

**Kitsap County 4-H Council**



**Clear Creek Community Club, Silverdale**

Leaders Council minutes May 4, 2016

Meeting called to order at 6:35 PM by Kevin Buyer

Pledge of Allegiance lead by Emily and the 4-H Pledge lead by Andy started the proceedings.

**Council Members in Attendance**

Kevin Buyer 17  
Jill Schwartz 16  
Bruce Bradley 16  
Chuck Endicott 17  
Michaela Buyer

Brian Brandt  
Tracy Coolbaugh  
Paige Harkness  
Andy Brandt  
Tiffany Ramirez

**Others in Attendance**

Vicki Avery  
Heidi Brandt  
Travis Harkness  
Katie Matteson  
Debbie McKeever  
Danna Robinson  
Nanette Seevers

Dianna Calhoun  
Kristin Balstad  
Becky Kahlvik  
Nick Matteson  
Julie Mirth

**WSU Extension Office Personnel in Attendance**

Brian S Brandt  
Abby Brandt  
Kelly Sciarrotta

**Special Guests**

Gus Housen Kitsap County Fair Contract Management

April Council minutes were provided in the meeting packet. Corrections to the minutes were provided. Council Minutes were accepted with no corrections.

**Treasurer’s Report – Bruce Bradley as of Apr 30 2016**

General Funds	\$6,827.38	Camp General Fund	\$5018.02
Designated Funds	\$9210.32	Camp Designated Funds	\$7318.26
Grants	\$2,776.85		
Investments	\$50,351.67		

**Correspondence:**

No Correspondence

**4-H Office News**

Presented by Brian S Brandt

Discussed the Horse Arena and how WSU is not in the business to run it and is researching what the best way to go. One of the options is that the Horse Arena committee look at a separate 501c(3) partnered with 4H but not tied to the 4-H EIN.

Brian would recommend that a 4-H Fairgrounds Advisory Committee be formed to help 4Hs part in usage of the Fairgrounds. Both 4-H (WSU) and Kitsap County are in agreement that the handshake agreements of the past are not acceptable because they can cause conflict in the future so they want all agreements written down. If you are interested in being on the Advisory Committee contact Brian or Abby at the extension office. Contact by email is another good route.

There is a need for a Building Inspector to perform inspections of fairgrounds facilities that 4-H uses. These findings will be presented to the County. If you know of anyone who might be interested, please let Brian know.

Work on the Fairgrounds buildings: 4-H volunteers are not allowed to perform any maintenance or repair due to liability issues. There is a county form that needs to be filled out for items that need repair. 4-H volunteers are not

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allowed to perform work. People can volunteer through the county to perform the work as county volunteers. This puts the liability back on the county and the volunteer would be covered by County L&I.

One of the options would be for Kitsap 4-H to adopt the Fairgrounds as a park, that way fundraisers could be developed for specific projects on the fairgrounds (ie: goat barn or dog barn fundraiser) for repairs.

Currently there are problems with the written agreements of before and after fair of having 4-Hers be requested to work at preparing and cleaning up. 4-H cannot dictate volunteers to perform service for another entity.

In the past 4-H superintendents were requested to sign a County form so they were under county volunteer rules. For liability purposes 4-H superintendents will not sign the county form and will be 4-H superintendants or maybe it will become a county superintendent position. 4-H and the county are going to work on resolving who has the responsibility.

Staffing: WSU will be advertising to filling Shannon's position. In June, Abby Brandt will go full time to support 4-H through fair. In September the regional specialist should be onboard to help fill the gaps until a new extension agent is hired.

#### Report by Abby Brandt:

The Great Give fundraising website was not working correctly and people could not use it. It is back up and the Great Give was extended to midnight on May 4, 2016. It was requested people go to it and donate to your favorite group. Monies given to Great Give were designated to go towards the Washington DC travel funds by the Extension Staff and Teen Group. One of the advantages of giving through the Great Give is the money will be matched by corporate donors. On May 3, 2016, four couples went to the Clearwater Casino for the Great Give computer challenge from 6 to 8 pm to see how many times people could donate in 10 dollar increments. The computers used for donations were slow due to technical issues with the company running the Great Give event. Kitsap 4-H was in the top 6, but not the top 3 where the Casino donated \$250, \$500 or \$2000 to the cause.

#### Council and Officer Board Reports

At the Executive Board meeting discussions were held on contracts for the Camp and the Horse Arena. Other items that were discussed were getting an Awards committee together to simplify the process for applying for End of the Year awards.

#### Committee reports

##### Camp Equipment inventory:

Discussion was had how we are going to get this task done. Chuck is going to be gone most of May to the East Coast. Need a couple of drivers with trucks big enough to pull the two 24 foot trailers and a place to perform the inventory. The best scenario would be to work with the teens that are going to camp to help perform the inventory.

Twin Lakes update- in process of transferring the deed to the Twin Lakes Youth Camp group. The Washington State 4-H Foundation and the Council has signed off waiting for the TLYC group to work with ORM and sign off. ORM is paying for all the fees required for the transfer. The 3 propane tanks on the property were to be removed by Suburban on May 9, 2016 and we will receive our money back minus a restocking and pickup fee. There was a discussion on if the transfer does not occur in a timely manner what are the council options. Decision was to give TLYC until June 1, 2016 to complete the real estate transaction. If the transaction did not occur, then look at redoing the paperwork to turn it over to Olympic Resource Management.

##### Camp Program:

Becky presented the brochure for this year's theme Twin Lakes before Time @ Olympic Lutherhaven. The contract was signed by WSU with amendments Molly from Olympic Lutherhaven will present the amendments to their board for approval or rejection for the negotiation to continue with WSU. Other items discussed were the closing dates for registration because we have not even started taking registrations and the dates are approaching fast. Also discussed the deposit on the brochure \$50 verses \$85, it was decided to leave it at \$50.

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Public Presentation Make up session:

Heidi Brandt thanked all the people who came in to judge the presentations and the event was a success. The make-up session was Friday Night May 6, 2016 from 5 to 7 pm. Already have 15 children signed up.

4-H has been in Kitsap County for 100 Years. Is there interest in having a t-shirt logo celebrating the event? The Teen group is working on some ideas for a logo.

We were reminded the Fair Board only allows each group to have one raffle. Not each club, but 4-H as a group could have a raffle if we wanted. If interested contact Kevin. The prize could be 1 big item or several smaller items. Are there any 4-H projects that are thinking of doing a raffle? It all needs to be coordinated. Raffles are controlled by Washington State Gambling rules, which we have to follow. Look at a drawing if many items are being presented.

Talked about clubs making scrap books and displaying them at the fair. This could be a category for clubs at the Awards Banquet. A lot of discussion on who would judge them and etc.. Work on coordination the requirements and set it up to start at the beginning of the year. There is already a category for group projects and this could easily be submitted in that category.

Horse Arena Committee:

Have not met in a little while waiting on what is going to happen with the contract

4-H Fair Committee:

Brian has sent out invitations to those interested in the committee. No meetings set yet.

Armed Forces Day Parade Committee:

If you are going to participate please contact Susan, her email is [jsbk@aol.com](mailto:jsbk@aol.com) or phone number 265 3535. She is looking for the number of participants and if you are bringing any animals or tractors. We are also looking for volunteer pooper scoopers. This can be a rewarding experience.

Awards Committee:

Would like to make plans for a meeting in May. Email Kevin with your available time and date for the meeting.

### Old Business

Talked about the raffle last time. Vicki provided information on a 50/50 raffle; under 18 can sell tickets but cannot purchase tickets. Information on raffles located on the Washington State Gambling Commission web site. Another requirement is you need to send the Sheriff's Department a letter that you are going to run a raffle. If anyone is interested in running a raffle let Kevin know.

T shirts: Heidi Brandt talked about the I am 4-H T Shirts adding a Kitsap County 100 years printing to the back side for those already having the t-shirts for a cost of \$4 with \$1 coming back to the Council. A new t-shirt would be \$14 with \$3 coming back to the Council. Contact the Brandt's if you are interested. It was also requested to put it into the Monthly 4-H news letter. It was also requested to have a separate news letter on just the t-shirts.

Purple Up Day: April 15 had 61 kids participate in fun activities at the Keyport Undersea Museum.

### New Business

A motion was made to remove Shannon Harkness and add Brian S Brandt as a signer on the Kitsap Bank Council Checking Account, Kitsap Bank Camp Account and our Investment Account. Motion Passed.

Authorized signers on the accounts are:

Council Checking Account: Kevin Buyer, Jill Schwartz, Chuck Endicott, Bruce Bradley, and Brian S. Brandt

Council Camp Checking Account Becky Kahlvik, Chuck Endicott, Bruce Bradley, and Brian S. Brandt

Council Investment Account: Kevin Buyer, Jill Schwartz, Chuck Endicott, Bruce Bradley, and Brian S. Brandt

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The floor was opened for nominations of 2 adults and 1 teen council member. The following people were nominated: Kristin Balstad, Tiffney Ramirez and Emily Castro. They accepted the nominations. Vote by those present was 100 percent for, none against. The nominees were elected to the council. One position for a teen is still open. If you know of anyone who wants to be on the council, please have them attend the next meeting.

#### **Announcements**

There are several 4-H Fair Superintendent positions available. If anyone is interested, please contact the Extension office.

Meeting adjourned at 7:45 pm.