

Clallam County 4-H Council
223 E 4th St, STE 15
Port Angeles, WA 98362
Phone: 360-417-2398



Clallam County



WASHINGTON STATE UNIVERSITY
EXTENSION

Clallam County 4-H Record Books Procedure

In Clallam County 4-H Record Books are an integral part of the education experience of 4-H. Record books give youth the opportunity to practice goal setting, budgeting, and more. 4-H'ers in Clallam County have the choice between two options to meet record book requirements. Both options are available to download from the [Clallam County Extension Website](#). Check with your club leader to see which option your club has chosen.

- ❖ Standard Record Book
- ❖ County Record Book

Cloverbuds (ages 5-7) are not required to turn in record books and their books cannot be judged competitively. Cloverbuds are encouraged to practice record keeping along with older club members.

Members requesting accommodations should notify their club leader or the extension office.

Clallam County 4-H Record Book Due Dates:

- ❖ August 1 – to compete or exhibit at the Clallam County 4-H Fair:
 - Books are turned in to club leader ahead of this date to be “checked” by the club leader ahead of being “checked” by record book committee on August 1.
 - Checked books must be determined to be up to date and complete by the club leader and committee.
 - If a youth would like their record book judged as a fair exhibit, it needs to be turned in with a 4-H Building Green Sheet attached and a blank score sheet in the front of the book.
- ❖ October 1 – for year-end completion:
 - Books are turned in to club leader in advance of this date for club leader to turn in to committee by this date.
 - Only youth who turn in complete record books by this date are eligible for a year end pin, scholarship qualification, year end awards, or county fair medals.
 - Review the [County Awards Handbook](#) to view award qualifications. All record books turned in for award consideration require a completed [Awards Cover Sheet](#) and [Awards Application Page](#) in the front of the record book.

Record Books Grievance Procedure:

It is the responsibility of the 4-H member's family to turn in their record book prior to the due dates to their club leader. If a member's record book is not turned by the due date (due to circumstances beyond control), a member may complete the [4-H Grievance/Appeal Form](#) explain the circumstances and turn it in with the completed record book. The committee and 4-H Coordinator will address each grievance on a case-by-case basis. The committee will follow the record book grievance procedure. Contact the extension office for additional information.