

January 14, 2013

Jeff Elbracht  
Director of Facilities and Finance  
University Recreation  
Washington State University  
Student Recreation Center 250  
Pullman, WA 99164-1830

Dear Mr. Elbracht:

Pursuant to RCW 28B.10.528, and the authority conferred on me by the WSU Board of Regents, I delegate to you the authority to administer and execute the following contracts on behalf of Washington State University that are related to your duties as the Director of Facilities and Finance for University Recreation, provided that all University policies and procedures and applicable laws in effect at the time of signature have been followed, and that you have attended all training required by the contracts and/or purchasing office:

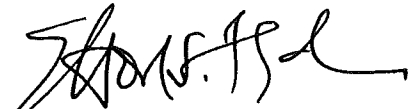
Template agreements solely for University Recreation in a form approved by the Office of Business and Finance and the Attorney General's Office for facility rentals or facility usage, Challenge and Leadership programming, and recreational programming, where the total costs or revenue to the University are estimated to be less than \$5,000.00. Any changes to template agreements must be approved by the Office of Business and Finance prior to implementation.

This delegation of authority includes the obligation to manage and administer the contracts in accordance with the terms therein and to seek guidance on any particularly sensitive or difficult cases as appropriate, depending on the circumstances. This delegation of authority is effective immediately and will remain in effect as long as you hold the responsibilities associated with the Director of Facilities and Finance for University Recreation, or until revoked by me. By exercising this authority you acknowledge that you have attended

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the required training and understand the scope and limitations of your delegation. I know you will use sound judgment in the execution of these responsibilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elson S. Floyd', with a stylized flourish at the end.

Elson S. Floyd, Ph.D.  
President

cc: Attorney General's Office  
Business and Finance  
Purchasing Services