

**KITSAP COUNTY JUNIOR LIVESTOCK AUCTION COMMITTEE**  
**SCHOLARSHIP RULES**

1. **PURPOSE:** The purpose of the Kitsap County Junior Livestock Auction Committee Scholarship is to award to the best-qualified applicants money for the purpose of pursuing post secondary education. The scholarship fund is to remain revenue neutral over time.
2. **ELIGIBILITY:** All high school seniors that have graduated (current year) who have participated in the Kitsap County Market Program in current or prior years, and are continuing their education beyond high school, are eligible to apply for a scholarship. Only one scholarship per individual. One time scholarship.
3. **APPLICATION DATES:**
  - a. Applications Appendix B will be available starting the first saturday of August (Super Saturday) from the Livestock Auction Office (across from the Swine barn), of the current year fair and are due no later than Tuesday of the fair (Livestock Haul In Day) by 6:00pm Completed application shall be turned into the Livestock Auction Office (across from the Swine Barn).
  - b. For those individuals who will not be attending the current year's fair due to starting college may receive an application from there club leader or Chapter advisor and will have no later than Tuesday of the fair (Livestock Haul In Day) by 6:00pm to return completed scholarship application to the Kitsap County Junior Livestock Auction Committee.
4. **SCHOLARSHIPS:**
  - a. If there are qualified applicant(s) one to three scholarships may be awarded. The number of scholarship(s) will be based on the number of qualified applicants received and funds available.
  - b. If there are more than three qualified applicants and there are funds available than the scholarship committee may award additional scholarships.
  - c. In the event there are no qualified applicants, the monies received will roll over into the following year's scholarship fund. The scholarship awards are limited to the monies on hand minus anticipated costs.
  - d. The scholarship committee will determine both the qualifications of the applicant(s) and the number of scholarships awarded. The scholarship committee shall consist of the Market Committee Vice President (Chair) and volunteers as needed. In addition, members of the auction participant (buyers/donors) shall rank the applicants in order of whom they believe

should receive the scholarship. Then the Scholarship Committee will use the matrix appendix A to determine scholarship winner(s).

- e. Scholarship monies will be distributed upon receipt and acknowledgement of enrollment in an eligible program as defined under eligibility. Scholarship dollars not distributed and utilized prior to the haul-in date of the following year's fair will be forfeited with the monies reverting back to the scholarship fund.
- f. In the event the scholarship fund is having difficulty in remaining budget neutral due to monies not awarded from prior years, the scholarship committee, with permission of the Kitsap County Junior Livestock Auction Committee, may increase the scholarships proportionately or award additional scholarships to remain monetarily neutral.
- g. Scholarships maximums will be limited to funding available and will be awarded in equal amounts the maximums award will be as follows:

One qualified applicant	\$ 1,000.00
Two qualified applicants	\$ 750.00 each
Three qualified applicants	\$ 500.00 each

- h. The Kitsap County Junior Livestock Auction Committee has oversight of the scholarship program, and has the final determination for all disputes arising from the scholarship program.

**5. BUDGET:** The budgetary goal is to allow for expenses in purchasing, raising, transporting, slaughtering, and cutting and wrapping of the animal(s), in addition to providing between one and three scholarships. It is not anticipated for the scholarship fund to remain revenue neutral from year to year, but rather to remain neutral over numerous years.

**6. SOURCE OF INCOME:**

- a. The primary source of income for the scholarship committee will be the Kitsap County Junior Livestock Auction Committee Scholarship Raffle. The tickets sold fund the scholarship(s) and expenses. If additional income in the form of donations is received, they will be added to the scholarship fund. If an additional donation is added on the day of the Auction with the expressed intent of increasing the current year's scholarships, the additional funds will be added in equal parts to the scholarship(s) awarded.
- b. Any monies not utilized for the current year's scholarship will roll over into the following year's scholarship fund.

**7. KITSAP COUNTY JUNIOR LIVESTOCK AUCTION COMMITTEE  
SCHOLARSHIP RAFFLE RULES:**

- a. The purpose of the Kitsap County Junior Livestock Auction Committee Scholarship Raffle is to raise funds for scholarships for continuing education for students who have been participants in the Kitsap County Junior Livestock Auction. The rules of the raffle are governed and in accordance with the Revised Code of Washington rules for unlicensed raffles. Further guidance was provided by the Washington State Gambling Commission in December 2008 telephone conversation and with local Washington State Gambling Commission Agent Mr. Keith Wittmers during a phone conversation on the 4<sup>th</sup> of March 2009. In specific, Mr. Wittmers confirmed:
  1. The Kitsap County Junior Livestock Auction Committee Scholarship Raffle qualified and should be run as an unlicensed raffle, and
  2. Children under the age of 18 could sell tickets if they were a member of the organization that could benefit from the raffle proceeds.
- b. The prize offered for this raffle **choice:**
  1. Win one of two halves of a swine, cut and wrapped. It is estimated the live weight of the swine will be between 200 and 300 pounds at the time of slaughter.
  2. Cash (250.00)
- c. On occasion if an additional market animal(s) is/are donated to the raffle committee prior to or on the date of auction, this animal will be added to the raffle for additional drawings (two halves) immediately following the two drawings for the raffle swine, at no additional cost to the raffle ticket holders. No additional raffle tickets will be sold between drawings.
- d. The raffle will take place following the auction sale of the last animal at the Kitsap County Fair Junior Livestock Auction. Ticket holders need not be present to win.
- e. Proceeds from the raffle will be used to:
  - i. Provide scholarships
  - ii. Recover costs encountered in the running and operation of the raffle.

## **8. RULES FOR TICKET PREPARATION:**

- a. All tickets must be consecutively numbered for the current year.
- b. Raffle tickets must not be sold for more than twenty-five dollars each. The current cost of a raffle ticket is \$1.00. There is no discount for purchasing additional tickets.
- c. At the time of purchase, the participant's portion of the ticket must contain in writing, the following:
  1. All rules by which prizes may be won in the raffle; and
  2. The cost of each ticket; and
  3. All prizes available, whether cash or merchandise; and
  4. Date, time, and location of drawing; and
  5. Whether a participant is required to be present at the raffle drawing in order to be eligible to win a prize; and
  6. Name of the organization conducting the raffle (Kitsap County Junior Livestock Auction Committee).

## **9. SALE OF TICKETS:**

- a. If an organization sells raffle tickets to the general public or conducts raffles that do not require the winner to be present at the drawing, the organization must include a stub or other detachable section bearing a number, letter, or symbol matching the number, letter, or symbol on the ticket or object representing the participant's ticket. The organization's portion must include the participant's name, complete address, telephone number, and other information necessary to notify the winner.
- b. Only members of the organization or volunteers under the supervision of a member may sell tickets.
- c. Organizations must sell tickets for a particular raffle for the same price unless offering an authorized discount plan.
- d. Organizations must not:
  1. Sell raffle tickets via the internet; or
  2. Require anyone to purchase more than one raffle ticket; or

3. Give away raffle tickets; or
  4. Give an opportunity to participate in a raffle drawing to a person who has not purchased a ticket.
- e. Organizations must not pay members or volunteers for selling tickets or managing or operating a raffle, unless the person is a full-time or part-time employee of the organization with duties other than selling tickets or managing or operating raffles.

#### **10. DRAWING:**

- a. Each person who sells a raffle ticket must give the organization all ticket stubs or other detachable sections of all tickets sold. The organization must place each stub or other detachable section of each ticket sold into a receptacle from which the organization will draw the winning tickets unless they use one of the authorized alternative drawing formats.
- b. A "drawing" means a random selection process for determining winners in a raffle. To be random, each ticket in the drawing must have an equal and fair chance of being drawn as a winner. Organizations must design the ticket drawing receptacle so that each ticket has an equal opportunity to be drawn.

#### **11. RECORD KEEPING:**

- a. Unlicensed raffles under the authority of Revised Code of Washington must keep a record by month of the following:
  1. Gross receipts; and
  2. Prizes paid; and
  3. Net income; and
  4. Documentation of expenses; and
  5. Documentation of how the proceeds were used.
- b. Records for unlicensed raffles must be kept for one year following the date of the raffle drawing.
- c. Organizations must keep all records at the main administrative or business office of all organizations that are located in Washington and have the records available for our review or audit.

- d. Organizations that do not have an administrative or business office must have and designate a records custodian that resides in Washington. Records of the raffle will be kept with the President of the Kitsap County Junior Livestock Auction Committee.

Review and approved February 13, 2017