

The Pullman campus conducts appointments by phone or by in-office meeting.

### **Scheduling Your Appointment**

You will select the Appointment Type when making the appointment. If selecting a phone appointment, you will be asked to provide the phone number where you can be reached on the create appointment page.

#### **At the time of your in-office appointment:**

- Please come to the Student Financial Services Office on the third floor of the Lighty Student Services Building on the Pullman campus.
- Please bring your ID.
- Please check in with the front desk person and they will direct you.
- Please try to be prompt for your in-person appointment as it may be difficult to get you rescheduled quickly if you miss your appointment.

#### **At the time of your phone appointment:**

- Please make sure that you are in a quiet location where your confidential information will remain secure.
- An advisor will call you at the time for your appointment.
- If you have been waiting for more than 10 minutes past your appointment time please contact Student Financial Services at (509) 335-9711 and let the phone center agent know there was an issue with your appointment.