



SPOKANE COUNTY 4-H CLUB-SPECIFIC BY-LAWS OR GUIDELINES & RELATED INFORMATION

(referred to as Club-Specific Bylaws hereafter)

Spokane County 4-H Program club specific bylaws help to demonstrate understanding of equal access and the appropriate ways to limit enrollment in 4-H clubs. The Spokane County 4-H Program requires each 4-H club to complete a Spokane County 4-H General Club Specific Bylaws Statement annually.

This form is to be filed at the Spokane County 4-H Office by December 1st of each year. Changes in a 4-H Club's bylaws are best completed between September 30th and December 1st each year, but may be changed any time by majority vote of the club. Changes must be submitted and approved by the 4-H Office. The terms of each 4-H Club's specific bylaws will be reviewed and approved by Spokane County 4-H Staff. All clubs are obligated to observe their policies. Please return this statement with your other club renewal material to 222 N. Havana, Spokane, WA 99202-4799 or rtkestell@spokanecounty.org. If you have any questions, please contact the 4-H office at 477-2160.

➔ **A 4-H club consists of adult volunteers and at least 5 youth from 3 different families who are enrolled in that club.**

Date: _____ Name of Club: _____

Contact Person for New Members: _____

Phone: _____ Email _____

4-H Clubs may limit their enrollment in only 4 ways:

1. Projects in the club: _____

2. The maximum number of people in our club will be _____ 4-H members OR _____ 4-H families

3. We take new members all year. _____ Yes _____ No

OR No new members after _____ (month / year)

4. The ages of youth in the club will be ____ through ____ **OR** ____ We take all youth ages 5-19.

Our 4-H club meetings will be held at (address): _____

Our 4-H club has a bank account no yes – If “yes” the account is held at _____

Our 4-H club tax ID # (EIN) is _____

The money belonging to our 4-H club is handled by: _____

Attach additional club specific bylaws or guidelines. **OR**

Verify that your club has no additional bylaws or guidelines (initial & date _____)



Spokane County 4-H Club Contact Information Release

Please help us effectively communicate with potential new 4-H volunteers and youth interested in joining 4-H. We are requesting that you allow us to list your basic club information on the website this year. By completing the questions below and including your signature, you are agreeing to allow us to list the following on our website:

Date _____

If you are a Family Learning [Group]: What do you call your group? Write your Group name below and do not complete the rest of this form. Your Family Learning Group will not be listed on the website as a club which others may join.

Clubs should complete the balance of the information request below

Name of your club: _____

Name(s), phone numbers, emails of club leaders to be contacted for club business by the 4-H Office. **(please print clearly)**

Name: _____

Email: _____

Phone: _____

Signature of 1st leader: _____ **Date:** _____

Name: _____

Email: _____

Phone: _____

Signature of 2nd leader: _____ **Date:** _____

Other information such as caps on enrollment for your club, open enrollment period for new members, etc., will be collected from other sources.

(NOTE: You may amend your information at any point by calling/emailing Gary Varrella at 509-477-2163 / gvarrella@spokanecounty.org.)

(3-15-23)



WASHINGTON STATE UNIVERSITY
EXTENSION

4-H Graduate Survey for the _____ 4-H Club of Spokane County

To the best of your knowledge, please answer the following questions for the end of the 4-H year 2022-2023. This information will help us further validate the value of the Washington State 4-H Program in our county.

Part I: How many of the *former* members of your 4-H club program were:

- A. "Graduates" or "Program Completers" in 2023: _____ (total) That is, the **total** number of those 4-Hers in your club completing the 4-H program by receiving a high school diploma or GED and/or reached the age 19 (too old to be a 4-H'r)

Part II: Among your 4-H program completers, how many of them:

- B. Are now attending/enrolled in a post high school educational program* and are not working?

- C. Are now attending/enrolled in a post high school educational program* and are working?

- D. Have a full or part-time job and are not attending/enrolled in a post high school educational program? _____
- E. Do not have a full or part-time job and are not attending/enrolled in a post high school educational program? _____
- F. Have an unknown status (i.e., you just don't know)? _____

Thank you!

If you have questions about this survey please contact Gary Varrella at 509-435-3369 or at gvarrella@spokanecounty.org.

Remember: The total for questions B through F must equal the number you entered for the number of "graduates/program completers" in A.

**May include certificate programs, cosmetology/beauty school, military, vocational school, apprentice programs, community college, 4 year college or university, etc.*

(9/14/23)

WSU Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension office.



Annual Plan of Work for the _____ 4-H Club for the 20__ - 20__ 4-H Year

This basic plan of work should outline the set of key activities/goals/responsibilities for your 4-H club for the current 4-H Year. This may include identification of major competitions and events in which the club may choose to participate, fund raisers, special club projects, civic/service activities, etc.

**Clubs may make changes as needed during the year w/o notifying the 4-H Office. **Add additional pages as needed. (This is page ___ of ___)*

Event	Time of year	Persons responsible	Cost to club, individual, none)
1.		Youth: Adult(s):	
2.		Youth: Adult(s):	
3.		Youth: Adult(s):	
4.		Youth: Adult(s):	
5.		Youth: Adult(s):	
6.		Youth: Adult(s):	