

**Kitsap County 4H Council Agenda  
October 2, 2019  
Kitsap Mall Community Room**

**CALL TO ORDER**

**Time: 6:35PM**

**ROLL CALL:**

**Council Members:** Erin Forck, Katie Forck, Wanda Meeker, Rachel Fair, Mike Vogel, Brain Brandt, Gavin Kavanaugh, Becky Kahlvik, Danielle Foss  
**Community Members:** Debbie McKeever, Harry Hibler, Corrina Coan, Nanette Seevers, Bruce Bradley, Charles Endicott, Pamela Lovitt  
**4-H Staff:** Sheila Jernigan, Joy Lile  
**Special Guest:**  
**Absent Council Members:** Bonnie Moren  
**OPENING PLEDGES:** Gavin Kavanaugh

**COUNCIL MINUTES:** Changes made to the minutes: It was made clear that the fair herdsmanhsip mentioned, was not the 4H herdsmanhsip but rather the fair people judging the herdsmanhsip in the barns. Gavin Kavanaugh was misspelled. Brian Brandt moved to accept the minutes as corrected, Chuck Endicott seconded. Motion passed

**CORRESPONDENCE:** none

**TREASURER'S REPORT:** The treasurer's report is still working on changing the style of the reports to reflect the outstanding checks to make it balance with the reports. Discussion ensued about the terminology of scholarships and sponsorships. It was decided that the scholarships should be awarded for travel events for all ages (not just the teens, but also including the adults) Sponsorship refers to enrollment aid. To help those who need help in the registration fee for the registration at state and local levels. This should be separated to distinguish between the two terms on the treasurer's report. MSP

**COUNCIL OFFICER REPORTS:**

**EXECUTIVE BOARD TOPICS**

Executive Committee meets monthly, typically, 4<sup>th</sup> Wednesday of each month at Silverdale Subway 6:30 pm. The executive board met which included the old board and the new board members. The board approved two voting delegates: Rachel Fair and Becky Kahlvik and one alternate, Wanda Meeker. This should be approved early in September so they can register earlier. The new Executive board is as follows: Erin Forck, president; Bonnie Moren, vice-president; Katie Forck, secretary; (Wanda Meeker back up note taker), and Gavin Kavanaugh as treasurer.

**COMMITTEE AND PROJECT REPORTS** (Youth are welcome to give reports of projects listed below)

Awards	Camp	4-H Academy	Dogs	Equine
Fair	Finance/Budget	Fundraising	Livestock/auction	Outreach/PR
Public Presentations	Rabbit/ Cavy	Record Books	Shooting Sports	Other projects

- **SHOOTING SPORTS:** The annual year end campout was successful and fun. The archery enrollment day is Saturday, Oct. 5<sup>th</sup> at 10 til noon for returning archery members and from noon til 4:00 for all others.

- EQUINE: Recap from state fair. The group was small but mighty! They received 5 medals and had 5 members. There is new leadership for the existing 4H horse clubs. Currently there are 5 horse clubs. Talk about the minis as they are not in the 4H program-curriculum, but rather open class. Kitsap county's horse judging team won 4<sup>th</sup> in the state. Great for such a small group.
- RABBITS: Did well at state fair. Cavy judging and rabbit judging came in 3<sup>rd</sup> place.
- DOGS: They had 10 dogs and 9 youth showing. They earned showmanship championship. There are currently 4 active dog clubs.
- AWARDS: Coming up Nov 8<sup>th</sup> at the County Club. Dinner starts at 6pm. Bring a side dish, salad or desert. Turn in record books to be eligible for awards. Two record books per age division per club can be turned in for top awards. Harry Hibbler makes up the certificates to be given out (so he needs the information) and Debbie McKeever sends out the invitations so she needs the names and addresses of the awardees. Friends of 4H to Joyce Construction. Theme "Growing Leaders"
- PUBLIC PRESENTATIONS: March 6/7<sup>th</sup> same place and time.
- 4H ACADEMY: committee is comprised of our wonderful teens. To be held January 25<sup>th</sup> at Faith Fellowship. Soon to be open to class information and class suggestions and volunteers.
- 4H SUMMER RESIDENT CAMP: Teen camp counselor applications are online at the 4H website Due Oct. 14<sup>th</sup> with interviews to be scheduled the 19<sup>th</sup> and 20<sup>th</sup>. November 3<sup>rd</sup> is the first teen leaders meeting for camp.

#### OLD BUSINESS:

County Leader of the Year... nominations are being accepted. Contact the office.

Nanette moved to remove Kevin Buyer, Kelly Sciarrotta, Michael Vogel and Becky Kahlvik as signers on the Kitsap Bank account and replace them with (Elisabeth Nilsson still remaining on the account) Joy Lile, Erin Forck, Bonnie Moren, and Gavin Kavanaugh. Corinna Coan seconded. Motion passed.

Treasurer needs to meet with the auditor regarding the changes that the auditor requested. It was determined that the notes as the amended report be submitted with the corrections. The Balance as of October 1 and the outstanding checks be turned over with the books to Gavin this month.

Clover campaign with Tractor Supply runs from the 8<sup>th</sup> to the 20<sup>th</sup> of October. Clubs are encouraged to participate in the event, the amount raised through this campaign goes into the account "4H Excellence Fund" to be used by the office staff.

The fruit sale fundraiser funds were not indicated in the minutes how it was to be used. The consensus of the council members was that it was to be put into the general fund. Chuck Endicott moved that the fruit sale funds stay in the general fund. Mike Vogel seconded, Motion passed.

The budget was discussed. There is a need to designate money for KYG attendees. The Burkenfield fund can help the youth attend. The cost is about \$300 each. There is a \$50 deposit from the student to attend. The problem is with the timing of the event. Information is given out at Forum. The members fundraise through December. Council gives \$50 per attendee. Mike Vogel moved to earmark \$50.00 per youth attendee for KYG from the council. Nanette Seevers seconded. Motion carried, one opposed.

Budget was tabled until the next meeting.

Bruce Bradley brought up that we had some business with the council's camp account. Bruce moved that we transfer the balance in the Council camp checking account of \$4,782.58 to the 4-H Summer Camp account at the Credit Union. Pamela Lovitt seconded. Motion carried. Bruce moved that we transfer the camp fund of \$13,445.83

As of 9-30-2019 from the Edward Jones Investment Account to a new investment account under 4-H summer camp tax ID number. Chuck Endicott seconded. It was mentioned that there would be no additional fees to manage the account. Motion carried.

#### OFFICE STAFF:

We will be meeting in a different room for our meetings. (This one is being rented out for the season) We will meet in the space that used to occupy Payless Shoes.

Lis will be working Monday and Wednesday in the office with baby Marcus from about 9 to 1pm. Contact her through email or phone.

There is a policy update in the WSU policy book online regarding the youth care of animals for food. Financial process changed regarding auditing of club records. Any club with a new EIN number should see Joy in the office. Chaperones cannot share hotel rooms with youth. But in the case of open dorm rooms, but is permissible in open bunk houses.

There is a new state group for adolescent teen leaders forming in early December. It is called "Facilitate the Awesome". It will probably be hosted in Jefferson County.

Volunteer trainings scheduled (but will not be held if less than 8 register for it.) October 19, November 2.

#### NEW BUSINESS:

Katie Sciarrotta presented a host of teen opportunities with two pages of information to be handed down to the clubs.

Rachel Fair presented the idea of the Trick or Treat event at the Seabeck Conference Center on October as a wonderful outreach event. The office said that they would be able to help with the candy needed for 1,000 trick or treaters. We would have a display of 4H activities and a brochure to add to their bag with the candy. Gavin moved that we give up to \$100 for the trick or treat event at the conference grounds from the outreach monies. Katie Sciarrotta seconded the motion. Motion carried.

Corinna Coan moved the meeting be adjourned, Nanette Seevers seconded and we all agreed that we were done at 8:30.

Respectfully submitted by Katie Forck