

July 5, 2013

Joel Cummings
Head of Collection Development, Science
Librarian and Collection Manager
Owen Science & Engineering Library
Washington State University
Pullman, WA 99164-3200

Dear Mr. Cummings:

Pursuant to RCW 28B.10.528, and the authority conferred on me by the WSU Board of Regents, I delegate to you the authority to administer and execute the following contracts on behalf of Washington State University that are related to your duties as the Head of Collection Development, Science Librarian and Collection Manager for Owen Science & Engineering Library, provided that all University policies and procedures and applicable laws in effect at the time of signature have been followed, and that you have attended all training required by the contracts and/or purchasing office:

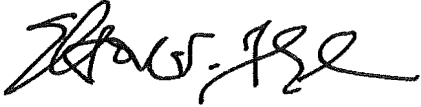
Purchasing transactions relating to the business and financial affairs of the WSU Libraries, with authorization to subscribe to and/or license magazines or other periodical publications, purchase books, including postage, and publications from the United States government or any other publisher or vendor, where the total costs to the University are estimated to be equal to or less than \$150,000 per subscription or item.

Any agreement for goods or services exceeding the statutory "Direct Buy Limit" (currently \$10,000 but subject to change) must be competitively awarded or sole source justified through Purchasing Services.

This delegation of authority includes the obligation to manage and administer the contracts in accordance with the terms therein and to seek guidance on any particularly sensitive or difficult cases as appropriate, depending on the circumstances. This delegation of authority is effective immediately and will remain in effect as long as you hold the responsibilities associated with the Head of Collection Development, Science Librarian and

Collection Manager for Owen Science & Engineering Library, or until revoked by me. By exercising this authority you acknowledge that you have attended the required training and understand the scope and limitations of your delegation. I know you will use sound judgment in the execution of these responsibilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. S. Floyd', written in a cursive style.

Elson S. Floyd, Ph.D.
President

cc: Attorney General's Office
Finance and Administration
Purchasing Services