



# 4-H Friday Update

December 2, 2016

WSU Grant-Adams Extension

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## Happy Friday!

Enrollments have been coming in, but we are still short about 200 re-enrollments. Please re-enroll as soon as possible so the general club leaders can confirm the enrollments. The Grant-Adams Extension office cannot accept members until they have been confirmed by the club or family group general leader. If you have problems logging on to 4hOnline, call me at 754-2011 ext. 4309 next Monday through Wednesday. I will be out of the office Thursday and Friday.

Not all 'club financials' or 'annual club plans' have been turned in. To be a club in good standing for the FY 2017, financial records for FY 2016 must be turned in, even if your club does not have a bank account. Clubs who have not turned in financial records are at risk of losing club status. All forms are available on the WSU Grant-Adams website and in each e Friday Update under General Due Dates for Grant-Adams 4-H. Again, if you have questions, please call me.

We are in the planning stages for Super Saturday which is scheduled for January 21<sup>st</sup>, 9:00 am to 3:00 pm at Frontier Middle School in Moses Lake. Super Saturday is a dynamic day of workshops approximately 50 minutes each. Youth do not have to be in 4-H to participate and all ages are welcome. A pizza lunch will be available for purchase at the door. Workshops include Hippology, 4-H Posters, Record Books, Crafts, STEM projects, Pork Quality Assurance and many more.

Have a great week!

WSU Extension Program Coordinator  
[jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu)



## 4-H Publications and Projects Catalog/Project Materials Resources

The 2016-2017 detailed catalog of all Washington State 4-H publications and projects with descriptions is available to [download now as PDF](#).

Many [interactive records & forms](#) are available for free from [4-H Projects and Publications](#).

[View a list of all projects, listed alphabetically](#) and with links to resources for projects.

Materials and forms can also be ordered or downloaded free from [WSU Extension at pubs.wsu.edu](#).

Many publications recommended by Washington State University Extension 4-H may be purchased from National 4-H, [www.4-hmall.org/curriculum](http://www.4-hmall.org/curriculum).



## Support 4-H this Holiday Season

**GIVE A CLOVER.  
GROW A LEADER  
FOR A LIFETIME.**

Your generous gift gives kids the chance to learn critical life skills like responsibility, hard work and resiliency. Thank you for helping them become confident kids and adults.

This holiday season, give a \$20 clover and give a child an opportunity to learn by doing, grow from failure, and use their influence to drive positive outcomes. Give to grow a True Leader. Giving to 4-H has never been easier. You can give to your local 4-H chapter, to National 4-H, in honor or in memory of someone, or through planned giving. And 84% of your donation goes directly to support 4-H youth programs. You can also donate directly to programs such as the WSU 4-H Burundi Program.

View the many ways you can support 4-H at: [4-h.org/get-involved/donate](http://4-h.org/get-involved/donate) and at WSU Burundi 4-H Sister School Program: [globalgiving.org/projects/burundi4hsisterschools/](http://globalgiving.org/projects/burundi4hsisterschools/)



## Encourage Youth to Apply for National Opportunities

Please encourage mature teens with advanced leadership skills to apply to attend 2017 National 4-H Conference, March 25-30, 2017.

National 4-H Conference is the pinnacle experience in 4-H Citizenship, providing the opportunity for young people to connect, learn, engage, lead and impact their communities, their nation and their world.



National 4-H Conference delegates engage in personal development experiences that increase their knowledge, resources, and skills while they discuss topics affecting youth and 4-H programming nationwide. The delegates choose an important societal topic and in round table groups prepare a briefing. During the conference, the groups present their briefing to federal officials around the Washington, D.C. area. Delegates not only learn while at the conference: they are empowered to create positive social change in their communities and have the opportunity to practice and apply their skills in a real-world setting.

### Washington State applications are due December 30th, 2016

For more information and application packet go to: <http://extension.wsu.edu/4h/youth/teen-leadership-opportunities/national-opportunities/>

Selection Criteria:

- Minimum 20 hours of Community service (hours or project involvement)
- Minimum 2 years 4-H involvement
- 11th grade or above
- Minimum 2 years in club/council leadership roles
- Attended a minimum of one district AND one state event prior to the national event

Cost: approximately \$1200, some scholarships are available.



### Change to Washington State 4-H Scholarships Deadline

**Please note:** the deadline for the [Washington State 4-H Scholarships](#) has changed to **March 15, 2017**. Applications will be available online no later than January 1st.

## Financial Reporting and Annual Plan Forms

**October 31<sup>st</sup>** - Annual Financial Records Were Due to Extension Office.

NOTE: for family groups and clubs that don't handle funds, they still must turn in a financial summary form with their club/groups information and write "do not handle funds". They also must turn in a hard copy or digital copy of their club/group meeting minutes for 2015-2016 4-H year. All 4-H Clubs/Councils/Committees that do handle funds must complete everything on the financial reporting list.

- [4-H Club Annual End of Year Financial Reporting List](#)

**December 1<sup>st</sup>** - Re-enrollment deadline for returning 4-H members (see help sheets below) and New Year Club/Group Plans Due - there is one form for clubs and one for family groups.

- [Annual 4-H Chartered Club Plan](#)
- [Annual 4-H Family Group Plan](#)

## 4-H Online Enrollment Help Sheets

- [Club Leader Login Help Sheet](#)
- [New Families Help Sheet](#)
- [Returning Families Help Sheet](#)
- [New Families Quick Start Guide](#)

## New 4-H Policies and Procedures Handbook

See the New 4-H Policy and Procedure Handbook at <http://extension.wsu.edu/4h/> Download [pdf HERE](#). (Replaces EM078E) The updated policies/guidelines are in effect as of October 1, 2016

See an [outline of the 4-H Policy and Procedure Handbook with a list of changes HERE](#). (Outlined are some of the new and existing policies/guidelines that are of special interested to the Grant/Adams, Lincoln and East Adams County 4-H Youth Development programs.)



# 4-H EVENTS CALENDAR

- October 31 **Annual Financial Records Were Due to Extension Office**
- December 2016 **Report Your Volunteer Hours**  
<http://ext.wsu.edu/Volunteers/logon.aspx>
- December 1 **Re-enrollment Deadline for Returning 4-H Club Members**  
[Online Registration-https://www.4honline.com/](https://www.4honline.com/)
- December 1 [Annual 4-H Chartered Club Plan is Due](#)
- December 1 [Annual 4-H Family Group Plan is Due](#)
- January 21 **4-H Super Saturday**  
9:00 a.m. to 3:00 p.m.  
Frontier Middle School, Moses Lake

**Note:** Subject to Change. Watch for any location, date, or time changes in the Friday Update.

**Note:** If you have questions regarding **4-H Horse Club Events**, call Shannon Purdy at 509-771-3878.

**Note:** If you have an event you would like to add the calendar, please email [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu)

**General 4-H Meeting Dates and Due Dates Listed Below**

## 4-H Meetings & Due Dates

**Grant-Adams 4-H Leaders Council** meets the **first Monday** of every other month; **7:00 PM**; (alternating between Moses Lake and Othello)

**Moses Lake (December, April, August) - Moses Lake meets at the Grant County Fairgrounds Fuller Building.**

**Othello (October, February, June) - Othello meets at Time Out Pizza.**

**Grant-Adams 4-H Area Meetings-** Area Council meetings are determined by your area.

**Grant County 4-H/FFA Livestock Sale Committee** meets the third Tuesday of the Month, **February through November, 7:00 PM**, Moses Lake, Grant County Fairgrounds Fuller Building.

**Grant-Adams 4-H Horse Leader Committee** meets the **first Thursday** of each month, **7:00 PM**, Moses Lake, Grant County Fairgrounds Fuller Building.

**Note:** Subject to Change. Watch for any location, date, or time changes in the Friday Update.  
[Meeting Minutes are Online](#)

### General Due Dates for Grant-Adams 4-H

October 31	<a href="#">4-H Club Annual End of Year Financial Reporting is Due</a>
December 1	Re enrollment Deadline for Returning 4-H Club Members – <a href="#">Online Registration-https://www.4honline.com/</a>
December 1	<a href="#">Annual 4-H Chartered Club Plan is Due</a>
December 1	<a href="#">Annual 4-H Family Group Plan is Due</a>
June 15	<a href="#">Secretary Books</a> are Due to Extension Office
July 15	Pork Quality Assurance Plus (PQA+) Needs to be Completed

### Annual Animal Ownership Dates for Grant County Fair

January 1	Dairy - Sale Springer & Bred Heifer Certificates are Due
April 1	Horse Ownership Certificates are Due
April 1	Beef Ownership Date (Weigh & Tag Day TBA)
May 1	All other Dairy Ownership Certificates are Due
May 8	Market Swine Ownership Date
May 12	Llama Ownership Date
June 15	Poultry Ownership Date
June 15	Rabbit Ownership Date
June 8	Market Goat Ownership Date (Weigh & Tag Day TBA)
June 10	Market Sheep Ownership Date (Weigh & Tag Day TBA)

### Annual Animal Ownership Dates for Adams County Fair

February 1	Dairy - Sale Springer & Bred Heifer Certificates are Due
April 1	Horse Ownership Certificates are Due
April 30	Beef Ownership Date
May 1	All other Dairy Ownership Certificates are Due
May 15	Poultry Ownership Date
May 15	Rabbit Ownership Date
June 12	Llama Ownership Date
June 15	Market Swine Ownership Date
June 15	Market Sheep Ownership Date
July 8	Market Goat Ownership Date

**Note:** If you have project animal issues (sickness, won't breed, or death,) please contact the Extension Office. Hardship cases will be considered to allow you to show at fair.

## Information for Volunteers and 4-H Club Volunteer Leaders

### 4-H Online Enrollment

<https://www.4honline.com/> (Use Chrome or Firefox Web Browser for online registration.)

- [4HOnline \(Washington\)](#)
- [Download Firefox web browser](#)
- [Download Google Chrome web browser](#)

### Report your Volunteer Hours Each Month

[WSU Volunteer Database](http://ext.wsu.edu/Volunteers/logon.aspx), <http://ext.wsu.edu/Volunteers/logon.aspx>

If you are a 4-H volunteer leader or a 4-H volunteer, you are **required** to record your volunteer hours at Your **user name** will be either your last name only or your first & last name with a space in between. The password is **password!** (don't forget the exclamation point).

[Download How to Report Volunteer Hours](#) — includes a timesheet to help you keep track of your hours. If you are unable to log in to the volunteer database or if you have questions, please call the Grant-Adams Extension office, 754-2011 ext. 4313.

**“Put the Child First” Online Volunteer Training for WSU Volunteers.**  
(Mandatory for Returning & New Volunteers) <http://extension.wsu.edu/4h/for-volunteers/volunteer-training/>

**Register for “Put the Child First”** - Fill in the requested information and press “Submit Request”. You will receive an automatic **Email with log-in information** to view the presentation. Your registration for the training will be kept in the system as proof of your participation.

### 4-H 101 Education Series Required for New Volunteers or New Club Leaders

*Are you thinking about starting a new 4-H club or family 4-H group? Are you planning to transition to be the club head leader? Are you signing up as a volunteer with 4-H for the first time? If so, please contact Jeannie Kiehn [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu), 509-754-2011 ext. 4313.*

All volunteers signing up for the first time must submit [WSU Volunteer Application Forms Parts A & B](#) to the Extension Office for screening.

New volunteers or volunteers transitioning to become the head club leader are required to complete the three part 4-H 101 Education Series. This series will prepare you to oversee the administrative responsibilities of a 4-H club (insurance, taxes, finances), how to plan club programming and ensure you are up-to-date on WSU and state 4-H policies and procedures. The series is broken into three parts: 4-H 101 Part 1, [4-H Volunteer e-Learning Modules](#), is available online. (You will be directed to a window that requires a password.) The password is “volunteer”.

4-H 101 Parts 2 & 3 are held in-person. Call the Extension Office to schedule.

### Food Preservation Projects Leaders Online Training Required

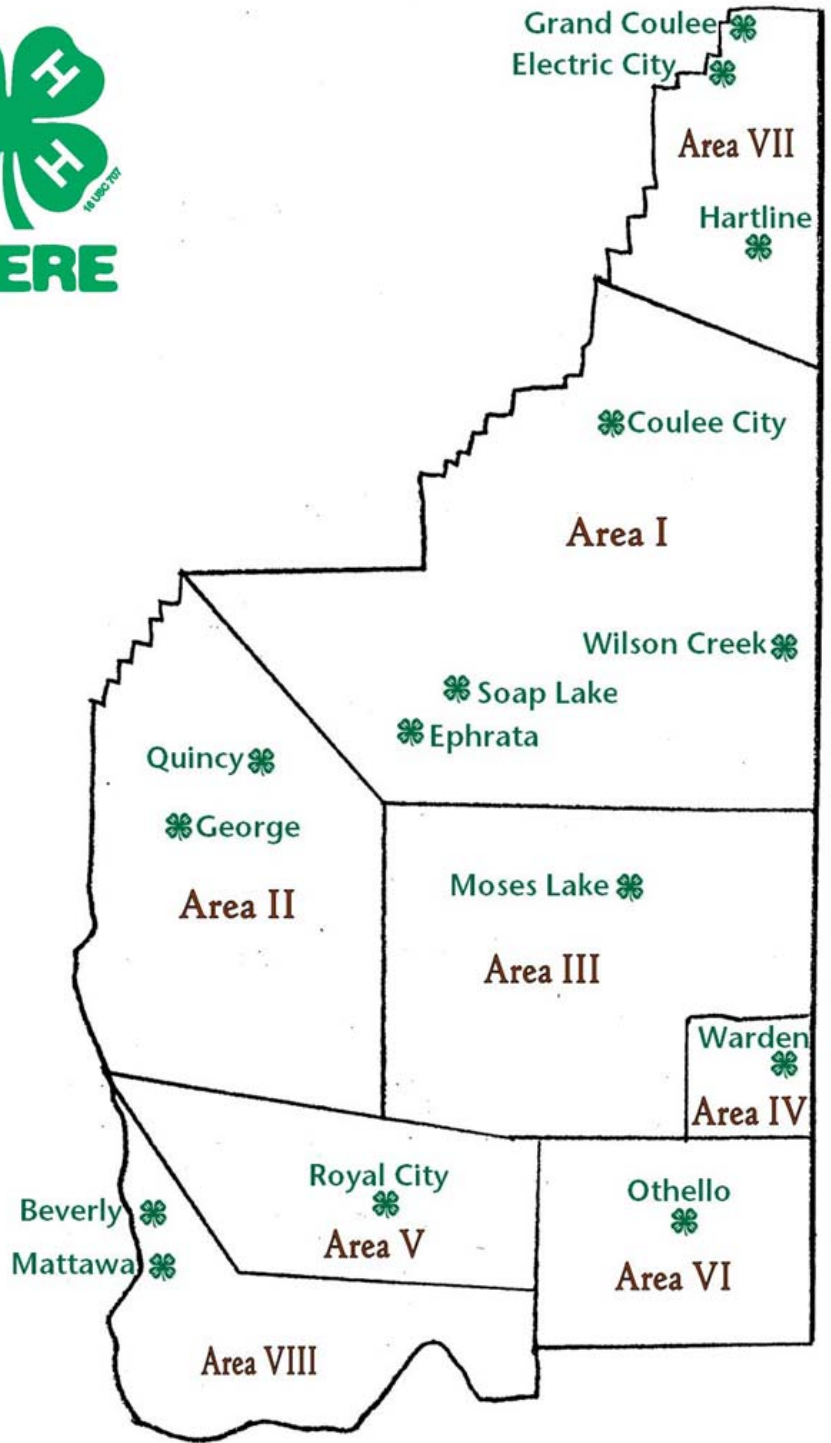
Preserve the Taste of Summer is a series of eight online lessons for 4-H project leaders leading Food Preservation curriculum and activities, as well as the in-home consumer. All 4-H volunteers leading projects involving food preservation must have completed this training series to enroll as a Food Preservation Project Leader (this is in addition to basic volunteer screening and training).

[Register for the online course](http://preservesummer.cahnrs.wsu.edu/) - <http://preservesummer.cahnrs.wsu.edu/> to. To participate, you will need a computer manufactured in the last five years and have a stable internet connection. The cost of the series is \$25.00.

### Shooting Sports Training (Required for Shooting Sports Project Leadership)

**Additional 4-H Shooting Sports Training for specific shooting sports disciplines is required for certified 4-H volunteers to lead 4-H Shooting Sports Projects.** 4-H volunteers interested in leading shooting sports projects should contact Jeannie Kiehn at [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu) or 509-754-2011 ext 4313. You will be notified when 4-H Shooting Sports Trainings are scheduled in WA or ID. [More info on WA State 4-H Shooting Sports.](#)

**4-H**   
**GROWS HERE**



*Grant/Adams County*

**4-H** 

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