minor illness or injury, including ordering of diagnostic tests and/or appropriate studies. Perform procedures or provide care services that are within the scope of practice according to the Commission approved certification program.
  2. Interval management for stable chronic conditions.
  3. Patient-centered mental and behavioral health care, including psychiatric evaluation and diagnosis based on DSM-V criteria and follow-up management as needed, including medication management, education and therapy.
  4. Provision of prescribing pharmacologic agents and non-pharmacologic therapies and/or recommendations for over the counter medications as medically appropriate and available.
  5. Clearance and evaluation for return to school or work.
  6. Point-of-care diagnostic tests to include but not limited; urinalysis, rapid strep test, monospot Beta-hCG monospot, throat culture, Breathtek UBT, finger-stick blood glucose, and BV blue test. Electrocardiography and peak airflow measurement and interpretation.
  7. Health promotion and disease prevention services and referral on campus and in the community.
  8. Immunizations contingent on clinic vaccine supply and availability and in accordance with public health recommendations.
  9. Physical exams required by the Department of Transportation for eligible students applying to/or enrolled in the respective programs, sports or other physical activity programs or classes, and health science programs on an "as available" basis.
  10. Referral to community services for ongoing and/or complex care,
  11. Services that are not routinely covered are complex diagnostic workup, pap smears, suturing or complex wound care, reading of imaging studies, or ongoing management of complex health conditions.
- D. Service Limitations.** Services provided by WSU-CON will be limited by the following:
1. No emergency services will be provided, except to call 911 and activate the emergency management system if needed.
  2. Services will be provided only in the Clinic.
- E. CCS Obligations.**
1. Mental health services/counseling and/or supervision of mental health interns.
  2. Statistical tracking of data for the Clinic.
  3. Marketing and promotional services. The printing and distribution of any news releases or other promotional materials for the Clinic will be the joint responsibility of WSU-CON and CCS. Nothing contained herein shall be deemed to grant CCS the right to use WSU trademarks or logos, and CCS may not do so without the prior written consent of WSU.

4. A secure and confidential PAML/Labcorp electronic connection for the return of laboratory results.
- 5: Retention of student health records according to statutory requirements.

**IV. Term: Hours of Operation**

This Agreement shall be effective from July 1, 2019, through June 30, 2020, (the "Term"), and may be renewed for additional academic years upon the mutual consent of the parties, superseding any previous written agreements inclusive of these dates.

During fall, winter, and spring quarters of the Term, clinic services will be provided 5 days per week (Monday through Friday) from September 11, 2019 through June 12, 2020. In general, the clinic will be open on CCS class days. ARNPs certified in adult or family practice will provide 25 hours of general care weekly, and a psychiatric mental health nurse practitioner will provide 7 hours of mental health care weekly.

During summer quarter of the term, clinic services will be provided 2 days per week (generally Tuesdays and Thursdays) from July 1 through Aug 15, 2019. ARNPs certified in adult or family practice will provide 10 hours of general care weekly, and a psychiatric mental health nurse practitioner will provide care for a total of 20 hours during regular clinic hours.

No services will be provided on the following dates:

October 21, 2019  
November 11, 27-29, 2019  
December 16, 2019 through January 3, 2020  
January 20, 2020  
February 17, 2020  
March 23 through April 3, 2020  
April 30, 2020  
May 25, 2020

Actual dates and times of closures will be determined by mutual agreement between CCS staff and administration and the WSU provider coordinator and based on CCS student preferences and WSU-CON nurse practitioner availability.

Changes to the hours of operation and/or type or cost of services offered may be made at any time upon agreement of both parties but will generally occur at the end of each CCS quarter, with any changes to commence at the start of the following quarter.

**V. Joint Evaluation of Services**

Evaluation of clinical services addressing the process to date, general satisfaction and any unforeseen problems will occur at the end of each CCS quarter, and will involve representatives of each institution, as well as representation from the SCC student body if requested by CCS administrators.

A summative evaluation meeting will take place at the beginning of the 3rd quarter and will be followed by specific planning for future services. Student users of the Clinic will be given the opportunity to evaluate their experience at each visit.

VI. Payment For Services

- A. The costs of the previously listed health services are listed in Exhibit A attached hereto and incorporated herein by reference. CCS will be invoiced at the beginning of the fall, winter and spring quarters and payment will be due according to the schedule listed below.

Payment should be made payable to:

WSU College of Nursing, Attn: Brett Oglesbee (boglesbee@wsu.edu), Director of Finance and Administrative Services.

- B. Payment Schedule:

<i>Quarter:</i>	<i>Due on or before:</i>	<i>Amount:</i>
Fall Quarter	Friday, October 11, 2019	26,912.16
Winter Quarter	Friday, January 10, 2020	26,912.16
Spring Quarter	Friday, April 10, 2020	26,912.16

VII. Insurance: Hold Harmless

- A. Insurance.

1. WSU and its officers, employees, and agents, while acting in good faith within the scope of their official WSU duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against WSU and its employees, officers, and agents in the performance of their official WSU duties in good faith under this Agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.
2. SCC and its officers, employees, and agents, while acting in good faith within the scope of their official SCC duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against CCS and its employees, officers, and agents in the performance of their official SCC duties in good faith under this Agreement will be paid from the tort claims liability account as provided in RCW 4.92.130.

- B. Hold Harmless. Each party to this Agreement shall be responsible for damage to persons or property resulting from negligence on the part of itself, its employees, its officers or agents. No party to this Agreement shall be responsible for the acts and omissions of those not a party to this Agreement.

VIII. General Terms

- A. Termination. Either party may terminate this Agreement upon not less than thirty (30) days prior written notice to the other party.

- B. **Amendments.** This Agreement may be amended upon the mutual written consent of the parties. Changes to operational details of the Clinic may be handled informally by the parties through letter agreements or otherwise pursuant to Section IV herein.
- C. **Assignment.** Neither party may assign their rights or obligations under this Agreement without the express prior written consent of the other party.
- D. **Severability.** If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.
- E. **Notices.** Any notices required hereunder shall be sent to the following individuals:

**WSU-CON:**

**Name:** Mel R. Haberman  
**Title:** Interim Dean, WSU-CON  
**Address:** 412 E Spokane Falls Blvd.  
 Spokane, WA 99202  
**Phone:** 509-324-7358  
**Fax:** 509-324-7341  
**E-mail:** haberman@wsu.edu

**CCS:**

**Name:** Connan Campbell  
**Title:** Director, Student Development  
**Address:** 1810 N. Greene St., MS 2061  
 Spokane, WA 99217-5399  
**Phone:** 509-533-8657  
**Fax:** 509-533-8185  
**E-mail:** connan.campbell@scc.spokane.edu

- F. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of Washington.
- G. **Disputes.** In the event that a dispute arises under this Agreement that the parties can't resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: Each party to this Agreement shall appoint one member to the Dispute Panel, and the members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the parties hereto.
- H. **Non-Discrimination.** No person will be discriminated against in the performance of this Agreement on the basis of race, creed, color, national origin, gender, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability, in accordance with Title VI of the 1964 Civil Rights Act; Section 504 of the Rehabilitation Act, 1973, as amended; Americans with Disabilities Act, July 26, 1990, P.L. 101-336; and Title IX/Chapter 28A.640 RCW of the Education Amendments of 1972, as amended, and RCW Chapter 49.60.

**IX. Signatures**

Each party by their signature hereto represents that they have read the foregoing and agree to be bound by its terms, and that they have been delegated with signature authority to sign this Agreement on behalf of their respective party.

Community Colleges of Spokane

WSU College of Nursing - Recommended by:

REVIEWED

Name: DELA KOVACS

Name: Brett Oglesbee

Title: PURCHASING MANAGER

Title: Director of Administrative Services

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Date: 9/23/2019

Date: 9/4/2019

Reviewed as to Content and Form:

Approved by:

Name: John O'Rourke

Washington State University

Title: Contract Manager

Signature: [Handwritten Signature]

Signature: [Handwritten Signature]

Heather Davison, Contracts and Real Estate Associate  
Manager

Date: 9-24-19

Date: 8/29/2019

WACC DISTRICT #17 CCS

APPROVED BY:

Name: Connan Campbell

Title: Associate Dean of Student Development

Signature: [Handwritten Signature]

Date: 10.07.2019

**Exhibit A**  
**Cost of Services**  
**WSU College of Nursing Services for CCS Student Health Clinic**  
**BUDGET 2019-2020**  
**July 1, 2019 - June 30, 2020**

	Salary	Benefits	Total
<b>I. PERSONNEL</b>			
<b><u>Nurse Practitioners</u></b>			
175 days x 5 hours x \$50	\$43,750.00	\$7,875.00	\$51,625.00
<b><u>Psychiatric Nurse Practitioner</u></b>			
35 weeks x 7 hours x \$50	\$12,250.00	\$2,385.00	\$15,635.00
Summer 2019: 20 hours	\$1,000.00		
<b><u>Coordinator</u></b>			
42 weeks x 3 hours x \$50	\$6,300.00	\$1,134.00	\$7,434.00
<b><u>Business Office Support</u></b>			
2.5% (\$36,000) 9 months for one person	\$900.00	\$162.00	\$1,062.00
<b>TOTAL PERSONNEL</b>	<b>\$63,200.00</b>	<b>\$11,556.00</b>	<b>\$74,756.00</b>

Total Direct Costs

\$74,756.00

Indirect Costs @ 8%

\$5,980.48

Total Costs

\$80,736.48