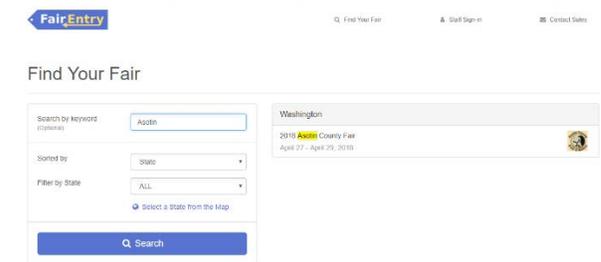
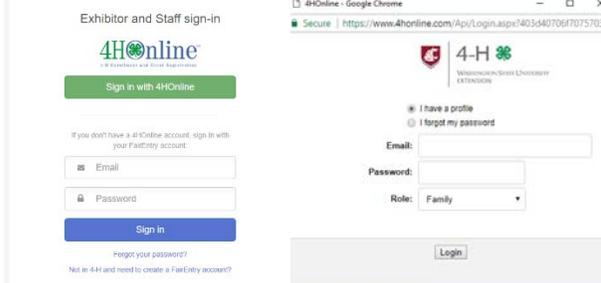
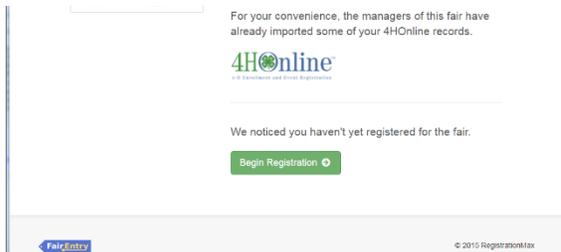
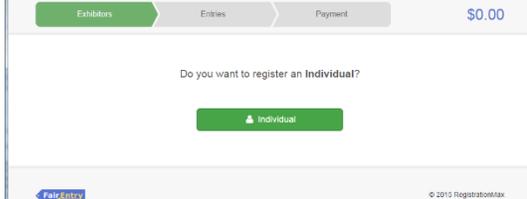
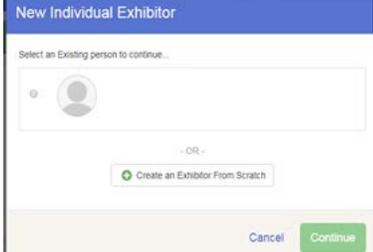


FairEntry TIP SHEET

<p>STEP 1: Go to http://www.fairentry.com click “Find Your Fair”, enter Asotin in search box and then click on 2018 Asotin County Fair</p> <p>STEP 2: Click on the green “Sign in with 4-H Online”</p>	
<p>STEP 3: Enter your 4-H Online email and password</p> <p>STEP 4: Set your role to “Family”</p> <p>STEP 5: Click Login</p>	
<p>STEP 6: Click the green “Begin Registration” button</p>	
<p>STEP 7: Click the green “Individual” button</p>	
<p>STEP 8: Click the button next to the child you wish to register for fair.</p> <p>Step 9: Click “Continue”</p>	

Step 10: Click "Continue"

The screenshot shows the 'Questions' step of a registration process. At the top, there are tabs for 'Exhibitors', 'Entries', and 'Payment', with a balance of '\$0.00'. A progress bar indicates five steps: Personal Details, Contact Info, Address, Questions (current), and Review. The 'Questions' section contains the text 'There are no questions to answer.' and a green 'Continue' button with a right-pointing arrow.

STEP 11: Verify all contact details are accurate and click "Continue to Entries"

The screenshot shows the 'Review' step. The progress bar now highlights the 'Review' step (5). A green banner reads 'Please review the exhibitor registration.' with a 'Continue to Entries' button. Below are three sections: 'Personal Details' (First Name, Last Name, Birthdate), 'Contact Info' (Email, Home Phone, Cell Phone, Cell Phone Carrier), and 'Address'. Each section has an 'Edit' button. At the bottom, there is an 'Additional Questions' section with the text 'There are no questions or answers.'

STEP 12: Click "Add an Entry"

The screenshot shows the 'Entries' step. The progress bar highlights the 'Entries' step. A message states 'There are 0 entries belonging to 1 exhibitor in this invoice.' and 'Everything looks good!' with a 'Continue to Payment' button. At the bottom, there is a profile card for '0 Entries' and an 'Add an Entry' button.

STEP 13: Choose "Select" next to your project.

The screenshot shows a dialog box titled 'Choose Department and Division'. It lists various departments: Beef, Dairy Cattle, Dog Obedience and Handling, Goat, Horse, Indoor, Poultry, Rabbits, Sheep, and Swine. Each department has a green 'Select' button with a right-pointing arrow. At the bottom, there are 'Cancel' and 'Choose' buttons.

Step 14: Choose your specific project.

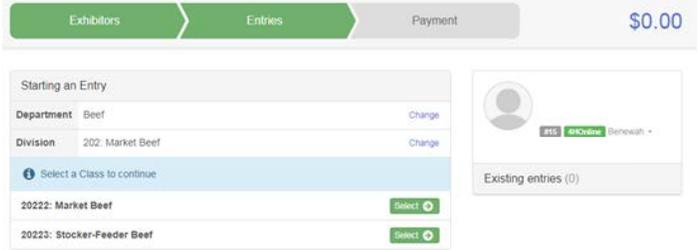
The screenshot shows the same dialog box, but now the 'Department' is set to 'Beef'. Below this, there are three specific projects listed: '201: Breeding Beef', '202: Market Beef', and '209: Beef Showmanship'. Each project has a green 'Select' button with a right-pointing arrow. At the bottom, there are 'Cancel' and 'Choose' buttons.

STEP 15: Once you have narrowed down your class choice, click “Choose”



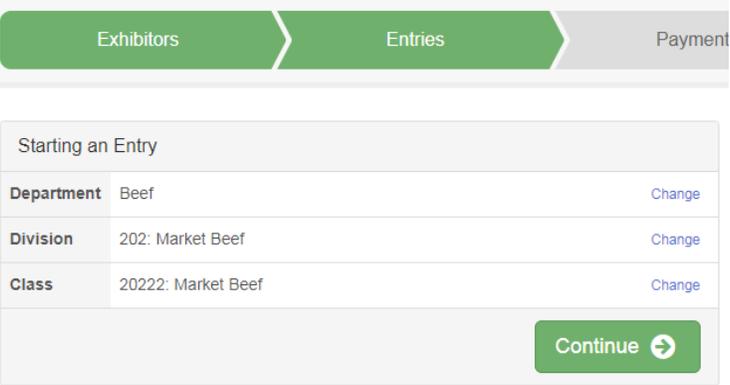
The screenshot shows a form titled "Choose Department and Division" with a blue header. It contains two rows: "Department" with the value "Beef" and a "Change" link, and "Division" with the value "202: Market Beef" and a "Change" link. At the bottom right, there are two buttons: "Cancel" and "Choose".

STEP 16: Select your class of livestock by clicking the small green “select” button.



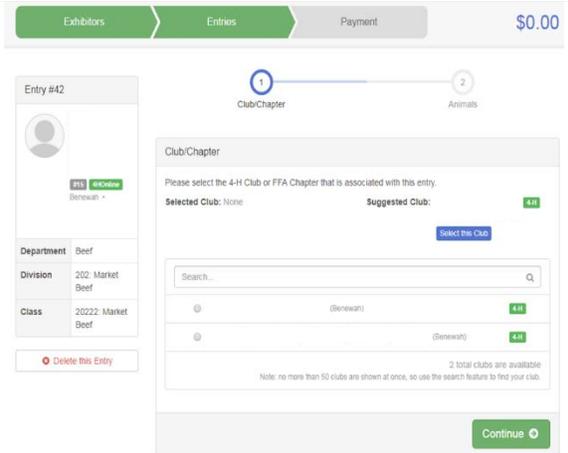
The screenshot shows a navigation bar with "Exhibitors", "Entries", and "Payment" tabs, and a "\$0.00" price tag. Below is a "Starting an Entry" form with "Department: Beef" and "Division: 202: Market Beef". A section titled "Select a Class to continue" lists "2022: Market Beef" and "2023: Stocker-Feeder Beef", each with a green "Select" button. To the right, there is a user profile and a section for "Existing entries (0)".

STEP 17: Click the “Continue” button if everything is correct or the “change” button if you need to edit an entry.



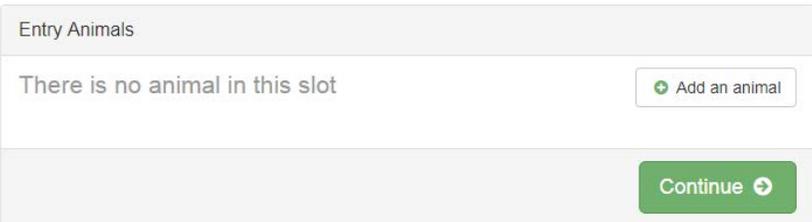
This screenshot is similar to the previous one but includes a "Class" field with the value "2022: Market Beef" and a "Change" link. A large green "Continue" button with a right-pointing arrow is located at the bottom right of the form.

STEP 18: Choose your club. Please choose the club that you have been attending the meetings for this project! Each entry may have a different club, please be sure that each of your projects is entered with the correct club!



The screenshot shows a "Club/Chapter" selection screen. It includes a progress indicator for "Club/Chapter" (1) and "Animals" (2). A sidebar shows "Entry #42" with a user profile and entry details. The main area prompts the user to "Please select the 4-H Club or FFA Chapter that is associated with this entry." It shows "Selected Club: None" and "Suggested Club: 4-H" with a "Select This Club" button. A search bar and a list of club options are visible. A "Continue" button is at the bottom right.

STEP 19: Click “Add an animal” to enter your animal ID information.



The screenshot shows an "Entry Animals" section with the text "There is no animal in this slot". A green button with a plus sign and the text "Add an animal" is on the right. At the bottom right, there is a large green "Continue" button with a right-pointing arrow.

STEP 20: If you have already added your animals into your 4-H Online Profile, click “choose an existing animal record”. If you have not done this yet, click “enter a new animal record” and complete the requested information.

Adding an Animal

☰ Choose an Existing Animal Record

OR

✎ Enter a New Animal Record

STEP 21: Once you have entered all of the requested information, verify information is correct and click “Continue”

Entry Animals

✖ Remove From Entry

✎ Edit Animal Details

Identifier (Tag)	000
Animal Type	Beef, Market
Tag	000
Beginning Weight	890
Beginning Weight Date	3/11/2017

Continue →

STEP 22: If you have finished all of your entries, click “Continue to Payment” (Asotin County Fair does charge any entry fee, so this will be \$0)
If you have more entries for this 4-H member, click “Add another Entry” (**HINT:** If you are showing livestock that require a showmanship class, click this option!)

If you need to register a sibling in this family, choose “register another exhibitor”

What do you want to do next?

For Madison Sotin:

+ Add another Entry

+ Register another Exhibitor

Everything looks good!

→ Continue to Payment

STEP 23: Once you have completed all entries and choose “Continue to Payment” in Step 22, you will be led through several screens that you just need to click Continue.

Exhibitors > Entries > Payment \$0.00

1 Review 2 Payment Method 3 Confirm

Invoice	Summary	Detail
Individual Exhibitor: Madison Sotin	\$0.00	
	Total: \$0.00	

Continue →

STEP 24: Click “Submit”, then “sign out” and you are one step closer to fair!

Please watch your email for a confirmation or for a request to fix entry errors.

Exhibitors > Entries > Payment \$0.00

✓ Review ✓ Payment Method 3 Confirm

One last step!
Agree to the terms below and press submit.

<p>After you Submit</p> <ul style="list-style-type: none"> Records will be locked to editing awaiting manager approval Your credit card will not be charged until a manager approves the records If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here. 	<p>Payment Total</p> <p>No payment is necessary</p> <p>Submit</p>
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