NOXIOUS WEED CONTROL INSPECTOR
WSU EXT.
Posting # 22-16

MASSON COUNTY EMPLOYMENT OPPORTUNITY

Opening Date: February 23, 2022  Open Until Filled  First Review Date: March 9, 2022

Hourly Wage: $16.00-$20.00

Job Summary
This is a seasonal, extra help position with the Mason County Noxious Weed Control Board. The Noxious Weed Control Inspector is responsible for identifying noxious weeds, collecting data, communicating with landowners, prescribing control methods, handling and applying herbicides, documenting treatments, attending educational events, participating in workshops and training courses, following the rules and regulations set by the Mason County Noxious Weed Control Board and Mason County Policy, working with partner organizations and organizing educational and volunteer events. This position is based on a 32-40 hour workweek and works approximately 5 months. No medical, dental, vision or life insurance benefits are offered. The employee is required to contribute to the WA State Retirement System.

Examples of Duties
Conducts field inspections and surveys utilizing GPS/GIS for noxious weeds within the county boundaries to assist with noxious weed control enforcement according to 17.10 RCW. Recommends control methods and herbicide prescriptions to the public. Keep accurate records of all property visits and surveys data. Walk, hike, and work in various physically challenging and hazardous terrains and weather. Participate directly in weed control activities, including the use of herbicides and physical removal. Manages routine activities and assures timely completion of work. May assist with planning projects and writing final reports. Represent the program at community events and answer questions and concerns from the public. Complies with program rules and county policies. Able to occasionally adjust work hours to evenings and weekends if necessary due to the nature of the work and the program’s needs. Maintains workplace and vehicles in a clean and organized manner.

Minimum Requirements
At least 1 year of college level training in plant biology, natural sciences, natural resource management, weed identification and/or related field (experience may be substituted for education on a year-for-year basis). Possess and maintain a valid Washington Drivers License and safe driving record. Must have experience working with noxious weeds or invasive plant species; or knowledge of plant life cycles or integrated pest management strategies. Comfortable working with herbicides: reading labels, properly mixing and applying herbicides. Possess, or obtain within 60 days from initial employment, a Washington State Pesticide Public Operators License and the necessary endorsements on the license as required by law. Proficient with Microsoft applications, including: Word and Excel (PowerPoint and Publisher desirable.) Ability to facilitate conflict resolution in a respectful manner. Ability to work independently and efficiently with limited supervision and make sound judgments. Must be a self-starter with good organizational skills. Ability to communicate ideas clearly and establish professional relationships with partner agencies and the public. The ability to handle job stress and interact effectively with others in the workplace and the general public.

Application & Selection Process
Applicants are required to submit a Mason County Application. The completed application may include additional pages of employment history using the application format, and a resume may be attached. The completed application will be used as the primary document to determine if minimum qualifications are met for this recruitment. Misrepresentation, incomplete, or inaccurate entries may be the cause of application rejection, removal from the employment list, or discharge from county service. Applicants will be screened based upon education and experience, and the top candidates will be scheduled for interviews. Selection factors will include demonstrated knowledge and abilities for the particular position. Only those candidates chosen for interviews will be contacted. Please read the reverse side for additional information. This selection process may be subject to change.

Return Applications to: Mason County Human Resources
Mailing Address - 411 North 5th Street, Shelton, WA 98584
Physical Address - 423 North 5th Street, Shelton, WA 98584
humanresources@masoncountywa.gov Phone-(360) 427-9670 X 290  Fax-(360) 427-8439

Equal Opportunity - Affirmative Action Employer  Drug Free Work Environment
This information does not constitute an expressed or implied contract or offer of employment. Any provision contained herein may be modified and/or revoked without notice.

**Application Instructions** – Carefully read the posting and note the minimum qualifications and the selection process. Please indicate all relevant education and experience on the application. A County application is always required and is utilized as the primary document to determine if the applicant meets the minimum qualifications. Resumes can be included as a supplement but cannot be used in lieu of completing the application. Applications must be entirely completed, and “see resume” will not be acceptable. Applicants applying for more than one position must complete a separate application for each position. Applications must be signed and dated, and returned to the Human Resources Department on or before the closing date. Completed applications should be submitted or mailed to: Mason County Human Resources, 411 North Fifth Street, Shelton, WA 98584, humanresources@masoncountywa.gov. Mailed applications must be postmarked no later than the closing date. Additional materials will not be accepted after the closing date (with exception to mailed applications/material with postmark by the closing date). Applicants should keep a copy of their completed application and any supplemental pages because they will not be returned nor copied after receipt.

**Applicant Qualifications** – All candidates must meet minimum requirements. Often, the most competitive applicants will possess qualifications far exceeding the required minimum. If a large number of applications are received, only the most qualified applicants will be involved in the selection process.

**Authorization to Work** – Successful candidates must present documentation proving authorization to work in the United States (as required by federal law).

**Work Environment** – Mason County maintains a drug-free work environment and prohibits smoking in all County buildings.

**“At-will” Positions** – Some positions are considered “at-will” or at the pleasure of the employer. Therefore, the County does not need to establish “just cause” or “cause” to terminate the employment relationship. Selection to at-will position does not create or constitute an employment contract or agreement.

**Affirmative Action/Equal Employment Opportunity** – Mason County is an equal opportunity employer, committed to fair employment practices and does not unlawfully discriminate on the basis of race, sex, age, color, sexual orientation, religion, national origin, marital status, genetic information, veteran’s status, disability, or any other bias prohibited by federal, state or local law.

**Accommodation** – Applicants with a disability requiring accommodation during the selection process should notify the Human Resources Department at (360) 427-9670 Ext. 290.

**Health Insurance** – Regular full-time employees and their qualifying dependents are eligible for medical, dental, vision, and life insurance coverage. Some regular part-time employees may receive the same coverage. Employees may partially contribute premiums depending upon the type of coverage selected.

**Paid Leave** – Sick leave, holidays, and vacation are provided in accordance with the County policy or union contracts. Vacation accrual rates increase at regular intervals based on length of service with the County.

**Retirement Plan** – All regular Mason County employees are enrolled in the Washington State Public Employee’s Retirement System (PERS, PSERS or LEOFF). The County and employees contribute jointly to the plans.