



# 4-H Friday Update

November 27, 2015

WSU Grant-Adams Area Extension

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The Extension Office will be Closed November 26 & 27 in Observance of the Thanksgiving Holiday



## Important Reminders

**All Volunteers** are required to complete [“Put the Child First”](#) (PTCF) in order to be accepted as a leader.

**First year leaders** must complete a [Volunteer Application Form](#), the [E-Learning](#) online and attend the [4-H 101 Workshops](#) that are scheduled for November 30 and December 10, both 6:00 to 8:30 at the WSU Grant-Adams Extension office. You must **RSVP** in advance.

## Before December 1<sup>st</sup>, all 4-H clubs must submit:

- \*Club Financial Records (includes: [Annual Financial Summary Report](#))
- [4-H Club Constitution and Bylaws](#) (signed)
- [Authorization to Include 4-H Club for Group Exemption](#)

WSU Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local WSU Extension office.

Reference to commercial product(s), commercial entities, or trade names does not imply endorsement by WSU or bias against those not mentioned.

No endorsement of partners' products or services is granted or implied by 4-H.



Clubs that do not submit the above required documents will lose their 4-H non-profit status.

\*For clubs that do not handle funds, you only need to submit an Annual Financial Summary that reflects zero balance.

### Attention High School Students – Know Your Government

**Theme: Decision 2016**

**When: February 13-16, 2016**

**Where: Olympia, Washington**

We still have openings for [Know Your Government 2016](#). Every February in Olympia, teens gather from across the state to learn about civics. Students that are in high school (grades 9-12) are invited to participate in the hands-on civic education event. If you would like to be one of them, join our delegation by contacting the Extension Office by **December 4, 2015**.



This year's theme, Decision 2016, invites students to explore political parties, the nomination process and what it takes to develop a platform that represents the 4-H youth.

### Beef Buck Premiums Available at Extension Office

Individuals that were not able to pick up their "Beef Buck" premium (see the [2015 Grant County Fair Turned Steers Carcass Data](#) to see if you should receive a premium) may stop by the WSU Grant/Adams Extension office (1535 E. Wheeler Rd, Moses Lake) and pick up your premium. The "Beef Buck" premiums will be held at the WSU Grant/Adams Extension office until November 30, after that time a check will be distributed in the mail.



Office hours are Monday-Thursday from 8AM-5PM. If you have questions please email Sarah Smith at [smithsm@wsu.edu](mailto:smithsm@wsu.edu) or call 509-754-2011, Ext 4363.

### RSVP for 4-H101 Leader Education Training Workshops

New volunteers or volunteers transitioning to become the head club leader are required to complete the 4-H101 Education Series.

At these trainings we will review the 'nuts & bolts' of 4-H including 4-H Policies and Procedures, Financial Record Keeping, Organization Skills, Effective Teamwork, Engaging Youth & Families, Basic Meeting Procedures, Curriculums and more.

**The next available 4-H101 sessions will be:**

Part 2- **Monday, November 30th** 6-8:30pm in Moses Lake (exact location TBA)

Part 3- **Thursday, December 10th** 6-8:30pm in Moses Lake (exact location TBA)

**\*\*County 4-H staff must receive a minimum of 5 RSVPs in advance to hold a training.**



### Scholarship Information

WSU CAHNRS 4-H Scholarship Applications are Due January 31. Washington State 4-H Scholarship Applications are due March 1.

**For Applications and information on Scholarships:**

- <http://4h.wsu.edu/members/scholar.htm>
- [More Information on Various Scholarships](#)



### Presenters Needed for Super Saturday

#### Mark your Calendar for the Grant-Adams Extension 4-H Super Saturday

Super Saturday is scheduled for January 23, 2016 at Frontier Middle School. We are looking for presenters and/or ideas for classes. If you would like to present a 1 or 2 hour educational presentation geared towards 4-H, please give Jeannie a call, 509-754-2011 ext: 4309 or email [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu).



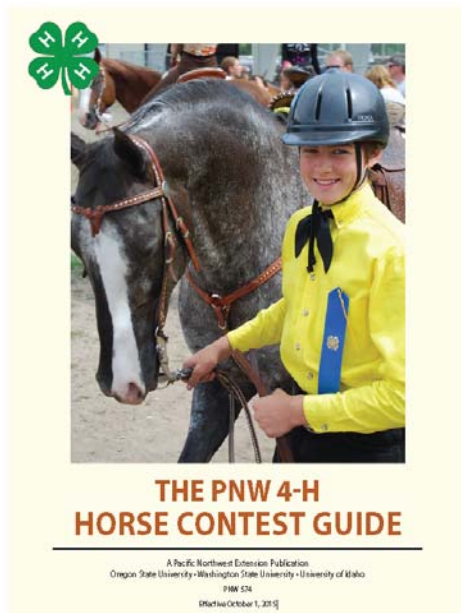
### PNW 4-H Horse Contest Guide Revised

The [PNW 574 4-H Horse Contest Guide](#) has been revised. Please discard old copies and use this guide, Effective October 1, 2015

Additional 4-H Horse publications:

[Equine Project Resources](#) - WSU Extension 4-H Youth Development Program

[National 4-H Horse Curriculum](#) - These horse manuals provide an interactive curriculum for youth that is hands on and grounded solidly in subject matter. With the addition of new content to the series, youth will be able to develop life skills while exploring horse science. (Interactive hands on curriculum for youth Grades 3 through 12 and a helper's guide for adult and teen leaders.)



### USDA Farm Service Agency (FSA) Youth Loan Available

FSA makes loans to individual youths to establish and operate income-producing projects

of modest size in connection with their participation in 4-H clubs, FFA and similar organizations. Each project must be part of an organized and supervised program of work designed to provide practical business and educational experience. The project must be planned and operated with the help of the organization adviser and produce sufficient income to repay the loan.

For more information, contact Libby Anderson at Grant County FSA, 2145 Basin St. SW STE A, Ephrata, WA 98823, Phone: (509) 754-2463 ext. 105. Application available [HERE](#).

### Mark your Calendar: 4-H Meetings & Due Dates

**Grant-Adams Area 4-H Leaders Council** meets the **first Monday** of every other month; **7:00 PM**; (alternating between Moses Lake and Othello)

**Moses Lake (December, April, August) - Othello meets at Time Out Pizza.**  
**Othello (October, February, June) - Moses Lake meets at the Grant County Fairgrounds Fuller Building.**

**Grant-Adams 4-H Area Meetings-** Area Council meetings are determined by your area.

**Grant County 4-H/FFA Livestock Sale Committee** meets the third Tuesday of the Month, **February through November, 7:00 PM**, Moses Lake, Grant County Fairgrounds Fuller Building.

**Grant-Adams 4-H Horse Leader Committee** meets the first Thursday of each month at 7:00 PM, Moses Lake, Grant County Fairgrounds Huck Fuller Building.

**Note:** Subject to Change. Watch for any location, date, or time changes in the Friday Update.  
[Meeting Minutes are Online](#)

#### General Due Dates for Grant-Adams Area 4-H

December 1	Enrollments are Due for Existing Clubs
December 1	4-H Club <a href="#">Annual Financial Summary Report</a> is Due
May 15th	<a href="#">Taxes – e-postcard is Due – Annually</a>
June 1	*Enrollments are Due for New Clubs
July 15	Pork Quality Assurance Needs to be Completed
August 1	Secretary Books are Due to Extension Office


\*4-H Volunteer Materials and Application Forms: [4-H Volunteer Application Forms](#)

#### Annual Animal Ownership Dates for Grant County Fair

January 1	Dairy - Sale Springer & Bred Heifer Certificates are Due
April 1	Horse Ownership Certificates are Due
April 1	Beef Ownership Date(Weigh & Tag Day to be announced)
May 1	All other Dairy Ownership Certificates are Due
May 8	Market Swine Ownership Date
May 12	Llama Ownership Date
May 15	Poultry Ownership Date
May 15	Rabbit Ownership Date
June 8	Market Goat Ownership Date
June 10	Market Sheep Ownership Date

#### Annual Animal Ownership Dates for Adams County Fair

February 1	Dairy - Sale Springer & Bred Heifer Certificates are Due
April 1	Horse Ownership Certificates are Due
April 30	Beef Ownership Date
May 1	All other Dairy Ownership Certificates are Due
May 15	Poultry Ownership Date
May 15	Rabbit Ownership Date
June 12	Llama Ownership Date



June 15	Market Swine Ownership Date
June 15	Market Sheep Ownership Date
July 8	Market Goat Ownership Date

**Note:** If you have project animal issues (sickness, won't breed, or death,) please contact the Extension Office. Hardship cases will be considered to allow you to show at fair.

**Information for Volunteers and 4-H Club Volunteer Leaders**



### Report your Volunteer Hours at: [WSU Volunteer Database](#)

If you are a 4-H volunteer leader or a 4-H volunteer, you are **required** to record your volunteer hours at <http://ext.wsu.edu/Volunteers/login.aspx>. Your **user name** will be either your last name only or your first & last name with a space in between. The **password** is password! (don't forget the exclamation point).

The [Volunteer Hours Reporting System](#) is for recording the data that the Washington State Department of Labor and Industries requires for WSU to ensure volunteers are indeed working on behalf of the university. Reporting of volunteer's hour's documents volunteers coverage for injuries they might sustain and it is also documentation for the liability coverage WSU provides to its volunteers. [Read more...](#)

### Mandatory "[Put the Child First](#)" Online Training for all WSU Volunteers! *(Returning and New)*

WSU Extension Volunteers are **required** to complete an online child protection training presentation. **This training is mandatory.** [Register for "Put the Child First"](#) - Fill in the information requested and press "Submit Request". You will receive an automatic **Email with log-in information** to view the presentation. Your registration for the training will be kept in the system as proof of your participation. Website: <http://4h.wsu.edu/volntr/elearning.htm>.

### Shooting Sports Training (Required for Shooting Sports Project Leadership)

**Additional 4-H Shooting Sports Training for specific shooting sports disciplines is required for certified 4-H volunteers to lead 4-H Shooting Sports Projects.** 4-H volunteers interested in leading shooting sports projects should contact Jeannie Kiehn at [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu) or 509-754-2011 ext 4313. You will be notified when 4-H Shooting Sports Trainings are scheduled in WA or ID. [More info on WA State 4-H Shooting Sports.](#)

### Food Preservation Projects Leaders [Online Training Required](#)

Preserve the Taste of Summer is a series of eight online lessons for 4-H project leaders leading Food Preservation curriculum and activities, as well as the in-home consumer. **Beginning September 1, 2015, all 4-H volunteers leading projects involving food preservation must have completed this training series to enroll as a Food Preservation Project Leader** (this is in addition to basic volunteer screening and training).

[Register for the online course](#) - <http://preservesummer.cahnr.wsu.edu/> to. To participate, you will need a computer manufactured in the last five years and have a stable internet connection. The cost of the series is \$25.00. [Informational Flyer.](#)

### 4-H101 Education Series Required for New Volunteers or New Club Leaders

*Are you thinking about starting a new 4-H club or family 4-H group? Are you planning to transition to be the club head leader? Are you signing up as a volunteer with 4-H for the first time?* If so, please contact Jeannie Kiehn [jmkiehn@wsu.edu](mailto:jmkiehn@wsu.edu), 509-754-2011 ext 4313.

New volunteers or volunteers transitioning to become the head club leader are required to complete the 4-H101 Education Series. This series will prepare you to oversee the administrative responsibilities of a 4-H club (insurance, taxes, finances), how to plan club programming and ensure you are up-to-date on WSU and state 4-H policies and procedures. The series is broken into three parts: Part one "Basic Volunteer Training-Packaged and Ready to Go" is available [online anytime](#). (You will be directed to a window that requires a password.) The password is "volunteer". Parts two and three are held in-person. All volunteers signing up for the first time must submit a [WSU Volunteer Application Parts A & B](#) to the Extension Office for screening.

Completion of this series is required **prior** to taking on your exciting new role with 4-H. In-person sessions will be scheduled based on need. Call our office so we can help get you started!

### Basic Volunteer Training: [E-Learning for 4-H Volunteers](#)

**Each year all leaders need to take the 4-H Volunteer e-Learning Course.**

Register online at: <http://4h.wsu.edu/volntr/register.htm>.

If you have already registered: <http://4h.wsu.edu/volunteertraining/course.html>.

The Password is **volunteer**.

# 4-H GROWS HERE



4-H



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## Grant-Adams Area 4-H

