

WSU Pullman Parking Permit Refund/Payroll Deduction Stop Request

WSU ID #: _____ Phone #: _____

Name: _____ Permit #: _____
(print full name)

Important Refund Information

Please allow 2-3 weeks for processing. Payments will be processed in the original form of payment. Card refunds will be processed to the original account used. All other refunds will be processed via check/direct deposit. Sign up for direct deposit [HERE](#).

To stop payroll deduction, please submit this form to the Transportation Services office. Deductions will be stopped on the next pay cycle. Pre-tax deductions are not eligible for refunds. Post-tax deduction may be eligible for a prorated refund based off the remaining balance due, and the prorated value of the permit.

Signature: _____
(print form to sign)

You may scan and email this form back to WSU Transportation Services at transportation@wsu.edu.

You may also mail this form back to the below address.

Attention: Lia Wilson
WSU Transportation Services
PO Box 645500
Pullman, WA 99164-5500

For Official Use Only

Purchase Date: _____	Account Balance: \$ _____
Payment Method: _____	Permit Balance: \$ _____
Last 4: _____	Amount: _____
Auth. Code: _____	Tax: _____
Merchant: _____	Total: _____
Date Processed: _____	Processed by: _____
Process Method: _____	