TITLE
The WSU Whatcom and Skagit Counties Extension Human Development Assistant or Associate Professor is a full-time, 12-month, permanent, tenure-track faculty position within the WSU Extension Youth and Families Program Unit. The position is headquartered at the WSU Whatcom County Extension Office in Bellingham, Washington.

POSITION SUMMARY
The WSU Extension Youth and Families Program Unit is seeking a dynamic, inspired, and highly qualified professional to provide leadership, vision, educational programming, planning, development, implementation, and direction of the WSU Whatcom and Skagit Counties Extension Human Development programs in collaboration with educators, partners, and the community.

The faculty position will function as an integral part of the WSU Whatcom and Skagit Counties Extension team, and will provide innovative, multi-cultural educational programming that focuses on the strengths of families and individuals of all ages, ethnicities, and backgrounds. The candidate will conduct and collaborate on research projects, and secure resources to sustain and grow programs that focus on supporting healthy and strong individuals and their families. There is potential opportunity for additional county leadership roles.

PROGRAM RESPONSIBILITIES
Responsible for the leadership and vision of the county human development programs across the lifespan including the suggested fields of parenting education, prevention and gerontology. Active participation in statewide partnerships and collaborations is required. Program responsibilities include:

• Conduct community needs assessments, program development and participant recruitment efforts that engage Washington’s diverse residents across race, gender, socioeconomic class, disabilities and other differences.
• Acquire and manage external grants, contracts, fee-for-services, and gifts to support the expansion, development and delivery of educational programs.
• Actively seek and participate in professional development opportunities to maintain knowledge of cutting-edge evidence-based programs, issues, and best practices in parenting education, prevention sciences, gerontology and health education.
• Develop, deliver and oversee research and outcomes based innovative programming and meaningful evaluation that lead to authorship of peer-reviewed scholarship such as refereed journal articles, Extension publications, presentations, and other products for advancement in promotion.
• Understand and demonstrate the commitment to equal access and opportunity for all.
• Oversee the development and utilization of appropriate social media, mainstream media and marketing tools and resources to promote, educate, and advertise educational programs and impacts.
• Build and maintain cooperative, respectful, trusted, and collaborative working relationships with county, regional, and statewide Extension faculty and staff; county, state, national and tribal partners; governmental agencies, and stakeholders to provide programs that are aligned with programmatic needs.
• Participate in and provide effective and appropriate levels of service as a faculty member of Washington State University College of Agriculture, Human and Natural Resource Sciences; Extension; and the Youth and Families Program Unit.
• Understand and carry out the principles and specific requirements of the Civil Rights Act of 1986, the Americans with Disabilities Act, the Affirmative Action Plan and all pertinent rules and regulations of WSU Extension policies.

LINE OF RESPONSIBILITY
• This WSU faculty member is responsible to the WSU Youth and Families Program Unit Director.

REQUIRED QUALIFICATIONS
• Earned Master’s degree in human development, prevention science, child and family studies, social work, gerontology, family and consumer sciences, evaluation, education, family resources, or other related field by the time of hire.
• Two years of experience in developing, delivering, and managing education programs.
• Ability to communicate ideas effectively through written, verbal, and technology when relating to a variety of audiences.

PREFERRED QUALIFICATIONS
• Ph.D. in human development, prevention science, child and family studies, social work, gerontology, family and consumer sciences, evaluation, education, family resources, or other related discipline by the time of hire.
• Bilingual in English and Spanish.
• Strong program leadership and management skills.
• Demonstrated experience authoring scholarly products, including peer-reviewed journal articles, Extension publications, national presentations and other products.
• Demonstrated experience in personnel management including supervising and leading professional staff.
• Demonstrated resource acquisition skills in grants, gift development, and revenue generation.
• Demonstrated experience managing grants and contracts including planning, assigning, and supervising the work of staff, budget reconciliation, financial planning and reporting.
• Demonstrated experience in evaluation of effective program delivery and behavior change systems.
• Competency in using electronic outreach methods and equipment.
• Proven ability to work in multi-disciplinary, collaborative programming.
• Strong community needs assessment skills.
• Demonstrated effective communication skills in English as well as non-English languages.
• Strong “people” skills and a capacity and willingness to engage diverse constituents from varying socioeconomic and ethnic groups in education programs.
• Demonstrated cultural competency skills and a commitment to expanding and fostering diversity.

JOB EXPECTATIONS
• Employment is contingent upon a successful background check.
• Ability to travel year-round using reliable transportation (mileage reimbursed) is required. Evening and weekend work is required.
• Possess a valid driver’s license.
• Current automobile liability insurance (meeting the requirements described in RCW 46.30.020, and RCW 46.09.090) while using a private vehicle for official business is required.
• Extension faculty members are hired into the organization, not into a specific geographical location. It is possible that future circumstances may require relocation.
• Understand and carry out the principles and specific requirements of the Civil Rights Act of 1964, the Americans with Disabilities Act, the Affirmative Action Plan, and all pertinent rules and regulations.
• This position works as a member of a multi-disciplinary team of Extension educators and support staff in other county Extension offices as well as department-based Extension specialists and researchers.

SALARY
Salary is commensurate with available funding and the candidate’s academic and professional qualifications. State of Washington benefits and enrollment in TIAA-CREF are included. For more information on benefits at WSU, go to: http://www.hrs.wsu.edu/benefits.

LOCATION
This position is headquartered at the WSU Whatcom County Extension Office in Bellingham, Washington. Less than 20 miles south of Canada, Bellingham is home to approximately 82,000 people. Bellingham is a harbor town and transportation center connecting Seattle and Vancouver with the San Juan Islands and Alaska. To learn more about Bellingham, visit: https://bellingham.com/about-bellingham/.

WSU EXTENSION YOUTH AND FAMILIES PROGRAM UNIT
WSU Extension is about giving everyday people exceptional tools to thrive in a world that is constantly
changing. WSU Extension engages people, organizations, and communities to advance knowledge, economic well-being, and quality of life by fostering inquiry, learning, and the application of research. WSU Extension builds the capacity of individuals, organizations, businesses and communities, empowering them to find solutions for local issues and to improve their quality of life. WSU Extension collaborates with communities to create a culture of life-long learning and is recognized for its accessible, learner-centered, relevant, high-quality, unbiased educational programs. For over 100 years, WSU Extension has provided educational, personal, and professional development opportunities throughout the state—impacting lives in ways that few other organizations can. Because of these efforts, communities, organizations, and individuals are able to solve local issues and improve their futures.

The WSU Extension Youth and Families Program Unit is one of three departmental units of WSU Extension within the College of Human and Natural Resources Sciences (CAHNRS). Faculty and staff in the Youth and Families Program Unit draw upon research-based programs and resources from the University to integrate educational programs focused on serving the diverse youth and families of Washington State. Working in the human sciences, we incorporate local knowledge gained from living in the communities to engage people, organizations, and communities to promote education and connections to resources that will advance economic well-being and quality of life. Major programs within the Youth and Families Program Unit include 4-H Positive Youth Development; nutrition, health, and wellness education; consumer food safety and food preservation; strengthening families, parenting, and child development; and financial literacy. To learn more about the WSU Extension Youth and Families Program Unit, visit: [http://extension.wsu.edu/youth-families/](http://extension.wsu.edu/youth-families/).

**THE COLLEGE OF AGRICULTURAL, HUMAN, AND NATURAL RESOURCE SCIENCES**

The College of Agricultural, Human and Natural Resource Sciences (CAHNRS) at Washington State University is an expansive and diverse college that includes 12 academic units, 4 research and extension centers distributed across the state, 13 subject matter centers, and 40 county and tribal Extension offices. CAHNRS fosters disciplines that serve at the interface of scientific discovery and its application to the advancement of society and improvement of the human experience. Our mission is to provide global leadership in discovering, accessing, and disseminating knowledge that contributes to producing a safe, abundant food and fiber supply; promotes the well-being of individuals, families, and communities; enhances the sustainability of agricultural and economic systems; and promotes stewardship of natural resources and ecological systems. In all dimensions of our mission, we strive to embody the “World Class. Face to Face” motto of Washington State University. CAHNRS personnel embrace the opportunity to fulfill the University’s land-grant mission by making groundbreaking research discoveries, by utilizing innovative approaches to teaching and learning, and by delivering relevant, progressive Extension programs that synergistically generate outcomes that enhance the quality of life for the citizens of Washington State, as well as for people around the globe. To learn more about CAHNRS, visit: [http://cahnrs.wsu.edu](http://cahnrs.wsu.edu).

**WASHINGTON STATE UNIVERSITY (WSU)**

Founded in 1890 as Washington’s original land-grant university, Washington State University is a comprehensive land-grant university with teaching, research, and Extension missions. WSU has 11 colleges that foster scholarly achievement, and an enrollment of more than 30,600 undergraduate and
graduate students on five campuses (Pullman, Spokane, Tri-Cities, Vancouver, and Everett). WSU is classified in the Highest Research Activity category by the Carnegie Foundation for Advancement of Teaching. Fewer than 3% of U.S. universities meet the criteria for this classification. WSU strongly values diversity among its faculty, staff, and students, and seeks to ensure a welcoming community for all. To learn more about WSU visit: [http://www.wsu.edu/](http://www.wsu.edu/).

WASHINGTON STATE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EDUCATOR AND EMPLOYER. Members of ethnic minorities, women, special disabled veterans, veterans of the Vietnam era, recently separated veterans, and other protected veterans, persons of disability and/or persons age 40 and over are encouraged to apply.

WSU is committed to excellence through diversity and faculty-friendly policy action, including partner accommodation and a NSF ADVANCE Institutional Transformation programs see [http://www.advance.wsu.edu](http://www.advance.wsu.edu).

WSU employs only U.S. citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Citizenship and Immigration Services.

WSU is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact Human Resource Services: 509-335-4521(v), Washington State TDD Relay Service: Voice Callers: 1-800-833-6384; TDD Callers: 1-800-833-6388, 509-335-1259(f), or hrs@wsu.edu.