

4-H CLUB PRE-EVENT APPROVAL FORM

Walla Walla County 4-H Program

Form to attend events as a 4-H club activity

Please complete this form and return it to the Extension office prior to attending your activity. This form needs to be completed for all 4-H activities not regularly held by 4-H club. 4-H business meetings, animal handling/project meetings, and county 4-H events are considered regularly held events and activities. Events including activities that are not related to 4-H projects enrolled in by 4-H club leaders need approval.

This form will provide the Extension office the information needed to have the liability of the event covered for club leaders. Club leaders must have a risk management plan and all youth must stay together. The Extension office must approve any changes in plans that are not listed on this form such as an overnight stay due to weather etc.

Name of Club: _____ Date: _____

Date(s) of event: _____

Name of event: _____

Location of event: _____

Risk Management

Description of event:

How will youth be transported to the event?

How will the event educate the 4-H members who attend?

Amount the group expects the event to cost: \$ _____

Who will pay costs: _____

Approval of drivers who are not current leaders of the Walla Walla County 4-H Program: All drivers must be current 4-H leaders in Walla Walla County or parents may get special permission for parents/guardians to drive other club members. Special permission involves background checks and forms must be turned into the Extension office two weeks prior to the event.

General Club Leader Signature: _____ Date: _____

WSU Extension Director Signature: _____ Date: _____