

4-H Record Book Comment Sheet – Primary Members

Name _____ Grade _____

Records can be in **any format**; WSU publication pages, computer generated, photo copied, hand made, or commercial - as long as the components listed below are included.

General Record Keeping

- Use of tabs for major areas
(Calendar, Project, Permanent Record, 4-H Story, 4-H Memories, Comment Page)
- Each project has tab
- Material appears in correct order
- Entries appear to be made by member
- Calendar used
- Neat and clean
- Cover page - correct information

Project Information

- Each project section contains plans; journal or diary, financial information; summary; photos, pictures, or other project related materials.

Project Plans

- Years in project clearly identified
- Specific learning experiences or goals identified
- Signed by member
- Signed by leader
- Signed by parent

Project Journal or Diary and optional Add Sheets

- Reflects **regular use**
- Things made or done recorded with dates
- How much time was spent or how many did you make
- Cost and income (if any) recorded

Project Highlights

- Summary of what was done in project recorded
- Use of supporting documentation: drawings, photos, newspaper clippings, etc.

Continue 

Permanent Record

Permanent record(s) that show all 4-H years inserted

Record shows growth, development, and increased participation of member in 4-H for more than 1 year

- Progression in size and scope of projects
- Leadership activities: committee assignments, presentations, assisting leader or other members
- Service to others: 4-H and non 4-H community service

4-H Story

A narrative by member about their year in 4-H

- Introduction (Tell about yourself and your family.)
- I joined 4-H because ...
- Information about club and project group activities
- Favorite parts of 4-H . . .
- Some things I would like to do ...

My 4-H Memories & Comments

- Drawings, photos, news clippings, letters, awards or other items related to member's 4-H club and project
- Signed and dated by member, parent, & leader. Comments may be added prior to, during, and after competition

More Comments: