

2007-2008 Spokane County 4-H Budget and Fund Raising (BFR) Committee

Review and commentary provided on May 21, 2007 by the 8 members of the Ad Hoc Budget Committee and attendees at the spring 2007 focus groups have been considered and included in this revised plan (June 13, 2007). 2007-08 will be the pilot year for this model of a new standing committee in the Spokane County 4-H Organization.

Committee Mission

The “Spokane County 4-H Budget and Fund Raising Committee” serves as the budget oversight monitor and manager of funds for use by 4-H youth and volunteers of the Spokane County 4-H. Said funds are for use by youth and volunteers countywide, state, regional, and national/international 4-H events and activities. The Committee will serve as one of the primary fund raising entities within Spokane County 4-H to seeking opportunities for and raising additional revenue to support the central mission of the committee described above. It is the obligation of the committee to disperse the funds equitably among the youth and volunteers, regardless of club or county program affiliation.

Committee Composition/Election/Appointment

1. The committee will be composed of ten members
2. Eight of the members shall represent the four county standing 4-H Project Committees and two will be appointed “at-large”
3. The program committees will nominate their representative and refer that person to the 4-H Educator
4. Each member is appointed for two years by the 4-H Educator (final approval made by the County Director)
5. Four program representatives and one at-large representative will rotate off of the committee each year
6. The Spokane County Youth Educator will appoint the at-large members from a pool of interested applicants. If the program committees do not provide two acceptable applicants, the County Youth educator will appoint individuals to those positions from the pool of interested applicants.
7. The new committee members assume their duties no later than September 15 of each year
8. The Spokane County Youth Educator will sit on the committee as a voting member
9. Each member of the committee may serve only one term (i.e., once someone has served, they may not serve again for a minimum of two years)
10. The committee shall be an advocate for and promote Spokane County 4-H in the private, business, and not-for-profit sectors of Spokane County

Committee Duties & Responsibilities

The BFR Committee will:

1. Continue managing existing funds and tasks as defined in the minutes of the organizational meeting held in July 2006. Those tasks related to budget oversight and disbursement of Spokane County 4-H Funds managed by the committee for support of youth and volunteers to participate in:
 - a. conferences
 - b. special events
 - c. special projects
 - d. scholarships
2. Identify strategies in cooperation with the county level 4-H staff in fund raising events.
3. Explore and support the development of endowed funds--held in the Washington State 4-H Foundation—and manage disbursements of those funds as determined by the type of endowment (e.g., scholarship fund)
4. The BFR Committee will continuously seek and promote equal access to funds and opportunities for growth and development for all Spokane County 4-H youth and volunteers, regardless of club or county program affiliations
5. Advise county level 4-H staff on matters related to management of funds and needs related specifically to the BFR mission and task
6. Follow the model for all standing committees in Spokane County for 2007-08 related posting minutes and agendas on the web, having elected officers, assisting the staff in maintaining a web presence related to BFR Committee work.
7. Develop an annual program of work and draft budget each fall (completed by November 15)

