

STEVENSON-CARSON SCHOOL DISTRICT

Personnel Services
P.O. Box 850
Stevenson, WA 98648
Phone: (509) 427-5674

APPLICATION FOR CLASSIFIED EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

NAME _____
Last First Middle

PHYSICAL ADDRESS _____ TELEPHONE _____
Street City State Zip Code

MAILING ADDRESS _____ TELEPHONE _____
Street City State Zip Code

PRESENT POSITION OR EMPLOYMENT STATUS _____ TELEPHONE _____

EMAIL ADDRESS: _____

POSITION FOR WHICH YOU ARE APPLYING? _____

GENERAL INFORMATION

1. The application for classified employment serves as the initial screening document; therefore, all items must be fully completed. Applicants may wish to include a resume.
2. All finalists for all positions will be called to schedule interviews.
3. Salaries of classified employees are determined by position and verification of experience.
4. This application will remain active until November 1 following date of receipt. If not selected by that time, the candidate must submit a new application.

PERSONAL INFORMATION

Date you would be available to begin work? _____

Are you lawfully employable in the United States? _____

Can you provide evidence of employability if required? _____

Are you a member of the Public Employees Retirement System? _____

If "YES", please give your record number: _____

List name(s), relationship(s), and position(s) of any relative(s) now working for the Stevenson-Carson School District:

Have you, within the past seven years, been released from prison or convicted of any offense that involved drugs, assault, rape, child abuse, child molesting, extortion, blackmail, coercion, embezzlement, fraud, stealing, or robbery? _____

Do you authorize the Stevenson-Carson School District to inquire as to your record with any or all of your former employers or references without threat of being held liable? _____

EXPERIENCE

(Include Military Service)

From Date	To Date	Firm or Employer	Position (mark full time with *)	Phone Number

ACADEMIC INFORMATION

Last High School Attended	Location (City and State)	Date of Graduation			
College (list in order of attendance)	Location (City and State)	Date of Attendance From	Until	Credits Earned	Degree

REFERENCES

Give three or more references including superintendents, principals under whom you have taught who have firsthand knowledge of your character, personality, scholarship, and teaching ability.

Name	Telephone Number(s)	Position	Employer	Relationship

INFORMATION

PLEASE ANSWER THE FOLLOWING QUESTIONS. (Attach an additional page if necessary.)

1. Do you have any health problems that may affect your performance in the position for which you are applying? If "yes", please describe.

2. Why would you like to work in the Stevenson-Carson School District?

3. Describe the work environment you would prefer.

4. Do you have any other responsibilities which would require time away from work?

5. Please list any special skills, awards, experience, training, etc., which you think makes you an excellent candidate for this position.

6. If required, would you be able and willing to work nights?

PLEASE READ AND SIGN THE FOLLOWING:

I hereby certify that the information contained in this Application for classified employment is a true and complete statement of my personal and professional record to date. I guarantee the correctness of all statements and information and fully realize that the making of any false statement, or giving of any false information, herein will be sufficient cause for dismissal.

Signature

Date

STEVENSON-CARSON SCHOOL DISTRICT #303

The Stevenson-Carson School District is an Equal Opportunity Employer and, therefore, does not discriminate in employment practices on the basis of race, color, religion, national origin, sex, age, marital status, or sensory, mental or physical handicaps.

This form is not a mandatory part of the application process and failure to fill it out and/or return it with your completed application form will in no way affect future consideration of you as a candidate for the position for which you have applied. If completed and returned, this form is immediately separated from all other application materials and will only be used to monitor our efforts as an Equal Opportunity Employer.

The District has adopted a formalized Affirmative Action Plan, which includes pre-employment procedures. Part of this process includes keeping generalized records on the characteristics of the applicants who apply for openings in the District. We are asking that you please fill out this form and return it with your application packet.

POSITION FOR WHICH YOU ARE APPLYING? _____

DATE OF APPLICATION: _____

PLEASE INDICATE YOUR ETHNIC BACKGROUND:

BLACK _____
ASIAN _____
HISPANIC _____
INDIAN _____
WHITE _____
OTHER (PLEASE DEFINE) _____

PLEASE INDICATE IF YOU ARE A VETERAN:

DISABLED _____
VIETNAM ERA _____
OTHER (PLEASE DEFINE) _____

PLEASE INDICATE PRESENCE OF HANDICAPPING CONDITION:

SENSORY _____
MENTAL _____
PHYSICAL _____

PLEASE INDICATE SEX:

MALE _____
FEMALE _____

PLEASE INDICATE AGE:

UNDER 20 _____
20-29 _____
30-39 _____
40-49 _____
50-59 _____
OVER 60 _____

The Stevenson-Carson School District would like to thank you for your time and effort used in filling out this Affirmative Action Pre-Employment Review form. This information will assist us in monitoring our current employment practices and provide the information necessary to verify our effort as an Equal Opportunity Employer.

**STEVENSON-CARSON SCHOOL DISTRICT #303
APPLICANT DISCLOSURE FORM**

Pursuant to RCW 43.43.834(2), prospective employees or volunteers who will or may have unsupervised access to children under 16 years of age during the course of his or her employment or involvement with this organization must complete this disclosure. Answer YES or NO to each listed item. If the answer is YES to any item, explain in the area provided, indicating the crime(s) or finding(s), the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against children or other persons as defined in RCW 43.43.830(6), and listed as follows: aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; first, second, or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; first or second degree rape of a child; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

ANSWER _____ If "YES", explain below.

2. Have you ever been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER _____ If "YES", explain below.

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____ If "YES", explain below.

4. Have you ever been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor?

ANSWER _____ If "YES", explain below.

Stevenson-Carson School District #303 is authorized to request the Washington State Patrol and the FBI to make available a prospective employee's or volunteer's record for convictions of offenses against children or other persons, adjudications of child abuse in a civil action, disciplinary board final decisions, and any subsequent criminal charges associated with the conduct that is the subject of the disciplinary boards' final decision. Any misrepresentation or willful omission of facts shall be sufficient cause for disqualification of this application or termination of employment.

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Applicant Signature _____

Date and Place _____