



WASHINGTON STATE UNIVERSITY
EXTENSION

WSU Extension Youth and Families Program Unit
COLLEGE OF AGRICULTURAL, HUMAN, AND NATURAL RESOURCE SCIENCES

Washington State University Extension 4-H Incident Follow-Up Final Report

Please submit this report to the county 4-H Extension Office within 30 days after the incident is considered closed.

EVENT INFORMATION:

Name of 4-H Sponsored Event:

Date(s) of Event:

Location of Event/Address:

DATE AND TIME OF INCIDENT

Date:

Time: am / pm

PERSON SUPERVISING THE EVENT WHEN INCIDENT TOOK PLACE:

Name:

Role:

Address:

Phone:

BRIEF RECAP OF INCIDENT:

ADDITIONAL FOLLOWUP ON ACTION ITEMS?

AIL INSURANCE CLAIM:

Submitted?

Settled?

Claim #:

SUGGESTIONS TO PREVENT FUTURE INCIDENTS?

OFFICIAL CLOSING REPORT

Name (print):

Signature

PO Box 1495, Spokane, WA 99210-1495
509.358.7548 | Fax: 509.358.7979