

Name \_\_\_\_\_  
 Project \_\_\_\_\_  
 Age Level      Clover      Junior      Int.      Senior  
 Club \_\_\_\_\_  
 County \_\_\_\_\_

## Record Book Judging Score Sheet

Record book judges are trying to determine the level of achievement of a 4-H member's:

1. Effort and time spent on their project.
2. Progression of project knowledge based on the member's age and years enrolled in that project
3. Understanding of cost, income, and equipment/supplies inventory value for the project.
4. Overall experience in 4-H including community service, leadership, and club/community activities.
5. If more than one member per age level has the same score, awards will be given to each member.

Judges, please evaluate the efforts of the 4-H member by emphasizing strong points/abilities demonstrated by the 4-H member in record keeping. It is important to take into account the developmental ability and age of the 4-H member while judging. Also offer constructive comments related to weaker points/abilities to help member improve.

General Appearance (5 points)	Points	Score	Comments
Title page is complete (name, age, grade, number of years in 4-H, address, club, county).	1		
All pages/sections are included and current record book form is used.	1		
Book is clean and neat.	1		
Dividers are in proper order.	1		
Grammar and spelling are correct.	1		
Total	5		
<b>Calendar (5 points)</b>			
Dates are listed.	1		
Activity listed.	2		
Checked off when attended.	1		
No blanks.	1		
Total	5		
<b>Project Plans/Commitment (10 points)</b>			
At least 1 or 2 goals for Juniors; 2 or more goals for Intermediates; 3 or more goals for Seniors.	2		
Goals are SMART (specific, measurable, attainable, realistic, timely).	4		
Signatures: member, leader and parent.	3		
No blanks. Heading is complete. Includes Years in 4-H, Project and Years in Project.	1		
Total	10		
<b>Project Diary/Journal (20 points)</b>			
Regular logging with dates.	2		
What did you do or make?	5		
How much?/How many?	2		
Cost	2		
Income/Value (if applicable)	2		
Time	2		
Comments or what you learned?	5		
Total	20		
<b>Financial Summary (5 points)</b>			
Date	1		
No blanks.	1		
Correct Math	1		
Info is complete and reasonable.	2		
Total	5		
<b>4-H Add Sheets (no points)</b>			
	Points	Score	Comments
Add Sheets are allowed and should be after the project financial summary.			

<b>Project Highlights (15 points)</b>			
Refer to commitment and goals.	3		
Summary of what was done and learned.	3		
Problems	3		
Successes and accomplishments.	3		
What will be done next time.	3		
Total		15	
<b>Project Photos (5 points)</b>			
Date and Captions (who, what, when & where)	2		
Pictures are current year and pertain to project	2		
Only one page of photos (no pages added).	1		
Total		5	
<b>Permanent Record (20 points)</b>			
Office/Committee	1		
4-H Project and Exhibit Summary	2		
Judging	1		
Public Presentation	1		
4-H Contests Entered	2		
Events Attended	1		
Community Services	1		
4-H Promotion	1		
Leadership	1		
School and Community	1		
Non 4-H Contests Entered (relate to 4-H work)	1		
Most Important Recognition	1		
4-H Meeting Attendance	1		
Current with past year's work included	1		
Participated in at least 6 of the first 11 areas	4		
Total		20	
<b>4-H Story (10 points)</b>			
Story is in narrative form, paragraphs and complete sentences. (keep in mind age and ability of youth)	2		
Includes introduction on self.	2		
Includes project information.	2		
Includes 4-H Club, County, Community and School Experiences.	2		
Includes impact of 4-H on member's life.	2		
Total		10	
<b>Supplemental Information (5 points)</b>			
Date and Captions (who, what, when & where)	2		
Information/Pictures reflect the member's last year of activities.	2		
Only one page (both sides) of information (no pages added).	1		
Total		5	
Overall Total		100	
Judge's Signature:			Date: