

## **Adjunct/Affiliate Faculty Status**

### **Department of Plant Pathology – Washington State University**

**Draft - October 29, 2018; adopted 11/13/2018**

---

#### **Criteria**

In order to be considered for adjunct (non-WSU employee) or affiliate (WSU employee) faculty status in the Department of Plant Pathology, a nominee must make or intend to make substantive contributions to research, teaching and/or extension programs in the Department.

#### **Nomination**

Any standing faculty member in Plant Pathology may nominate a person to be an adjunct or affiliate faculty member. The nominator prepares a letter addressing the following points:

- Name of the nominee and justification/rationale for the appointment, including:
  - Name of the faculty or research group that will collaborate with this person.
  - Past collaborations with the Department, including research, teaching/co-teaching a course, co-authored grants and publications; service on Plant Pathology committees; mentoring of undergraduate or graduate students; and/or
  - Future plans for collaborations with the Department, including research, teaching, advising, and extension, that improve the scope and quality of Plant Pathology programs.
  - Departmental resources required, including office/laboratory space, office/technical staff support, graduate student support or office space, access to laboratory equipment, etc.

The nominee must provide or arrange for the following:

- A curriculum vita and two letters of reference (in addition to the nomination letter).
- A candidate for adjunct or affiliate faculty status must give a seminar in the Department.

#### **Appointment and Renewal**

- Standing faculty in the department vote on adjunct and affiliate nominations. A simple majority is required for approval.
- Adjunct and affiliate appointments are for three years and are renewable at the request of the individual. Renewal of appointment is contingent on the adjunct or affiliate faculty member's (i) demonstrated contributions to the Department during the preceding three-year period, and (ii) by vote of the Plant Pathology faculty. A statement outlining past and anticipated contributions from the appointee will be required and made available to voting faculty.
- Expectations for contributions and participation include some or all of the following:
  - Attend Plant Pathology faculty meetings
  - Participate in/attend weekly Plant Pathology seminars
  - Teach courses/contribute guest lectures in Plant Pathology courses
  - Serve as a member of graduate student committees; serve as a mentor of undergraduate students who are working on independent research projects
  - Collaborate with Plant Pathology faculty on joint research and/or extension projects