THE CONSTITUTION OF THE
VOILAND COLLEGE OF ENGINEERING AND ARCHITECTURE
COORDINATING COUNCIL WASHINGTON STATE
UNIVERSITY

PREAMBLE
We, the students of Washington State University in the Voiland College of Engineering and Architecture, do hereby establish this organization to:

● Advance the education of our fellow students through participation in extracurricular activities.
● Inform our fellow students of the activities scheduled by our members.
● Offer support and resources to aid the extracurricular activities pursued by our members.
● Promote cooperation in a professional manner among our members.

DEFINITIONS

Eligible Student Organization – Any student organization that is good standing according to the rules defined in Article III.

General Assembly – The plurality for voting and non-voting student representatives and Officers.

Board of Officers – The plural name of the group consisting of just VCEACC officers.

Call for Vote – Any action requiring the majority consent of the General Assembly.

RSO – Registered Student Organization; Washington State University’s student club authority.

Quorum – A minimum presence of half the previously year’s representatives and currently elected officers. In addition the President or Vice President must be present as well.

ARTICLE I STATEMENT OF NAME
The name of this organization is Voiland College of Engineering of Architecture Coordinating Council and hereby be referred to by its acronym VCEACC.

ARTICLE II DEFINITION OF REPRESENTATION
The composition of VCEACC shall consist of three groups:

I. Voting Representatives, made up of one representative from each of the member eligible student organizations. These representatives have a single vote in all calls for vote.

II. Non-Voting Representatives, who is a current student, faculty or staff. These members have no voting rights.

III. Officers whom are elected according to procedures outlines in Article IV. Officers have a single vote in all calls for vote.
ARTICLE III  ELIGIBILITY FOR REPRESENTATION

Any student organization within the Voiland College of Engineering and Architecture which a representative has attended all required meetings; and has followed all required procedures within the following outline is considered to be in good standing.

I. Representatives of eligible student organizations must attend all required VCEACC meetings every spring semester. The following are the required meetings:
   a. General Information Meeting
   b. Convocation, Election and Funding Meeting

II. Must have active status as an RSO before receiving funds.

ARTICLE IV  OFFICERS AND ELECTIONS

There are four main officers and a fifth and sixth depending on necessity, these officers are:

I. President – General officer in charge of operation of VCEACC; this officer is selected from the current board of officers.
II. Vice President – Officer that supports the duties of the president and take place of vacant duties of other officers; this officer is selected from the general assembly.
III. Treasurer – Officer in charge of VCEACC accounts and distribution of funds to eligible student organizations.
IV. Secretary – Officer in charge of recording information regarding VCEACC operations.
V. Activities Chair – Officer in charge of organizing events for VCEACC, if needed.
VI. Web Chair – Provisional officer that maintains the mailing list and website, if needed.

Officers are elected for the following year during the convocation meeting. All officer positions are open to any general assembly member, with the exception of the presidential position which is open only to current officers. All officers eligible for election must still be students in the Voiland College of Engineering and Architecture for the both the following fall and spring semesters.

ARTICLE V  FUNDING PROCEDURES

One half of the funding shall be equally distributed between all eligible student organizations every spring after the convocation meeting. The other half shall be distributed as matching funds to eligible student organizations that have submitted the proper paperwork by the required deadline. This deadline is to be defined every year by the Board of Officers, but must be a minimum of ten WSU school days after the start of the VCEACC fiscal year.

I. The VCEACC fiscal year, used for defining the window of time for eligible funds raised by student clubs to be matched, is March 1st - March 1st of the following year.

II. Funds eligible to be matched by VCEACC must strictly be money deposited to an account, and may not include:
   • Services
   • Facilities
   • Other Non-Monetary Donations

III. Furthermore, an organization may not claim funds gifted from the Voiland College of Engineering and Architecture as raised funds eligible for matching by VCEACC.
**ARTICLE VI  CONVOCATION**

Every spring the VCEACC general assembly will select **three** students from the following categories:

I. Outstanding Junior  
II. Outstanding Senior  
III. Outstanding Teaching Assistant  

Every degree program and emphasis in the Voiland College of Engineering and Architecture may submit **one** student per category for consideration by the General Assembly. If more than **one** student is submitted for consideration then none of the submitted students will be presented in front of the General Assembly.

After **three** students have been selected by the General Assembly for each category; the board of officers will then select **one** student per category to be presented at Convocation.

**ARTICLE VII  VOTING**

Voting with the exception of constitutional modification, all votes shall be by simple majority. All voting actions must meet quorum requirements.

**ARTICLE VIII  SANCTIONS**

Violation of any procedures within this document shall be punished by the denial of funding eligibility for at least the current semester and at most until the violated procedure is remedied.

**ARTICLE IX  MISCELLANEOUS POLICY**

To reduce conflicts of interest:

- No officer may represent an eligible student organization.  
- No two CEACC officers may also be co-officers in another eligible student organization.  
- No representatives may represent more than **one** eligible student organization.

**ARTICLE X  AMENDMENT PROCESS**

This Constitution shall be reviewed annually, each spring semester by the CEACC Officer Cabinet. Any CEACC representative may propose an amendment at any regular CEACC meeting. The Constitution may be changed or amended by a two-thirds vote with a quorum present.

**APPENDIX A  AMENDMENTS**

I. For the spring semester of 2011 the remaining funds for the year shall be distributed equally between all CEACC member clubs in good standing.
## Appendix B  Change Log

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<th>Author</th>
<th>Publish Date</th>
<th>Rev.</th>
<th>Notes</th>
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<tr>
<td>Patrick Kramer</td>
<td>March 8(^{th}) 2011</td>
<td>5</td>
<td>Finished Major Update to Document</td>
</tr>
<tr>
<td>Patrick Kramer</td>
<td>March 18(^{th}) 2011</td>
<td>6</td>
<td>Revised Article V</td>
</tr>
<tr>
<td>Steve Schmitz</td>
<td>April 26(^{th}) 2014</td>
<td>7</td>
<td>Revised Article V</td>
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<tr>
<td>Charlotte Schmitz</td>
<td>January 26(^{th}) 2017</td>
<td>8</td>
<td>CEACC to VCEACC, Revised Article V</td>
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