

# San Juan County 4-H Livestock Market Animal Auction Committee

Date: Monday, July 30<sup>th</sup> 2018  
Place: WSU Extension Office – Skagit Valley Community College  
Time: 5:00 pm to 6:00 pm

1. Call Meeting to Order
2. Roll Call of members and guests in attendance in person and via conference call.
3. Minutes from Previous Meeting – Read by Secretary
4. Treasurer’s Report – Randi Mayberry
5. Correspondence – none to report
6. Committee Reports – none to report
7. Update on livestock fair entries – Wendy Waxman
8. Old Business
  - a. Spring Weigh-in Review
9. New Business
  - a. San Juan County Fair 2018
    - i. Sifting Committee Members and Roles
      1. Veterinarian – Susan Bessel  
4-H Livestock Market Animal Auction  
General Rules  
Eligibility for Auction item 7  
The Fair Veterinarian (Hired by San Juan County Fair) will inspect all classes of livestock and poultry (including horses, pet animals, pigeons, ducks, geese and turkeys), before they are unloaded, for infection or contagious diseases and ectoparasites. Exhibitors should be aware that ringworm, warts, pinkeye, strangles, contagious eczema, scabies, lice, mites, ticks, foot rot and fleas fall into this category. Decisions of the Veterinarian are final.
      2. LMAAC Chair – Bill Shaw
      3. Livestock Superintendent – Adam Eltinge
      4. WSU Extension Director –
      5. 4-H Livestock Volunteer –
    - ii. Scale and Final Weigh-in process – Mike Greene
      1. All market beef must complete and hand in a hauling slip and bill of sale to the LMAAC Chairperson
    - iii. Sifting Committee Check List and Approval of all Market Animals
    - iv. Collecting and Filing Required Forms
      1. Producer Affidavit, Quality Assurance and Health Record
      2. Country of Origin
      3. Verification of Age
    - v. Auction Order Sales Catalog
      1. Collection of Placing Order of each Market Class

- 2. Draft Auction Catalog
  - 3. Review of Auction Catalog
  - 4. Printing of Auction Catalog – 1000 copies
  - 5. Marketing and Display of Catalog
  - vi. Auction Sales and Records – Randi Mayberry
  - vii. Refreshments and Appetizers
  - viii. Volunteers for Auction
    - 1. Auctioneer Assistant
    - 2. 3 – Bid Spotters
  - ix. Slaughter and IGFC Monday, August 21<sup>st</sup>
    - 1. Breakfast and Lunch
    - 2. Hauling Animals
    - 3. Clean up of Slaughter Area
  - x. Slaughter and IGFC Monday, August 21<sup>st</sup>
  - xi. Letters to Turn Back Buyers
  - xii. Delivery of meat to be smoked to Sylvanna Meats
  - xiii. Delivery of all Processed meet to buyers
- b. Purchase of Supplies and Equipment
    - i. Sheers and Blades
    - ii. Misc. Tools
    - iii. Update on Purchases voted on in December 2017
  - c. Livestock Superintendent Support
    - i. Tuesday – Judging Contest
      - 1. Oral Reasons and Judging Expert – Chris Carlson
      - 2. 3 – Volunteers
    - ii. Wednesday – Swine and Beef Judging – Chris Carlson
      - 1. Scribe Volunteer
      - 2. Ribbon Volunteer
    - iii. Thursday – Sheep and Goat Judging - TBD
      - 1. Scribe Volunteer
      - 2. Ribbon Volunteer
- 10. Next Meeting Date:
  - 11. Adjournment