



October 28, 2022

To: All members of the Administrative Professional Advisory Council
Subject: Recommendation to update Article 8 of the APAC Guidelines
Submitted by: Paul Wilmoth, Elections and Bylaws Committee Chair

Item 1: Update Role of Treasurer in Article 8 – Elections.

Justification: Include language to ensure oversight and transparency with regards to the budget in the event there is no Treasurer. Current APAC Guidelines do not require the establishment of any specific committee but does provide a list of recommended committees and identifies that others may be added as approved by APAC. Current language states that in the event that the Treasurer role is vacant the Chair of the Budget Committee will assume the role. Recommended language codifies a contingency in the event there is no Budget Committee nor Treasurer so that APAC will maintain transparent oversight of the budget.

Language Update:

ARTICLE VIII. ELECTIONS

Process for Absence of Officer Nominations

If after the special election there is no Treasurer:

To ensure fiduciary transparency, the chair of the Budget Committee will provide oversight to the Chair on the budget. If no Budget Committee is active, one will be formed from the Council membership and the sub-committee chair will assume the role.

Original Language:

ARTICLE VIII. ELECTIONS

Process for Absence of Officer Nominations

If after the special election there is no Treasurer:

To ensure fiduciary transparency, the chair of the Budget Committee will provide oversight to the Chair on the budget.