

LMAAC – Meeting April 16, 2019

Minutes

Meeting called to order by committee chair Bill Shaw at 5:10 pm Tuesday, April 16, 2019.

Roll Call -

Members: Leanne GrosJacques-Burt, Amy Lum, Eric Lum, Jodi Fowler, Mike Greene, Tamara Greene and Bill Shaw

WSU Director SJC Extension: Brook Brouwer

LMAAC Accountant: Randi Mayberry

Minutes –

There were no minutes from the last two meetings because not enough members attended to establish quorum on 11-26-18 and 12-17-18.

No committee reports or correspondence at this time

Updates from 4-H Program Coordinator –

- Please attend the Leaders Council meeting in April 27 on Lopez Island and look over the agenda prepared by President Amy Lum.
- Annual Teen Summit May 4 and 5. Get your teens involved
- The fairgrounds have an opening on June 8th for our spring weigh-in
- Betty Burt has requested funds to help pay expenses for the NW Lamb and Goat Camp of \$150. See attached letter.

Old Business:

The originally scheduled spring weigh-in on June 15th has been changed to June 8th. This change was made to accommodate for Orcas and Lopez High School graduation on June 15th. June 8th is the Friday Harbor Graduation.

New Business

• Review of 2018 Auction – All-time record sales of \$75,228 and Turn Back 11,821. Mike Greene reported that he is working with the fairgrounds to accommodate a new placement for the new scale and approval to build/purchase an enclosure for it. Mike felt that the weigh in process went very well. Bill commented that many members did not have required forms completed at time of auction which slowed down the process and made bookkeeping difficult. Turning in these forms is a requirement to participate in auction. The 2019 spring weigh-in will be dedicated to educating leaders, parents and members of how to fill out these forms and the consequences of failure to do so. Amy Lum expressed concerns regarding the auction order sales catalog, She felt that it was confusing when a member auctions two projects in the same lot. Randi reported that the auction sales and record keeping went well and to everyone's surprise, announced that she will be having a baby in August of this year. Randi

assured us that she would have everything organized to manage the auction in her absence. Brook offered to provide staff if needed to help with the auction. Approval was given to continue providing refreshments and snacks for our buyers before fair. The IGFC slaughter went well with exception of some additional animals that were processed. Eric let us know, that in the future, only 4-H project animals will be allowed to be processed that are exhibited at the fair. This would include a back-up project animal. Bill commented that this will be taken care of this year and that payments of processing will be collected at time of auction. Amy let us know that the auction brochure states that both chickens and rabbits will be processed under USDA inspection. Bill will act on correcting brochure. Bill and Eric reported that the delivery of meat to buyers went smooth.

- Purchase of Supplies and Equipment –

While LMAAC purchased \$7,662 in approved expenditures from 2017, there are a number of items that have not been purchased. Bill will provide a list of all of the approved expenditures items to all members for review. Tools list of wheelbarrows, rakes, ladders, etc. will be submitted to brownes for purchase by Bill.

- Motion to remove egg sales from turn back was made by Leanne. Discussion about the difficulty in getting fresh eggs to the buyer by the LMAAC team and the small amount of money raised during Turn back. Motion passed unanimously by all members in attendance. 8 yes 0 no and 0 abstentions.

- Motion to remove the country of Origin and Verification of Age forms and adopt the state policy was made by Mike. Motion passed unanimously by all members in attendance. 8 yes 0 no and 0 abstentions.

- Motion to approve the 2019 budget was made by Eric. A question was asked by Leanne about the line item: Under incentives and gifts: belt buckles (round robin). Why are we not continuing that, the kids really loved it! Amy asked about why the round robin was in there? Randi explained that she was unsure and added it for clarification and that it will be removed. The group agreed to continue with the belt buckle program with a vote of it being a fixed item in the budget to be voted on in the June 8th meeting. Motion passed unanimously by all members in attendance. 8 yes 0 no and 0 abstentions.

- Election of officers

Leanne suggested that since it is so late in the planning year, that Bill remain as chair until next December. Bill accepted and asked that in future meeting if someone would volunteer to take minutes. Motion passed unanimously by all members in attendance. 8 yes 0 no and 0 abstentions.

- Additional Item

Short discussion of how to approve Betty Burt's request for scholarship. Item was tabled for clarification on policy protocol to County 4H coordinator, Wendy Waxman

Next Meeting – June 8th at the fairgrounds

Meeting adjourned

Date: Tuesday, April 16, 2019 (Rescheduled 11-26 and 12-17)
Place: WSU Extension Office – Skagit Valley Community College
Time: 5:00 pm to 6:00 pm

1. Call Meeting to Order
2. Roll Call of members and guests in attendance in person and via conference call.
3. Minutes from Previous Meeting – Read by Secretary
4. Treasurer’s Report – Randi Mayberry
5. Correspondence – none to report
6. Committee Reports – none to report
7. Update on WSU 4H Policy Changes or Forms – Wendy Waxman
8. Old Business
 - a. Spring Weigh-in date – June 15th, 2019
9. New Business
 - a. Review of 2018 Auction
 - i. Sifting Committee Members and Roles
 - ii. Scale and Final Weigh-in process – Mike Greene
 - iii. Sifting Committee Check List and Approval of all Market Animals
 - iv. Collecting and Filing Required Forms
 1. Country of Origin
 2. Verification of Age
 - v. Auction Order Sales Catalog
 - vi. Auction Sales and Records – Randi Mayberry
 - vii. Refreshments and Appetizers
 - viii. Volunteers for Auction
 - ix. Slaughter and IGFC Monday, August 21st
 - x. Letters to Turn Back Buyers
 - xi. Delivery of meat to be smoked to Silvana Meats
 - xii. Delivery of all Processed meet to buyers
 - b. Purchase of Supplies and Equipment
 - i. How would we like to move forward on remaining purchasing approved in December 2017?
 - c. Motion to remove small animal and eggs from turn back.
 - d. Motion to combine Country of Origin and Verification of Age forms.
 - e. Motion to Approve 2019 Working Budget
 - f. Elections of Chair and Secretary
10. Next Meeting Date:
11. Adjournment