



Spokane County 4-H Horse Policy Add or Change Form

Due 2nd Tuesday in November

*One policy per form. All fields must be filled out, or form is invalid.



WASHINGTON STATE
UNIVERSITY
EXTENSION

Your Name: Rebecca Fouts

Your 4-H Club: Gettin' Grit 4-H

Policy #1

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Current Horse Certificate

What is the current page number? Page 1

What does the line/paragraph start with? Proposed revisions are nearly on every line.

Please copy and paste what is already written in the rule book currently: see current horse certificate online

Please write what you are proposing to be wrote in policy. Numerous revisions to include but no limited to age divisions, remove stallion, description, date horse was acquired, type of horse, and provide more information in the official use boxes.

Please write the reasoning why you are submitting this policy change? During hours of reviewing and inputting horse certificates spring 2020 with Cheryl Paz, reoccurring mistakes and questions were evident. Some examples include age of member, horses name, horse's identification, if the horse was a project or activity horse, and the rules of a mentorship horse.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank.

Where should the new policy be in the rule book?

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be wrote in policy:

Please write the reasoning why you are submitting this policy change:

Topic #1

Spokane County 4-H 4-H Horse Certificate

Required for county events such as horse shows, camps and WA State Fair. One form per horse/rider combination. \$1 per form.

Project Horse Cert #: _____
Activity Horse Cert #: _____
Office use only.

4-H Member's Name: _____ Date of Birth: _____

Division (as of Oct. 1st of 4-H year): Junior (8-10yrs) Intermediate (11-13yrs) Senior (14 - 18yrs)

Parent/Guardians Name: _____

Address: _____ City: _____ State: _____ Zip code: _____

Phone: _____ Email: _____

Name of 4-H club: _____

Horse's Registered Name (If applicable): _____ Horse's Barn Name: _____

Date Horse Born: _____ Sex: Mare Gelding

Breed: _____ Registered Grade (not registered)

Description (color & markings): _____

What year was the horse acquired? Year: _____ If after March 1 of current year: Month _____ Day: _____

Horses can be two types:

- **Project horse:** Turned in or post-marked by March 1st. Can qualify for year-end awards and WA State Fair.
- **Activity Horse:** Turned in or post-marked after March 1st and two weeks prior to first event. No points, no year-end awards, and will not qualify for WA State Fair.

Is this horse owned? Yes

Is this horse leased? Yes*

** Also include a copy of your lease agreement.*

Is this a project horse? Yes

Is this an activity horse? Yes

Is this horse being double certified by an immediate family member? Yes Name of sibling: _____

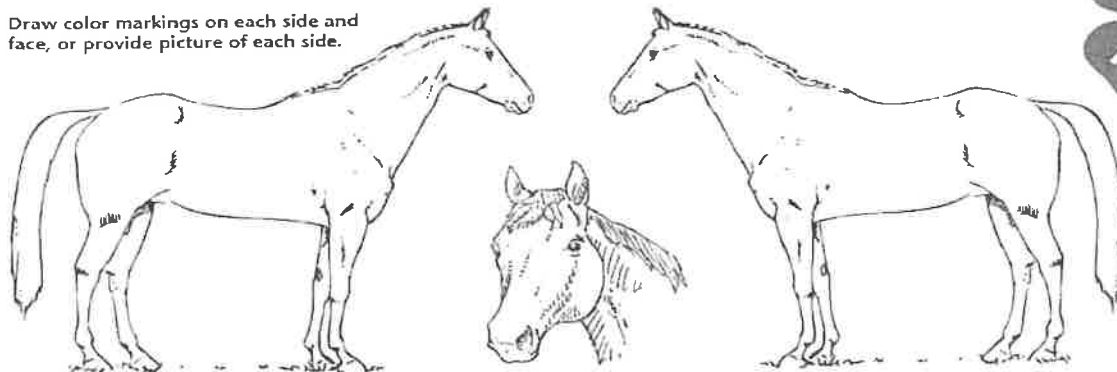
In addition to the two horse types above a horse can also be:

- **Mentorship horse:** The Sr. or Int. member (Mentor) shares their horse with a 4-H member (Mentee). Mentor and Mentee can not compete in the same age group. Project and activity horse rules apply with the exception the Mentee will not qualify for WA State Fair

Is this a mentorship horse? Yes* Mentor Mentee ** Also include a copy of Mentorship Contract.*

Name of other person certifying this mentorship horse: _____

Draw color markings on each side and face, or provide picture of each side.



Signature of 4-H Member: _____

Signature of Parent/Guardian: _____

Signature of 4-H Leader: _____

Signature of Ext. Educator: _____

Office use only.



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Your Name: Kelly Pefley **Policy # 2**

Your 4-H Club: Prairie Riders (Former club)

- Motion: I move to create an additional page in the 4-H Youth Record Book that includes groundwork time, and is included in the criteria for Year End Awards.

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy:

What is the current page number?

What does the line/paragraph start with?

Please copy and paste what is already written in the rule book currently:

Please write what you are proposing to be wrote in policy.

Please write the reasoning why you are submitting this policy change?

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank.

Where should the new policy be in the rule book?

After "Saddle Hours Log" of Spokane Co. Supplemental Guide

What page number should the new policy be in the rule book? P. 15

What line/paragraph should the new policy be in the rule book?

Title: Groundwork Hours Log

Please write what you are proposing to be written in the policy:

1. Groundwork Hours Log is designed to provide a record of youth working with their equine project on the ground and improving the horse's manners, including but not limited to, showmanship practice, backing, turning, bending, leading, lunging, loading, stepping over or between objects, moving in unison with youth with regards to pace and direction, desensitizing activities, and trust-building exercises.

2. A separate sheet in the 4-H Youth member's record book shall be included in the record book to allow for the record keeping of Groundwork Hours. The design is similar to the Saddle Hours Log with

columns provided for 1) recording the dates, 2) type of activity or drill, and 3) time in minutes and/or hours. A space or box for the total time per page will be located at the lower right corner of the page.

3. Youth must total Groundwork time in hours and minutes prior to submitting their record books to the 4-H office by the second Tuesday of October for Year End Awards. Additional pages may be copied and submitted.

3. Year End Awards will be determined by the awards committee. Members must submit this form, with time summed up, along with their record books by the 2nd Tuesday of October for consideration of Year End Awards.

3. Please write the reasoning why you are submitting this policy change:

- Ground work with a horse or animal by 4-H youth is equally important, if not more important, than practice in the saddle.
- There are many opportunities for groundwork during the year that may not be available for actual saddle work. For improvements to be made with a horse or animal project, a variety of methods of work should be acceptable, especially if the youth is unable to ride for any variety of reasons.
- By working with the animal on the ground, youth members show dedication to their project, earn a deeper trust of their animal and vice versa, build confidence in themselves, able to set goals and ascertain when specified goals have been accomplished, learn what weaknesses need further practice, and promote nonverbal communication between themselves and their animal.



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Your Name: Erin Wells

Your 4-H Club: Hustle & Heart

Policy #3

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Yes

What is the current page number? Page 19

What does the line/paragraph start with? Horse Projects Point System

Please copy and paste what is already written in the rule book currently:

The Points Keeper, with the assistance of the Points and Rules Committee, record points for all certified project horses that participate in Spokane County competitive horse project events. The points are used to determine qualifiers for State Fair, year- end awards and medals. Points are recorded from all qualifying shows.

Please write what you are proposing to be wrote in policy.

Same wording but I don't believe we have a Points and Rules Committee. I would propose we institute a Points and Rules Committee or officially delegate that duty to another position

Please write the reasoning why you are submitting this policy change?

Policy clarification

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank. no

Where should the new policy be in the rule book?

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be wrote in policy:

Please write the reasoning why you are submitting this policy change:

Policy #3



Spokane County 4-H Horse Policy Add or Change Form

Due 2nd Tuesday in November

*One policy per form. All fields must be filled out, or form is invalid.

Your Name: Kelly Pefley

Your 4-H Club: formerly Prairie Riders

Motion: I move to reduce the Treasurer's term of office from five (5) consecutive one-year terms years to one, four-year term.

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy:

Article VI, Section 2, **Eligibility and Term of Office**, Part C: No office shall be held by the same person for more than two (2) consecutive years, with the exception of the Treasurer, who may be eligible to serve not more than five (5) consecutive one-year terms. The slate of officer elections should be held on a rotating schedule.

What is the current page number? p. 26

What does the line/paragraph start with? see above

Please copy and paste what is already written in the rule book currently: See above

Please write what you are proposing to be written in the policy. with the exception of the Treasurer, who may serve not more than one, four-year term.

Please write the reasoning why you are submitting this policy change?

- This proposal is only concerned with the Treasurer's office, which includes "Accounts Receivables and "Accounts Payable"
- Five (5) consecutive one-year terms is a very long committment.
- Four (4) years allows members time to learn their positions well, and be able to train and mentor the next officers.
- Since elections of officers occurs on a rotating schedule as stated above, it makes sense to change the "Accounts Receivables" and "Accounts Payables" each to one, four-year term, with "Payables" rotating on odd calendar years (2019-2023) and "Receivables" rotating on even calendar years (2020-2024).

12/10/18

- To avoid frequent changes of authorized signers on the bank account, and to reduce the need for lengthy paperwork processing at the bank, both of the co-treasurer's office should be occupied by members who are committed to one, four-year term.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank.

Where should the new policy be in the rule book?

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be wrote in policy:

Please write the reasoning why you are submitting this policy change:



Spokane County 4-H Horse Policy Add or Change Form

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Your Name: Kelly Pefley

Your 4-H Club: Formerly Prairie Riders

Policy 5

Motion: I move to ammend the policy regarding Executive Officers' Terms of Office to one, two year term, with the exception of the office of Treasurer, which shall be one, four (4) year term.

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Article VI, Section 2, Part C

What is the current page number? pg. 26

What does the line/paragraph start with? C. No office shall be held by the same person

Please copy and paste what is already written in the rule book currently: C. No office shall be held by the same person for more than two (2) consecutive years, with the exception of the Treasurer who may be eligible to serve not more than five (5) consecutive one-year terms. The slate of officer elections should be held on a rotating schedule.

Please write what you are proposing to be written in the policy. (add) Therefore, the Executive Offices shall be a committment of one, two-year term with a gap of one (1) term before the same person will be allowed to return to the same executive office. Thereupon, the following Executive Offices shall take place on odd calendar years: President, Secretary, Points Keeper, and Treasurer: Accts Payable (which shall be every four [4] years). Likewise, the following Executive Offices shall take place on even calendar years: Vice President, Horse Certifier and Treasurer: Accts Recievables (which shall be every four [4] years).

Please write the reasoning why you are submitting this policy change?

- To clarify a vague statement by specifying the rotating schedule (*The slate of officer elections should be held on a rotating schedule*).
- To support the existing statement of the two (2) year term for Executive Officers.
- To encourage officers to hold their elected positions for the duration of the office.
- To ammend the policy regarding the election of officers in in all positions with the addition of the revised Treasurer positions of Accounts Receivable and Accounts Payable.

- To allow time for one person holding the executive position to learn their elected position well therefore becoming well equipped to mentor the next member elected into the position.
- While limiting the term to two years (one term) before a member may repeat the position of an office gives way for new members to be elected into any position.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank.

Where should the new policy be in the rule book? Article VI, Section 2, Part D (move following statements down by one letter)

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be written in the policy:

Please write the reasoning why you are submitting this policy change:

Policy 6



Spokane County 4-H Horse Policy Add or Change Form

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*One policy per form. All fields must be filled out, or form is invalid.

Your Name: Kelly Pefley

Your 4-H Club: Formerly Prairie Riders

Motion: I move to ammend the policy regarding Executive Officers' Terms of Office to one, two year term, with the exception of the office of Treasurer, which shall be one, four (4) year term.

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Article VI, Section 2, Part C

What is the current page number? pg. 26

What does the line/paragraph start with? C. No office shall be held by the same person

Please copy and paste what is already written in the rule book currently: C. No office shall be held by the same person for more than two (2) consecutive years, with the exception of the Treasurer who may be eligible to serve not more than five (5) consecutive one-year terms. The slate of officer elections should be held on a rotating schedule.

Please write what you are proposing to be written in the policy. (add) Therefore, the Executive Offices shall be a committment of one, two-year term with a gap of one (1) term before the same person will be allowed to return to the same executive office. Thereupon, the following Executive Offices shall take place on odd calendar years: President, Secretary, Points Keeper, and Treasurer: Accts Payable (which shall be every four [4] years). Likewise, the following Executive Offices shall take place on even calendar years: Vice President, Horse Certifier and Treasurer: Accts Recievables (which shall be every four [4] years).

Please write the reasoning why you are submitting this policy change?

- To clarify a vague statement by specifying the rotating schedule (*The slate of officer elections should be held on a rotating schedule*).
- To support the existing statement of the two (2) year term for Executive Officers.
- To encourage officers to hold their elected positions for the duration of the office.
- To ammend the policy regarding the election of officers in in all positions with the addition of the revised Treasurer positions of Accounts Receivable and Accounts Payable.

2 10/10/19

- To allow time for one person holding the executive position to learn their elected position well therefore becoming well equipped to mentor the next member elected into the position.
- While limiting the term to two years (one term) before a member may repeat the position of an office gives way for new members to be elected into any position.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank.

Where should the new policy be in the rule book? Article VI, Section 2, Part D (move following statements down by one letter)

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be written in the policy:

Please write the reasoning why you are submitting this policy change:

Policy 7

Spokane County 4-H 4-H Horse Policy Add or Change Form Due 2nd Tuesday in November ***One policy per form.***

Please utilize the current manual for reference, page numbers etc. **Spokane County 4-H Horse Manual:**
<https://s3.wp.wsu.edu/uploads/sites/2076/2018/10/Spokane-County-4-H-Horse-Manual-2017-2018.pdf>

Your Name: **Cheryl Paz**

Your 4-H Club: **Frog Hollow**

1. Is this a current policy change? Yes or **No**

2. If YES...what is the existing policy. **N/A**

3. If YES what is the current page number? **N/A**

4. If YES what does the line/paragraph start with? **N/A**

5. Please copy and paste what is already written in the rule book currently: **N/A**

6. Please write what you are proposing to be wrote in policy. **N/A**

7. Please write the reasoning why you are submitting this policy change?

8. If NO....this is a NEW policy I am proposing YES or NO see #1

9. If NO where should the new policy be in the rule book? Year End Awards

10. If NO what page number should the new policy be in the rule book? **44**

11. If NO what line/paragraph should the new policy be in the rule book?

After number 4. It should be bulletin point 5.

12. Please write what you are proposing to be wrote in policy.

to break ties in presentations. Combine the judges scores for subject matter, if still tied, combine technique, if still tied combine personal traits. The highest score is the tie breaker. If the exhibitors are still tied with all of these options. Then it is a true tie

13. Please write the reasoning why you are submitting this policy change?

This is a way to break ties for presentations for year end awards. Since we only give out danish ribbons for presentations, we are not normally worried about ties. But for year end awards we need to have a clear definition of a tie breaker.

Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension office. Reasonable accommodations will be made for persons with disabilities and special needs who participate in 4-H events and programs. Contact Kate McCloskey at the Spokane 4-H Extension Office at 222 N. Havana, Spokane, (509-477-2165; kmccloskey@spokanecounty.org) at least two weeks prior to the event.

Policy 1



Spokane County 4-H Horse Policy Add or Change Form

Policy 8

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WASHINGTON STATE
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Your Name: Erin Wells

Your 4-H Club: Hustle & Heart

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Yes

What is the current page number? Page 19

What does the line/paragraph start with? Horse Projects Point System

Please copy and paste what is already written in the rule book currently:

Reining (Seniors only)

Please write what you are proposing to be wrote in policy.

Reining (Intermediates/Seniors only)

Please write the reasoning why you are submitting this policy change?

To be consistent with Disciplined Rail and offer kids an opportunity to execute a more complex pattern class. I know of several kids that have voiced interested in participating in this class but don't currently qualify because of their age. It would open up more opportunity to expand their horizons by trying out a new discipline in a safe environment.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank. no

Where should the new policy be in the rule book?

What page number should the new policy be in the rule book?

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be wrote in policy:

8 y0109

Please write the reasoning why you are submitting this policy change:



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Policy 9



WASHINGTON STATE
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EXTENSION

Your Name: Erin Wells

Your 4-H Club: Hustle & Heart

Is this a current policy change? Yes or No - If yes, fill out the following. If no, leave blank.

What is the existing policy: Yes

What is the current page number? Page 5

What does the line/paragraph start with? WG3

Please copy and paste what is already written in the rule book currently:

WG3. We will use the average of the prior two Spokane County 4-H years' time average without penalties and the prior year's Washington's State 4-H Fair (used for placings) to set times current year.

Please write what you are proposing to be wrote in policy.

We will use the average of the prior two Spokane County 4-H years' time including penalties and the last recorded times used for placings for Spokane county to determine danishes in the current year.

Please write the reasoning why you are submitting this policy change?

If not including penalties when calculating averages times, you have the potential of using a time faster than you could get if running a clean pattern, at the detriment to the kids. For example, when you run barrels, if you run any or all of them over that could result in an overall faster time when not including penalties because you cut the path short.

Recommend using the last 2 years times in Spokane County only (plus the last documented times used for Danishes) to allow for the appropriate number of blue, red and white danishes to be awarded. If using state times many events would not result in any blue danishes awarded across many of our divisions so I opted to leave that piece out.

Is this a NEW policy proposal? Yes or No - If yes, fill out the following. If no, leave blank. no

Where should the new policy be in the rule book?

What page number should the new policy be in the rule book?

Psychology

What line/paragraph should the new policy be in the rule book?

Please write what you are proposing to be wrote in policy:

Please write the reasoning why you are submitting this policy change: