1. Login to Office 365 at office365.wsu.edu with your Network ID and Password.

2. Once on the main Office 365 page, click on the yellow Power BI icon under “Use the online apps.”
3. Power BI should start in a separate tab in the browser.

**WSU only has access to Power BI Basic at the current time so some features will be limited.**

For Tutorials on how to use Power BI, go to https://powerbi.microsoft.com/en-us/guided-learning/