

From: noreply@wsu.edu
To: [curriculum.submit](#)
Subject: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan
Date: Monday, October 3, 2022 3:25:54 PM
Attachments: [2022.10.03.15.21.14.32.FormData.html](#)
[2022.10.03.15.21.13.19.currentCatalogFile_Rationale for Revision to the MA in Criminal .docx](#)
[2022.10.03.15.21.13.19.currentCatalogFile1_catalog_examination_copy for MA nonthesis tr.docx](#)

Dale Willits has submitted a request for a major curricular change. His/her email address is: dale.willits@wsu.edu.

Requested change: Revise or Drop Graduate Plan

Other curriculum change being requested: We are revising the non-thesis plan for the MA in Criminal Justice and Criminology to reflect a new examination process voted on by the faculty of the department. In addition, we are striking the 1 credit pass/fail language from CRMJ 514, as we have submitted a curriculum change earlier this semester to change that from a pass/fail course to a graded course.

Degree: M.A. in Criminal Justice and Criminology M.A. in Criminal Justice and Criminology
M.A. in Criminal Justice and Criminology

Title: non-thesis Non-Thesis

Requested Effective Date: Fall 2023

Revise Graduation Requirements: Yes

Dean: Barry, Tammy - Vice Provost - Graduate and Professional Education,

Chair: Neuilly, Melanie-Angela – Chair – Criminal Justice and Criminology ,

| | | |
|---------------------------------------|------------------------------------|---------------------------------|
| _____ | _____ | _____ |
| Catalog Subcommittee Approval Date | AAC, PHSC, or GSC Approval Date | Faculty Senate Approval Date |

From: [Neuilly, Melanie-Angela](#)
To: [curriculum.submit](#)
Cc: [Barry, Tammy](#)
Subject: Re: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan
Date: Monday, October 3, 2022 3:37:53 PM
Attachments: [image001.png](#)

Melanie-Angela Neuilly, Ph.D. (she/her/hers)

Associate Professor and Chair, Criminal Justice and Criminology
Faculty Affiliate, Program in Women's, Gender, and Sexuality Studies
Wilson-Short 112 | Pullman, WA 99164-4011 | 509-335-5465

"Contributing to more just, equitable, and safer communities."

WASHINGTON STATE  UNIVERSITY

WSU Pullman is located on the homelands of the Palus people and the Nimípuu (Nez Perce) Tribe.

From: "curriculum.submit@wsu.edu" <curriculum.submit@wsu.edu>
Date: Monday, October 3, 2022 at 3:24 PM
To: "Neuilly, Melanie-Angela" <m.neuilly@wsu.edu>
Cc: "Barry, Tammy" <tammy.barry@wsu.edu>
Subject: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan

Neuilly, Melanie-Angela – Chair – Criminal Justice and Criminology ,
Barry, Tammy - Vice Provost - Graduate and Professional Education,
Dale Willits has submitted a request for a major curricular change.

Requested change: Revise or Drop Graduate Plan

Other curriculum change being requested: We are revising the non-thesis plan for the MA in Criminal Justice and Criminology to reflect a new examination process voted on by the faculty of the department. In addition, we are striking the 1 credit pass/fail language from CRMJ 514, as we have submitted a curriculum change earlier this semester to change that from a pass/fail course to a graded course.

Degree: M.A. in Criminal Justice and Criminology M.A. in Criminal Justice and Criminology
M.A. in Criminal Justice and Criminology

Title: non-thesis Non-Thesis

Requested Effective Date: Fall 2023

Revise Graduation Requirements: Yes

Both Chair and Dean approval is required to complete the submission process. Please indicate that you have reviewed the proposal by highlighting one of the statements below and **reply all** to this email. (curriculum.submit@wsu.edu.) [Details of major change requested can be found in the attached supplemental documentation]

1. I approve this proposal in its current form.

2. I approve this proposal with revisions. Revisions are attached.

3. I do not approve this proposal. Please return to submitter.

If you do not respond within one week, you will be sent a reminder email. If no response is received within three weeks of the submission date, the proposal will be returned to the submitter.

Thank you for your assistance as we embark on this new process. If you have any questions or concerns, please let us know wsu.curriculum@wsu.edu.

Blaine Golden, Assistant Registrar

Graduations, Curriculum, and Athletic Compliance

Washington State University

Registrar's Office

PO Box 641035

Pullman WA 99164-1035

509-335-7905

bgolden@wsu.edu

Note: Please use the attachments to this email rather than the link below to view the supporting documentation.

From: [Swindell, Samantha](#)
To: [curriculum.submit](#); [Barry, Tammy](#)
Subject: RE: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan
Date: Friday, October 21, 2022 2:47:00 PM

Dear Blaine and Tammy,

I approve this proposal in its current form.

Sam

From: curriculum.submit <curriculum.submit@wsu.edu>
Sent: Friday, October 21, 2022 11:19 AM
To: Barry, Tammy <tammy.barry@wsu.edu>; Swindell, Samantha <sswindell@wsu.edu>
Cc: curriculum.submit <curriculum.submit@wsu.edu>
Subject: FW: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan

Hello Tammy and Sam,

Forwarding a proposal from Crm J (and a second one to follow). Please let me know if you are approving of these advancing through the Senate approval process.

Thank you,
Blaine

Blaine Golden, Assistant Registrar
Curriculum, Graduations, Athletic Eligibility

From: [noreply@wsu.edu](#) <[noreply@wsu.edu](#)>
Sent: Monday, October 3, 2022 3:21 PM
To: curriculum.submit <[curriculum.submit@wsu.edu](#)>
Subject: 722903 Criminal Justice and Criminology Requirements Revise - Revise or Drop Graduate Plan

Dale Willits has submitted a request for a major curricular change. His/her email address is: dale.willits@wsu.edu.

Requested change: Revise or Drop Graduate Plan

Other curriculum change being requested: We are revising the non-thesis plan for the MA in Criminal Justice and Criminology to reflect a new examination process voted on by the faculty of the department. In addition, we are striking the 1 credit pass/fail language from CRMJ 514, as we have submitted a curriculum change earlier this semester to change that

Rationale for Revision to the MA in Criminal Justice & Criminology (non-thesis)

The faculty of the Department of Criminal Justice & Criminology voted to revise the non-thesis MA option to include a poster session as the degree's MA examination process. Our prior MA examination was vague and varied significantly from committee to committee. We believe that this new format will allow for a more transparent and equitable process for students, while also providing them with a research product which could be used for future career and educational opportunities. In this regard, this change strengthens our commitment to graduate education (a key part of our broader mission).

The proposed change should not affect unit resources but will have a small effect on faculty workloads. Our graduate program is relatively small and while this change will require some additional work from faculty, the numbers of students supported will remain small. In addition, this revision should have no effect on other units.

In addition to the above change, we are also striking the language "(1 credit pass/fail)" from the 514 course listing under core courses. This change is made to reflect that we have submitted a revision to change that from a pass/fail course to a graded course.

REQUIREMENTS FOR THE MASTER'S IN CRIMINAL JUSTICE AND CRIMINOLOGY, NON-THESIS TRACK

Course Requirements

Core Courses (20 credits):

- CRMJ 513 – Multicultural Issues in Criminal Justice or CRMJ 580 – Gender and Justice
- CRMJ 514 – Professional Development (~~1 credit pass/fail~~)
- CRMJ 520 Or Equivalent – Research Methods in Criminal Justice and Criminology
- CRMJ 522 Or Equivalent – Foundations of Quantitative Methods in Criminal Justice and Criminology
- CRMJ 530 – Criminal Justice: Processes and Institutions
- CRMJ 540 – Seminar in Criminal Justice Research and Evaluation
- CRMJ 555 – Seminar in Criminological Theory

Electives (6 credits):

Select two graduate-level courses from within the DCJC or from other departments. Non-criminal justice courses must be relevant to a student's educational and professional goals and must be approved by the student's committee and the DCJC Graduate Advisor. A list of pre-approved courses is provided below:

- CRMJ 505 – Comparative Criminal Justice
- CRMJ 510 – Leadership in Criminal Justice
- CRMJ 511 – Criminal Justice Management
- CRMJ 512 – Juvenile Justice
- CRMJ 521 – Advanced Research Methods in Criminal Justice and Criminology
- CRMJ 524 – Advanced Topics in Quantitative Methods
- CRMJ 531 – Drugs, Alcohol, and Crime
- CRMJ 541 – Seminar in Corrections
- CRMJ 542 – Community Corrections
- CRMJ 560 – Prosecution and Adjudication
- CRMJ 570 – The Police and Society
- CRMJ 572 – Seminar in Comparative Policing
- CRMJ 591 – Seminar in the Administration of Criminal Justice
- CRMJ 593 – Special Topics in Criminological Theory
- CRMJ 594 – Special Topics in Comparative Criminology and Criminal Justice
- CRMJ 595 – Advanced Topics in Criminal Justice Institutions and Processes
- CRMJ 596 – Special Topics: Criminal Justice and Public Health

CRMJ 700: Master's Special Problems, Directed Study, and/or Examination (4 credits minimum):

- CRMJ 700 – Master's Special Problems, Directed Study and/or Examination (Satisfactory or Unsatisfactory grade)

Master's Final Non-Thesis Examination Process

In addition to the course requirements, M.A. students are required to complete a non-thesis project consisting of a professional quality oral poster presentation on a criminal justice and criminology topic that they have previously written about in their coursework as a graduate student in the Department of Criminal Justice and Criminology.

Students begin by constructing a committee as detailed in their handbook. This should be done by the deadline to submit a program of study. Note that for the non-thesis option, the instructor of record for the paper selected must be part of the committee, unless that faculty member is not available or unwilling to serve. If the original faculty member is not able to serve on the committee, this must be documented in writing via communication with the Graduate Coordinator.

This non-thesis option is a three-stage process including topic selection, preparation, and presentation. Students must consult with and have their MA committee approve the topic of the presentation. Importantly, this topic must be derived from a paper the student has previously completed as part of their graduate coursework in Criminal Justice and Criminology at WSU. Once the topic is approved, the student should begin work on revising the paper substantially, considering feedback received from the original instructor and feedback received from the rest of committee. Students can start this process after establishing their committee, though it may also wait until the beginning of their third semester in the program. The student should work closely with the chair of their committee in this process and must plan to give the chair and the committee members sufficient time to evaluate the document. The committee chair is allotted three weeks to return edits and changes to the student, who will then revise the document. This is iterative—although a chair may turn drafts around more quickly, students must allow for this interval each time. With the chair's approval, the student submits the document to the other committee members, and they also are allotted, at minimum, three weeks to return edits and changes. This process is also iterative until the committee is satisfied with the manuscript. Students should expect this iterative process will not be completed until either their third or fourth semester in the program.

After the final drafts are returned, the student should begin work preparing a poster presentation on the paper in question. Students will be responsible for presenting this poster to their committee and other members of the department at a date selected by the department for a MA poster symposium. All students pursuing the non-thesis option will present during this date and the poster session will be a public event.

The performance at the oral presentation is evaluated by the student's committee to ensure that the student has achieved the learning goals and objectives in the M.A. program. Students should expect to present for approximately 3-5 minutes to the committee, with additional time allocated for Q&A. Students may also need to discuss their research with other faculty. As per graduate school policy, any graduate faculty may ballot for this examination. After the oral examination, if a student's oral defense performance is found to be deficient, after consulting

with the Graduate Director but within 5 days of the defense, the committee will provide the student specific steps needed to correct such deficiencies. The student must, in the form a written document, detail changes made to the presentation and the rationale for these changes. To finalize this appeal, the student must submit this document and the updated poster to their committee chair. The student then meets with their committee chair to discuss these changes. A student who does not successfully correct the inadequacies identified by the student's Master's Committee will be allowed to reregister for CRM J 702 the following semester and repeat the oral exam process.

~~have a formal meeting and oral defense with their committee in the semester of graduation, which officially serves the requirement as the final non-thesis exam for the M.A. degree. This formal meeting and oral defense need to be scheduled in the semester of graduation and in accordance with the graduate school deadlines. There will be two dates in the semester of graduation that students can chose from to schedule their final exam meeting. Check with the Graduate Coordinator in the semester of graduation for these dates.~~

The performance at the oral defense is evaluated by the student's committee to ensure that the student has achieved the learning goals and objectives in the M.A. program. Specifically, evaluation of the oral defense considers whether the student understands the interdisciplinary nature of criminal justice, the theoretical, legal, ethical, and policy issues associated with at least one criminal justice institution or with an aspect of criminological behavior, and the theoretical and applied role discretionary decision-making plays in the operation of the criminal justice system.

~~After the oral examination, if a student's oral defense performance is found to be deficient, after consulting with the Graduate Director but within 5 days of the defense, the committee will provide the student specific steps needed to correct such deficiencies. A student who does not successfully correct the inadequacies identified by the student's Master's Committee will be allowed to reregister for CRM J 702 the following semester and repeat the oral exam process.~~