

# Southwest Washington Junior Livestock Sale Committee (SWJLSC)

## Grievance Form

Directions: This form must be turned in/hand delivered to a SWJLSC member with your fee of \$25 within two (2) days of the incident (use **one** additional sheet if necessary). Committee will meet within 24 hours; participant will be notified within 48 hours. If concern is found to be valid committee will work toward resolving the issue and exhibitor will get their \$25 back. If concern is found to NOT be valid, the exhibitor and adult advocate will be given an explanation as to why and the committee would keep the \$25. Your fee of \$25 must accompany this form or it will not be accepted. Checks should be made out to SWJLS.

**Note: Only** Southwest WA Jr. Livestock Sale participants (youth exhibitors) may fill out this form.

Exhibitor Name: \_\_\_\_\_ Date incident took place: \_\_\_\_\_

Signature of exhibitor: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_\_

Club/Chapter: \_\_\_\_\_ Species: \_\_\_\_\_

Printed name of adult advocate, 4-H Leader/FFA Advisor: \_\_\_\_\_

Signature of 4-H Leader/FFA Advisor: \_\_\_\_\_

1) Please describe your grievance: \_\_\_\_\_

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2) Please describe what you have already done to resolve the situation, including who you asked for help. (You **MUST** try to resolve the issue informally before filling a grievance.): \_\_\_\_\_

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3) If others are involved in this grievance please tell how you think they would describe the same situation:

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4) What resolution would you like to see in this situation? \_\_\_\_\_

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5) Based on your grievance please tell us what changes you think we could make to prevent this kind of situation from happening again: \_\_\_\_\_

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