

INTERAGENCY AGREEMENT
Between
WASHINGTON STATE UNIVERSITY
And the
VANCOUVER POLICE DEPARTMENT
WSU Contract # 15010

THIS IS AN AGREEMENT entered into by Washington State University Vancouver Contract Research Center ("University") and the Vancouver Police Department ("VPD") regarding the collection and compilation of citizen contact data.

WHEREAS, the University and VPD desire to enter into this Agreement to have the University perform analysis on data collected by VPD concerning traffic stops, including specific work tasks as outlined in this agreement; and

WHEREAS, the University represents that it is fully able and qualified to perform the services;

NOW, THEREFORE, for and in consideration of the covenants expressed herein, the University and VPD agree as follows:

1. Scope of Work Provided,

a. Scope of work provided by VPD:

Provide data related to traffic stops and field contacts conducted by patrol officers
And traffic units

Provide general officer data related to traffic stops and field contacts such as training, years of service, etc.; Not to include specific officer information

b. Scope of work provided by the University:

- Receive data collected by VPD on citizen contact data and implement sufficient safeguards to protect the data from unauthorized access.
- Consult with VPD regarding collection and compilation of citizen contact data.
- Periodically monitor and interpret the data and reports prepared by VPD.
- Perform complex analyses on data collected by VPD regarding citizen contact data, using multivariate data analysis techniques.

- Prepare annual reports on the results of the independent analyses of the citizen contact data suitable for dissemination within and outside of VPD.
- Be available to communicate the findings to the general public and media.

2. **Representatives of the Parties and Service of Notices.** The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom routine communications and formal notices shall be given, are as follows:

- a. The principal representative of the University shall be: Clayton Mosher
- b. The principal representative of VPD shall be: Jim Rogers

3. **Project Budget.**

- a. An approved project budget is included as Attachment A to this Agreement, incorporated by reference herein.
- b. The total funds to be compensation to the University for the Agreement period shall not exceed \$6,200.00 U.S. dollars, unless the budget is amended by both the University and VPD.
- c. The University will submit invoices to VPD for compensation earned no more frequently than monthly. VPD shall submit payment to the University for the actual expenditures within thirty (30) days after the receipt of each invoice.

4. **Agreement Modifications.** The parties may, from time to time, amend this ^{Agency} Interlocal Agreement upon written agreement, agreed to and signed by both parties.

5. **Reports and Documentation.**

- a. Submit a preliminary report on Citizen Contact Data Collection Program by May 12, 2003.

- b. Participation in press conference on or about May 26, 2003 in order to present annual report.
 - c. Analysis of data forwarded by Vancouver Police Department on or about September 1, 2003.
 - d. Submit a formal report on or about February 28, 2004, to include participation in a press conference.
 - e. All data provided to the University in connection with this contract shall remain the sole property of VPD. The University is NOT authorized to distribute the data to others not directly involved in the project outlined in this Agreement unless otherwise required by law.
6. **Indemnification.** Each party agrees to be responsible and assume liability for its own wrongful or negligent acts or omissions, or those of its officers, agents or employees to the full extent allowed by State of Washington law.
7. **Governing Law and Venue.** The parties agree that this Agreement shall be construed according to the laws of the State of Washington; and any litigation between the parties arising under this Agreement or out of work performed under this Agreement shall occur in the Superior Court of Washington, in and for the County of Clark.
8. **Agreement Period and Termination of Agreement.**
- a. The effective date of this Agreement shall be March 1, 2003. The termination date of this Agreement shall be February 28, 2004. The University shall not be compensated for costs incurred for work performed before or after the agreement period.

- b. Either party may terminate this agreement by providing thirty (30) days written notice. Compensation for the work performed shall be for work performed prior to the effective date of such termination.

Recommended By: _____

J. Walenta

Washington State University Vancouver

Approved By: _____

Robert Abbott

Name: _____

Date: _____

April 28, 2003

James E. R.

Vancouver Police Department

Name: _____

Date: _____

5/16/03

ATTACHMENT A

Budget
Contract Period:

DIRECT COSTS

Wages for Consultation, Monitoring, Data Cleaning and Analysis

Contract Research Center Director (Clayton Mosher)	
30 hours at \$75/hour	\$2,250.00

Research Associate (Chad Smith)	
40 hours at \$35/hour	\$1,400.00

Wages for Report Preparation

Contract Research Center Director (Clayton Mosher)	
20 hours at \$75/hour	\$1,500.00

Research Associate (Chad Smith)	
30 hours at \$35/hour	\$1,050.00

TOTAL	\$6,200.00
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