

**Washington State Criminal Sentencing Task Force**  
**February 18, 2021 8:45am-2:00pm / ZOOM Meeting**  
**DRAFT AGENDA**

**Meeting Goals:**

- Task Force introductions and updates
- Review Task Force Operating Procedures
- Discuss Dynamics & Principles of Collaborative Decision-Making
- Grid Subgroup Work to Date
- Legislation briefing

**8:45 am GET TECHNOLOGY WORKING, ZOOM TIPS, INFORMAL CONVERSATIONS**

- For those wanting ZOOM tips or refreshers on functions to be used during the meeting, the Facilitation Team will be available to give a quick tutorial and answer questions. There will also be time for informal virtual mingling. Bring your coffee and favorite treat!

**9:00am REVIEW AGENDA & KEY GROUND RULES**

**9:05am INTRODUCTIONS**

- Members state name, organization, interest you represent
- Facilitation Team & Co-Chair remarks

**9:25am TASK FORCE OPERATING PROCEDURES**

- Revisit of Topics in Operating Procedures:
  - Role of Alternates
  - Member Participation in Task Force Meetings
  - Email Communication
  - Implementation of Consensus Decisions
  - Adjustments Based on Virtual Meeting Format (if any)
- Potential Additions or Modifications

**10:15am DYNAMICS OF COLLABORATIVE PROCESSES & PARTICIPATORY DECISION-MAKING**

- Q & A

**10:45am BREAK**

**11:00am GRID DECISION POINTS, CONSIDERATIONS, AND RESEARCH**

- Recap of SGC work leading to Task Force
- Presentation by Lauren Knoth (Washington State Institute for Public Policy)
- Q & A

- 12:00pm**      **BREAK TO GET LUNCH**
- 12:30pm**      **GRID DECISION POINTS, CONSIDERATIONS, AND RESEARCH, cont.**
- 1:45pm**      **UPDATE ON LEGISLATION**
- 2:00pm**      **NEXT STEPS & ACTION ITEMS**
- 2:15pm**      **QUESTIONS FROM OBSERVERS**
- 2:30pm**      **ADJOURN**