

**AGREEMENT BETWEEN  
THE STATE OF WASHINGTON**

**Department of Commerce  
And  
Washington State University**

**PARTIES TO THE AGREEMENT**

This Agreement is made and entered into by and between the "Department of Commerce" hereinafter referred to as "Commerce" and "Washington State University" hereinafter referred to as "WSU" pursuant to the authority granted by Chapter 39.34 RCW.

**PURPOSE**

The purpose of this Agreement is to support a full time position in the Industry Sector Development Program at Commerce on issues related to rural economic development and forest products in Washington State.

**PERIOD OF PERFORMANCE**

This Agreement shall become effective on July 1, 2019, regardless of the date of execution, and will expire on June 30, 2021, unless terminated sooner or extended as provided herein.

**STATEMENT OF WORK**

This position serves as the state lead to support the recruitment and expansion of rural industries in Washington State, which will result in rural economic sector business recruitment, retention and expansion. It will require senior level policy analysis, policy development and implementation and will work directly with rural industries. The position supports state efforts and the agency's goal to increase Washington's share of high growth, high employment, and trade sectors.

This position is responsible for development and implementing state policies that support the development and expansion of the rural economic sector, and will closely interact with private sector leaders in rural communities.

The position will utilize the rural council plans, the state's economic development strategy and related documents to develop and implement the state's strategy to build the rural economic sector, which will result in rural businesses being recruited, retained and expanded. The position will:

- Work with the Director of Commerce, Governor's office, other departments across government and economic development policy leaders to gain a shared policy direction related to the rural economy.
- Serve as the state point of contact for rural economic industry organizations.
- Work directly with rural industries to recruit, retain, and expand in Washington.
- Speak on behalf of the state on rural economy related topics.

**COMPENSATION**

WSU shall pay Commerce an amount not to exceed One Hundred Eighty Thousand Dollars (\$180,000.00) for the performance of all things necessary for, or incidental to, the work as set forth in the Statement of Work of this Agreement.

Invoices shall be submitted quarterly. Upon receipt and approval of the properly executed invoices, WSU will remit payment of Commerce in a total amount not to exceed the value of this Agreement.

The invoices shall be forwarded to the attention of Lana Redman, PO Box 641045, Pullman, WA 99164-1045, phone: 509/335.2480, e-mail: [redmanl@wsu.edu](mailto:redmanl@wsu.edu).

**MANAGEMENT**

The Program Manager for each of the parties shall be responsible for and shall be the contract person for all communications and billings regarding the performance of this Agreement.

The Program Manager for Commerce is Karen McArthur, Managing Director, Finance and Grant Services, Mail Stop 42525; Phone 360/725.4027, [karen.mcarthur@commerce.wa.gov](mailto:karen.mcarthur@commerce.wa.gov)

The Program Manager for WSU is Lana Redman, PO Box 641045, Pullman, WA 98164-1045, phone 509/335.2480, [redmanl@wsu.edu](mailto:redmanl@wsu.edu)

**DISPUTES**

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from Commerce, one representative from WSU and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing.

**TERMINATION**

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of termination of this Agreement, the terminating party shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

**AGREEMENT CHANGES, MODIFICATIONS AND AMENDMENTS**

This Agreement may be changed, modified, amended or extended by written agreement executed by both parties.

**EXECUTION**

We, the undersigned, agree to the terms of the forgoing Agreement.

**WASHINGTON STATE UNIVERSITY**



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Amanda N. Owen  
Associate Director,      7.22.19  
Contracts and Real      Date  
Estate Office

**DEPARTMENT OF COMMERCE**



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Chris Green  
Assistant Director      6/24/19  
Date