

**The Whatcom County Master Gardener Foundation
Board Minutes April 5, 2018**

Attended by: 1st VP - Barbara King, 2nd VP - Barbara Schickler, Treasurer - Marilyn Glenn, Secretary – Kathy Barrett, Members at Large – Linda Bobblett, Shelley Fishwild, Louise Granger, Victor Knox, Mill Shires, Bonnie LeVan, Program Coordinator – Beth Chisholm.

Also attending: Master Gardeners – Pat Edwards and Peg Nathan

Unable to Attend: President - Harriet Arkley, State Representative – Sandy Keathley.

Meeting was called to order by Barbara King at 10:05 am.

Approval of the Minutes

Barbara King made a motion that the minutes for March 1st, 2018 be approved and Bonnie LeVan seconded the motion. The minutes were unanimously approved by the Board.

Treasurer's Report

Marilyn Glenn submitted the **Profit and Loss Budget vs. Actual** reports for **April 2, 2018**.

Checking	\$1021.00
Savings`	\$53,185.00
Greenhouse	\$15,147.00
Total available money	\$69,353.00

Marilyn noted that treasury reports in the future would include Endowment totals.

A motion was made by Mill Shires and seconded by Shelly Fishwild to approve the April 2nd, 2018 budget and the Board gave unanimous approval.

Pat Edwards presented the **Cash Receipts and Cash Disbursements Report** for the Fiscal Year Ending October 31, 2016 and the brief period ending December 31, 2016. It was recommended that the Foundation maintain complete records to document expenditures (receipts/invoices) and that checks written to the treasurer should be signed by another officer of the Board (usually the president) after that officer viewed the documentation.

Fund Disbursement to MG Program

A motion was made by Mill Shires to increase the budget for MG Program Scholarship and Projects from \$500.00 to \$1500.00 in compliance with the MOA with WSU. Shelly Fishwild seconded the motion. The motion was unanimously approved by the Board.

A motion was made by Marilyn Glenn and seconded by Mill Shires to immediately disburse \$6500.00 to the Whatcom County Master Gardener Program in accordance with the MOA. The motion was unanimously approved by the Board.

Old Business

MG Meetings/Event Schedule 2018

Barbara Schickler and Marilyn Glenn are working on the MGF Talks/Trips.

- Jeff Thompson will present an introduction to DRIP irrigation on May 24 from noon to 2:30. The talk will be located at My Garden Nursery and a \$10.00 donation is requested.
- Tenfold Farm and Triple Wren Farm (\$5.00 charge for Triple Wren Farm) carpool trip is scheduled for June 14th from 10:00 to 2:30. We are encouraged to carpool and let Barbara know if we can be a driver.
- Whidbey Island carpool trip is scheduled for July 19th from 8:00 AM to 3:00 PM. We are encouraged to carpool and let Barbara know if we can be a driver.
- All things Dahlia to be presented by Gretchen Kulpa on Thursday, August 9th from noon to 1:30 at the WSU Extension Office.
- September 13 will be a carpool trip to Community Gardens, with Beth Chisholm. **NOTE: still to be scheduled.
- The Sinister Garden: Deadly Charms in Your Landscape, presented by Diana Wisen on October 11th from noon to 1:30, at the Co-op Healthy Connections Room, 403 Holly Street, B'ham.
- Landscaping with Native Plants with Rae Edwards on November 8th from noon to 1:30 at the Co-op Healthy Connections Room, 403 Holly Street, B'ham.
- Truffle Hunt on November 16th with Dawn Meiklejohn.

- Gifts from the Garden on December 13 from noon to 1:30. Presenters TBD. Co-op Healthy Connections Room, 403 Holly Street, B'ham.

Bylaw Changes

Mill Shires has requested a By Laws meeting separate from a Board Meeting. **Action Item**

Endowment Fund Update

Barbara King read a note sent by Linda Bergquist and reported that she had made a sizable donation to the Endowment.

Signage Update

Linda Boblett reported that Erin and Beth were working on the details for a "You Are Here" type sign at Hovander.

Community Outreach

Marilyn reported that the committee has worked on standardizing all the tables that will be used at "Ask A Master Gardener" events.

New Greenhouse Usage Update

Vic Knox reported that veggie starts for the Plant Sale were coming along. There were 10 volunteers involved in the project.

Plant Sale Meeting

Barbara King reported that there were no food vendors lined up for the Plant Sale at the time of the Board meeting. It was also thought that the \$40.00 fee for non-profits could be a negative factor in getting participants.

Revision of Foundation Website

Harriet Arkley, Barbara King, Marilyn Glenn, Mill Shires are currently working with Vincent Alvarez on updating the Foundation website,

Hovander and Roeder Outreach

Peg Nathan will be heading up **Ask a Master Gardener** events at Hovander from June thru August. They will be on Saturdays from Noon to 2:00 PM and require 2 MGs. Sandwich signs will be used to notify the public when they arrive at Hovander that MGS are present working in the gardens and are available for questions.

Shelly Fishwild is compiling before and after pictures of pruning to be displayed at Roeder. She is also looking to have a Summer Event in June

maybe when the roses are at their maximum and coordinate it with a Roeder Open House day.

New Business

Foundation Calendar

Following discussion, the Board agreed that the annual retreat should be held on the first Thursday of November. It was agreed that it made sense to set goals before the budget was set for the following year.

Action Item: Further discussion was suggested.

Funding Request for Community Outreach

Mill Shires made a motion that funding be approved for;

4 tables

6 chairs

1 folding/portable wagon

5 sandwich boards

Marilyn Glenn seconded the motion and Board unanimously approved the motion.

State Foundation Report

Sandy did not attend.

Program Update

Beth Chisholm reported that 22 Master Composter students were completing their course that night.

Beth attended the State MG Coordinators Conference in Wenatchee.

WSU has switched to a new system and no longer uses Lyris. Only Beth and Cheryl can send out emails to the membership.

The Board meeting was closed at 12:10

Next Meeting: Thursday, May 3rd, 2018 @ 10:30, Extension Office