

April 13, 2018

Phyllis Erdman, PhD
Executive Associate Dean for Academic Affairs
College of Education
Washington State University
Cleveland Hall 160D
Pullman, WA 99164-2114

Dear Dr. Erdman:

Pursuant to RCW 28B.10.528, and the authority conferred on me by the WSU Board of Regents, I delegate to you the authority to administer and execute the following contracts on behalf of Washington State University that are related to your duties as the Executive Associate Dean for Academic Affairs in the College of Education, provided that all University policies and procedures and applicable laws in effect at the time of signature have been followed, and that you have attended all training required by the Contracts Office, Purchasing Services, and the Washington Department of Enterprise Services, including periodic refresher trainings:

Template student affiliation/internship agreements for the Department of Teaching and Learning and the Department of Educational Leadership, Sports Studies, and Educational/Counseling Psychology in the College of Education, which have been approved by the Office of Finance and administration and the Office of the Attorney General. Any changes to these standard agreements are to be presented to the Office of Finance and administration for review and approval.

This delegation of authority includes the obligation to manage and administer the contracts in accordance with the terms therein and to seek guidance on any particularly sensitive or difficult cases as appropriate, depending on the circumstances. This delegation of authority is effective immediately and will remain in effect as long as you hold the responsibilities associated with the Executive Associate Dean for Academic Affairs in the College of Education, or until revoked by me. By exercising this authority you acknowledge that you have attended the required

training and understand the scope and limitations of your delegation. I know you will use sound judgment in the execution of these responsibilities.

Sincerely,



Kirk H. Schulz
President

cc: Attorney General's Office
Finance and Administration
Purchasing Services