

San Juan County 4-H Livestock Market Animal Auction Committee

Date: Monday, November 26, 2018
Place: WSU Extension Office – Skagit Valley Community College
Time: 5:00 pm to 6:00 pm

1. Call Meeting to Order
2. Roll Call of members and guests in attendance in person and via conference call.
3. Minutes from Previous Meeting – Read by Secretary
4. Treasurer’s Report – Randi Mayberry
5. Correspondence – none to report
6. Committee Reports – none to report
7. Update on WSU 4H Policy Changes or Forms – Wendy Waxman
8. Old Business
 - a. Nothing at this time
9. New Business
 - a. Review of 2018 Auction
 - i. Sifting Committee Members and Roles
 - ii. Scale and Final Weigh-in process – Mike Greene
 - iii. Sifting Committee Check List and Approval of all Market Animals
 - iv. Collecting and Filing Required Forms
 1. Country of Origin
 2. Verification of Age
 - v. Auction Order Sales Catalog
 - vi. Auction Sales and Records – Randi Mayberry
 - vii. Refreshments and Appetizers
 - viii. Volunteers for Auction
 - ix. Slaughter and IGFC Monday, August 21st
 - x. Letters to Turn Back Buyers
 - xi. Delivery of meat to be smoked to Sylvanna Meats
 - xii. Delivery of all Processed meet to buyers
 - b. Purchase of Supplies and Equipment
 - i. How would we like to move forward on remaining purchasing approved in December 2017.
 - c. Motion to remove small animal and eggs from turn back.
 - d. Motion to combine Country of Origin and Verification of Age forms.
10. Next Meeting Date:
11. Adjournment