

Clover 4-H Club  
Financial Audit Report  
October 14, 2018

The Clover 4-H Committee met on October 13 and conducted an audit of the financial records and fund balances. Members of the committee included: Susy 4-Her, Amy Doe (parent), and Carol Clover (certified volunteer). The financial records submitted for the audit included: ledgers, bank statements, treasurer reports, receipts, invoices, property inventory list, and the check book. This club has one checking account with the Clover Bud Credit Union of Field, WA.

After a thorough review of the records, the committee finds that the records are accurate and every deposit (Income) and every expense included supporting receipts and documentation. The ledger balance and the balance on the bank statement, after reconciling the final bank statement, are equal.

The committee found records were kept in an organized manner which facilitated the audit. The committee did find that a grooming clipper purchased by the club had not been entered on the property inventory list.

Recommendations following the audit:

- Each piece of equipment purchased should be entered on the property inventory list before the item is used.

Respectfully submitted:

Carol Clover, Chair  
Clover 4-H Club Audit Committee