

Kittitas County 4-H Council Meeting – November 30, 2021-Armory Room A

Minutes

CALL TO ORDER: 7:04

PLEDGE: bypassed due to zoom meeting

ROLL CALL BY CLUB: Alison White, Bobbi Broderius, Dick Wedin, Jayme Ritter, Jessica Markus, Kara Rinehart, Kevin Smith, Kylie Rinehart, Marie and Mary Riegel, Rachel George, Randy Mitchell, Sena Lanphere, Susan Bryant, Kim Rivera, Andrea Morse, Lisa Fields, Shannon Basterrechea, Diana Tasker

READING OF OCTOBER MINUTES: emailed out; Marie moved to approve, Rachel 2nd. Approved.

CORRESPONDENCE: None

TREASURER'S REPORT: Sent out via email, not much going on this month.

COMMITTEE/PROJECT REPORTS

- Teen –
 - Know Your Government Conference: 2 KYG local groups, HS meets Dec-Feb. Meeting with all 3 legislators, going to the Capitol in March. Brittany and Rachel finding out payment information/process. Cost is \$15 per person.
May want to approve the cost of attendance, no official ask at this time, may want to wait till Jan for final numbers.
5 Kids at the meeting Sunday, 5 or 6 that did not make that meeting (possible 11). Some MS youth signed up to start in Feb as well.
Citizenship WA Focus: Group of youth from WA attend July 3-8th program (2 kitt co for sure possibly 3-5 more) Reg: \$1400 per person. Asking for council to consider paying ½ of registration as has been done in the past. Asking for the State to help as well with payment.
The youth going will attend in Jan to make an official ask. Not sure when all funds are due, will hopefully know soon. Funds may be due at the end of Jan - not confirmed information yet.
There are monies earmarked for this in the budget.
- Concession Booth: Not much information - may be from \$40-\$50K for a new trailer. Going back and forth with the company in Tri-Cities to see if modifications can be made to the current trailer. Shannon noted another company with the same issue had to make upgrades and the costs did not go as high as they had expected ~ Asked Kevin to pass this along to Jon. Kevin will try to see what he can find out as well.
- Dog: Nothing to report
- Endowment Trust Fund: Met on 9/23, went over the sale, preparing a flyer out regarding Endowment Trust Fund. Annual meeting 1/19/22 at 7am at the Armory. Trustee re-appointment positions open 3 positions for 3 years, Mark Crowley, Carol Shannon, Glenna Maskel. Barbara SS donated a large amount to the Trust Fund this year as well. \$54,000. Diana motion to re-appoint the 3 Trustee positions, Marie 2nd. Motion passed.
- Family & Consumer Science: Nothing to report
- Horse: Nothing to report
- Livestock: Met on 11/16; Tentative numbers on projects, discussion on record books.
- Record Book: Proposed changes on the record book. cover packet and project packets, then story and supp info packet and then perm. record and documents.
Why: Every project have same cover, calendar and story, makes review of books easier, easier to merge for youth with multiple projects, cleans up checklist, clear up the 'order' books will go in.
Brittany hoping for a motion to pass these changes. Dick motion, Jamie 2nd. Motion passed.
- Robotics: Nothing to Report
- Scholarship: Information sent out: Expand to 6 Scholarships of \$2,000 ea = \$12,000 total. Slight wording for BSS descriptions, Reworked the criteria to be more specific, use of funds updated from 15 to 18 months, made application look more like an application, changed deadline from 4/15 to 4/1, created a rubric for scoring.
Discussion of the date change request. Dick moved to approve, Marie 2nd. No further discussion.
Motion passed.
- Shooting Sports: Nothing to report
- Small Animal: Nothing to report

UNFINISHED BUSINESS

- Christmas Tree Fundraiser: It is happening right now, three weekends to purchase a tree to support 4-H. Jayme Ritter went out and got a tree, they had a good experience at the tree farm. If more information is needed, we can reach out to Alison.
- Strategic Plan Committee: Dick brought this up last meeting - list of potential committee members, has not discussed with Brittany more on this. Not much has happened from the last meeting. Postpone to Jan. meeting please.
- Election of Officers-Nominations remain open, nominations made at the October 26 meeting:
President: Kevin Smith
Vice-President: Jon Blackmore
Secretary: Rachel George
Treasurer: Marie Riegel

Kim motion to approve the officers listed, Jayme 2nd.
No further discussion. Unanimous approval. Motion passed.

NEW BUSINESS

- Adoption of 2022 Budget: Proposal was sent out to everyone. We are forecasting to spend almost \$27K more than bringing in. Diana motion to pass budget as submitted, Bobbi 2nd. No further discussion. Motion passed.
- Gift Certificate for Office Staff: In the past there has been a Thank you for the Office Staff. Marie noted that we have done a \$100 Chamber Gift Certificate to Andrea.
Discussion about offering the same to Brittany as well to be equitable.
Rachel motioned to approve \$100 for both Andrea and Brittany. Marie 2nd. Motion passed.
- Appoint Policy Review Committee: Some discussion of Council Policy and make any recommended changes. Dick mentioned to table this to Jan. meeting. Also mentioned to review By-Laws and see if any changes should be made for officer elections. Rachel suggests to begin to form a committee to begin meeting in Jan. Then when livestock policy changes are made the committee can be on top of any changes they want to see. Diana asked if Dick wanted to Chair the committee, he would work on it, but not be the Chair for the committee. Alison noted that she or Brittany would be involved. Diana said she would work with Dick and Brittany on this.
- Premium Book Changes: Nothing noted at livestock as directors needed to get any/all changes desired by the end of Jan.
- 4-H Interns: Hoping to hire a few 4-H interns as outreach interns. Hire in Jan of 2022 to go through Spring and Summer. This year they wanted to have them focus on teen programs.
Yakima county approved \$2,000 for these roles for 2 or 3 teens at \$15/hr. These would be paid internships (part-time role). Questions about job descriptions for the youth - if they were prepared. Yes, there is a job description that is 90% done.
Several ways to manage funds, easiest is to keep it through council on a set pay frequency.
Marie is concerned as it sounds like they would be an employee and then employer/employee discussion as well as payroll and taxes come into play. Alison will look into this more for clarity.
Dick noted that it would likely involve L&I and Employment Security and major issues. Asked her to come back to us with a full proposal with more clarity and information on this.
Question if this should be part of Teen Committee or something the teens could lead up to with their involvement of Teen Committee.
Marie moved to table this until further knowledge is available. Rachel 2nd. Jayme asked for a vote to table. Motion passed to table.

ANNOUNCEMENTS

- Volunteer Hours Reporting
- Check project enrollments for deadlines to participate in Fair
- Enrollments-when enrolling, members should select check payment (only option available) and submit enrollment. They will receive an auto-generated e-mail from 4-H Online asking them to send payment-disregard that message as Council is paying the fee.

EVENTS

- December 1- Annual Club Plans, Club Financial Summaries, Peer Audit Report, & Inventories due to Extension Office
- January 18 - Livestock Committee

- January 25 – 4-H Council Meeting
- February 1 – Project Enrollment Deadline for Fair Participation in Horse, Livestock, Small Animal, and Family & Consumer Science Projects

ADJOURNED at 8:15