

TO: Future 4-H Volunteer

FROM: Jeanene Kaufman
Asotin County 4-H Coordinator

DATE: Summer 2022

SUBJECT: 4-H Volunteer Information

I am very excited to hear of your interest in becoming an Asotin County 4-H Volunteer/Leader. As a leader, you have the opportunity to share your knowledge and life experiences with today's youth. 4-H Leaders help our youth to reach their full potential; to become better citizens; and to build a stronger community.

Step 1 Application

Complete and return the 4-H Volunteer Application Forms to the Asotin County Extension Office. The application includes 2 reference forms. Give these forms to your references and ask them to return the forms to the Extension Office. You can return the application and forms either by mail or in person.

Step 2. Training

Once we receive your application, we will send you instructions on completing the required training.

- New 4-H Volunteers are required to complete the WSU 4-H Volunteer online training modules. The online training will take about 90-minutes and can be done at your home computer. All 4-H Volunteers are also required to watch the Put the Child First video.
- You will need to attend a New Leaders Training Session which will be held at the WSU Asotin County Extension Office later this fall (August or September). We will send you notification of the dates and times for the in-person New Leaders Training.

Step 3- Background check and vaccine status

- After you complete your training, you will be sent an invitation to do a background check. This is done online and only takes 10 minutes to complete and is paid for by WSU 4-H.
- WSU requires all volunteers to either have the COVID 19 vaccine or apply for an exemption. We will need to look at your vaccination card. If you need to apply for an exemption, we can assist you with the process.

Step 4- Enroll as a leader in 4-H Online.

Once your training is complete, you will enroll as a leader in the 4-H Online program. We will provide you with instructions to do this. Enrollment starts Oct 1.

Finally, it's a good idea to become familiar with the Asotin County 4-H website located at: <http://extension.wsu.edu/asotin/>. Information specific to the current Asotin County members and volunteers is located under the 4-H Youth Development tab. Our 4-H website is the best way to receive the most current 4-H information on upcoming events held in our county, along with other Washington State 4-H programs and activities that are held all over Washington.

It is also helpful to attend the Asotin County 4-H Leader's Council meetings and committee meetings that are held each month.

We look forward to working with you as a 4-H leader for many years to come! If you have any questions, feel free to contact us Monday through Friday, from 8:00 to 12:00 a.m. and 1:00 to 5:00 p.m. We are closed on most major holidays.

Jeanene Kaufman, 4-H Coordinator

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