

Walla Walla County 4-H Program Volunteer Leader Application Process

The following process must be completed and the application approved before working alone with any club members without the presence of an enrolled Leader.

Complete and sign application forms:

1. Washington State University 4-H Youth Development Volunteer Application Form which includes
 - WSU 4-H Youth Development Volunteer Application Form - Part A.
 - WSU Extension Volunteer Application Form - Part B (includes background disclosure).
 - A Valuable Partnership, Behavior Guidelines with signature, C1000
2. Walla Walla County 4-H Leader Enrollment Form
3. Request to Use 4-H name and Emblem, C0747

Application process:

1. Applicant must pass criminal history background check.
2. Letters are mailed to three references and must be returned with positive confirmation.
3. Applicant must attend a "New Leader Orientation" training with the Extension Director and/or 4-H Program Coordinator.

Please Note: Applicant is not an enrolled 4-H leader until they have received written notification of approval.

New 4-H Leaders are required to:

1. Complete the 4-H leader training program within the first year as a leader which includes:

**Watch the Child Protection Video, "Put the Child first" at <http://universalvoltraining.wsu.edu/>
Follow registration instructions.**

Attend County program training sessions on:

- 4-H Policy and Finance
- Risk Management and Liability
- Child Safety and Conflict Management

Complete the four online training modules at <http://4h.wsu.edu/volntr/elearning.htm>

- *About 4-H*
- *Positive Youth Development*
- *Getting Started in 4-H*
- *Leadership and Teaching*

2. **Attend 4-H Leader's Council meetings** held on the 2nd Thursday of each month (*April – October at 7 p.m., November – March at 6 p.m.*) in the Extension office meeting room. There is no meeting in December.

"All clubs must have a representative leader (general, project, or resource leader) attend at least 5 council meetings during the 4-H year to maintain status as an active 4-H club. An exception will be made for single leader or single family clubs and these will be required to attend at least 3 meetings."

For more information or help with your 4-H Volunteer Application, contact the 4-H Program Coordinator, at 524-2685 or email wallawalla.4h@wsu.edu.

WSU Walla Walla County Extension 4-H Volunteer Descriptions

All **4-H Volunteers** must pass a background check and be pre-approved by a 4-H Extension faculty member. **Volunteer leaders** for the 4-H program must at least 18 years old and are not currently enrolled as a 4-H member. 4-H Leaders must complete the application and enrollment process including a new leader orientation. Once approved, they must complete the Walla Walla County required leader training program during their first year.

General Club Leader

This volunteer is the main club leader that handles all the enrollments and club paperwork. They provide 4-H members with learning experiences to develop skills that benefit youth throughout life based on the four essential elements of belonging, mastery, independence, and generosity. The General Leader works with club project leaders to guide club officers as they conduct meetings, plan programs, coordinate meetings and events, and keep parents informed.

Club Project Leader

This volunteer works with the general club leader to organize, plan, and conduct project meetings and club events. They provide formal and non-formal positive experiential learning opportunities for the club members in a specific project area. Project leaders should encourage members to participate in county 4-H activities and events.

County Activity Volunteer/ Leader

This volunteer provides a special activity or organizes a 4-H event. They help to broaden and strengthen the 4-H program by providing special interest (SPIN) activities open to 4-H youth and community youth that may not be able to participate in traditional clubs. They may coordinate or help with a specific county activity or event (Super Saturday, Quilt Camp, Challenger Camp, Teen Leadership). Activity Volunteers include presenters, judges, chaperones, drivers, and anyone that may be unsupervised around youth.

County Resource Volunteer/ Leader

This volunteer works directly with the 4-H Extension faculty in a middle-manager type position. They may coordinate learning opportunities for a specific 4-H program area such as Livestock, Horse, Small Animal, Foods, Shooting Sports or other projects.

More information available in the WSU publication, "4-H and You, Volunteers & Extension" EM4851.



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