

**Whatcom County Master Gardener Foundation  
Board Minutes, March 3, 2016**

**Present:** Harriet Arkley/1<sup>st</sup> Vice President, Kathy Barrett/Secretary, Sandy Keathley/Treasurer, Kathleen Bander/2<sup>nd</sup> Vice President, Kay Fast/Member at Large, Linda Bergquist/State Representative and Amber Kelley/Master Composter Recyclers (sitting in for Beth Chisholm).  
Barbara Schickler /2<sup>nd</sup> Vice President, Marilyn Glenn/Member at Large and Beth Chisholm/MG Program Coordinator were not present.

Meeting was called to order by Harriet Arkley at 10:00 a.m.

**Minutes of the February 4, 2016**

Minutes were approved with no changes or corrections. A motion was made by Linda Bergquist and seconded by Kathy Barrett to approve the minutes.

**Treasurer's Report**

Sandy provided the **Profit & Loss Budget vs. Actual** report for the period of: November 2015 through February 2016. The **total income** was \$2,104.16, with \$2,021.00 coming from the February field trip to the NW Flower and Garden Show. **Expenses** included \$100 memorial gift to Beth Chisholm, \$509.55 for Jeff Dodson's Insect Collection and \$1,434.70 for the Flower Show field trip in February.

Sandy reported **account totals** for the following as of February 31, 2016:

Savings Account = \$60,032.69;  
Green House Account = \$16,328.41;  
Checking Account = \$6,187.69; and,  
Square Account = \$5.00.

A motion was made by Sandy Keathley to purchase a \$50 gift certificate for Sandy Needham in appreciation for the coffee she has provided on Wednesdays at Hovander for the Master Gardeners working there. Kathleen Bander approved the motion.

**OLD BUSINESS**

**Bus Trip Report**

The field trip to the February Flower and Garden Show in Seattle was a success and made \$586.30.

**Bylaws Update on Changes**

Harriet Arkley presented the second amended draft of suggested changes to the Bylaws for the MGF of Whatcom County. This draft will be published in the Weeder's Digest for membership comments. Voting will take place at the general meeting in April.

**MOA of Agreement between MGF of Whatcom County and WSU**

Chris Benedict, Agriculture Agent, informed the board that he had met with Drew Betz and Beth Chisholm. The MOA will now come to the Foundation for the board to read and edit as needed. Harriet suggested that board members read the MOA and be prepared to discuss at the next board meeting in April.

Chris asked for clarification as to how the MG Program should request money for either scholarships or project support from the Foundation. It was suggested that a special meeting be held with Beth to

clarify the process. Sandy said she would probably write two checks, one for scholarships and one for projects. The board indicated that they would especially like to be informed on how the money was used for projects.

### **Advanced Training**

Beth Chisholm had supplied possible dates for the Advanced Training and asked that the board choose a date. **October 2<sup>nd</sup> was chosen and St. Lukes Foundation will be the location for the training.**

Linda Bergquist requested that Amber ask Beth to delegate training committee members as opposed to asking volunteers to come forward.

### **Plant Sale Information**

Karen Gilliam has compiled a Plant Sale Wish List that will be included in the Weeder's Digest and also available at the General Meeting on March 10. Karen has yet to announce a date for potting. Linda Bergquist indicated that we are in need of many more plants this year. Plans are being made for purchasing plant starts from Cascade Cuts. Kathleen Bander suggested that having a venue where MGs who know how to sharpen and oil garden tools could be a good source of revenue at the Plant Sale.

### **New Business**

#### **Hovander Tour**

The new MG class will tour Hovander on April 14<sup>th</sup> at noon.

#### **Tax Exemption Form for MOA with Whatcom County Parks**

Amber will ask Beth for the location of the Tax Exempt Form that Sandy needs to sign. This form will exempt the MGF from being taxed for sheds at Hovander and Roeder.

### **Miscellaneous**

Kay Fast provided a handout that was put together as a tool to help MGs volunteering in the creation and manning of a booth at the NW Washington Fair. The handout is entitled; **Tips for Success: WSU Extension NW Washington Fair Committee.** Many thanks to Kay.

### **Adjournment**

The meeting was adjourned at 11:11 with a motion from Harriet Arkley and seconded by Kathy Barrett.